

## Comprehensive Progress Report

**Mission:** The mission of Pocahontas Jr. High School is to provide students with a program of instruction so that they will have the opportunity to acquire the academic, social, and decision-making skills needed during these transitional years. We believe that reading, writing, and communication skills are the basic tools by which knowledge is acquired. Therefore, we are committed to enhancing these three fundamentals. Pocahontas Junior High School encourages a cooperative partnership among the home, community, and school. Working with these groups, the staff functions to develop the students’ self-esteem, individual abilities, and awareness of responsibility.

**Vision:** To prepare students to accept and succeed in the challenges of tomorrow, the Pocahontas School District is committed to: providing a safe, quality, learning environment in which all students master grade level content, perform at their highest academic ability , and develop positive and healthy self-worth; to distributing resources with fairness and accountability; and to engaging in cooperative relationships with district parents and patrons.

**Goals:**

- All students will have access to Chromebooks in every classroom.
- All students will have a Student Success Plan prior to leaving our campus.
- All students and parents will be notified of their reading levels twice a year.
- All students will receive their annual immunizations according to state law.



! = Past Due Objectives		KEY = Key Indicator			
<b>Core Function:</b>		<b>School Leadership and Decision Making</b>			
<b>Effective Practice:</b>		<b>Establish a team structure with specific duties and time for instructional planning</b>			
	<b>ID01</b>	<b>A team structure is officially incorporated into the school governance policy.(36)</b>	<b>Implementation Status</b>	<b>Assigned To</b>	<b>Target Date</b>
<i>Initial Assessment:</i>		PJHS Leadership Team - Google Classroom  For the 2018-2019 school year, I want to streamline the PJHS Leadership Team and assign specific tasks to everyone.	Full Implementation 12/08/2017		

<b>Core Function:</b>		<b>School Leadership and Decision Making</b>				
<b>Effective Practice:</b>		<b>Focus the principal's role on building leadership capacity, achieving learning goals, and improving instruction</b>				
		<b>IE07</b>	<b>The principal monitors curriculum and classroom instruction regularly. (58)</b>	<b>Implementation Status</b>	<b>Assigned To</b>	<b>Target Date</b>
<b>Initial Assessment:</b>			<p>Informal and Formal Observations on EdReflect</p> <p>For the 2018-2019 school year, I want to include both Reading Strategies evidence and Supervision Evidence (Duty) on both Informal and Formal Observations.</p>	Full Implementation 04/23/2018		

<b>Core Function:</b>		<b>Curriculum, Assessment, and Instructional Planning</b>				
<b>Effective Practice:</b>		<b>Assess student learning frequently with standards-based assessments</b>				
		<b>IID09</b>	<b>Instructional Teams use student learning data to plan instruction. (107)</b>	<b>Implementation Status</b>	<b>Assigned To</b>	<b>Target Date</b>
<b>Initial Assessment:</b>			<p>During the 2018-2019 school year, we will be meeting to discuss RISE initiative strategies to address literacy and implement strategies in the classroom. We met during the 2017-2018 school year to begin discussions about what the accountability piece would look like during observations.</p> <p>We currently use ACT Aspire Assessment data to drive instruction and curriculum. We meet in June of each year to break down interim data and then again in August to break down the actual test results data.</p>	No Development 06/13/2018		
			Priority Score: 3                      Opportunity Score: 3	Index Score: 9		
<b>How it will look when fully met:</b>			The strategies will be shared with teachers and teachers will be held accountable for their implementation.	<b>Objective Met 06/14/18</b>	<b>Mack Skelton</b>	<b>05/24/2019</b>
<b>Actions</b>						
	6/13/18		Teachers meet to break down student assessment data.	Complete 06/04/2018	Mack Skelton	06/04/2018

Notes:

<b>Implementation:</b>		06/14/2018		
<i>Evidence</i>	6/14/2018			
<i>Experience</i>	6/14/2018			
<i>Sustainability</i>	6/14/2018			

Core Function:		Family Engagement in a School Community			
Effective Practice:		Provide two-way, school-home communication linked to learning			
	FE07	The school's website has a parent (family) section that includes information on home support for learning, announcements, parent activities/resources, and procedures on how families may post items. (5501)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		The PJHS website has information on home support for learning, announcements, and parent activities/resources, but does not have procedures on how families may post items. We will look into giving family the ability to post somewhere on the website. The Pocahontas School District Technology team has created an APP and has linked communication between parents and school through Google Classroom.	Limited Development 09/21/2017		
		Priority Score: 2                      Opportunity Score: 2	Index Score: 4		
<i>How it will look when fully met:</i>		Pocahontas School District has designed an APP that will allow parents to leave messages and communicate with the school. Teachers, staff, and administration all have school email addresses and most have websites. The Pocahontas School District also has a webpage. Bonnie Bandy does the APP and the calendar. Google Classroom allows the calendar and other communication to transfer to the school webpage.	<b>Objective Met 04/23/18</b>	<b>Taftnee Cox</b>	<b>09/29/2017</b>
<b>Actions</b>					
	9/26/17	Align communication between school, staff and parents through the use of Pocahontas School District APP, Google Classroom, Emails and webpages.	Complete 09/29/2017	Taftnee Cox	09/29/2017
<i>Notes:</i> Bonnie Bandy - PJHS registrar and APP/Website monitor will be utilized. The Pocahontas School District technology team, Adam Hand, Brandon, and Terence Haley will keep everything up and running. PJHS teachers will update their websites for parents to check and keep tabs on grades and attendance. Letters will be sent home by the office on excessive absences. Progress Reports go home every Friday to parents.					
<b>Implementation:</b>			04/23/2018		
	<b>Evidence</b>	4/23/2018			
	<b>Experience</b>	4/23/2018			
	<b>Sustainability</b>	4/23/2018			

Core Function:		Family Engagement in a School Community			
Effective Practice:		Educate parents to support their children's learning and teachers to work with parents			
	FE08	Professional development programs for teachers include assistance in working effectively with families.(5502)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		<p>Pocahontas Parent and Family Engagement Meeting Title I Meeting on September 18, 2018. The meeting was called to order by Taftnee Cox, the parent engagement coordinator, at 6:00 p.m. in the PJHS library on Tuesday evening. Five people signed the attendance log for the meeting. Agenda for Parent and Family Engagement Meeting 9/18/2018, 6:00 P.M. Pocahontas Jr.High Library Annual Title I Meeting "Family engagement refers to the systematic inclusion of families in activities and programs that promote children's development, learning and wellness, including in the planning, development, and evaluation of such activities, programs, and systems." Dept. of Edu. Welcome - Taftnee Cox Handouts from Mack Skelton (PJHS Principal) and Lesa Gooms (PHS Principal) Explanation of school's curriculum information on forms of academic assessment used to measure student progress information on the proficiency level students are expected to meet. Parents have a right to ask for a meeting to discuss and formulate suggestions and to participate in decisions about the education of their children. The qualifications of their child's teacher and the paraprofessional working with the child. If their child has been instructed by a non-high qualified person for 4 consecutive weeks. (Parents should have received a letter explaining Title I services their child is receiving.) Annual Report Card Individual Student Assessment Reports Progress Review Written State Complaint Procedure Disabled Parent Rights -- They have the right to ask for auxiliary aids and services to afford them and equal opportunity to participate in and enjoy the benefits of Title I, Part A Programs. Get input for how Parent and Family Engagement funds should be spent. Access Arkansas Department of Education 's Website, (www.arkansased.org) Three questions parents wants to know about their children: What does the child know? What does the child not know? How as the parent can we help? Parent and Family Engagement Title 1 - PHS Principal: Lesa Grooms and PJHS Principal, Mack Skelton presented information on Title 1 spending from each school. It was expressed that this is an important meeting for parents as it will be explained where the money comes from for certain activities, special services offered and the following:</p> <ul style="list-style-type: none"> <li>* School Curriculum</li> <li>* Academic Assessment - Student Progress</li> </ul>	Limited Development 09/25/2017		

\* Rights of parents to ask for meetings to be part of the decisions making

\* Parents' right to know: teacher/paraprofessional qualifications, and letter/notification to each parent that their child receives Title I services.

\* Annual Report Card

\* Individual student assessment reports

\* Progress Review - written

\* Complaint Procedure:

\* Disabled Parent rights for auxiliary aids and services

\* Parent Engagement Plan

\* Parent Compacts

\* Parent Engagement funding should be spent:

Parents were encouraged to come to the meeting by emails, hard copy of meeting sent home by each child, and newspaper advertisement.

On Monday September 17, 2018 the Pocahontas Public School held their Public Meeting in the Jr. High Library at 7:00 p.m. Parents and patrons had opportunities to make suggestions and ask questions about the school year.

Bridget Phelps was introduced as the presenter for a quick overview for helping parents find the Pocahontas Public School webpage. She explained how to find different teacher's pages and HAC. Some of her instructions were as follows: 1. Go to [www.pocahontaspsd.com](http://www.pocahontaspsd.com) (school webpage) 2. Choose your school and child's class 3. Click on the Parents Tab 4. Click Home Access Center 5. Select Pocahontas School District in the drop down menu 6. Enter in Username & password Click Log In 7. Click on the Student Name to go to Daily Summary. On the left of the screen you will find a menu that includes: Daily Summary, Schedule, Attendance, Discipline, Class work, Interim Progress, Report Card, Registrations, My Students, My Profile, My Alerts. She finished up by showing parents how to find her webpage and other teacher's pages as well as the LINK webpage. Teacher name's printed in RED means their webpage is up and running. Bonnie Bandy then took over the meeting to continue showing parents more about HAC (Home Access Center)

and the new changes to the system. Some of the discussed items were as follows: 1. How to find the District Calendar 2. How to find Press Releases 3. How to find the Parent Tab 4. How to login and create a password to look at the “Dash Board” where they could find their child’s attendance, ISS, suspensions, lunch detentions, teacher assignments, tardies and much more. (Parents asked several questions about this part of the presentation.) 5. How to interpret the Daily Summary, Student Schedule, Attendance, Discipline, Class work, Interim Progress, Report Card, Registration, My Student, My Profile and My Alerts. Mr. Skelton explained the difference in a “0” recorded for Jr. High and High School. He also explained about and “I” for incomplete work and “EX” for excused assignments which do not count against them due to a catastrophic event in the child’s life. Transcripts are available on line for High School parents, but will not be online until after Christmas break for the Jr. High students. Registration information was discussed so that parents knew they could update phone numbers online, but had to send in all other information for Mrs. Meigs to enter into the system. “MY Profile” allows them to change their profile and will alert Mrs. Meigs every time a parent has gone into HAC (Home Access Center). Her computer keeps a record of it. A concern was noted on correct email addresses. If they are not getting email, then we may have their email address wrong. The “Alerts” section provides parents a place where they can input for their computer to notify them if their child drops below a certain grade in each class. Mrs. Meigs set hers to notify if her child dropped below a “C” average in any class. Parents are encouraged to visit the website daily to find the daily announcements. Mrs. Meigs posts for Jr. High the announcements and on Friday, a parent can see what is coming up for the next week. Mr. Goodin explained how a “0” in high school is placed in a grade slot if the assignment has not been attempted or finished so as to help make the parents aware of the worst possible grade average, if the work is not done by the student. A strong push was for all teachers and activity sponsors to use “REMIND”, which use to be Remind 101. Math Help Sessions are Monday/Wednesday/Friday from 3:30-4:30. Officer Rocky Jones provided secrets on how parents can check what is on their child’s Smart Phone, I Phone, or Android. He discussed some APPs that parents should consider not allowing their children to use. Some examples are “POOF”, “SnapChat”, “Screen Shot”, “KIK Messenger”, “Vine”, “Pheed”, “Reddit” “Photo Vault” and “Whatsapp”. He talked about the dangers on “Twitter”, “Tumblr”, and “Instagram”. Major concerns were discussed with what is known as “My Destructible Text”. No text or snapshot is completely gone in 10 seconds. The police and hackers can find any text, any picture, or any threat made by going into

the “Cloud” storage programs. “Wicke”, “Tiger Text”, and “Cate” are apps that students use and think what they put on them will go away in 10 seconds forever. That is a lie. It does not go away. Officer Jones showed parents how to find files that were hidden by “POOF” and “Photo Vault”. Two parents asked Officer Jones to have a seminar on these apps for the students. They need to know what a Class “A” Misdemeanor means and they can spend 30 days in jail. Adults that participate in sending any cyber bullying (electronic messengers) can face 6 months in jail. Parents still are in charge – “My house, my rules.” It is against the law to view “naked pictures of children”. Anyone can be charged for viewing, transmitting, or taking pornographic photos. It is possible to schedule an automatic timer “Internet Router” to shut off your internet system at a certain time as night. Officer Jones has his scheduled to shut down at 10:00 p.m. Parents wanted Officer Jones’ email so they could ask him more questions. He stayed about 30 minutes after the meeting to explain some of the “How To” to parents. Officer Jones had two handouts with Internet Safety Tips. The floor was opened for questions. Several questions were answered openly while other parents wanted to discuss information after the meeting was over. The meeting was adjourned at 6:55 p.m.

Priority Score: 3

Opportunity Score: 2

Index Score: 6

**How it will look when fully met:**

Technology will be utilized by 80% of parents and students. We will have to base our objectives on information from parent surveys and access data logs. "Living Life Online" publications were handed out to each student to take home to parents. They were produced by the Federal Trade Commission. "Family engagement refers to the systematic inclusion of families in activities and programs that promote children's development, learning, and wellness, including in the planning, development, and evaluation of such activities, programs, and systems.

**Objective Met  
10/11/18**

**Taftnee Cox**

**10/13/2017**

**Actions**

9/26/17

Parents Make a Difference @PJHS2017-2018  
Please PRINT the following information.

PJHS Student’s Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_ Phone# \_\_\_\_\_

Parent Email Address: \_\_\_\_\_

Yes or No: I want my email address used to provide me alerts and

Complete 09/29/2017

Taftnee Cox

09/29/2017

school information.

Do you need:

Training on how to use your HAC accounts? Yes or No  
Information on communication systems at PJHS, so you will stay informed? Yes or No

Are you willing to:

Be a member of "Parents for PJHS"? Yes or No (No fees)  
Help plan and organize parent events for PJHS? Yes or No

Internet use:

Available at home: Yes or No

I would be interested in attending parent involvement activities focusing on the following:

Orientation: 3 sessions--August Yes or No

Open House: August --- Yes or No

Title I Meeting: September:-- Yes or No

Math Evening: September -- Yes or No

Parent Teacher Conference: October -- Yes or No

SEGP Conferences: April --Yes or No

APNA Report (Drug use in Randolph County) for Jr. High: October -- Yes or No

Mother-Daughter Banquet to teach edict (STEM): January -- Yes or No

Annual Art Show K-12: April -- Yes or No

Wellness Day PJHS: November -- Yes or No

National Jr. Honor Society Inductions: May -- Yes or No

Cornerstone Coalition/PRIDE/LINK Program: February -- Yes or No

Other suggestions:

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I want to volunteer my time in the following ways:

Parent Center: Yes or No

Speak or do an activity with students during Wellness Day and/or

Career Fair: Yes or No

Help with a club or organization: LINK, Student Council, FFA, FBLA, Band, Beta, Book Club, Anti-Bully Club; other

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*Notes:* I must make sure each month that I have completed the parent engagement activities.

9/25/17	Make parents aware of all the ways they may communicate with the school staff and teachers concerning their child.	Complete 10/13/2017	Taftnee Cox	10/13/2017	
<i>Notes:</i> Progress reports are sent home every Friday. Parents may contact any staff member through our assigned emails, telephone, or person-to-person.					
<b>Implementation:</b>		10/11/2018			
<b>Evidence</b>	6/14/2018				
<b>Experience</b>	6/14/2018				
<b>Sustainability</b>	6/14/2018				
	<b>FE11</b>	<b>The school provides parents (families) with practical guidance to encourage their children’s regular reading habits at home.(5505)</b>	<b>Implementation Status</b>	<b>Assigned To</b>	<b>Target Date</b>
<b>Initial Assessment:</b>	We are currently promoting the Dolly Parton Imagination Library program in our city. As a District or building, we have not provided parents with practical guidance to encourage reading habits.		Limited Development 09/21/2017		
<b>How it will look when fully met:</b>	I want to put together a plan to send out to parents that will give them practical guidance to encourage reading habits at home. This will be a hard copy or digital copy that we can provide to parents at various times, including (but not limited to), parent teacher conferences and orientations.			<b>Emily Hausman</b>	<b>05/31/2018</b>
<b>Actions</b>					
<i>Notes:</i>					