



**Tom Wilsie**  
Superintendent

**Robert Kinsey**  
Assistant Superintendent

Tecumseh Public Schools  
August 31, 2020

Good Evening Cross Timbers Elementary Parents,

I want to update you on our most recent information regarding COVID-19 situations involving our school.

Today, August 31<sup>st</sup>, district officials were notified that an employee at Cross Timbers Elementary has tested positive for COVID-19. We are in contact and working with the Pottawatomie County Health Department in response to this notification.

All individuals, students and employees, who may have come into contact with this individual, will be contacted by school officials as soon as possible and the Pottawatomie County Health Department in the next day or so. Any individual, student or employee, who is found to have been in close contact, will be required to quarantine for 14 days per CDC and Oklahoma State Department of Health guidelines.

If you are not contacted by school officials or Pottawatomie County Health Department officials, you or your child, were not considered to be directly affected in this situation.

We will continue to monitor our protocol for response and prevention and will keep you updated with all COVID-19 related information as it becomes necessary.

Sincerely,

Tom Wilsie  
Superintendent