

**MINUTES**  
**KELSO SCHOOL DISTRICT**  
**MEETING OF THE BOARD OF DIRECTORS**  
**07/13/20**

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The regular meeting of the Board of Directors of Kelso School District No. 458 was called to order at 5:00 p.m. at the RoyParsons Executive Board Room through a Zoom online/phone platform.

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**Board Members:** Leah Moore (In Person)  
Karen Grafton – Vice President (Zoom)  
Jeane Conrad (In Person)  
Mike Haas - President (In Person)  
Ron Huntington Absent (Zoom)

**Cabinet Members:** Scott Westlund – Chief Financial Officer (Phone In)  
Holly Budge – Director of Human Resources (Absent)  
Don Iverson – Director of Student Services (In Person)  
Heather Ogden – Director of Special Programs (Zoom)  
Kim Yore – Director of Teaching & Learning (Absent)  
Lacey DeWeert – Associate Director of Teaching & Learning (Zoom)

**Superintendent:** Mary Beth Tack (In Person)

**Asst. Secretary:** Molly Guler (In Person)

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**OTHERS PRESENT** – Cindy Cromwell, Andy Twyman, Jason Coburn

**COMMUNICATIONS, CORRESPONDENCE & INTRODUCTIONS**

**COMMENTS & QUESTIONS –**

No emails were submitted with comments or questions.

**APPROVAL OF AGENDA - Motion Passed**

**Motion to Approve By: Director Moore**

**Seconded By: Director Conrad**

**APPROVAL OF CONSENT AGENDA - Motion Passed**

Minutes of June 15, 2020, Regular Board Meeting

**Certificated Personnel:**

New Hire: 2020/2021 School Year - Hailey Allais (Catlin), Samantha Brosnan (CMS), Katherine Olason (CMS), Sarah Schill (Beacon Hill), Justin Sitch (Counselor - KHS)

Resignations: Effective August 3, 2020 - Timothy Belmont (CMS), Kacie DeRosier (Beacon Hill), Makaio Mobbs (KHS). Effective August 31, 2020 - Tammy Ramseth (Butler Acres)

Out of Endorsement Waiver: Effective August 21, 2020 - Thressa Anderson (HMS), Angela Green (CMS), Jason Dieter (CMS), Jennifer Hayden (CMS), Tyler Hutchison (Wallace), Peter Kooiman (KHS), Hilary Walther (KHS)

**KELSO SCHOOL DISTRICT  
SUPPLEMENTAL CONTRACTS ISSUED:  
June 11, 2020 - July 9, 2020**

Date Issued	2019/20	Position	Bldg
7/7/2020	Wheatley, Janell	Excess Student Options - 3rd Tri	Rose Valley
7/7/2020	Bush, Lynn	Excess Student Options - 3rd Tri	Rose Valley
7/7/2020	Latham, Alison	Excess Student Options - 3rd Tri	Rose Valley
6/15/2020	Birdsell, Rob	Supervision - KVA	KHS
6/15/2020	Birdsell, Rob	Supervision - Loowit	KHS
6/22/2020	Hamilton, Jennifer	Summer School	KHS
6/22/2020	Hyde, Tamara	Summer School	KHS
6/22/2020	Rice, Jon	Summer School	KHS
6/22/2020	Dollemore, Darin	Summer School	KHS
6/23/2020	Mury, Michelle	Excess Student Options -3rd Tri	KHS
6/23/2020	Olson, Cindy	Excess Student Options -3rd Tri	KHS

**Classified Personnel:**

New Hires: Effective May 28, 2020 - Tommy Booterbaugh (Maintenance). Effective July 1, 2020 - Kory Rollman (Maintenance), Michele Nerland (Communications), Drew Tack (Maintenance), Hunter Stephenson (Maintenance). Effective August 19, 2020 - Tiffany Sorensen (Paraeducator). Effective September 2, 2020 - Madysen Huntington (Paraeducator)

Classification Change: Effective July 1, 2020 - Courtney Peonio (Admin Assistant)

Return From Lay-Off: Effective May 18, 2020 - Todd Johansen (Maintenance), Ryan Parsons (Maintenance)

Resignations: Effective August 3, 2020 - Denise Huffman (KHS)

Retirements: Effective August 31, 2020 - Debbie Fick (Barnes)

Non Rep Salary Schedule Update

## Contracts and Agreements

For Board Approval: July 13, 2020

### SUMMARY OF CONTRACTS / AGREEMENTS WITH KELSO SCHOOL DISTRICT

Company/Provider	Sponsor	Description of Services	Amount
Collins Architectural Group	Scott Westlund	<b>Change Orders - Carrolls Elementary Modernization</b> No. 9: Stainless Steel Backsplash in Kitchen No. 13: Remove BA Expanded Metal R1 No. 15: Conceal Wire in soffit R1 No. 16: Delete Boiler Rm Strongbacks No. 17: Remove and Reinstall BB Backboard No. 19: Replaces Doors 01,02,03,04,05,06,07,15,16,18A,20,21,27,30,31 No. 21: Replace Century Link Conduit No. 24: Raise Elect Service Entrance R1 No. 26: Delete Pipe Insulation	Plus \$1,379.00 Plus \$1,646.00 Plus \$2,751.00 Deduction (\$352.00) Plus \$187.00 Plus \$4,567.00 Plus \$1,116.00 Plus \$8,792.00 Deduction (\$1,636.00)
Eastside Psychology Andrea Shadrach	Holly Budge/ Heather Ogden	To provide psychologist services for 20/21	Cost is \$127.50/hr with max of \$75,000
Gaggle.Net, Inc.	Scott Westlund	To provide archiving of KSD Staff Email 6/30/20-10/1/20	Cost is \$8,360.00
GB Manchester Technology Systems	Gary Schimmel	To provide alarm monitoring for Butler Acres Temp Classrooms	Cost is \$40.50/mo, \$540/annual
Hewlett Packard Enterprise (HPE)	Scott Westlund	To provide donations of Aruba Education Connectivity Bundles during COVID-19 Pandemic	No cost to District
Inter-Agency - Construction Services Group (CSG)	Scott Westlund	Amendment to original agreement to increase compensation to Construction Management Services as put forth in Attachment A	Increase from \$3,861,497 to \$4,024,581 for an increase of \$163,084.00
Inter-Agency-LCC Head Start/EHS/ECEAP	Holly Budge/ Heather Ogden	To provide full service implementation to preschool children eligible for special education from 7/1/20 to 6/30/21	Non-Financial to District
Materials Testing & Consulting (MTC)	Scott Westlund	To provide materials testing and special inspection services for Butler Acres Project	Estimated cost is \$25,154.00

Public Consulting Group Inc (PCG)	Holly Budge/ Heather Ogden	To provide assistance in billing Medicaid for covered school-based health services under the SBHS program	Cost is 9% of the net reimbursement amounts from Medicaid with minimum fee of \$3,000.00 per contract year
Renaissance	Pam Bauman	<b>Quote #2331496:</b> to provide Accelerated Reader Subscription for Barnes, Beacon Hill, Butler Acres, Carrolls, Catlin, CMS, HMS, Rose Valley and Wallace schools for 3 years	Grand total cost is \$19,084.21
Renaissance	Pam Bauman	<b>Quote #2334601:</b> to provide Star Early Literacy, Star Math & Star Reading for Barnes, Beacon Hill, Butler Acres, Catlin, CMS HMS, Kelso High, Rose Valley & Wallace schools for 3 years	Grand total cost is \$123,234.87
The Stepping Stones Group	Holly Budge/ Heather Ogden	To provide SLP <b>Cindy Kyle</b> through 7/17/2021	Cost is \$80/hr
Tacoma Dome Hotel	Cathy Usher	To provide rooms for KHS Wrestling 2/18/21-2/20/21	Cost is \$229.99-\$249.99 per rm per night
Vision/Orientation & Mobility Contract <b>Dr. Kathy Botsford</b>	Holly Budge/ Heather Ogden	To provide consultative services to KSD Special Education Department Aug 1, 2020 thru June 30, 2021	Cost is \$120.00/hr for all accountable services rendered which includes travel costs & benefits not to exceed \$24,000.00

### **ESD 112 CONTRACTS**

Communications Services	Mary Beth Tack	To provide graphic design and crisis communications services	Cost not to exceed \$6,300.00
Prevention/Intervention Student Asst	Don Iverson	To provide on-site Chemical Dependency Professional	Cost not to exceed \$61,350.00
Digital Media Cooperative - <b>Proquest</b>	Kim Yore	To provide and coordinate access to online research databases	Total License Fee is \$2,750.00
Quest Academy	Mary Beth Tack	To provide academic services and behavioral support in a therapeutic environment at Quest Academy, a day treatment program	Cost is: Level 1 \$6,555.00 per student Level 2 \$9,115.00 per student Level 3 \$9,989.00 per student
Student Threat Assessment	Don Iverson	To provide participation in Student Threat Assessment Program	Cost not to exceed \$13,710.57
Transition School Program	Don Iverson	To provide an educational program for students who have been suspended long-term, expelled or otherwise removed from school	Cost is 10% of District's annual BEA per student per month

Warrants

<b>July 13th, 2020</b>			
<b>General Fund</b>	<b>Warrant Date</b>	<b>Amount</b>	<b>Warrant Number</b>
Payroll	6/30/2020	\$4,733,172.11	257593-257625
AP- Emp ACH	6/30/2020	\$5,282.74	257626
AP	6/30/2020	\$1,322,779.28	257627-257774
AP- Comp Tax	6/30/2020	\$1,366.50	257775
AP- Prepay	6/30/2020	\$49,007.68	257776
AP	7/1/2020	\$26,147.00	257777
Payroll	7/1/2020	\$774.52	257778
AP- Benefits	7/1/2020	\$1,496.06	257779-257782
<b>Capital Projects Fund</b>			
AP	6/11/2020	\$78,758.87	3273
AP	6/30/2020	\$4,598,944.92	3274-3293
<b>ASB Fund</b>			
AP - Emp ACH	6/30/2020	\$93.60	30773
AP	6/30/2020	\$9,787.14	30774-30781
AP- Comp Tax	6/30/2020	\$13.50	30782
<b>Trust &amp; Agency Fund</b>			
AP	6/30/2020	\$3,237.11	1658-1659
AP- Comp Tax	6/30/2020	\$194.40	1660

**Motion to Approve by: Director Grafton**

**Seconded by: Director Huntington**

## **UNFINISHED BUSINESS**

### **APPROVED POLICY AND PROCEDURE 3207 & 3207P PROHIBITION OF HARASSMENT, INTIMIDATION, AND BULLYING (2ND READING) - DIRECTOR IVERSON**

Updated language of definition in legislature surrounding harassment and bullying. Procedure added a paragraph regarding Behaviors/Expressions. No significant changes to the policy or procedure.

**Motion to Approve by: Director Moore**

**Seconded by: Director Huntington**

### **APPROVED POLICY AND PROCEDURE 3225 & 3225P SCHOOL BASED THREAT ASSESSMENT (2ND READING) - DIRECTOR IVERSON**

New policy and procedure for Kelso School District. We have had a process in place since 2015. This board policy just secures our legal responsibility.

**Motion to Approve by: Director Huntington**

**Seconded by: Director Grafton**

## **NEW BUSINESS**

### **HEARD BOND CONSTRUCTION UPDATE FROM CSG (ANDY TWYMAN)**

Completed: CTE Projects, Stadium Projects (Field, Railings, Elevator, Sound System)

Construction: Wallace, Lexington, Carrolls, HS Gym Floors and Bleachers, HS Pool Refinish, District Wide Phone System

Design: Huntington Middle School

# WALLACE ES | CONSTRUCTION



## Current Activities:

Exterior Siding and Paint  
2<sup>nd</sup> Floor Mech/Elec/Plumbing/Fire Sprinkler Rough-Ins  
Storefront Installation  
Finish Paint and Acoustical Ceilings in Area A



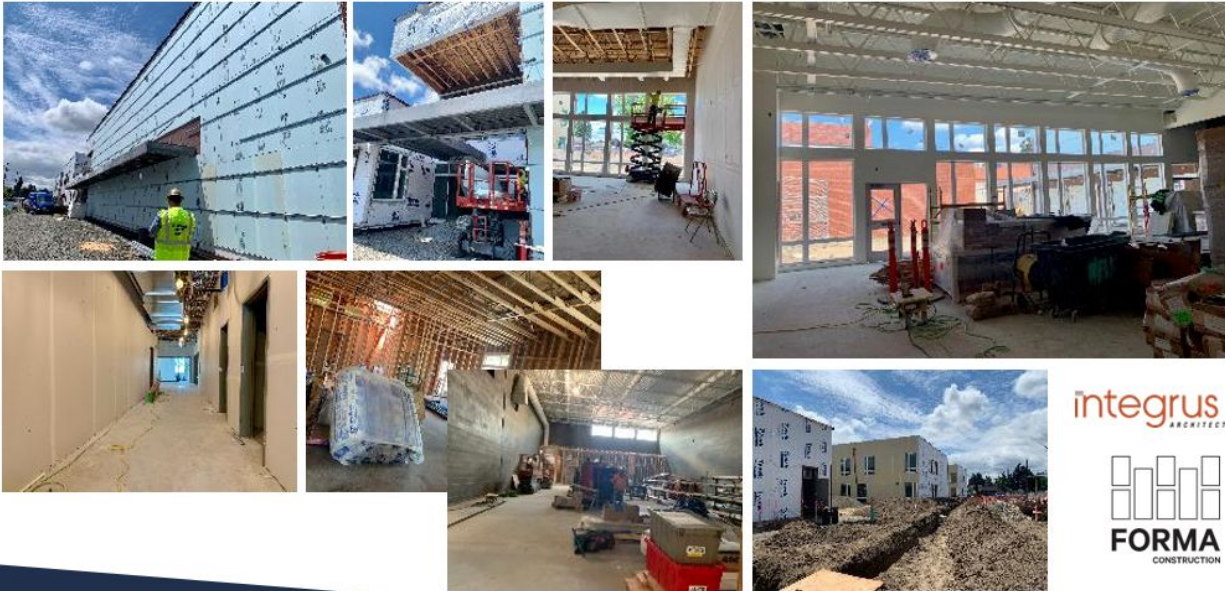
## Upcoming Milestones:

July 20	Elevator Installation
August 13	Casework Install
September 20	Envelope Complete

November 2020	Substantial Completion
February 2021	Project Completion



# WALLACE ES | CONSTRUCTION



# LEXINGTON ES | CONSTRUCTION



## Current Activities:

### Area A:

- First floor Mech/Elec/Plumbing/Fire Sprinkler Rough-ins
- Wall Framing
- Roofing insulation and curbs

### Area B:

- Structural Steel and Pan Decking in Area B



## Upcoming Milestones:

July 2021

Project Completion



# LEXINGTON ES | CONSTRUCTION





# CARROLLS ES | CONSTRUCTION



## Current Activities:

- Asphalt and curbs this week on site
- Interior framing, insulating, and new window installation
- M/E/P rough in continues
- Roofing completion

## Upcoming Milestones:

August 2020      Project Completion



# CARROLLS ES | CONSTRUCTION



# BUTLER ACRES ES | BID AWARD



## Current Activities:

OSPI  
 BID Award / Resolutions to move forward tonight - Pease Construction  
 Base Bid + Bid Alt 1,2,3, 6A = **\$11,066,820 (pretax)**  
 Preconstruction Meeting  
 Portables and Storage Containers on Site



## Upcoming Milestones:

July 2020 Construction  
 August 2021 Project Completion



# HUNTINGTON MS | DESIGN



## Current Activities:

Schematic Design Completed for District review

## Upcoming Milestones:

August – October 2020	Design Development
August 2020	Value Engineering Study
August 2020	Pre-App w/ City of Kelso
Late August 2020	Design Advisory Committee MTG #4
October – Jan 2021	Construction Documents
Spring/Summer 2021	BID
Summer 2021 – Summer 2022	Construction

## KELSO HS GYM FLOOR & BLEACHERS | CONSTRUCTION



### Current Activities:

Gym Floor Wood 80% installed  
Sanding and Graphics  
Bleacher Install

### Upcoming Milestones

August 2020          Completion



## KELSO HS POOL | CONSTRUCTION



### Current Activities:

Demolition of finishes and prep for new surface and tile

### Upcoming Milestones:

August 2020          Completion



## APPROVED RESOLUTION 2019/20-26 BUTLER ACRES MODERNIZATION BID - SCOTT WESTLUND

To the lowest bidder, Pease Construction:

Base Bid Main Construction Package:

Alternate #1 Add Additional Canopy	\$10,637,100
Alternate #2 New Chiller and Related Work	\$100,000
Alternate #3 Replace Gym Floor	\$184,690
Alternate #6A Library Casework with Plastic Laminate	<u>\$38,250</u>
<b>Total Bid Award</b>	<b>\$11,066,820</b>

**Motion to Approve by: Director Moore**

**Seconded by: Director Huntington**

Unanimously Approved

**APPROVED RESOLUTION 2019/20-24 WIAA RENEWAL - JASON COBURN**

Board approves Kelso School District membership with the Washington Interscholastic Activities Association (WIAA) and as members, will follow the WIAA Rules and Regulations.

**Motion to Approve by: Director Conrad**

**Seconded by: Director Grafton**

Unanimously Approved

**APPROVED RESOLUTION 2019/20-25 CREDIT CARD USE -SCOTT WESTLUND**

Mary Beth Tack – Superintendent	\$ 7,500
Scott Westlund – Chief Financial and Operations Officer	\$ 7,500
Christine McDaniel – Kelso High School Principal	\$ 10,000
Kim Yore – Director of Teaching & Learning	\$ 25,000
Don Iverson – Director of Programs & Assessment	\$ 15,000
District Card – Title and LAP Programs	\$ 15,000
Greg Gardner – Principal Coweeman Middle School	\$ 5,000
Laura Hiatt – Principal Huntington Middle School	\$ 5,000
Rob Birdsell – Assistant Principal / ASB Advisor	\$ 10,000
<b>Holly Budge</b> – Director of Human Resources	\$ 5,000
Molly Guler – Executive Assistant to Superintendent	\$ 5,000
District Card – Fiscal Office	\$ 15,000
Gary Schimmel – Facilities/Maintenance Supervisor	\$ 5,000
<b>Heather Ogden</b> – Director of Special Education	\$ 5,000
David McDaniel – Transportation Supervisor	\$ 5,000
Kaydee Harris – Food Services Supervisor	\$ 5,000
District Card – Maintenance Department	\$ 5,000
Melissa Boudreau, CTE Administrator	\$ 7,500
Jason Coburn, Athletic Director	\$ 7,500

**Motion to Approve by: Director Huntington**

**Seconded by: Director Moore**

Unanimously Approved

**APPROVED EXPANSION OF KELSO VIRTUAL ACADEMY K-12 - LACEY DEWEERT**

Notes in the Work Session Minutes

Haas - expressing appreciation for the district for expanding the opportunities for our families.

**Motion to Approve by: Director Grafton**

**Seconded by: Director Conrad**

Unanimously Approved

**APPROVED MEAL PRICE ADJUSTMENT FOR 2020/21 - SCOTT WESTLUND**

Below is a table that summarizes the proposed changes:

	<u>Meal Prices 2019/20</u>	<u>Proposed Prices 2020/21</u>
Student Paid Elementary	\$2.90	\$2.95
Student Paid MS/HS	\$3.15	\$3.20
Adult Lunch	\$3.70 w/o milk \$4.05 w/ milk	\$3.75 \$4.10
Student Paid Breakfast All Ages	\$1.70	\$1.75
Adult Breakfast	\$2.10	\$2.15

The District requests the Board to approve the above rate increases effective for the 2020/21 school year.

**Motion to Approve by: Director Moore**

**Seconded by: Director Huntington**

Unanimously Approved

**HEARD 2020/21 BUDGET UPDATE - SCOTT WESTLUND**

Below are a few quick highlights of the 2020/21 Budget to share.

1. Projected enrollment for 2020/21 is 4,961. Enrollment for the 2019/20 school year was 4986.
2. Projected staffing levels (FTE) are shown below.

	<u>Certificated</u>	<u>Classified</u>
2020/21	344	227
2019/20	346	223
2018/19	371	234

3. Total Revenue and Financing Sources – Revenue for 2020/21 is budgeted at \$73,271,641, compared to 2019/20 budget at \$70,258,589, and \$70,362,848 in 2018/19. New revenue related to salary/benefit increase from Legislature, and federal CARES Act funding to support distance learning.
4. Total Expenditures – Expenses for 2020/21 are budgeted at \$73,625,740, compared to 2019/20 at \$70,602,812, and \$70,369,493 in 2018/19.
5. General fund budget has an overall deficit of \$494,099 in 2020/21 compared to a budgeted deficit of \$484,223 deficit in 2019/20. It is likely that the deficit will not materialize unless unexpected circumstances and conditions create require spending beyond normal circumstances.
6. However, 2020/21 may be like no other school year we have ever experienced due to COVID-19, particularly around stability of enrollment, and excess costs for health and safety measures

**2020/21 Budget  
Revenue**

1100	LOCAL PROPERTY TAX (Levy Amount @ 99% Collection Rate)	\$ 4,891,814.00
1400	LOCAL IN LIEU OF TAXES	\$ 100,000.00
1500	TIMBER EXCISE TAX	\$ 92,360.00
	<b>Total 1000</b>	<b>\$ 5,084,174</b>
2100	TUITION AND FEES	\$ 15,000.00
2200	SALE OF GOODS	\$ 20,000.00
2231	CTE SALE OF GOODS	\$ 10,000.00
2289	OTHER COMMUNITY SERVICES (Pool & Fitness Ctr)	\$ 50,000.00
2298	FOOD SERVICES	\$ 430,000.00
2300	INVESTMENTS	\$ 100,000.00
2500	GIFTS & DONATIONS	\$ 50,000.00
2600	FINES AND DAMAGES	\$ 10,000.00
2700	RENTALS	\$ 35,000.00
2800	INSURANCE RECOVERY	\$ 500.00
2900	LOCAL NON-TAX	\$ 65,000.00
2910	E-RATE	\$ -
	<b>Total 2000</b>	<b>\$ 785,500</b>
3100	APPORTIONMENT	\$ 41,364,788.00
3121	SPECIAL EDUCATION PORTION OF GENERAL EDUC	\$ 1,684,596.00
3300	LOCAL EFFORT ASSIST (LEA)	\$ 3,995,000.00
3600	STATE FOREST	\$ 55.00
	<b>Total 3000</b>	<b>\$ 47,044,439.00</b>
4100	SPECIAL PURPOSE	
4121	STATE SPECIAL EDUCATION (Bud Inc. S/N estimate of \$710K in 2020/21)	\$ 7,020,229.00
4122	SPED INFANT AND TODDLER 0 - 2	\$ -
4155	LEARNING ASSIST. (LAP)	\$ 3,040,043.00
4158	SPECIAL AND PILOT PROGRAM	\$ 343,425.00
4165	TRANS. BILINGUAL (ESL)	\$ 445,012.00
4174	HIGHLY CAPABLE	\$ 139,145.00
4198	FOOD SERVICES	\$ 38,595.00
4199	TRANSPORTATION	\$ 2,550,000.00
4300	OTHER STATE AGENCIES	\$ -
4321	SPECIAL EDUCATION/HCA	\$ -
	<b>Total 4000</b>	<b>\$ 13,576,449.00</b>
5500	FEDERAL FORESTS	\$ 16,165.00
	<b>Total 5000</b>	<b>\$ 16,165.00</b>
6124	HDCPD. SUPP. FED. (IDEA & Pre-School, 611/624)	\$ 1,043,036.00
6138	VOCATIONAL ED., FEDERAL (Carl Perkins)	\$ 40,000.00
6151	TITLE 1	\$ 1,383,800.00
6152	TITLE 2	\$ 315,300.00
6164	TITLE III - LIMITED ENGLISH PROFICIENCY	\$ 41,824.00
6176	COVID-19 CARES ACT	\$ 700,000.00
6189	OTHER COMMUNITY SERVICE	\$ -
6198	FOOD SERVICES	\$ 1,650,000.00
6268	INDIAN EDUCATION	\$ 30,954.00
6300	FEDERAL GRANTS	
6321	MEDICAID REIMBURSEMENT	\$ 40,000.00
6998	USDA COMMODITIES	\$ 160,000.00
	<b>Total 6000</b>	<b>\$ 5,404,914.00</b>
7121	HANDICAPPED (from other districts)	\$ -
7100		\$ -
7189	OTHER COMMUNITY SERVICE	\$ -
7199	TRANSPORTATION	\$ -
	<b>Total 7000</b>	<b>\$ -</b>
8100	AGENCIES & ASSOCS., GRANTS	\$ 1,300,000.00
8189	COMMUNITY SERVICES	\$ 500.00
8200	FOUNDATION GRANTS	\$ 18,000.00
8500	REVENUE FROM ESD	\$ 40,000.00
	<b>Total 8000</b>	<b>\$ 1,358,500.00</b>
9300	SALE OF EQUIPMENT	\$ 1,500.00
	<b>Total 9000</b>	<b>\$ 1,500.00</b>
	<b>TOTALS</b>	<b>\$ 73,271,641.00</b>

**2020/21 Budget  
Program Expenditures**

**2020-21 Budget**

01	BASIC EDUCATION	\$ 37,689,561.00
02	ALTERNATIVE LEARNING EXP	\$ 137,556.00
3	CREDIT RECOVERY PRG	\$ 118,350.00
21	HANDICAPPED, BASIC, STATE	\$ 9,032,583.00
22	SPED, INFANTS/TODDLERS	\$ -
24	HANDICAPPED, SUPPL, FED	\$ 967,081.00
31	CTE, BASIC	\$ 2,909,817.00
34	CTE MIDDLE SCHOOL	\$ 442,913.00
38	CTE FEDERAL PERKINS	\$ 38,208.00
51	TITLE 1	\$ 1,510,539.00
52	SCHOOL IMPROVEMENT	\$ 301,434.00
55	LEARNING ASSISTANCE	\$ 2,903,849.00
58	SPECIAL & PILOT, STATE	\$ 343,425.00
64	TITLE III FEDERAL	\$ 39,915.00
65	TRANSITIONAL BILINGUAL	\$ 445,012.00
68	INDIAN EDUCATION, FEDERAL	\$ 30,954.00
69	OTHER COMPENSATORY	\$ 18,000.00
74	HIGHLY CAPABLE	\$ 139,145.00
79	INSTRUCTIONAL PROGRAMS	\$ 1,390,605.00
89	OTHER COMMUNITY SERVICE	\$ 40,533.00
97	DISTRICT-WIDE SUPPORT	\$ 9,759,093.00
98	FOOD SERVICE	\$ 2,728,855.00
99	PUPIL TRANSPORTATION	\$ 2,638,312.00
<b>TOTAL PROGRAM EXPENDITURES</b>		<b>\$ 73,625,740.00</b>
<b>TRANSFERS OUT</b>		<b>\$ 140,000.00</b>
<b>TOTAL EXPENDITURES WITH TRANSFERS</b>		<b><u>\$ 73,765,740.00</u></b>

Estimated Revenue 2020/21 \$ 73,271,641.00

Surplus / (Deficit) \$ (494,099.00)



## **APPROVED BAND BOOSTER DONATION - SCOTT WESTLUND**

We received a check for \$6650.55 from the Kelso Music Booster as a donation to help offset the cost of transportation for the KHS Marching Band for three marching band competitions during the Fall of 2019.

I would ask that the Board accept this donation as required under Board Policy 6114. Under Policy 6114, the Board must approve the acceptance any gift to the district, school, department or classroom of money, materials, or equipment having a value of \$5,000.00 or greater.

**Motion to Approve by: Director Huntington**

**Seconded by: Director Grafton**

Unanimously Approved

## **HEARD POLICY 3131 DISTRICT AREA TRANSFERS (1ST READING)- DON IVERSON**

Changed name to Transfers

Added section, "Reporting Transfers out of the District". This addresses when a student moves out of the district without notification of where they will be enrolling. To address these challenges, the district will follow the Comprehensive Education Data and Research System (CEDARS) Reporting Guidance for reporting students as confirmed or unconfirmed transferred both inside and outside of Washington.

To confirm the transfer of a student who has emigrated to another country, the district will obtain written confirmation, but need not obtain an "official" writing. This means that if a parent informs a school administrator that the family is leaving the country and a school administrator documents the conversation in writing and includes it in the students file, the district may report the out of country transfer as confirmed. This information must come from a parent/guardian.

This is already our practice. Moved to 2nd reading.

## **HEARD POLICY 3211 & 3211P GENDER-INCLUSIVE SCHOOLS (1ST READING) -DON IVERSON**

Name changed to "Gender-Inclusive Schools" from Transgender Students. Other changes include language and key terms such as "assigned sex at birth", Cisgender and, Gender Expansive. It states that before contacting a student's parents, the school will consult with the student about the student's preferences regarding family involvement and honor those preferences.

Provide staff who is trained surrounding this area.

This is already our current practice. Moved to 2nd reading.

## **HEARD POLICY 3413 & 3413P STUDENT IMMUNIZATIONS & LIFE THREATENING HEALTH CONDITIONS (1ST READING) - DON IVERSON**

3 major focuses

Medically verified records

Conditional status

TDap changes

Aug 1st

New to district parents only affected.

Moved to 2nd reading.

### **SUPERINTENDENT REPORT**

- July updates, update director Ogden to our team as Director of Special Programs
- OPMA has been adjusted to August 1st
- Extended school year program started today. Supporting sped students started today. 5 at CMS and 5 at Barnes. Also started the 3rd week of summer school as well as our summer athletic program. Gives us a chance to start our sanitizing. Karen Grafton: What happens if a student tests positive in a summer program. Superintendent Tack: If confirmed case, we get guidance from Dept of Health.
- Reopening task force. Many moving parts. Work collaboratively. Heath and science experts directing our. Reminder 22 members. Next meeting Aug 6. Key documents that guide come from CDC and department of health, governor OSPI and L&I being most binding. Commitment is communication every 2 weeks. Next is around KVA. Aug draft model emailed out next Monday. Dynamic and ever changing process. Directors are doing great work. Couldn't as for a better team moving forward. Conrad: Do we need to get our plan approved by OSPI? Timeline? Superintendent Tack: Yes

### **FOR THE GOOD OF THE ORDER**

- No Comments

**Adjourn meeting 5:55 pm to executive session**

**X**  
\_\_\_\_\_

President

X

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Secretary