

Mariposa Dual Language Academy
3875 Glen Street
Reno, Nevada
Notice of Board Meeting
MINUTES

July 13, 2020 Board Meeting

CALL TO ORDER at 5:34 pm.

1. ROLL CALL/DETERMINATION OF QUORUM

Board Members Present: Courtney Forster, Jesse Gutierrez, Gary Kraemer, Philip Ramirez - *Quorum Established.*

Staff Present: Jenny Hunt, Director; Rick Harris, Consultant

Guests Present: None.

2. ADOPT THE AGENDA FOR THE JULY 13, 2020 MEETING

Motion by Gary Kraemer to adopt the agenda. Motion seconded by Courtney Forster. Motion passed – Agenda adopted.

3. APPROVAL OF THE JUNE 22, 2020 BOARD MEETING MINUTES

Motion by Philip Ramirez to adopt the June 22, 2020 Board meeting minutes. Motion seconded by Mr. Kraemer. Motion passed – Minutes approved.

4. PUBLIC COMMENT

None.

5. FINANCIAL REPORT

There are no financial statements because this meeting is earlier in the month than usual to accommodate the school reopening plan review. We'll have an update for next month. Board member Juan Palacios, Jr. resigned his position last week so we will need to review committee assignments in the next month or so.

Updated information on PPP Loan / grant funds: Director Hunt has consulted with our attorney Kerry Eaton for further guidance as to whether the school is eligible for the PPP funds' grant conversion. So far it appears to be possible, but we're still waiting for further information. Once we have that ready to go, we will have the attorney review our application again before it is submitted.

Possibility of school applying for 501(c)(3) status: We are now eligible for this non-profit designation, so this is something we may want to look into in the coming months. Donors are often more willing to donate to non-profits so it can be beneficial in that way, but there are a number of technical requirements that go along with the non-profit designation. Director Hunt has also spoken with our counsel about this possibility and she is willing to come meet with the Board to discuss the pros and cons. We will plan to revisit this in the fall.

6. DIRECTOR'S REPORT

2020-2021 school year reopening plan presentation: Director Hunt shared the school reopening plan with the Board. She reminded the Board that the situation is constantly changing so we need to be nimble and ready to adjust as necessary.

The survey response from our families strongly favored returning to in-person schooling so we are working from that basis. We want to stay in line with the school district as best we can and we know that having their children in school every day is important to our parents.

We will do daily temperature checks on all students before they are dropped off at the school; teachers will also visually screen for whether children appear healthy before they enter the school. There are concerns about children having other illnesses due to generally lower immune systems after the past several months, so these checks will be looking for overall health as well.

We will seek funding options (grants or federal funds) to purchase technology for students in case of transitioning back to distance learning. We are also looking into how the after-school program will be managed. For the classrooms, we have purchased study carrels to maintain barriers between students and are obtaining a quote for clear plastic carrels so the students can see each other even with the barriers in place. We are not presently requiring masks for children 9 years old or younger, though we will ask students to bring masks to school for use if necessary. All staff, visitors, and students aged 10 and above will be required to wear face coverings. We may require students aged 9 and under to wear face coverings as well.

Director Hunt suggested proposed changes to the school calendar to allow for additional professional development right before the school year begins, along with staying flexible on other professional development days to be used as needed.

Once the Board approves this plan, it will be submitted to the state and to the school district. Mr. Kraemer moved to approve the 2020-2021 reopening plan. Mr. Ramirez seconded. Motion passed – plan approved.

7. AMIGOS REPORT

We have recently received a \$3,000 donation to Amigos. Jesse Gutierrez asked that Director Hunt send a thank you letter from the school and from Amigos. Director Hunt said that she would be happy to do so.

8. BOARD RELATIONS

Proposed revision to the Bylaws for a seven-member Board. Redline revisions to the Bylaws have been distributed prior to the meeting and they can be approved at the next meeting. There was a discussion about whether we are in compliance with the requirement that we have an active or retired teacher on the Board; we confirmed that we do still meet that requirement.

9. Meeting adjourned at approximately 6:30 pm.

Next Meeting is August 31, 2020 at 5:30 pm.