

# Lee County Public School Parental Involvement Plan 2017-2018

**School Name: Lee High**

**I. Philosophy:** Through parent and community participation, the faculty and staff of Lee High School will work in collaboration to create a school environment of trust, respect, cooperation, and success for all students.

**We believe:**

- A child's educational success is a shared responsibility of the school and the family.
- Parents, school, and the community must work together in a committed partnership.
- Family members must support and provide a positive environment in order to ensure student success.

**II. Program Components\***

To support the belief of the Lee County Public Schools, Lee High School parents, alumni, and the community must work together as knowledgeable partners.

The Lee High School Parental Involvement Plan will include, but not be limited to, the following components:

**A. Parent, Alumni, and Community Involvement\***

Lee High School will provide the following opportunities to involve parents, alumni, and community:

~Principal's Parent Committee

- 1. The school administration supports the formation of a formal Parent, Alumni, and Community Involvement Committee when the community interest warrants.\***

~A Parental Involvement Plan will be developed by the above committee.\*

~The plan will be dispersed to all district patrons.\*

- 2. Volunteer Plan\***

~Parents will participate in club and organization activities: for example, Student Council

~Parents will participate in site-based committees: for example, Principal's Parent Committee

~A needs assessment will be conducted at the building level to determine degree of needs.

~ Lists of needs will be compiled and distributed to parents.\*

~Parents will be surveyed regarding their interest and abilities as volunteers.

~ Staff will be encouraged to use the surveys.\*

### **3. Activities and Events\***

~Open House:Aug. 17, 2017 6pm in Lee High School Cafeteria

~Parent Advisory Meeting 10 am., Central Office on October 12, 2017

~Parents and students will receive school entry orientation as well as information about school improvement and testing performance

~Parent Night: P.E.A.K. (Parents Excited about Kids) Talent night and Title I Parent Involvement Lee High School on November 9, 2017 @ 6:00pm

~Communication Workshop for Parents: December 14, 2017 @ 6:00pm

~Holiday Program for the Families in the Community; December 14, 2017 @ 7:00pm

### **Report to the Public\***

\*At the meeting, parents are given a report on the state of the school and an overview of:

a. What students will be learning.

b. How students will be assessed.

c. What parents should expect for their child's education.

d. How a parent can assist and make a difference in his/her child's education

~Parent-Teacher Conferences: October 19, 2017 (3:00 pm-8:00 pm) and April 5, 2018 (3:00 pm – 8:00 pm)

### **4. Communication\***

~Quarterly Newsletter, School's website, and Local Newspaper and Facebook

## **5. Resource Materials\***

~ Parenting skills, interventions, and healthy lifestyles information will be available through guidance counseling office, parent centers, and the school library as funds are available.\*

~The school administration supports the formation of a formal Parent Teacher Student Organization when the community interest warrants.

## **6. Recognition of Parents\***

~Quarterly Newsletter

~Faculty Meetings

~School Board Meetings

~ Monthly Parents Meetings

## **III. Information Packets\***

~Parent kits containing important school information will be furnished to each parent. It will contain:

- a. School handbook and school/district calendar
- b. Description of school's Parent Involvement Program\*
- c. Contact information for parents about each school will be provided, e.g. facilitators, volunteers, school personnel.\*
- d. Information will be given regarding location of helpful parent materials; e.g. Parent Center, school media centers.
- e. Hours and location of Parent Center
- f. The recommended role of the parent, student, teacher, and school\*
- g. A Parent-Student-Teacher-Principal Contract to be filled out and signed by the parent and student
- h. A school telephone number, e-mail address, and school web-page address.

- i. A list of teacher's e-mail addresses
- j. Dates of two parent/teacher conferences to be held each year\*

#### **IV. Parent Center\***

~A Parent Center will be established in each school of the district.

Location: Lee High School Room Day/Time: Monday-Friday 9:00 am-3:30 pm

Contact Person/Phone: Lafayette Smith 870-295-7115

#### **V. School Policies**

~School policies/procedures do not discourage a parent from visiting the school. Each School will develop guidelines and procedure for parent visitation.\*

~Staff development requirements will include a minimum of two hours for teachers and three hours for administration in effective parent/involvement strategies. \*

~Lee High School has been placed as a Focus School in School Improvement due to state mandated testing, we will include actions in the ACSIP (Arkansas Comprehensive School Improvement Plan). The ACSIP will describe how the school provides parents written notices about the school's identification and Lee High School's position as "in school improvement" and the strategies that will be used to promote parental involvement. \*

#### **VI. Facilitator\***

~The principal will designate one certified staff member as Parent Facilitator to help organize meaningful training for staff and parents promoting and encouraging a welcoming atmosphere for parental involvement in the school and to undertake efforts to ensure that parental participation is recognized as an asset to the school. Name, location, and contact telephone number (s) will be provided.

\*School: Lee High School

\*Parent Facilitator: Mrs. Jessie Bryant

\*Contact Number: 870-295-7115

\*Denotes requirements in Act 603, of 2003, Act 307 of 2007, or Act 397 of 2009, and Act 1002 of 2011.