

**GOODMAN -
ARMSTRONG
CREEK
ELEMENTARY
SCHOOL
STUDENT
HANDBOOK**

**2020 - 2021
School Year

Grades PK-6**

**“Be Here. Be You. Belong.
This School Belongs to All of Us!”
~Brene’ Brown**

District Mission Statement - “It is our vision that students graduating from the Goodman-Armstrong Creek School District will be equipped with marketable skills and accompanying work ethics that will enable them to successfully follow their chosen traditional or non-traditional career paths. All students shall be treated equitably.”

Handbook Changes: The District Administrator and Staff reserve the right to make changes, additions, or deletions in this handbook during the school year. When a change is made, parents and students will be notified in writing of the change and the specific date and time when the change becomes effective. Any change that is made will be followed by notification to Board members with consideration of approval at the next regular Board Meeting. COVID-19 related modifications may be made to any section of this Student Handbook as new information becomes available. Such expectations will be communicated as soon as possible.

NOTE: 2020 - 2021 GAC Elementary School Student Handbook Approved by the Goodman - Armstrong Creek School District School Board on: August 26, 2020.

Dear Students and Parent/Guardians:

Welcome to the 2020 - 2021 school year in the Goodman - Armstrong Creek School District. Given the events that ended the last school year prematurely we are excited to again return to be present with one another and to continue teaching, learning, and growing together. We are so very much looking forward to a fantastic new school year and a return to creating new connections and relationships in the GAC learning community!

As a newcomer to the GAC I will be looking forward to meeting you when conditions permit and providing to our staff members and teachers the resources that they require to best serve our students and their families. Regardless of the age, grade level, or needs of our students we pledge to diligently strive to fulfill our district mission by serving "Every Child. Every Day. Whatever It Takes."

Please take the time necessary to read, review and understand the information contained in this Student Handbook. After doing so, students and their parents/guardian should sign and date the Acknowledgement form on the last page and return it to the classroom teacher or district office.

Please do not hesitate to contact me at any time should you have any questions or concerns. I may be reached at 715-336-2575, extension 203 or sbloom@goodman.k12.wi.us.

Respectfully,

Dr. Steven M. Bloom

District Administrator/Principal

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General Information

Notice of Non-Discrimination Policy - Reference GAC Board Policy 2260 and 2260.01

The Goodman-Armstrong Creek School District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person/people has/have been designated to handle inquiries regarding the nondiscrimination policies: District Administrator, 1 Falcon Crest Goodman WI, 54125,715-336-2575.

Americans with Disabilities Act – Section 504 - Reference GAC Board Policy 2260.01

The Americans with Disabilities Act (A.D.A.) requires the school to ensure that no individual will be discriminated against on the basis of disability. This protection applies not just to the student, but to all individuals.

Students with disabilities may be served within the regular education program with an accommodation plan developed by the school staff. Parents who believe their child may have a disability that substantially limits the child's ability to function properly in school, should contact the district administrator.

Enrollment - Reference GAC Board Policy 5111, 5112, 5113, 5113.01, and 5130

All students whose parents, or persons having legal custody, reside within the limits of the School District shall be considered resident students and shall attend the schools of the District without payment of tuition.

A nonresident student may apply for full-time enrollment under the state's public school open enrollment program. Applications shall be made and acted upon in accordance with the timelines and procedures outlined in state law. Contact the District Office (715-336-2575) for such information.

Transportation - Reference GAC Board Policy 8600

Bus transportation will be provided for all school children living two or more miles from their school of attendance. In addition to normal school day bus transportation for students, the Board will provide for transportation of students to extracurriculars. The Board considers school buses to be an extension of the school facility. Therefore, all rules and regulations concerning student conduct shall be enforced.

Field Trip Expectations - Reference GAC Board Policy 8640

Students must have permission to attend a field trip. No additional money is needed from the students. Please refrain from sending money. Attending a field trip is an extension of the classroom so all expectations will apply. All bus rules will be followed and students are responsible for their belongings brought on the bus. A school planned field-trip is the planned curriculum for the day. If a parent deems the field-trip inappropriate and therefore does not want their child to attend, the child should remain home that day. The child will be marked absent but excused.

Free/Reduced Lunch - Reference GAC Board Policy 8500 and 8531

Applications for the school's free and reduced-price meal program are distributed to all students. More information about this program and the breakfast program can be obtained from the District Office.

Student Records - Reference GAC Board Policy 8330

The educational interests of the student require the collection, retention, and use of information about individual students and groups of students. At the same time, the student's right of privacy mandates careful custodianship and limitations on access to student records.

Student records consist of progress records, student physical health care records, and directory data. These records shall be maintained in the school office.

What Does My Child's Day Look Like?

Beginning of School Day: Lunchroom supervision starts at 7:40. Student's arriving by bus or car should make the decision to either eat breakfast or go directly to the playground. Students will be encouraged to eat before heading to the playground for a morning recess. Bell will ring at 8:10. Students are ready to learn at 8:15.

Lunch/Cafeteria: Lunch is from 11:15-11:50. Your child will be guaranteed a 20 minute lunch. Students will enter the lunchroom as a class in this order:

- 5th & 6th grade (11:15)
- 4K & K (11:25)
- 1st & 2nd (11:25)
- 3rd & 4th (11:25)

Dismissal: School is dismissed at 3:10. Students line up in their bus line or pick up/walk line. The teacher on bus duty will dismiss the lines and students walk safely to their destination. Parents should park on the street. The bus duty teacher helps students cross the street safely. If a parent is parked in the parking lot for some reason at dismissal time, buses must have exited before leaving the lot. Students must have written permission to ride with someone other than their designated ride or on a bus with another student. A phone call may be accepted at the secretary's or teacher's discretion. If a child is supposed to be picked up at the end of the day but the parent is not present, we will send that child on the bus to wait in the HS Office. The high school secretary will contact the parent to arrange pick-up.

Recess/Physical Activity Your child will take part in recess/physical movement both in the am and pm. This will include a Physical Education time 3X per week. On the days your child does not have a PE time, the teacher may opt to take your child out for an additional recess of 15 minutes. A before school recess is offered as well as a lunchtime recess. Recess is from 11:00-11:25, except for 5th/6th grade who will eat first then recess. If the temperature has a

wind-chill of less than 0 degrees or if it's raining, the teachers on duty will make the decision to have inside recess. Your child will also have movement/brain breaks throughout the day. These will encourage kids to get the wiggles out, move around, and give their brain a break for 5 or so minutes.

Student Attendance Policies and Procedure

Student Attendance - Reference GAC Board Policy 5200

Regularity in school attendance is an important factor in school success. School work missed during an absence must be made up, but it must be realized that the work cannot be made up completely since class discussions are lost forever. Therefore, it is of great importance that absences from school be kept to a minimum. Poor attendance is a major cause of failure in school which leads to discouragement and frustration. Attendance is important for many reasons. Among them are the following:

1. Dependability and job success go hand in hand.
2. College admissions and prospective employers use attendance records for screening processes.
3. Attendance records are on report cards and follow you through life.
4. It is an extension of good citizenship.
5. It promotes responsibility.
6. Research positively correlates attendance and school success.

Poor attendance may have the following adverse impacts on students:

1. Disrupts the general flow of the normal school day.
2. Requires make-up before or after school.
3. Takes time from other students who require the instructor's attention.

The principal or designee shall serve as the school attendance officer for the school district. The school attendance officer shall deal with all matters relating to school attendance and truancy. Attendance is recorded by the following method: If a student is absent for more than half of a class period, they are considered absent that class period. Three to four class periods absent equal a half-day absence while five or more class periods absent equal a full day absence.

Excused Absences - Reference GAC Board Policy 5200

All excused absences require parent/guardian verification that is to be submitted in writing to the school attendance officer or designee in advance of the absence or prior to re-admittance to school. Any student excused in writing by his/her parent/guardian before an absence is deemed excused from school attendance. A student may be excused by the parent or guardian under this provision for not more than 10 days in the school year. (such an absence must be pre-approved in advance.)

The school attendance officer or designee is empowered to approve a legal excuse to any student for the following reasons:

1. Student Illness.
2. An emergency in the family or other crisis which requires the absence of the student because of family responsibilities.

3. A death in the immediate family or funerals for relatives or close friends.
4. Religious activity.
5. A quarantine as imposed by a public health officer.
6. College visits, job shadowing, school planned employment opportunities
7. Attendance at special events of educational value as approved by the school attendance officer or designee.
8. Special circumstances pre-approved by the administrator
9. Medical and dental appointments.
10. Extreme weather conditions.

Parents/guardians shall be notified in writing when students have accumulated excessive absences. This shall be done whether the absences are excused or unexcused, unless the student is under doctor's treatment, and a written statement from a physician or licensed practitioner is on file.

Leaving the Building

Students are asked to arrange doctor, dental, and eye doctor appointments during non-school hours. Students will be given a pass to leave the building only when the office is notified by: 1. A written note from the parent or guardian explaining the reason for leaving the building along with the date and time. 2. A telephone request by a parent or guardian indicating a personal emergency.

Upon leaving and returning to the school, the student must sign his/her name on the form provided in the office. Students leaving the school without permission will be subject to the penalties of an unexcused absence.

Truancy - Reference GAC Board Policy 5200

"Habitual truant" means a student who is absent from school without an acceptable excuse for five or more days on which school is held during a semester. The parent/guardian of a student who is a habitual truant shall be notified by certified or registered mail when the student initially becomes a habitual truant.

Students who are absent from school with the prior written permission of their parent/guardian are required to make up work missed during the absence. The arrangements for making up coursework and examinations shall be the same as for other excused absences. Students who are absent from school for reasons that are determined to be excused by the school attendance officer or designee shall be given the opportunity to make up work missed when they return to school. It is the student's responsibility to contact the teacher(s) to make arrangements for making up work missed during an absence from school. If any question arises as to the appropriateness and/or feasibility of making up a particular assignment, the teacher shall discuss the situation with the principal as to the extent to which make up work and/or substitute assignments are possible.

Examinations missed during an excused absence shall be permitted to be taken at a time mutually agreed upon by the student and the teacher, but within the number of days absent plus one day.

Credit may be given for the completion of make-up work assigned. The extent to which make-up work credit can be applied shall be judged on an individual basis. School field trips and co-curricular activities will occasionally cause a student to miss class. These absences will not be considered as missing school. However, all work missed must be made up.

Unexcused Absences - Reference GAC Board Policy 5200

Unexcused absences demonstrate a deliberate disregard for the educational program and are considered a serious matter. An unexcused absence is an absence that does not fall within the definition of an excused absence or pre-planned absence.

Students with unexcused absences shall be permitted to make up only assessments missed. Assessment make up date(s) shall be determined by teacher discretion. Students with an unexcused absence on the day of an assessment shall make up the exam on the day of return to school.

Tardiness - Reference GAC Board Policy 5200

Any student who arrives at school after 8:00 a.m. or is late to class is considered tardy. Students who arrive at school tardy must sign in at the office before going to class. Students are expected to be in class on time, and ready to begin work when the bell rings. Excessive tardiness will result in a phone call home, possibly a parent meeting and possible make up time outside of the school day for learning missed.

Lunch Time

The school campus is a closed campus for the entire school day including noon. Each student, whether eating school lunch or a bag lunch will eat lunch in the designated area until dismissed by the lunch supervisor.

Make-Up Work

Any time a student is absent from a class, that student must make arrangements with the teacher whose class has been missed to make up all work to the complete satisfaction of the teacher. Failure to make up all work within the prescribed time allowed may result in a "0" grade for the day(s) missed. One day will be allowed for make-up for each day missed, and work due on the day of the absence is due upon return to class.

Teachers will attempt to provide assignments commensurate with assignments missed. Teachers may also specify when make-up work must be completed. In case of extensive absenteeism because of hospitalization or family emergency, homebound or home study instruction may be required.

My Child's Learning Progression

Elementary Grading Scale: Grading will be broken down into three categories: Achievement, Academic Performance, and Lifelong Learning Skills. Language Arts and Mathematics will be broken down by standards for reporting academic performance.

Grades PK/K	Grades 1st - 3rd	Grades 4th - 6th
+ = Consistently	H = Highly Satisfied	A = Excellent
V = Often	S = Satisfied	B = Above Average
/ = Sometimes	N = Needs Improvement	C = Average
- = Not Yet		D = Needs Improvement
NE = No Evidence		F = Unsatisfactory

Academic Performance Level Key (Grades 1st-5th)

- 4= Exceeds Expectations
- 3= Meets Expectations
- 2= Progressing
- 1= Emerging
- _ = Not Assessed at this time

Lifelong Learning Skills Key (Grades 1st-5th)

- 4= Consistently
- 3= Usually
- 2= Sometimes
- 1= Rarely

Promotion & Retention of Students - Reference GAC Board Policy 5410

Students shall be expected to attain suitable proficiency in their school work before being promoted to the next grade level. A student who has not attained the suitable proficiency shall not be promoted to the next grade. Retention of students shall be based on carefully documented evidence and shall occur after conferences have been held with the student's parent or guardian, teachers and administrator.

Student Grade Progress - Reference GAC Board Policy 5420

Parents and students will be informed about student academic performance through the district's "Family Access" web page. Parents may access this site through passwords attained through the district office.

Academic Dishonesty

It is the teacher's right and responsibility to determine whether or not a student has cheated and proceed with the necessary action according to the school policy. If, according to the judgment of the teacher, cheating has occurred, the following policy will be followed:

- Initial Offense- Warning, explanation on plagiarism and redoing of assignment For continuing offenses after initial warning:
- First Offense – F on the assignment and parental notification
- Second Offense – F on the assignment, a detention with the teacher to make up the work, and parental notification
- Third Offense – F for the marking period and parental notification

Student Behavioral Expectations

Universal Expectations of Student Behaviors

The Staff of GAC Schools believe that all students need a set of universal expectations of expected behavior while on school grounds and off school grounds representing our school name! These set expectations will be expected behaviors from our students. We expect our students to: Be Respectful Be Responsible Be Safe Be Prepared

The following set of universal expectations will allow our students to learn at high levels while working in a safe school environment where they feel valued, respected and responsible for their learning.

Elementary Universal Behavior Matrix

	Be Respectful	Be Responsible	Be Safe
Arrival	*Follow adult directions.	*When you arrive: -Choose breakfast or outside *When the bell rings -students in the gym go to their classrooms. -Students that are outside line up	*Walk to destinations *Leave through the gym door
Hallway	*Voice level 0-1 *Use your area to get ready	*Go to your destination *Zip your backpack	*Walk *Stay in your adult directed line. *Store your item safely
Bathroom	*Voice level 0-2 *Keep to yourself *Wait your turn	*Use the bathroom and leave promptly *Remember to flush *Use paper towel and soap appropriately *Keep bathroom clean	*Wash hands *Walk in and out quietly
Lunchroom	*Voice level 0-2 *Stay in line and wait for your turn *Be polite *Keep your hands, feet, and food to yourself	*Choose spot wisely *Clean up after yourself	*Select a spot to sit and stay there *Walk (5th/6th - Wait at your spot until the recess teacher dismisses you for recess.)
Playground	*Voice level 0-3 *Play fairly; take turns *Keep hands and feet to yourself	*Bring in what you bring out * Line up promptly at the end of recess	*Dress for the weather *Stay in the boundaries *Use equipment properly *Walking feet in the parking lot
Dismissal	*Stay in your line	*Be prepared to go home	*Walkers wait inside *Walk to destinations *Follow adult directions
Bus	*Voice Level 0-2 *Keep hands, feet, and property to self *Follow electronic devices etiquette	*Be prepared to get off *Dispose of garbage properly	*Seat on the seat and back on the back *Follow directions of driver or other adults

School Dress Code

The school recognizes that dress is primarily an individual and parental responsibility. However it does exercise control over student dress when it is deemed to be detrimental to the education process, proper discipline or morals, likely to cause maintenance problems, or be hazardous to any person. Personal expression is permitted within certain general guidelines.

A neat, clean appearance is expected of all students. State law requires shoes and shirts to be worn in public buildings. Bare midriffs and revealing tank tops are not permitted. Shorts or skirts that are too short or too tight are unacceptable and a change may be required. Netted or see-through clothes, halter and tank tops, baggy pants, short skirts, skirts with high slits, and any other item in which a student's undergarment consistently shows or could show depending on student posture will not be permitted.

Outerwear such as hats, caps, jackets, or coats, and sunglasses are not to be worn in the building and should be kept in lockers. If any of the above items are worn, they can be confiscated by the teacher and sent to the office.

Current dress code restrictions prohibit students from wearing items that represent gangs, advocate violence, promote drugs, alcohol and tobacco, bear vulgar or sexual messages, or make derogatory references to race, religion, sexual orientation or disabilities.

The District Administrator will determine whether clothing is acceptable, and may ask a student to change unacceptable clothing.

Telephones

With permission, the office telephones may be used by students while an adult is in the office. Any phone usage should be by permission of the adult in charge. Personal phone calls through cellular devices happening during class time should be done in the office or under the teacher's direction.

School Misconduct Procedures

The Goodman Armstrong Creek School District has high expectations for student behavior. Student behavior for the most part will be handled on an individual basis. There are some behaviors that constitute a more direct approach. Misconduct at the elementary level varies in severity, and most behaviors are corrected through minor reminders and teaching moments. Other inappropriate behaviors will first be handled by classroom teachers and staff members. Disciplinary action most likely will include one or more of the following interventions:

- a break
- individual counseling
- phone call home
- missed recess period(s)
- classroom meetings
- restorative restitution

Repeated minor behaviors may be handled at the discretion of the classroom teacher and could result in lunch-time detention, after-school detention and or meeting with parents about a plan for better behavior.

If inappropriate behaviors continue or are severe, the principal will intervene. Disciplinary actions listed below for suspensions are the adopted process of the school district.

Below you will see some categories of unacceptable behaviors that will be handled more directly.

Alcohol/E-cigarette/Tobacco/Drug Violations and “look-alikes”:

- Immediate referral to law enforcement, administration
- Parent guardian contact
- Suspension out of school with possible expulsion
- Re-entry conference with parent and child

Weapons or “look alike” in School and on Grounds:

- Immediate referral to law enforcement, administration
- Confiscation of item
- Suspension out of school with possible expulsion
- Re-entry conference with parent and child

Fighting/Directed Obscenities/Theft or Vandalism of Property In and On School Grounds

- Immediate referral to administration
- Parent contact
- Suspension in-school or out of school with possible expulsion
- Possible referral to law enforcement
- Re-entry conference with parent and child

Gang Related Behavior:

Immediate referral to administration

- Parent contact
- Suspension in-school or out of school with possible expulsion
- Possible referral to law enforcement
- Re-entry conference with parent and child

Cheating/Plagiarism:

- Immediate parent and teacher contact
- Parent and teacher conference
- Corrective Learning
- Possible grade retention

Bullying/Harassment

- Referral to the administration
- Parent and teacher contact
- Restorative practice/support services requirements
- Possible referral to law enforcement

Continued Refusal to follow School Expectations/Rules of Conduct

- Immediate referral to administrator
- Parent contact

- Suspension in-school or out of school with possible expulsion
- Possible referral to law enforcement
- Re-entry conference with parent and child
- Behavior agreement

Bullying & Harassment - Reference GAC Board Policy 5717 and 5717.01

All school staff strive to develop a school environment where all students feel secure and safe. The school district has created the following guide to assist in understanding the differences between bullying, peer conflict and teasing.

Friendly Teasing	Hurtful Teasing	Peer Conflicts	Actual Bullying
Equal power	Unequal power	Equal power	Imbalance of Power
Neutral	Sensitive topic	Occurs occasionally	Usually occurs repeatedly
Purpose is to be playful	Purpose is to upset	Accidental	Intentional and serious
Joins relationships	Excludes	Negotiating is an option	Seeks to gain power
Funny to both parties	Sarcastic	Withdrawing an option	Victim is vulnerable
		Relationship is valued	No remorse
		Effort is to resolve	No effort to resolve

Four questions guide school officials to determine when a behavior constitutes bullying.

1. Were the alleged bullying behaviors deliberate?
2. Were these behaviours repeated?
3. Did the alleged bullying behaviors inflict harm or suffering?
4. Is there an imbalance in real or perceived power between the alleged victim and alleged aggressor of the behavior?

Forms of Student Discipline

In-School Suspension - Reference GAC Board Policy 5610.02

The student will be under supervision at all times, including lunch. The following rules apply:

- Starts from first to the last bell of the day.
- School work will be provided by the student’s teachers.
- Students are required to bring their books, pencils and necessary materials.
- Disruptive behavior during in-school suspension could result in transferring student to out-of-school suspension.
- The length of assignment to in-school suspension may be from one class period to several days.
- Credit will be given for all work completed during in-school suspension time.
- Tests and quizzes may be made up.
- No personal electronic devices will be allowed during in-school suspension.

Out of School Suspension - Reference GAC Board Policy 5605 and 5610

In accordance with WI State Statutes, Section 120.13, students are expected to comply with all the rules and regulations established or approved by the school board. Students who constantly violate school rules or exhibit willful, persistent and disruptive behavior will be suspended from school. Suspension of a student is considered a very serious matter and done only when such action is considered to be in the best interests of everyone concerned. Suspension may be for a period of not more than 5 days or if an expulsion hearing is pending, for not more than a total of 15 consecutive days. A student with exceptional needs may not be suspended for more than 10 consecutive days. Suspended students will be allowed to make up exams and other classroom work missed during the suspension. Students under suspension or who have been expelled are not allowed on school property, in any school building or admitted to any school function.

Out of School Suspension Process:

- Referral by teacher, other staff person or administrator.
- Student reports to the administrator.
- Violation is discussed with students and others involved.
- Student is informed of the length of the suspension and the reason for the suspension
- Parent is notified about the reason and duration for the suspension and the right to review or appeal the suspension decision
- A written suspension notice is sent home with the student when picked up
- Parent and student will attend a re-entry conference with administrator before returning to school.

Expulsion - Reference GAC Board Policy 5605 and 5610

The School Board is empowered to expel a student from school whenever it finds the student guilty of repeated refusal or neglect to obey the rules of the school or school district or finds that the student engaged in one of the following types of misconduct, and the board is satisfied that the interest of the school demands the student's expulsion.

- The student knowingly conveyed or caused to be conveyed any threat or false information concerning an attempt or alleged attempt being made or to be made to destroy school property by means of explosives.
- The student engaged in conduct while at or not at school or under supervision of a school authority that endangered the property, health or safety of others at school or under the supervision of a school authority.
- The student engaged in conduct while not at school or not under the supervision of a school authority that endangered the property, health or safety of a school district employee or school board member.
- The student engaged in other conduct outlined in state or federal law, which requires a student's expulsion from school.
- Expulsion procedures are the responsibility of the school board and shall be conducted in accordance with state law and established district procedures.

Students under suspension or who have been expelled are not allowed on school property, in any school building or admitted to any school function.

Use of Canine Units/Dogs - Reference GAC Board Policy 5771

The Board authorizes the use of specially-trained dogs to detect the presence of drugs and devices such as bombs on school property under the following conditions:

- A. The presence of the dogs on school property is authorized in advance by the District Administrator, except in emergency situations, or is pursuant to a court order or warrant.
- B. The dog must be handled by a law enforcement officer or certified organization specially trained to safely and competently work with the dog.
- C. The dog is represented by the Sheriff or Chief of the law enforcement agency providing the service as capable of accurately detecting drugs and/or devices.

The administrator/principal shall be responsible for the prompt recording in writing of each student search, including the reasons for the search; information received that established the need for the search and the name of informant, if any; the persons present when the search was conducted; any substances or objects found and the disposition made of them; and any subsequent action taken. The principal shall be responsible for the custody, control, and disposition of any illegal or dangerous substance or object taken from a student.

The District Administrator may request the assistance of a law enforcement agency in implementing any aspect of this policy. Where law enforcement officers participate in a search on school property or at a school activity pursuant to a request from the District Administrator, the search shall be conducted by the law enforcement officers at the direction of a District official. Law enforcement searches conducted independent of any District official request or direction shall be conducted based on standard applicable to law enforcement.

Anything found in the course of a search pursuant to this policy which constitutes evidence of a violation of a particular law or school rule or which endangers the safety or health of any person shall be seized and properly cataloged for use as evidence if appropriate. Seized items shall be returned to the owner if the items may be lawfully possessed by the owner. Seized items that may not lawfully be possessed by the owner shall be turned over to law enforcement.

Student Safety, Health, Wellness and Medications

Safety & Emergency Procedures Visitors - Reference GAC Board Policy 9150

All visitors should report directly to the District office. Parents are always welcome to visit. An appointment to confer with a teacher during his/her preparation period can be made by telephoning the school office. For the protection of students, school property and order, no unauthorized persons shall be allowed to loiter on or adjacent to the school grounds or in any buildings. Students under suspension or who have been expelled are not allowed on school property, in any school building or admitted to any school function.

Security Camera System - Reference GAC Board Policy 7440.01

For your safety, both our schools are equipped with closed circuit camera security systems. Persons entering the building are subject to digital video recording.

Safety and Weather Related Drills - Reference GAC Board Policy

Fire Drill:

- Occur monthly.
- Exit procedures are located in all classrooms by door.
- All students will evacuate the building

Lock Down:

- Students and staff will be notified via PA system.
- Students follow the directions of the teacher.
- Administrator/Office gives the all clear.
- No student out of classrooms until all clear is given.

Severe Weather: (tornado, thunderstorm, ice)

- Students and staff will be notified via PA system of the weather state.
- Students and staff will be asked to move to severe weather safety spots.
- Students and staff will move to designated spots.
- All Clear will be given from the office via the PA system.
- No student or staff will leave a designated area until all clear is given.

Emergency Closings and Delays - Reference GAC Board Policy 8210 and 8220

If the school must be closed or the opening delayed because of inclement weather or other conditions, the School will notify the Iron Mountain and Rhinelander radio stations. Parents and students are responsible for knowing about emergency closings and delays. The school website and district FB page will be updated immediately in these cases of closures and delays. Please visit www.goodman.k12.wi.us for such information.

Early dismissal due to weather

Students/teachers will follow the individual's plan. Parents will be contacted if possible and information will be broadcasted on the radio/tv stations/website. Radio Stations called are WJNR and WZNL. TV stations notified include WLUK-TV11, WJFW-TV12, WFRV-TV5, NBC-TV26, WLUC-TV6 and WBAY-TV2

Search and Seizure - Reference GAC Board Policy 5771

The Board of Education has charged the school authorities with the responsibility of safeguarding the safety and well-being of the students in their care. In the discharge of that responsibility, school authorities may search school property such as lockers used by students or the person or property, including vehicles of a student.

School Property - Reference GAC Board Policy 5571

The Board acknowledges the need for in-school storage of student possessions and shall provide storage places, including desks and lockers, for that purpose. Desks and lockers are public property and school authorities may make reasonable regulations regarding their use.

The District retains ownership and possession control of student desks and lockers and the same may be searched at random by school personnel at any time. A showing of reasonable cause or suspicion is not a necessary precondition to a search under this paragraph.

Students shall not have an expectation of privacy in lockers, desks, or other school property as to prevent examination by a school official. The Board directs the school principals to provide students with written notice of this policy at least annually and that routine inspections be done at least annually of all such storage places.

The Board directs that the searches may be conducted by the District Administrator and building principals.

Student Person and Possessions - Reference GAC Board Policy 5771

The Board recognizes that the privacy of students or his/her belongings may not be violated by unreasonable search and seizure and directs that no student be searched without reasonable suspicion that the search will turn up evidence that the student has violated or is violating either a particular law or a particular rule of the school. Any search under this paragraph must be reasonable in scope and reasonable in the manner in which it is conducted. The extent of the search will be governed by the seriousness of the suspected infraction, the student's age and gender, the student's disciplinary history, and any other relevant circumstances or information.

Except as provided below, a request for the search of a student or a student's possessions will be directed to the principal. S/He shall attempt to obtain the freely-offered, written consent of the student to the inspection; however, provided there is reasonable suspicion pursuant to the above paragraphs, s/he may conduct the search without such consent. Whenever possible, a search will be conducted by the principal in the presence of the student and a staff member other than the principal. A search prompted by the reasonable suspicion that health and safety are immediately threatened will be conducted with as much speed and dispatch as may be required to protect persons and property.

Search of a student's person or intimate personal belongings shall be conducted by a person of the student's gender, in the presence of another staff member of the same gender, and in a manner that is minimally intrusive to the student based on the reasonable suspicion justifying the search.

The administrator may arrange for a breath test for blood-alcohol to be conducted on a student whenever s/he has individualized reasonable suspicion to believe the student has consumed or is under the influence of an alcoholic beverage while on school premises or while participating in a school-sponsored activity. If the result indicates a violation of school rules as described in the student handbook, the disciplinary procedure described in the student handbook and board policy will be followed. If the student refuses to take the test, the administrator will inform the student that refusal to participate implies admission of guilt leading to disciplinary action consistent with the student handbook.

This authorization to search shall also apply to all situations in which the student is under the jurisdiction of the Board.

In a situation in which a search of a student's person or possessions is appropriate, school administrators should first attempt to contact the school resource officer to conduct the search under the administrator's direction. If the officer is not available, the administrator may proceed

with the search, unless the information justifying the search suggests that the student is in possession of dangerous materials whereby the expertise of law enforcement is necessary. In such a case, the school official shall contact law enforcement and request their assistance.

Under no circumstances shall a school official ever conduct a strip search of a student.

Communicable Diseases and Pests - Reference GAC Board Policy 8453

The school district shall pursuant to federal, state and local laws and regulations, and in cooperation with state and local public health agencies, establish and maintain appropriate health standards for the school environment, promote the good health of students and staff, and educate students and staff in disease prevention methods and sound health practices.

In an effort to maintain a safe and healthful school environment, the District will provide educational opportunities to students and staff regarding measures that can be taken to reduce the risk of contracting or transmitting communicable diseases.

In recognition that an individual's health status is personal and private, the District will handle information regarding students and staff with suspected or confirmed communicable diseases in accord with state and federal law and board policies regarding the confidentiality of student and staff records, while at the same time complying with applicable public health reporting requirements.

Students and staff may be excused from school and/or school-related activities if they are suspected of or diagnosed as having a communicable disease as defined in the administrative procedures that poses a significant health risk to others or that renders them unable adequately to perform their jobs or pursue their studies. Students and staff excluded from school pursuant to this policy may appeal their exclusion as set forth in the administrative procedure.

Medication Dispensation - Reference GAC Board Policy 5330

Medication should be administered to school children by parents at home whenever possible. School personnel, authorized in writing by the District Administrator or his/her designee, may administer medications to students under conditions as set by Board policy or state law.

Before any prescription medication may be administered to a student, school personnel must receive written parental consent and written instructions from the child's medical provider in the medicine's original, labeled container. Also, written parental consent and instructions must be obtained before administering any non-prescription medication to students.

All medication will be kept in a secure office location and be administered to the student in accordance with the instructions indicated. Students are not to keep or carry any medication at School. Any questions can be answered at the District Office.

Notice of Blood Borne Pathogens - Reference GAC Board Policy 8453.01

The District is subject to Federal and State regulations to restrict the spread of these diseases in the workplace. These regulations are designed to protect employees of the District who are, or could be, exposed to blood or other contaminated bodily fluids while performing their job duties.

Because of the very serious consequences of this area, the District is committed to taking the necessary precautions to protect both students and staff from their spread in the school environment. Therefore, persons who are suspected of having a communicable disease that could be detrimental to the health of self or others in the school environment may be sent home for diagnosis and treatment.

Persons who are diagnosed as having a communicable disease that renders them unable to pursue their studies or poses a significant risk of transmission to others in the school environment shall be excused from school attendance until their presence no longer poses a threat to the health of themselves or others. Any questions should be directed to the District Office.

Immunizations - Reference GAC Board Policy 5320

Each student must have the immunizations required by law or have an authorized waiver. Any questions about immunizations or waivers should be directed to the District office.

Student Accidents - Reference GAC Board Policy 8442

Every accident in the school building, on the school grounds, at practice sessions, or at any athletic event sponsored by the school must be reported immediately to the person in charge.

Supports/Notices for Students and Families Crisis Service

Teenagers and younger students are periodically advised of the crisis "hot-line" services. These services are coordinated by the counselor and are intended to assist students who find themselves overwhelmed by any type of personal crisis. Although confidentiality is guaranteed to the students, every effort is made to assist students in working out their problems with the support of their families. For more assistance see the Guidance Counselor or other staff/administration. QPR Hotline #: 24-hour toll free Access/Crisis Call Line: (888) 543-1444.

Miscellaneous Student Policies of Note

Internet & Network Resources Acceptable Use Policy - Reference GAC Board Policy 7540.03

The Goodman-Armstrong Creek Schools Board of Education has adopted an Acceptable Use for Internet and Network Resource policy. The policy will be distributed to all students/parents. Students and parents are asked to sign an agreement to abide by the policy. Students who choose not to sign the agreement will be denied access to the Internet. Students will be issued a device as part of the one-to-one initiative. Consult 1-to-1 handbook for additional information.

Student Activities Concession Guidelines - Reference GAC Board Policy

Class advisors must be present to supervise every class concession. All Concession funds earned will be split equally with each class at the end of the school year. Duties also include helping the custodian in the gymnasium after the games. Their responsibilities are to blow

garbage out from behind the bleachers and to assist the custodian in pushing them back toward the wall. Also, they are to sweep and remove garbage from the floor. Students will also help clean the concession area. This includes the concession countertop, the pizza ovens and popcorn machine, and the floor area from the bathrooms to the Shop area.

Fundraising Guidelines - Reference GAC Board Policy 5830

All funds raised by students, shall be shared equitably in a class fund. Students will have a choice to contribute monetarily or through service work or a combination of both. Fundraising as a class can not be for personal gain. Funds earned should be utilized for class trips, events, and other planned happenings such as Prom and Graduation. Each class is allowed one event and one fundraiser.

Social Event Guidelines - Reference GAC Board Policy 5850

All parties and dances will be held between 7:00 P.M. to 11:00 P.M. No one will be allowed to re-enter once they leave the dance or party. Students other than those attending high school or past graduates under 21 may be allowed to attend parties or dances only if a guest pass has been approved in advance. Two chaperones must be present at all events.

Goodman-Armstrong Creek School District

Class 1 Public Notice

NONDISCRIMINATION AND ACCESS TO EQUAL EDUCATIONAL OPPORTUNITY

The Board is committed to providing an equal educational opportunity for all students in the District as outlined in Board Policy 2260 - Nondiscrimination and Access to Equal Educational Opportunity.

The Board does not discriminate on the basis of race, color, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, sex, (including transgender status, change of sex or gender identity), or physical, mental, emotional, or learning disability ("Protected Classes") in any of its student programs and activities. This policy is intended to support and promote nondiscriminatory practices in all District and school activities. This policy also prohibits discrimination as defined by Title IX of the Education Amendments of 1972, Title VI of the Civil Rights Act of 1964, and Section 504 of the Rehabilitation Act of 1973.

The Board is also committed to equal employment opportunity in its employment policies and practices as they relate to students and employees. The Board's policies pertaining to employment practices can be found in Policy 1422, Policy 3122, and Policy 4122 - Nondiscrimination and Equal Employment Opportunity.

Questions regarding these policies may be directed to:

Steven M. Bloom
District Administrator/Principal
715-336-2575, ext. 203
1 Falcon Way
Goodman, WI 54125
sbloom@goodman.k12.wi.us

The district encourages informal resolution of complaints under these policies. A formal complaint resolution process is available, however, to address allegations of violations of the policy in the Goodman-Armstrong Creek School District.

Acknowledgement

Please sign, date, and return this form to the GAC district office as soon as possible after your reading and review of the contents.

I acknowledge that I have received, read, and understand the content, policies, procedures and expectations as outlined in the 2020 - 2021 Goodman - Armstrong Creek Middle/High School Student Handbook.

Parent/Guardian Signature Date

Student Signature Date

Office Use Only:

Received in the GAC district office on:

_____ by: _____
Date Office Signature/Initials

NOTE: This Student Handbook will be updated as needed to reflect additional practices, protocols and requirements related to the current coronavirus pandemic. Such expectations will be communicated to students and families as they become known. This includes any expectations for participation in virtual learning.

