



# COLUMBIA BOROUGH SCHOOL DISTRICT

*"Responsible Caring Citizens serving Responsible Caring Citizens"*

## Student and Parent Commitment Letter

Certain standards are expected of students enrolling in the Columbia's Virtual Academy. This commitment letter makes both the student and the parents/guardian aware of the standards expected when enrolling. Enrolling into CVA is a commitment for one semester unless determined by school personnel.

We are aware that:

1. Certain standards are expected and inappropriate use of the Internet and Technology of any kind will not be tolerated.
2. Students must communicate with their teacher on a regular basis using acceptable language.
3. Students must maintain academic honesty.
4. Courses must be completed on the due dates as assigned when enrolling. No extensions to due dates will be given.
5. Enrollment in CVA is dependent on being on or above pace with all assigned courses and maintaining a 60% or greater on all courses.
  - a. Students must complete at least 7 lessons each day.
  - b. Students are expected to spend 4 to 6 hours each day actively working in their classes.
  - c. Unexcused absences will occur when students fail to complete the requirements.
6. Once a student reaches six unexcused absences, a school attendance improvement conference will be mandated and will occur with the student's school counselor to develop a plan for success.
7. Enrollment eligibility will be reviewed at each Marking Period. Students not on-pace with courses and not meeting the 60% or greater may be dropped from CVA and returned to the building.
8. The [cva@columbiabsd.org](mailto:cva@columbiabsd.org) email address can be used for questions and concerns.

**I have read and I understand the letter of commitment for CBSD Virtual Academy and agree to abide by the rules of this agreement.**

\_\_\_\_\_  
**Student Name**

\_\_\_\_\_  
**Student Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Parent/Guardian Name**

\_\_\_\_\_  
**Parent/Guardian Signature**

\_\_\_\_\_  
**Date**