

## Cape Schools Open Minds and Open Doors

Community • Academics • Passion • Ethics

**Marcia Weeks**  
Business Manger  
[mweeks@capeelizabethschools.org](mailto:mweeks@capeelizabethschools.org)

**Cathy Stankard**  
Director of teaching & Learning  
[cstankard@capeelizabethschools.org](mailto:cstankard@capeelizabethschools.org)

### CAPE ELIZABETH SCHOOLS

320 Ocean House Road  
P.O. Box 6267  
Cape Elizabeth, Maine 04107  
Phone: (207) 799-2217 Fax: (207) 799-2914

**Del Peavey**  
Director of Special Services  
[dpeavey@capeelizabethschools.org](mailto:dpeavey@capeelizabethschools.org)

**Donna Wolfrom**  
Superintendent of Schools  
[dwolfrom@capeelizabethschools.org](mailto:dwolfrom@capeelizabethschools.org)

September 1, 2020

Our records show that approximately 20% of our parents have signed the Parent Contract that is available in PowerSchool and will be required for any student entering our buildings, including students enrolled in the 100% Remote Learning Program who are planning on coming into the building to pick up devices and books and/or meet their teachers either on September 9 or September 16.

Parents will need to sign this contract by noon on Friday, September 4, 2020 so that we can do a record check to see who has not signed and proceed with calling those parents to remind them about this requirement. Thank you for your attention to this.

We are still working on bus schedules and they will be published in PowerSchool near the end of the week. It will probably be necessary to do double bus runs, as many parents who originally indicated they would transport their students have decided to use bus transportation instead. We are working to assign students to our buses which, due to social distancing requirements, will have 24-person limits. Bus drivers will have lists of students assigned to their buses. Only students who are on the list will be allowed to board the bus.

Students who are enrolled in the 100% Remote Learning Program will soon be hearing from their teachers in communications that will explain schedules, hours of study, expectations, and plans for the program. On September 9th and 16th those students will have the opportunity to come into school to meet their teachers, in person, as well as a scheduled time to pick up their devices and materials that will be needed for remote learning. A virtual meeting with their new teachers will also be an option on those days.

We are still working at a fast pace on many of the details for the start of school, but we are excited to reconnect with our students.

Stay well,

Donna