

**LEBANON BOARD OF EDUCATION
LEBANON MIDDLE SCHOOL CAFETERIA
SPECIAL MEETING
AUGUST 20, 2020 – 7:30 P.M.**

MINUTES

Present: Sarah Haynes, Mark DeCaprio, Nicole McGillicuddy, Alexis Margerelli-Hussey, Dawn Whitcher, Matthew Smith, John Konow, Danelle Person and Maureen McCall

Also Present: Superintendent Robert Angeli, Jay Apicelli, Principal, Robert Sirpenski, Finance Director, Jacques Dulac, Director of Information Technology, Cheryl Biekert, Director of Pupil Services, Kevin French, Facilities Director and Kathleen Smith and Jeannette Picard, Teachers

- I. Call to Order – The Chair, Sarah Haynes, called the meeting to order at 7:31 p.m.
- II. Public Participation - none
- III. Reopening Schools - Sarah turned the floor over to Superintendent for the following updates:
 1. Facilities
 - a) Ventilation – In regard to fans and filters, LES has exhaust only in the 66 Wing as well as the First Grade wing. LMS has no fresh air in the staff room and the nurse’s room and the gym has four exhaust fans only. LMHS has several rooms without direct ventilation and all large ventilations units on the roof are operational. The smaller units don’t work and some have no fans but there is question as to what they go to – perhaps they work on switches for such things as the kiln, fume hoods, etc. and the staff is working at identifying this. It appears that there was a standing order from years ago to not replace those fans due to cost. That order has now been reversed. Merv 13 filters are desired but filters of all kinds are back-ordered. Delivery date is September 10th and they will need a couple of days for installation. There was extensive discussion on ventilation and many questions asked. It should be noted that there is a capital improvement plan for an upgrade that has been discussed with the Board of Finance. It is a potential bonded project that had been priced at \$250,000.
 - b) Cleaning protocols – Kevin French has created a checklist and disinfection schedule but will see what the nurses are working on to come up with a final schedule that they can agree on. The state has produced a document, *“Guidance for the Cleaning and Disinfection of Schools during the COVID-19 Pandemic”* that will be followed. Four additional staff will be hired. Green cleaners are being used and most immediate cleaning will be with alcohol wipes that dry instantly so children and teachers will not be at risk.
 - c) Readiness of buildings – the walkthrough was done a little earlier than normally so things not done then have been and are being completed. Carlos was given accolades for the state of the facilities at LES. While things will be ready for full reopening, we will be able to meet the 6’ criteria in most areas for hybrid but will be able to do 4’ for the full. Tents are being purchased and there are two at each school for mask breaks and for some class work. The tents will be rated for 60 mph wind and there is a crew available to take them down when there is bad weather. Plexi-glass

will be in the 27th or 28th, drinking fountains will be turned off and bottle fillers will be in by September 21st. Many classrooms have sinks where water bottles may be filled as well.

2. Finance – Superintendent gave an update on the financial situation. The current surplus is \$290,801 and the Board of Finance has been made aware of it. COVID has caused increased expenses. So far the State has allocated \$111,000,000 to be divided between the towns and has asked for input from the towns as to how much has been spent by each so far just for COVID expenses.
 3. Communication – a weekly letter has been going out to parents, keeping them abreast of the situation and of the governor's updates. Over 80 people attended last Monday night's meeting and Jacques Dulac captured all of the questions and comments. Superintendent Angeli will be using these to compose a Q&A for a follow-up with parents. Originally 21% of parents opted for distance learning but some have switched when they found out that we were planning on starting with hybrid. Ten children will be home-schooled. The chair asked that the powerpoint from Monday be placed on the website.
- IV. Discussion and possible action on the 2020-2021 School Calendar

The chair polled the committee members on their opinions now that the above items have been reported on and discussed. As with the parents, opinions ran the gamut from opening full time to opening with distance learning only. **Motion by N. McGillicuddy and seconded by M. Smith to push the opening off one week to September 8th with the schedule already determined of half days the first week, etc.** Discussion continued. K. Smith and J. Picard were asked for input as well. **M. McCall called the question and M. Smith seconded. The vote was unanimous. The motion to postpone opening for one week passed with M. Smith, N. McGillicuddy, D. Witcher, M. McCall, M. DeCaprio, J. Konow and D. Person for and A. Margerelli-Hussey against.**

Motion by N. McGillicuddy and seconded by J. Konow to extend the meeting not past 10:30 p.m. The motion passed unanimously.

- V. Executive Session – **Motion at 10:00 p.m. by N. McGillicuddy and seconded by M. DeCaprio to go into executive session to discuss the superintendent's evaluation and invite the superintendent to attend. The motion passed unanimously.**

Motion by M. McCall and seconded by J. Konow to come out of Executive Session at 10:29 p.m. The motion passed unanimously.

- VI. Adjournment – The meeting was adjourned by the chair at 10:30 p.m.

Respectfully Submitted
Maureen D. McCall, Secretary