

# **AGENDA**

**for the**

**Board Workshop Meeting**

**of the**

**Board of Trustees**

**Jim Plyler Instructional Complex, Dr. Jack L. Davidson Conference  
Center, 807 W. Glenwood, Tyler, TX**

**August 6, 2020  
11:00 AM**

**NOTICE OF BOARD WORKSHOP MEETING OF THE  
TYLER INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Notice is hereby given that on Thursday, August 6, 2020, the Board of Trustees of the Tyler Independent School District will hold a Board Workshop meeting at 11:00 AM at the Jim Plyler Instructional Complex, Dr. Jack L. Davidson Conference Center, 807 W. Glenwood, Tyler, TX. The subjects to be discussed are listed on the agenda which is attached to and made a part of this Notice.

Individuals with disabilities are entitled to have access to and participate in public meetings. An individual requiring an accommodation for access to the meeting must notify the Tyler Independent School District by informing the district's ADA coordinator, in writing 24 hours prior to the scheduled meeting of the necessity of an accommodation. Upon receipt of this request, the district will furnish appropriate auxiliary aides and services when necessary to afford an individual with a disability an equal opportunity to participate in and enjoy the benefits of the board meeting as nonhandicapped individuals enjoy.

If, during the course of the meeting covered by this Notice, the Board of Trustees should determine that a closed or executive meeting or session of the Board of Trustees is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the School Board at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the School Board may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act.

Texas Government Code Section:

551.071	Private consultation with the board's attorney.
551.072	Discussing purchase, exchange, lease, or value of real property.
551.073	Discussing negotiated contracts for prospective gifts or donations.
551.074	Discussing personnel or to hear complaints against personnel.
551.076	Considering the deployment, specific occasions for, or implementation of, security personnel or devices.
551.082	Considering discipline of a public school child, or complaint or charge against personnel.
551.083	Considering the standards, guidelines, terms, or conditions the board will follow, or will instruct its representatives to follow, in consultation with representatives of employee groups.
551.084	Excluding witnesses from a hearing.

Should any final action, final decision, or final vote be required in the opinion of the School Board with regard to any matter considered in such closed or executive meeting, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the School Board upon notice thereof; as the School Board shall determine.

**TYLER INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES BOARD WORKSHOP MEETING**

**Thursday, August 6, 2020 11:00 AM**

**Jim Plyler Instructional Complex, Dr. Jack L. Davidson Conference Center, 807 W. Glenwood, Tyler, TX**

**AGENDA**

- I. Call to Order
- II. First Order of Business -- Announcement by the Chairman as to the presence of a quorum, that the meeting has been duly called and that notice of the meeting has been posted in the time and manner required.
- III. Public Participation
- IV. Discussion and Possible Action to Select the New Names for Robert E. Lee High School and John Tyler High School 5
- V. Discussion of Board Expectations and Guidance Regarding Transitions and Logistics related to the Selected Names of Comprehensive High Schools 6
- VI. Budget Update for 2020-2021 School Year 7
- VII. Action Items
  - A. Consider approval of Board Meeting Date for Purpose of Adopting Budget and Proposed Tax Rate 20
  - B. Consider approval of Proposed Budget and Expenditures for State Compensatory Funds for 2020-2021 School Year 21
  - C. Consider approval of Employee Health Insurance Rate Increase 24
  - D. Consider approval to Ratify Operation Connectivity Interlocal Acquisition Agreement with Region 4 Education Service Center 27
  - E. Consider approval of Teacher Devices for Effective Delivery of Instructional Technology for Special Education Instructional Staff and Devices for Special Education Students 51
  - F. Consider approval of Teacher Devices for Effective Delivery of Instructional Technology for Visual and Performing Arts Instructional Staff 52
- VIII. Continuous Improvement
  - A. Athletics Update 53
  - B. Competitive Academics Update 54
  - C. Visual and Performing Arts Update 55
  - D. Return to Learn Update 56
- IX. Executive Session will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Section 551.071 et seq. concerning any and all purposes permitted by the Act.
  - A. Texas Government Code Section 551.071 For the purpose of a private consultation with the board's attorney on all subjects or matter authorized by law.

- I. When the governmental body seeks the advice of its attorney about pending or contemplated litigation or a settlement offer or
- II. On a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.
- III. Consider legal advice regarding personnel and related action items.
- B. Texas Government Code Section 551.072 For the purpose of discussing purchase, exchange, lease, or value of real property.
  - I. Discussing purchase, exchange, lease, or value of real property.
- C. Texas Government Code Section 551.074 For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.
  - I. Consider hiring of professional personnel.
  - II. Consider renewals, non-renewals and terminations of contracts for professional personnel. (To deliberate the appointment, employment, evaluation, reassignment, duties, and contracts of employees.)
- D. Texas Government Code Section 551.076
  - I. Considering the deployment, specific occasions for, or implementation of, security personnel or devices.
- X. Reconvene from Executive Session
- XI. Consider action on items discussed in Executive Session
  - A. Consider board approval of hiring of professional personnel.
  - B. Consider renewals, non-renewals, contract abandonments and terminations of contracts for professional personnel.
- XII. Adjournment

Subject: Discussion and Possible Action to Select the New Names for Robert E. Lee High School and John Tyler High School

### BACKGROUND INFORMATION

At the July 16, 2020 special board meeting, the board voted to rename Robert E. Lee High School and John Tyler High School and reviewed amendments to Local Policy CW: Naming Facilities for first reading.

At the July 20, 2020 regular board meeting, the board adopted amendments to Local Policy CW: Naming Facilities which detailed the process by which administration, on behalf of the Board, would accept local community, student, and staff input or suggestions to collect viable names for considerations.

The Superintendent shall submit to the Board in a timely manner no more than three recommended names for each school or facility to be named. The names will be provided to the Board under separate cover.

### ADMINISTRATIVE RECOMMENDATION

The administration recommends the board consider and take possible action to select new names for Robert E. Lee High School and John Tyler High School.

### ACTION REQUIRED

Board Action

### CONTACT PERSON

Marty Crawford, Ed. D.

08-06-20

Subject: Discussion of Board Expectations and Guidance Regarding Transitions and Logistics Related to the Selected Names of Comprehensive High Schools

Information will be presented at the meeting.

ACTION REQUIRED

Discussion

CONTACT PERSON

Marty Crawford, Ed.D.

08-06-20

**Tyler Independent School District  
Proposed General Fund Budget - Presented to Board 8/6/2020  
2020-2021  
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**Tyler Independent School District  
Proposed General Fund Budget - Presented to Board 8/6/2020  
2020-2021**

**Salary Expense**

Salaries (including health insurance and medicare)	113,301,682
Stipends	2,925,000
Overtime and Extra Time (including benefits)	2,080,600
TRS on Behalf (expense equal)	7,495,000
Substitutes and benefits	1,200,000
Workers Compensation	825,000
Unemployment Compensation	300,000
Teacher Retirement-Above State minimum	3,100,000
	<u>131,227,282</u>

**Other Expenditures:**

Total Campus Budgets	1,706,865
Total Operating Budgets	27,481,373
Transfer to Preventive Maintenance Fund	2,690,968
	<u>31,879,206</u>
Total Budget	163,106,488
Total Revenue	166,723,905
Difference	<u><u>\$3,617,417</u></u>



**TYLER INDEPENDENT SCHOOL DISTRICT  
OVERTIME/EXTRA TIME-non Campus Based  
2020-2021**

	<u>2019-2020</u>	<u>Increase (Decrease)</u>	<u>2020-2021</u>
Substitute daily rate for retirees or resignations	150,000		150,000
Rentals of Facilities	40,000		40,000
Rose City Summer Camp Expansion	500,000		500,000
Summer School-High Schools & Bilingual	130,000		130,000
<b>Departments:</b>			
Maintenance	25,000	(25,000)	0
Custodial-District needs	100,000	(100,000)	0
Transportation	1,060,000	140,000	1,200,000
<b>Total before benefits</b>	<u>2,005,000</u>	<u>15,000</u>	<u>2,020,000</u>
<b>Benefits</b>	<u>60,150</u>	<u>450</u>	<u>60,600</u>
<b>Grand Total</b>	<u>2,065,150</u>	<u>15,450</u>	<u>2,080,600</u>

**TYLER INDEPENDENT SCHOOL DISTRICT  
CAMPUS BUDGETS  
2020-2021 BUDGET**

<u>Organization</u>	<u>Org #</u>	<u>Projected # of Students</u>	<u>Budget Amount</u>
<b>SEE NOTE</b>			
<b>Elementary Schools: \$70.00 per student, or \$29,500 minimum</b>			
Austin	101	365	29,500.00
Bell	102	471	32,970.00
Birdwell	103	398	31,201.00
Bonner	104	449	31,430.00
Clarkston	106	385	29,500.00
Dixie	107	590	41,300.00
Douglas	108	599	41,930.00
Owens	109	670	46,900.00
Caldwell	110	389	29,500.00
Griffin	111	662	46,340.00
Jones	112	392	29,500.00
Orr	114	710	49,700.00
Peete	115	400	29,500.00
Ramey	116	523	36,610.00
Rice	117	630	44,100.00
Woods	119	650	45,500.00
Jack	125	745	52,150.00
<b>Subtotal</b>		<b>9,028</b>	<b>647,631.00</b>
<b>Middle Schools: \$81.00 per student, or \$33,000 minimum</b>			
Boulter	041	946	76,626.00
Caldwell	110	150	12,150.00
Hogg	043	365	33,000.00
Hubbard	044	778	63,018.00
Moore	045	1,075	87,075.00
Three Lakes	049	865	70,065.00
<b>Subtotal</b>		<b>4,179</b>	<b>341,934.00</b>
<b>High Schools: \$136.00 per student or \$27,500 minimum</b>			
Robert E Lee	001	2,250	306,000.00
John Tyler	003	2,050	278,800.00
Early College HS	006	350	47,250.00
RISE Academy HS	010	110	27,500.00
<b>Subtotal</b>		<b>4,760</b>	<b>659,550.00</b>
<b>Other</b>			
DAEP	909		27,500.00
Boshears	918		30,250.00
<b>Subtotal - All Campuses</b>		<b>17,967</b>	<b>1,706,865.00</b>

**NOTE:** The above per-pupil allotment was based on enrollment projections after adjusting boundaries or estimated enrollment from transfers.  
Feel free to change this on your allocation sheet based on your current estimates.  
Please call if you have any questions.

**CAMPUS BUDGET ALLOCATIONS  
2020-2021 BUDGET**

The allocations below will be used to support the educational program of the school. Each principal will distribute the allocation to the need assessments by function as determined by each school's CPOC committee.

**Per-pupil Allotment**

Elementary Schools (minimum \$29,500)	\$ 70.00	X	_____	=	_____
Middle Schools (minimum \$33,000)	\$ 81.00	X	_____	=	_____
High Schools	\$ 136.00	X	_____	=	_____
Other					_____

\_\_\_\_\_  
Principal's Signature

\_\_\_\_\_  
CPOC Member's Signature

\_\_\_\_\_  
Principal Supervisor's Signature

**TYLER INDEPENDENT SCHOOL DISTRICT  
OPERATING BUDGETS  
2020-2021 BUDGET**

<u>Org #</u>	<u>Department</u>	<u>2019-20</u>	<u>Additions</u>	<u>Reductions</u>	<u>Redirect To/From Salaries</u>	<u>To/From Depts.</u>	<u>2020-21</u>
	Administrative:						
701	Superintendent	30,000					30,000 Crawford
702	School Board	40,150					40,150 Crawford
701/702	Legal Fees-District	158,500					158,500 Crawford
740	Internal Auditor	3,396					3,396 Coker
726	Human Resources	93,155					93,155 Jones
728	Payroll	14,725					14,725 Petrick
729	Financial Services/Purchasing	27,505					27,505 Russell
816	Title I/Head Start-General fund exp	6,260					6,260 V. Jones
731	Textbooks/Fixed Assets	7,500					7,500 Taylor
739	Records Management	25,450					25,450 Moore
	Communications:						
732	Public Relations	91,923					91,923 Hines
967	Cable Communications	34,551					34,551 Duitch
	Instruction:						
	Deputy Superintendent						
845	School Improvement	164,294					164,294 Jones
811	Graduation expense-high schools	20,000					20,000 Jones
835	UIL Academic Competition	25,000					25,000 Jones
699	Summer School Remediation	275,000					275,000 G. Brown
832	Advanced Academics	284,929					284,929 G. Brown
838	Career & Technology	550,000					550,000 G. Brown
	Asst. Supt. Of C&I:						
807	Curriculum Alignment	260,563					260,563 Hanson
804	AVID	365,000					365,000 Brooks
805	Target	103,621					103,621 Hanson
821	ELA/Literacy	109,000					109,000 Hanson
833	Science	70,258					70,258 Hanson
836	Social Studies	44,872					44,872 Hanson
839	Assessment & Accountability	123,901					123,901 Cureton
878	Mathematics	41,780					41,780 Hanson
897	Professional Development	35,000					35,000 Hanson
948	Technology Education	12,824					12,824 Hanson
834	Bilingual	200,556					200,556 Segulin
808	Dyslexia Plan	20,694					20,694 Dykman
893	Intervention	41,236					41,236 Dykman
898	Homebound Teachers	7,568					7,568 Dykman

**TYLER INDEPENDENT SCHOOL DISTRICT  
OPERATING BUDGETS  
2020-2021 BUDGET**

<u>Org #</u>	<u>Department</u>	<u>2019-20</u>	<u>Additions</u>	<u>Reductions</u>	<u>Redirect</u> <u>To/From</u> <u>Salaries</u>	<u>To/From</u> <u>Depts.</u>	<u>2020-21</u>
895	Special Education	366,823					366,823 Dykman
	Extracurricular:						
873	Athletics	1,470,000	10,400				1,480,400 Priest
876	Physical Education	25,000					25,000 Priest
885	Fine Arts	721,600	25,000				746,600 Newton
	Facilities:						
935	Facilities Services	70,704					70,704 Loper
936	Facilities	1,912,485	95,000				2,007,485 Grant
937	Custodial	726,695	150,000				876,695 Ross
	Mgmt Info Services:						
946	Network Technology Svcs	1,664,440	275,829			109,731	2,050,000 Jacks
947	Technological Support	177,455					177,455 Jacks
949	Management Info Services	1,016,820				(15,988)	1,000,832 Bogue
957	Technology Services	93,743				(93,743)	Bogue
953	Graphics	625,000					625,000 Bogue
896	IRC	40,560					40,560 Bogue
	Student Services:						
812	Student Services	13,250					13,250 J. Johnson
850	Counseling Services	35,000					35,000 J. Jones
940	Transportation	1,061,000					1,061,000 Bagert
940	Transportation-Bus purchases	750,000					750,000 Bagert
956	Security	166,738					166,738 Millslagle
956	Security Allotment	325,000					325,000 Millslagle
961	Health Services	34,293					34,293 Barber
962	Attendance Officers	10,887					10,887 J. Johnson

**TYLER INDEPENDENT SCHOOL DISTRICT  
OPERATING BUDGETS  
2020-2021 BUDGET**

<u>Org #</u>	<u>Department</u>	<u>2019-20</u>	<u>Additions</u>	<u>Reductions</u>	<u>Redirect To/From Salaries</u>	<u>To/From Depts.</u>	<u>2020-21</u>
	Other:						
750	Audit Services	42,700	300				43,000 Per contract
703	Tax Collection	1,950,595					1,950,595 Per contract
750	Postage machine rental, TASB	27,500					27,500
999	Technology updates	500,000	1,500,000				2,000,000
999	School Improvement Support	555,777	44,223				600,000
999	Furniture Allotment	175,000					175,000
999	Camp Tyler Estimated Tuition	425,000		(212,500)			212,500 Teacher stipends, subs also
999	Contingency	225,000					225,000
999	Instrument/Kiln replacement		300,000				300,000
999	Band uniform replacement	200,000					200,000
999	Special projects/curriculum	854,845					854,845
999	Crossing Guard Contract-COT	235,000					235,000 Per contract
999	East Texas Alarm-annual service	75,000					75,000 Per contract
999	SHARS Administration fee	185,000					185,000 Per contract
999	Juvenile Attention Center tuition	65,000					65,000 TISD Share of tuition-estimated
894	Deaf Education Tuition-RDSFD	400,000					400,000 TISD Share of tuition-estimated
999	Property & Casualty Insurance	950,000					950,000 Per contract-estimated
999	Travel/cocurricular trans. Fund	(550,000)					(550,000)
	Utilities	4,380,000					4,380,000
Various							
		<u>25,293,121</u>	<u>2,400,752</u>	<u>(212,500)</u>			<u>27,481,373</u>

**Tyler Independent School District  
General Operating Revenue Projection  
2020-2021**

	<b>Projected 20-21</b>	<b>Adjusted 19-20</b>	<b>(decr) incr</b>	<b>Original 19-20</b>
5719 Property Taxes-P&I	1,000,000	1,125,000	(225,000)	1,225,000
5729 Transportation Revenue	0	0	(2,500)	2,500
5739 Tuition-Summer School/PreK	230,000	200,000	0	230,000
5742 Interest income - general fund regular	600,000	1,050,000	(900,000)	1,500,000
5743 Rental-Caldwell	30,000	30,000	(35,000)	65,000
5743 Rental-Other District Facilities	15,000	12,000	(10,000)	25,000
5743 Rental-Mike Carter	18,500	15,000	0	18,500
5749 Miscellaneous	10,000	10,000	(10,000)	20,000
5749 Oil & Gas	2,500	2,500	(2,500)	5,000
5752 Athletic Activities	150,000	200,000	(65,000)	215,000
5759 Printshop Revenue	5,000	5,000	(1,500)	6,500
5811 State Revenue - Available School Fund	6,765,535	4,346,419	2,611,196	4,154,339
5812 State Revenue - Foundation School Fund	50,950,855	54,898,458	(1,117,043)	52,067,898
5831 TRS on Behalf	7,495,000	7,775,000	(280,000)	7,775,000
5929 Indirect Cost Reimbursement-Federal Grants	350,000	350,000	(25,000)	375,000
5931 SHARS	2,250,000	2,250,000	0	2,250,000
5949 Indirect Cost Reimbursement - Direct Fed Grants	100,000	105,000	20,000	80,000
5949 E Rate Reimbursement	340,000	690,982	(21,000)	361,000
7912 Proceeds from Sale of Real and Personal Property	0	126,359	0	0
7915 Transfer from Playoff Fund for Turf repayment	85,000	85,000	0	85,000
7915 Transfer from Food Service/Other	300,000	300,000	0	300,000
	<b>70,697,390</b>	<b>73,576,719</b>	<b>(63,347)</b>	<b>70,760,737</b>
5711 Current year Property Tax Levy	96,026,516	91,927,324	3,624,192	92,402,324
	<b>166,723,905</b>	<b>165,504,043</b>	<b>3,560,844</b>	<b>163,163,061</b>

CPTD value 8,969,894,490

Local Revenue 98,472,516 59.06%  
State Revenue 65,211,390 39.11%  
Federal Revenue 3,040,000 1.82%

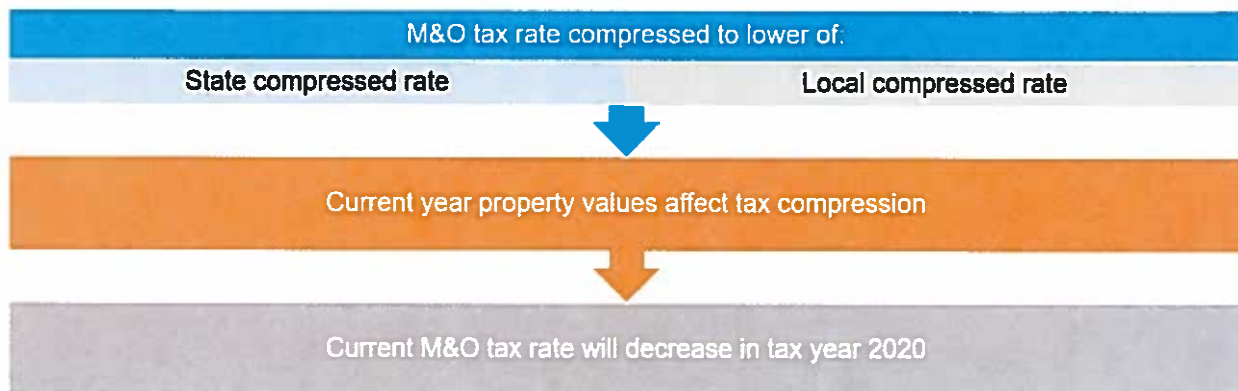
166,723,905

**TISD  
CALCULATION OF CY LEVY  
2020-2021**

Net Taxable Value		<b>4.9% increase</b>	8,969,894,490
Divided by 100			89,698,945
Collection rate		0.995	89,250,450
Tax rate M&O	Current year rate		
Over 65 and disabled levy	0.97	<b>0.9591</b>	85,600,107
			10,426,409
Total M&O			<u>96,026,516</u>
Tax rate I&S	0.365	<b>0.345</b>	30,791,405
Over 65 and disabled levy			3,750,507
Total I&S			<u>34,541,912</u>
Total rate	1.335	<b>1.3041</b>	
Increase/Decrease from PY		<b>-0.0309</b>	
Over 65 and disabled levy		14,176,916	

Current Levy                    130,568,427





**According to House Bill 3, school district M&O tax rates will be compressed to the lower of the state compressed rate or the local compressed rate beginning in tax year 2020 when property values increase more than 2.5%. The more property values grow, the lower the compressed or base M&O tax rate. Prior to HB3, state aid was based on prior year values and there was a funding lag. With current values, there is no longer a funding lag.**

**The comptroller's estimate is a 4.01% increase in statewide property values for tax year 2020 resulting in a M&O compressed tax rate of \$.9164 as compared to \$.93 in tax year 2019. Districts reported their property values in late July to TEA and TEA calculated the local district's compressed tax rates the first week in August. TISD's budget was based on a 4.9% increase in property values. Even if there are more property value protests this year, it is expected that the district's local compressed rate will be lower than the state's compressed rate because local values will increase more than the state projected rate of 4.01%. Therefore, taxpayers will see a decrease in their 2020 tax rate.**

**TEA calculated our local compressed M&O tax rate at \$.9091. After adding enrichment, or golden pennies, our final M&O tax rate will be \$.9591**

**The debt service tax rate will be decreased by 2 pennies due to the savings on the bond refunding in July 2020.**

**Overall, taxpayers will see a decrease in the total tax rate of \$.0309.**

**SAVINGS**

**Tyler Independent School District  
Unlimited Tax Refunding Bonds, Taxable Series 2020**

Date	Prior Debt Service	Refunding Debt Service	Savings	Present Value to 08/20/2020 @ 1.9420077%
08/31/2021	5,864,593.75	4,316,624.13	1,547,969.62	1,521,438.33
08/31/2022	5,864,593.75	4,318,245.60	1,546,348.15	1,490,505.22
08/31/2023	5,864,593.75	4,316,495.60	1,548,098.15	1,463,400.72
08/31/2024	9,584,218.75	8,034,995.60	1,549,223.15	1,437,299.13
08/31/2025	9,583,593.75	8,034,995.60	1,548,598.15	1,410,098.92
08/31/2026	9,582,968.75	8,036,745.60	1,546,223.15	1,380,817.76
08/31/2027	9,586,718.75	8,038,870.60	1,547,848.15	1,355,662.23
08/31/2028	9,584,343.75	8,033,120.60	1,551,223.15	1,332,470.80
08/31/2029	9,585,343.75	8,038,745.60	1,546,598.15	1,302,667.37
08/31/2030	9,586,343.75	8,039,870.60	1,546,473.15	1,277,235.87
08/31/2031	9,584,243.75	8,034,983.20	1,549,260.55	1,255,506.97
08/31/2032	9,584,668.75	8,037,464.30	1,547,204.45	1,230,373.41
08/31/2033	9,586,996.88	8,038,094.60	1,548,902.28	1,208,629.65
08/31/2034	9,583,187.50	8,031,636.50	1,551,551.00	1,188,090.50
08/31/2035	9,586,662.50	8,036,410.60	1,550,251.90	1,164,923.84
08/31/2036	9,585,500.00	8,035,909.90	1,549,590.10	1,142,806.67
08/31/2037	9,582,625.00	8,032,176.20	1,550,448.80	1,122,256.16
08/31/2038	9,582,500.00	8,032,595.20	1,549,904.80	1,101,111.07
08/31/2039	9,584,125.00	8,037,212.00	1,546,913.00	1,078,698.45
08/31/2040	9,586,500.00	8,036,750.00	1,549,750.00	1,060,787.90
08/31/2041	9,583,750.00	8,033,052.55	1,550,697.45	1,041,926.07
08/31/2042	9,584,875.00	8,036,681.05	1,548,193.95	1,021,175.34
08/31/2043	9,583,750.00	8,031,230.60	1,552,519.40	1,005,317.58
	<b>209,286,696.88</b>	<b>173,662,906.23</b>	<b>35,623,790.64</b>	<b>28,593,199.96</b>

Savings Summary

PV of savings from cash flow	28,593,199.96
Net PV Savings	28,593,199.96

$$\begin{aligned}
 &35,623,790.64 \div \\
 &\quad 23.00 = \\
 &1,548,860.46* \\
 \\ 
 &1,548,860.46 \div \\
 &\quad 895,000.00 = \\
 &\quad 1.73*
 \end{aligned}$$

Tyler ISD	
2020-2021 Proposed Budget	
Proposed Reductions/Increases	Dollar Impact
<b>Revenue Accounts</b>	
State Funding increase (decrease)	1,494,153
Property tax increase	3,399,192
Decrease in athletic revenue	(65,000)
Decrease in district rental revenue	(45,000)
Decrease in Federal reimbursements	(26,000)
Decrease in TRS on behalf	(280,000)
Decrease in Interest income	(900,000)
Decrease in miscellaneous revenue	(16,500)
<b>Net Increase (Decrease) in Revenue</b>	<b>3,560,844</b>
<b>Payroll and Benefits Expenditures</b>	
Reduction of positions in General Fund (net of 68)	(4,128,750)
Increase in number of Pre-K classrooms	750,000
Increase in substitute expense	100,000
Increase in transportation overtime	144,200
Increase in custodians for new high schools (13)	299,000
Increase in unemployment compensation	250,000
Decrease in TRS and TRS on behalf	(280,000)
Increase in Health insurance maximum	457,000
	<b>(2,408,550)</b>
<b>Instruction and Instructional Support</b>	
Campus allotment increase	39,170
Reduction of Camp Tyler from overnight camp	(212,500)
School improvement support increase	44,223
Fine arts instruments/kiln replacement	300,000
Fine arts entry fee increase	25,000
Technology increases in programs and licenses	275,829
Athletic official fee increase	10,400
Student 1:1 devices/other related expense	1,500,000
	<b>1,982,122</b>
<b>Other Departmental Budgets</b>	
Increase in audit contract	300
Increase in maintenance costs/custodial supplies needed for new high schools	245,000
Increase in Transfer to Preventive Maintenance Fund	124,555
	<b>369,855</b>
<b>Total Expenditure Increases (net)</b>	<b>(56,573)</b>
<b>Remaining to Budget (Reduce)</b>	<b>3,617,417</b>

Subject: Board Meeting Date for Purpose of Adopting Budget and Proposed Tax Rate

BACKGROUND INFORMATION

The Texas Education Code, Sections 44.001-44.006, contains procedures and requirements for adopting the budget and tax rate. The Code states that after the proposed budget is prepared, the board president must call a board meeting for the purpose of adopting the budget. The other requirement is that a “Notice of Public Meeting to Discuss Budget and Proposed Tax Rate” must be published at least ten but not more than thirty days before the meeting.

This notification of the meeting to discuss the budget and the proposed tax rate will list the proposed tax rate based on administrative recommendations of \$1.3041. The “proposed tax rate” used in the publication “Notice of Public Meeting to Discuss Budget and Proposed Tax Rate” must be formally adopted by the Board.

ADMINISTRATIVE RECOMMENDATION

The administration recommends that the Board meeting date for the purpose of adopting the budget and the proposed tax rate be set for August 24, 2020. It is also recommended that the “proposed tax rate” of \$1.3041 be used in the publication “Notice of Public Meeting to Discuss Budget and Proposed Tax Rate” be approved by the Board.

ACTION REQUIRED

Board Approval

CONTACT PERSON

Tosha Bjork

08-06-20

Subject: Approval of Proposed Budget and Expenditures for State Compensatory Education Funds for 2020-2021 School Year

### BACKGROUND INFORMATION

Pursuant to Texas Education Code, Chapter 45.152 the district is entitled to an annual allotment for any student who is educationally disadvantaged. Monies allocated under this section must be used to fund supplemental programs and services designed to eliminate a disparity in performance on or high school completion rates between at risk students (students who are at risk of dropping out of school based on a variety of indicators) and students who are not considered at risk.

The state has specific parameters restricting the use of compensatory education funds. Compensatory funds must be used for at least one of the following:

- Provide intensive or accelerated instruction
- Provide disciplinary alternative education
- Pay costs associated with placing students in juvenile justice alternative education program
- Support a program eligible under Title 1
- Supplement the regular education program

Tyler ISD received approximately \$11.8 million for state compensatory education (SCE) for the 2019-2020 academic year. The funds were spent on the following, which aligns with the approved list:

#### **Supplemental Programs**

- RISE
- JJAEP Tuition
- Tyler ISD DAEP
- AVID
- Pre-kindergarten
- Summer School Programs such as Credit Recovery, Student Success Initiatives, Bridge Programs, and Rose City Summer Camps
- Technology devices for remote learning

#### **Supplemental Staff:**

- Fourteen (14) ESL Intervention Specialists (Middle School and High School)
- Six (6) Positive Behavior Support Specialists
- Thirteen (13) Campus Staff – RISE
- Eighteen (18) Campus staff at Tyler ISD DAEP
- Seven (7) Instructional Specialists – All Grade Levels
- Two (2) Homebound Teachers

- Seventeen (17) Master Teachers – Elementary Campuses
- Nine (9) Master Teachers – Middle School Campuses
- Five (5) Student Service Officers and Support Staff
- Six (6) additional staff for various campuses (above staffing plan)
- Fourteen (14) Teachers for Pre-k and Fourteen (14) Aides
- Teaching staff for SSI and Targeted Instructional Classes – High School
- Various Instructional Aides to support classroom instruction

### ADMINISTRATIVE CONSIDERATION

The State Compensatory Education funding project for 2020-2021 is approximately \$12.1 million. Upon analysis of student, campus and district-level data, and in consideration of alignment with the Tyler ISD district plan, Administration recommends the following allocation of the SCE funds:

#### **Supplemental Programs**

- RISE
- JJAEP Tuition
- Tyler ISD DAEP
- AVID
- Pre-kindergarten
- Summer School Programs such as Credit Recovery, Student Success Initiatives, and Bridge Programs
- Other innovative campus initiatives
- Technology devices for remote learning

#### **Supplemental Staff:**

- Fourteen (14) ESL Intervention Specialists (Middle School and High School)
- Six (6) Positive Behavior Support Specialists
- Thirteen (13) Campus Staff – RISE
- Eighteen (18) Campus staff at Tyler ISD DAEP
- Two (2) Homebound Teachers
- One (1) College and Career Counselor
- Seventeen (17) Master Teachers – Elementary Campuses
- Nine (9) Master Teachers – Middle School Campuses
- Twenty-six (26) Teachers for Pre-k and Twenty-six (26) Aides
- Five (5) Student Service Officers and Support Staff
- Teaching staff for SSI and Targeted Instructional Classes – High School
- Various Instructional Aides to support classroom instruction

ADMINISTRATIVE RECOMMENDATION

The Administration recommends the Board approve the proposed budget and expenditures of State Compensatory Education Funds for the 2020-2021 school year.

ACTION REQUIRED

Board Approval

CONTACT PERSON

Tosha Bjork

08-06-20

Subject: Tyler ISD Medical Benefit Plan – Employee Premium Rate Changes for Plan Year 2020-2021

### BACKGROUND INFORMATION

In a health care environment that has seen medical care inflation outpacing all other sectors of the United States economy, the Tyler ISD Medical Benefit Plan (“Plan”) has continued to financially outperform TRS Active Care Plans, in which approximately 90% of the Texas Schools are participating.

In Plan Year 2018-2019, there were no increases in premiums from the prior Plan Year 2017-2018, due to the change in network providers to the CHRISTUS Trinity Mother Frances Health System. In Plan Year 2019-2020, there was a five percent increase to premiums from the prior Plan Year 2018-2019.

To keep the Plan on solid financial footing for the upcoming plan year, October 1, 2020 through September 30, 2021, a ten percent increase to the Tyler ISD Health Plan premium rate is recommended. Even with the proposed rate increase, the Tyler ISD premium rates will be significantly below premium rates of TRS-Active Care Plans when compared to similar Tyler ISD medical benefit plans and thus will continue to be a positive recruiting advantage. A comparison of the plans is included.

### ADMINISTRATIVE CONSIDERATION

Tyler ISD Administration and the Insurance Committee have reviewed, analyzed and deliberated the implications of premium changes and have come to the conclusion that increasing premium amounts will be necessary for the upcoming plan year.

Since many of TISD contracted provider rates are tied to a factor of fixed Medicare rates that increase over the years, the TISD health plan costs also increase.

The projected financial impact of the proposed premium rate increases for Plans A, B, & HD would generate approximately \$552,000 of new revenue for the Plan in 2020-2021.



## Proposed Tyler ISD Plan Premium Rates Compared to TRS-Active Care

### Tyler ISD Plan A Compared to TRS-Active Care 2

Coverage Tiers	TRS Monthly Premium 2020-2021	Tyler ISD Plan A Current Monthly Premium 2019-2020	Tyler ISD Plan A Proposed Monthly Premium 2020-2021	Annual \$ Difference TRS vs Proposed Plan A 2020-2021	Annual % Difference TRS vs Proposed Plan A 2020-2021
Employee Only	\$712	\$315	\$347	\$4,380	105%
Employee + Spouse	\$1,997	\$693	\$762	\$14,820	162%
Employee + Children	\$1,168	\$557	\$613	\$6,660	91%
Employee + Family	\$2,402	\$954	\$1,049	\$16,236	129%

*\* TRS Active Care & TISD Premiums are reduced by the minimum State & District Contributions*

### Tyler ISD Plan B Compared to TRS-Active Care Primary+

Coverage Tiers	TRS Monthly Premium 2020-2021	Tyler ISD Plan B Current Monthly Premium 2019-2020	Tyler ISD Plan B Proposed Monthly Premium 2020-2021	Annual \$ Difference TRS vs Proposed Plan B 2020-2021	Annual % Difference TRS vs Proposed Plan B 2020-2021
Employee Only	\$289	\$193	\$212	\$924	36%
Employee + Spouse	\$1,039	\$470	\$517	\$6,264	101%
Employee + Children	\$609	\$378	\$416	\$2,316	46%
Employee + Family	\$1,363	\$668	\$735	\$7,536	85%

*\* TRS Active Care & TISD Premiums are reduced by the minimum State & District Contributions*

### Tyler ISD HD Plan Compared to TRS-Active Care HD Plan

Coverage Tiers	TRS Monthly Premium 2020-2021	Tyler ISD Plan HD Current Monthly Premium 2019-2020	Tyler ISD Plan HD Proposed Monthly Premium 2020-2021	Annual \$ Difference TRS vs Proposed Plan HD 2020-2021	Annual % Difference TRS vs Proposed Plan HD 2020-2021
Employee Only	\$172	\$102	\$104	\$816	65%
Employee + Spouse	\$895	\$410	\$451	\$5,328	98%
Employee + Children	\$490	\$297	\$327	\$1,956	50%
Employee + Family	\$1,113	\$588	\$647	\$5,592	72%

*\* TRS Active Care & TISD Premiums are reduced by the minimum State & District Contributions*

TRS has added a new plan for 2020-2021.

TISD does not have a comparable plan.

TRS-Active Care Primary Plan					
Coverage Tiers	TRS Monthly Premium 2020-2021	No Comparable Plan for Tyler ISD 2019-2020			
Employee Only	\$161				
Employee + Spouse	\$864				
Employee + Children	\$470				
Employee + Family	\$1,076				

*\* TRS Active Care is reduced by the minimum State & District Contributions*

### ADMINISTRATIVE RECOMMENDATION

The administration recommends the Board approve the proposed employee premium rates for Plans A, B, and HD for the coming Plan year 2020-2021.

### ACTION REQUIRED

Board Approval

### CONTACT PERSONS

Tosha Bjork  
Sandra Petrick

08-06-20

Subject: Ratify Operation Connectivity Interlocal Acquisition Agreement with Region 4 Education Service Center

### BACKGROUND INFORMATION

On July 17, 2020, Governor Abbott, Lt. Governor Patrick, Speaker Bonnen, Senate Finance, and House Appropriations Committee Chairs announced eLearning funding for Texas students. The State of Texas will allocate \$200 million in Coronavirus Aid, Relief, and Economic Security (CARES) Act funding to the Texas Education Agency (TEA) for the purchase of eLearning devices and home internet solutions to enable remote learning during the COVID-19 pandemic for Texas students that lack connectivity.

The majority of the \$200 million in CARES Act funding will be allocated to LEAs through matching funds for purchases of hotspots (with data plans) and devices through a statewide bulk purchasing event. This document provides the methodology for the allocation of these CARES Act funds. Additional state dollars may be available through a reimbursement program.

The TEA is the passthrough agency for this grant. Region 4 Education Service Center shall serve as the grant recipient and shall conduct the bulk purchases on behalf of LEAs.

### ADMINISTRATIVE CONSIDERATION

Due the urgency required to maintain the position within the vendors' supply chain, a completed and signed copy of the attached Agreement [as well as the Additional Quantity Request Addendum] had to be submitted by Tuesday, August 4, 2020 in order to be eligible for the grant funding.

Pursuant to a Resolution of the Board of Trustees of the Tyler Independent School District Acknowledging Health Emergency Due to COVID-19 Coronavirus Pandemic and Delegating additional authority to the Superintendent or his designee that was adopted on April 9, 2020, the district was able to complete and submit the required documents and meet the deadline.

### ADMINISTRATIVE RECOMMENDATION

The administration recommends the board ratify the Operation Connectivity Interlocal Acquisition Agreement with Region 4 Education Service Center.

### ACTION REQUIRED

Board Approval

### CONTACT PERSONS

Marty Crawford, Ed. D.  
Tosha Bjork

08-06-20

## OPERATION CONNECTIVITY INTERLOCAL ACQUISITION AGREEMENT

*Entered between Region 4 Education Service Center ("Region 4") and Local Education Agency ("LEA")  
pursuant to Tex. Gov't Code, Chapter 791.*

**Local education agency name:** TYLER ISD, (212905)  
**County district number:** 212905  
**Point of contact:** Tosha Bjork  
**Date:** July 29th, 2020

This Operation Connectivity Interlocal Acquisition Agreement ("Agreement") contains key information and terms regarding your LEA's participation in the Operation Connectivity bulk purchase process. The following addendums are incorporated into this Agreement:

1. State Funding Allocation Methodology Addendum (*attached*)
2. EDGAR Certification Addendum (*attached - to be executed by Region 4*)
3. Grant Program Guidelines (*attached*)
4. LEA Order Logistics Confirmation (*separate document*)
5. Additional Quantity Request (*separate document*)

Due the urgency required to maintain our position within our vendors' supply chain, **please submit the completed and signed copy of this Agreement [as well as your Additional Quantity Request Addendum] through DocuSign by COB Tuesday, August 4, 2020.** Should your LEA not be able to provide signed approval of this Agreement by this date, your order will unfortunately have to be cancelled, and this Agreement will automatically terminate without further action by the parties.

Below you will find your LEA's allocated quantities per provider / OEM ("Vendor") and model. These quantities are based on two inputs: 1) your LEA's requested quantities as included in your LEA's bulk order survey / form, 2) the total dollar value for which the state funding program is able to cover 50% of your LEA hotspot / device costs, as based on the state's allocation methodology (see State Funding Allocation Methodology Addendum).

**Any change to the quantities allocated below must be requested by emailing [customerservice@teabulkorder.com](mailto:customerservice@teabulkorder.com) with your revisions.** We will then review requested revisions and send you an updated Agreement. Please note that allocated quantities can only be decreased. Any proposed revisions to increase quantities for any Vendor or model will be rejected.

For quantity needs above what the state has allocated your LEA [capped at your LEA's *remaining quantity* as listed in your Additional Quantity Request Addendum], please include this in your LEA's Additional Quantity Request Addendum. If your submitted Additional Quantity Request Addendum is accepted, it will become a binding part of the Agreement. Your Additional Quantity Request Form must be submitted by Tuesday, August 4, 2020. Failure to submit by the deadline will result in your Additional Quantity Request Addendum being rejected.

### Mobile broadband hotspots:

Vendor	AT&T	T-Mobile	Verizon
Data limit	Unlimited	Unlimited	Unlimited
Hotspot type	Category 4	Category 4	Category 4
Contract length	1 year	1 year	1 year
Warranty length	1 year	1 year	1 year

Device costs/unit	\$60	\$0	\$60
Monthly rate/unit	\$15	\$15	\$10
Asset tagging cost/unit	\$0	\$0	\$5
Custom CIPA filtering enablement monthly rate/unit	\$0	\$0	\$2
Total 1-year hotspot costs/unit	\$240	\$180	\$209
Original LEA quantity request (through bulk order survey)	1000	0	0
<b>Allocated quantity</b>	1000	0	0
<b>Total hotspot order costs</b>	<b>\$240000</b>	<b>\$0</b>	<b>\$0</b>
<b>LEA portion of hotspot order costs</b>	<b>\$120000</b>	<b>\$0</b>	<b>\$0</b>

Learning devices:

	Middle & elementary laptops			High school laptops		Chromebooks		iPad
Vendor	Dell	HP	Lenovo	Dell	HP	Dell	HP	Apple
Model number	3190	9ru44ut	100e	3410	PB11x360	3100 Chrome	1A764UT	iPad 7 <sup>th</sup> Generation
CPU processor	Celeron 4120	Celeron 4020	Celeron	I3	Pentium 5030	N/A	N/A	N/A
RAM	4 GB	4 GB	4 GB	4 GB	8 GB	4 GB	4 GB	N/A
Hard drive size	64 GB	64 GB	64 GB	500 GB	128 GB	16 GB	32 GB	32 GB
Screen size	11.6"	11.6"	11.6"	14"	11.6"	11.6"	11.6"	10.2"
Wi-Fi protocol	Standard	Standard	Standard	Standard	Standard	Standard	Standard	Standard
Touch Screen	No	Yes	No	No	Yes	No	Yes	Yes
Convert to tablet	No	Yes	No	No	Yes	No	No	Yes
External keyboard (Y/N)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Y
Warranty	1 year on-site	1 year mail in	1 year mail in	1 year on-site	1 year mail in	1 year on-site	1 year mail in	N/A
Additional features	Windows 10, custom tagging	Windows 10, custom tagging	Windows 10, custom tagging	Windows 10, custom tagging	Windows 10, custom tagging	Google license, custom tagging	Google license, custom tagging	iPadOS, custom engraving
Price	\$237	\$266	\$205	\$323	\$369	\$228	\$237	\$386
Original LEA quantity request (through bulk order survey)	0	700	0	0	0	0	0	0
<b>Allocated quantity</b>	0	700	0	0	0	0	0	0
<b>Total device order costs</b>	<b>\$0</b>	<b>\$186200</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>LEA portion of device order costs</b>	<b>\$0</b>	<b>\$93100</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Total costs:

Total hotspot order costs	\$240000
Total device order costs	\$186200
LEA portion of hotspot order costs	\$120000
LEA portion of device order costs	\$93100
<b>Total order costs (hotspots and devices)</b>	<b>\$426200</b>
<b>Total LEA portion of order costs (hotspots and devices)</b>	<b>\$213100</b>

Payment terms:

Payment for your LEA's portion of the order costs will be due immediately upon receipt of the order invoice that your LEA will be receiving via email. Please note that payment is required before hotspots / devices will be asset tagged and shipped to your LEA. Specific payment instructions will be provided with your issued invoice.

LEA orders will be tagged and shipped in the order in which invoice payment is received. Delay in payment will result in a delay of devices to your LEAs. Any LEA whose payment has not been received by Region 4 within 3 business days from the invoice date will have their order cancelled, resulting in an automatic termination of this Agreement. LEAs must provide a completed LEA Order Logistics Confirmation by Friday, August 7, 2020. Failure to complete and provide this confirmation timely may result in the delay or cancellation of your order and termination of this Agreement.

**Matching Funds Allocation:**Funding allocation:

You will find below your LEA's state matching award. This allocation is based on two inputs, 1) your LEA's requested quantities as included in your LEA's bulk order survey/form, 2) the state's allocation methodology (see State Funding Allocation Methodology Addendum).

<b>Total state matching (hotspots and devices)</b>	<b>\$213100</b>
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Please note that this amount includes only the 1:1 matching of the funds that are expected to be contributed by your LEA. By executing this Agreement, your LEA is committing to pay the amounts set forth herein.

**Incorporation of Vendor Warranties and Terms/Disclaimer and Release of Region 4 Liability:**

**LEA ACKNOWLEDGES AND AGREES THAT ANY PRODUCTS OR SERVICES ACQUIRED THROUGH THIS AGREEMENT ARE SUBJECT TO ANY VENDORS' TERMS AND CONDITIONS ("VENDOR TERMS") PROVIDED SEPARATELY BY VENDOR TO LEA. THIS AGREEMENT SHALL CONTROL IN THE EVENT OF ANY CONFLICT WITH VENDOR TERMS. THE PROVISIONS OF ANY MANUFACTURER OR OTHER VENDOR WARRANTIES AND OBLIGATIONS UNDER THE VENDOR TERMS ARE HEREBY EXTENDED TO LEA. THE LEA'S EXCLUSIVE REMEDY FOR BREACH OF ANY SUCH WARRANTY OR OTHER VENDOR OBLIGATIONS RELATED TO THE PRODUCTS OR SERVICES WILL BE THE ENFORCEMENT OF ANY RIGHTS UNDER THE VENDOR TERMS, AND REGION 4 SHALL HAVE NO LIABILITY TO LEA RELATED TO SAME. THE LEA ACKNOWLEDGES AND AGREES AS A STRICT TERM OF THIS AGREEMENT THAT REGION 4 DOES NOT ASSUME BUT, RATHER, EXPRESSLY DISCLAIMS ALL WARRANTIES OR OTHER OBLIGATIONS SET FORTH IN THE VENDOR TERMS, AND REGION 4 DOES NOT MAKE AND EXPRESSLY DISCLAIMS ANY ADDITIONAL WARRANTIES, OBLIGATIONS OR LIABILITY IN CONNECTION WITH THE**

**PRODUCTS AND SERVICES. LEA HEREBY RELEASES REGION 4 FROM ALL LIABILITY RELATED TO THE VENDOR PRODUCTS AND SERVICES. LEA IS RESPONSIBLE FOR ENSURING COMPLIANCE WITH ALL APPLICABLE LAWS AND REGULATIONS, INCLUDING THOSE RELATED TO PROCUREMENT.**

**Acknowledgement of Federal Funding:**

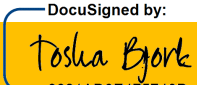
The source of all matching funds pursuant to this Agreement are federal funds made available through the 2020-2021 Remote Learning Operation Connectivity-CV19 grant (“Grant”) awarded to Region 4. All fund matches and other obligations under this Agreement for the acquisition of products or services are subject to appropriation of funds to Region 4. As such, if Region 4 does not receive sufficient Grant funding, Region 4 may immediately terminate this Agreement without penalty or further obligation to LEA upon written notice. This Agreement is further subject to and incorporates all terms of Region 4’s Grant agreement with the TEA, including the Grant Program Guidelines issued by TEA related to the Grant, and LEA is subject to and agrees to follow any relevant terms set forth in the Grant Program Guidelines. The parties acknowledge and agree to follow all applicable federal, state and local laws, rules, ordinances and regulations related to the expenditure of the Grant funds (“Applicable Laws”). Region 4 specifically acknowledges and agrees to all applicable terms contained in the EDGAR Certification Addendum. All participating Vendors will be required to follow Applicable Laws, the applicable conditions in the Grant Program Guidelines and similarly will agree to applicable EDGAR certifications.

**Execution:**

This Agreement and the listed addendums and Vendor Terms constitute the entire agreement between the parties, and no part of the Agreement may be modified unless expressed in writing and signed by both parties. Neither party waives or relinquishes any immunity or defense that either party is entitled to by law. All payments made pursuant to this Agreement will be made from current revenues. Each party warrants that it has authority to enter into this Agreement and perform its obligations. The signatory below shall have authority to act on all matters related to this Agreement.

By signing below, the parties are binding themselves to the terms of this Agreement, subject only to any necessary approvals and actions by the parties’ governing boards. By execution of this Agreement, the LEA gives Region 4 permission to move forward with purchasing the above quantity of hotspots and devices on the LEA’s behalf.

**For LEA**

Tosha Bjork	Assistant Superintendent of Finance and Operations
(Printed name/title)	(Title)
	7/30/2020
(Signature)	(Date)

**For Region 4 Education Service Center**

Dr. Pamela Wells, Executive Director



DocuSigned by:

*Pamela Wells*

18066C774B3E427...

(Signature)

7/30/2020

(Date)



## **ADDENDA**

1. State Matching Allocation Methodology
2. EDGAR Certifications
3. Program Guidelines

## ADDENDUM ONE

### State Matching Allocation Methodology

#### Overview

On July 17, 2020, Governor Abbott, Lt. Governor Patrick, Speaker Bonnen, Senate Finance, and House Appropriations Committee Chairs announced eLearning funding For Texas students. The State of Texas will allocate \$200 million in Coronavirus Aid, Relief, and Economic Security (CARES) Act funding to the Texas Education Agency (TEA) for the purchase of eLearning devices and home internet solutions to enable remote learning during the COVID-19 pandemic for Texas students that lack connectivity.

The majority of the \$200 million in CARES Act funding will be allocated to LEAs through matching funds for purchases of hotspots (with data plans) and devices through a statewide bulk purchasing event. This document provides the methodology for the allocation of these CARES Act funds. Additional state dollars may be available through a reimbursement program. More details will be released as this is designed. The TEA is the passthrough agency for this grant. Region 4 Education Service Center shall serve as the grant recipient and shall conduct the bulk purchases on behalf of LEAs.

#### Funding Allocation – Bulk Purchase Matching Funds

LEAs will be eligible for fund matching of 50% of the expenditures incurred through the statewide bulk purchasing event. However, the level of LEA fund matching for purchases made through the statewide bulk purchasing event will be contingent on the number of economically disadvantaged students in the LEA.<sup>1</sup> The amount of fund matching will not exceed 50% of LEA expenditures to purchase device and/or hotspots for the number of economically disadvantaged students in the LEA. The costs associated with device and hotspot purchase volume that exceeds the number of economically disadvantaged students in an LEA will not be eligible for fund matching.<sup>2</sup>

If an LEA is purchasing a quantity of devices and/or hotspots less than the number of economically disadvantaged students, the LEA will still receive the full 50% fund matching for those expenditures.

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<sup>1</sup> The number of economically disadvantaged students in an LEA are calculated as the PEIMS ages 3-21 low income students (eligible for free lunch, reduced price lunch, or federal aid programs), from the October 2019 fall collection, released for 2020-2021 ESSA funding formulas.

<sup>2</sup> If an LEA orders more devices and/or hotspots than they have economically disadvantaged students, the LEA will still have the opportunity to order at the bulk purchase order's discounted rates, but those expenditures will not be eligible for fund matching.

**For example (figures illustrative):**

**District A orders device volume equal to economically disadvantaged (eco dis.) enrollment**

- Enrollment: 1000 total students; **500** economically disadvantaged students
- District A is capped at 500 total devices for this program (due to percent eco dis.)
- Bulk order: **500** devices x \$200 cost per device = **\$100,000 LEA spend**
- LEA spend eligible for fund matching: up to **500** students x \$200 cost per device = up to **\$100,000**
- TEA fund matching: up to **\$50,000**
- LEA responsibility: \$50,000

**District B orders device volume greater than economically disadvantaged enrollment**

- Enrollment: 1000 total students; **500** economically disadvantaged students
- District B is capped at 500 total devices for this program (due to percent eco dis.)
- Bulk order: **750** devices x \$200 cost per device = **\$150,000 LEA spend**
- LEA spend eligible for fund matching: up to **500** students x \$200 cost per device = up to **\$100,000**
- TEA fund matching: up to **\$50,000**
- LEA responsibility: \$100,000

**District C orders device volume less than economically disadvantaged enrollment**

- Enrollment: 1000 total students; **500** economically disadvantaged students
- District C is capped at 500 total devices for this program (due to percent eco dis.)
- Bulk order: **250** devices x \$200 cost per device = **\$50,000 LEA spend**
- LEA spend eligible for fund matching: up to **250** students x \$200 cost per device = up to **\$50,000**
- TEA fund matching: up to **\$25,000**
- LEA responsibility: \$25,000

## ADDENDUM TWO

### EDGAR CERTIFICATIONS (TO BE EXECUTED BY REGION 4)

The following certifications and provisions are required and apply when the Local Education Agency ("LEA") expends federal funds for any contract. **Accordingly, the parties agree that the following terms and conditions apply, as applicable, in all situations where Region 4 has been paid or will be paid with federal funds:**

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#### REQUIRED CONTRACT PROVISIONS FOR NON-FEDERAL ENTITY CONTRACTS UNDER FEDERAL AWARDS APPENDIX II TO 2 CFR PART 200

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**(A) Contracts for more than the simplified acquisition threshold currently set at \$250,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.**

Pursuant to Federal Rule (A) above, when LEA expends federal funds, LEA reserves all rights and privileges under the applicable laws and regulations with respect to this procurement in the event of breach of contract by either party.

**(B) Termination for cause and for convenience by the grantee or subgrantee including the manner by which it will be effected and the basis for settlement. (All contracts in excess of \$10,000)**

Pursuant to Federal Rule (B) above, when LEA expends federal funds, LEA reserves the right to immediately terminate any agreement in excess of \$10,000 in the event of a breach or default of the agreement by Region 4 in the event Region 4 fails to: (1) meet schedules, deadlines, and/or delivery dates within the time specified in the procurement solicitation, contract, and/or a purchase order; (2) make any payments owed; or (3) otherwise perform in accordance with the contract. LEA also reserves the right to terminate the contract immediately, with written notice to Region 4, for convenience, if LEA believes, in its sole discretion that it is in the best interest of LEA to do so. Region 4 will be compensated for work performed and accepted and goods accepted by LEA as of the termination date if the contract is terminated for convenience of LEA. The Contract is not exclusive and LEA reserves the right to purchase goods and services from other vendors when it is in LEA's best interest.

**(C) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."**

Pursuant to Federal Rule (C) above, when LEA expends federal funds on any federally assisted construction contract, the equal opportunity clause is incorporated by reference herein.

**(D) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or**

**subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.**

Pursuant to Federal Rule (D) above, when LEA expends federal funds during the term of an award for all contracts and subgrants for construction or repair, Region 4 will be in compliance with all applicable Davis-Bacon Act provisions.

**(E) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708).** Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

Pursuant to Federal Rule (E) above, when LEA expends federal funds, Region 4 certifies that Region 4 will be in compliance with all applicable provisions of the Contract Work Hours and Safety Standards Act during the term of an award for all contracts by LEA.

**(F) Rights to Inventions Made Under a Contract or Agreement.** If the Federal award meets the definition of “funding agreement” under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.

Pursuant to Federal Rule (F) above, when federal funds are expended by LEA, Region 4 certifies that during the term of an award for all contracts by LEA resulting from this procurement process, Region 4 agrees to comply with all applicable requirements as referenced in Federal Rule (F) above.

**(G) Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—**Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

Pursuant to Federal Rule (G) above, when federal funds are expended by LEA, Region 4 certifies that during the term of an award for all contracts by LEA resulting from this procurement process, Region 4 agrees to comply with all applicable requirements as referenced in Federal Rule (G) above.

**(H) Debarment and Suspension (Executive Orders 12549 and 12689)—**A contract award (see 2 CFR 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

Pursuant to Federal Rule (H) above, when federal funds are expended by LEA, Region 4 certifies that during the term of an award for all contracts by LEA, Region 4 certifies that neither it nor its principals is presently debarred, suspended,

proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

**(I) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.**

Pursuant to Federal Rule (I) above, when federal funds are expended by LEA, Region 4 certifies that during the term and after the awarded term of an award for all contracts by LEA, Region 4 certifies that it is in compliance with all applicable provisions of the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352). The undersigned further certifies that:

- (1) No Federal appropriated funds have been paid or will be paid for on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding \$100,000 in Federal funds at all appropriate tiers and that all subrecipients shall certify and disclose accordingly.

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**RECORD RETENTION REQUIREMENTS FOR CONTRACTS INVOLVING FEDERAL FUNDS**

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When federal funds are expended by LEA for any contract, Region 4 certifies that it will comply with the record retention requirements detailed in 2 CFR § 200.333. Region 4 further certifies that it will retain all records as required by 2 CFR § 200.333 for a period of three years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

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**CERTIFICATION OF COMPLIANCE WITH THE ENERGY POLICY AND CONSERVATION ACT**

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When LEA expends federal funds for any contract, Region 4 certifies that it will comply, as applicable, with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. 6321 et seq.; 49 C.F.R. Part 18).

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**CERTIFICATION OF EQUAL EMPLOYMENT STATEMENT**

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It is the policy of LEA not to discriminate on the basis of race, color, national origin, gender, limited English proficiency or handicapping conditions in its programs. Region 4 agrees not to discriminate against any employee or applicant for employment to be employed in the performance of this Contract, with respect to hire, tenure, terms, conditions and privileges of employment, or a matter directly or indirectly related to employment, because of age (except where based on a bona fide occupational qualification), sex (except where based on a bona fide occupational qualification) or race, color, religion, national origin, or ancestry. Region 4 further agrees that every subcontract entered into for the performance of this Contract shall contain a provision requiring non-discrimination in employment herein specified, binding upon each subcontractor. Breach of this covenant may be regarded as a material breach of the Contract.

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**CERTIFICATION OF COMPLIANCE WITH BUY AMERICA PROVISIONS**

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LEA has a preference for domestic end products for supplies acquired for use in the United States when spending federal funds (purchases that are made with non-federal funds or grants are excluded from the Buy America Act). Region 4 certifies that it is in compliance with all applicable provisions of the Buy America Act.

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**CERTIFICATION OF ACCESS TO RECORDS – 2 C.F.R. § 200.336**

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Region 4 agrees that the District’s Inspector General or any of their duly authorized representatives shall have access to any books, documents, papers and records of Region 4 that are directly pertinent to Region 4’s discharge of its obligations under the Contract for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to Region 4’s personnel for the purpose of interview and discussion relating to such documents.

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**CERTIFICATION OF APPLICABILITY TO SUBCONTRACTRS**

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Region 4 agrees that all contracts it awards pursuant to the Contract shall be bound by the foregoing terms and conditions.

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**REGION 4 AGREES TO COMPLY WITH ALL APPLICABLE FEDERAL, STATE, AND LOCAL LAWS, RULES, REGULATIONS, AND ORDINANCES. IT IS FURTHER ACKNOWLEDGED THAT REGION 4 CERTIFIES COMPLIANCE WITH ALL APPLICABLE PROVISIONS, LAWS, ACTS, REGULATIONS, ETC. AS SPECIFICALLY NOTED ABOVE**

Printed Name and Title of Authorized Representative:

Tosha Bjork    Assistant Superintendent of Finance and Operations

Email Address:

Tosha.Bjork@tylerisd.org

Signature of Authorized Representative:

DocuSigned by:  
*Tosha Bjork*  
0021AD8E475748D...

Date: 7/30/2020

ADDENDUM THREE

REQUEST FOR APPLICATION

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Program Guidelines

2020-2021 Remote Learning  
Operation Connectivity-CV19

Authorized by Coronavirus Aid, Relief, and Economic Security  
(CARES) Act, Section 5001, Coronavirus Relief Fund (CRF)

Application Closing Date—5:00 p.m., Central Time  
Application due date July 23, 2020



**PROGRAM GUIDELINES**

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TEXAS EDUCATION AGENCY

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**Office of Information Technology Services  
1701 North Congress Avenue  
Austin, Texas 78701**

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**PROGRAM GUIDELINES**

# Introduction to the Program Guidelines

TEA, as the pass-through entity<sup>1</sup>, is the grantee<sup>2</sup> from the U.S. Department of Education (USDE) and TEA awards subgrants to non-federal entities<sup>3</sup> such as local educational agencies (LEAs), including school districts, charter schools, and education service centers, and to a lesser degree institutions of higher education (IHEs), and nonprofit organizations (NPOs) who are the agency's subgrantees<sup>4</sup>. These guidelines apply to all subgrantees of TEA, regardless of whether referenced herein as subgrantee or grantee. For purposes of this document, TEA may use the terms grantee and subgrantee synonymously for its subrecipients.

This part of the request for application (RFA), Program Guidelines, is to be used in conjunction with the [General and Fiscal Guidelines](#) and any application instructions. The Standard Application System (SAS) consists of Application Part 1 (PDF – narrative schedules) and Application Part 2 (Excel - budget schedules) to be completed in order for the applicant to be eligible for funding.

For applicants selected for funding, all guidelines and instructions will be incorporated by reference into the Notice of Grant Award (NOGA).

## Reference to the General and Fiscal Guidelines

The Program Guidelines provide information specifically relevant to this grant program. The [General and Fiscal Guidelines](#) provide information relevant to all TEA grant programs. Throughout the Program Guidelines, cross-references are given to applicable sections of the [General and Fiscal Guidelines](#). It is critical that you review all referenced sections of the [General and Fiscal Guidelines](#) when preparing your application.

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<sup>1</sup> Pass-through entity is defined as a non-Federal entity that provides a subaward to a subrecipient to carry out part of a federal program. (2 CFR 200.74)

<sup>2</sup> Grantee is defined as the legal entity to which a grant is awarded and that is accountable to the federal government for the use of the funds provided. The term “grantee” does not include any secondary recipients, such as subgrantees and contractors that may receive funds from a grantee. (34 CFR 77)

<sup>3</sup> Non-federal entity is defined as a state, local government, Indian tribe, institution of higher education, or nonprofit organization that carries out a federal award as a recipient or subrecipient. (2 CFR 200.69)

<sup>4</sup> Subgrantee is defined by TEA to be the same as a subrecipient which is defined as a non-federal entity that receives a subaward from a pass-through entity to carry out part of a federal program; but does not include an individual that is a beneficiary of such program. (2 CFR 200.93) Subgrantee is defined in 34 CFR 77 as the legal entity to which a subgrant is awarded and that is accountable to the grantee for the use of the funds provided.

**PROGRAM GUIDELINES**

# Contact for Clarifying Information

## Program Contact

Julia Schacherl, Director  
Office of Information Technology Services [julia.schacherl@tea.texas.gov](mailto:julia.schacherl@tea.texas.gov)  
Phone: (512) 463-9745

## Funding Contact

Sarah Averill, Grant Manager, Grants Administration Division  
[sarah.averill@tea.texas.gov](mailto:sarah.averill@tea.texas.gov) Phone: (512) 463-8525

# US Department of Education and/or State Appropriations

The following is provided in compliance with the US Department of Education Appropriations Act:

Category	Amount
Total funds available for this project	\$200,000,000
Percentage to be financed with federal funds	100%
Amount of federal funds	\$200,000,000
Percentage to be financed from nonfederal sources	0%
Amount of nonfederal funds	\$0

## Grant Timeline

For all dates related to the grant, including reporting dates, see the [TEA Grant Opportunities](#) page. If a report due date falls on a weekend or holiday, the report will be due the following business day. All dates except the grant ending date may vary slightly as conditions require.

# Grant at a Glance

This section provides detailed information about the grant program.

## Program Purpose, Goals, and Objectives

The purpose of the Remote Learning Operation Connectivity-CV19 grant is to support Texas LEA purchases of eLearning devices and home internet solutions to enable the remote learning of students during the COVID-19 pandemic. Bulk purchases will require a local match, either from LEA funds or from local Coronavirus Relief Funds (CRF), as defined by TEA. This local match requirement may be waived by TEA in cases of significant hardship.

## Eligible Applicants

See the [General and Fiscal Guidelines](#), Eligibility Requirements.

Region 4 Education Service Center is the only eligible applicant for this grant.

## Shared Services Arrangement

See the [General and Fiscal Guidelines](#), Shared Services Arrangements.

Shared services arrangements (SSAs) are not allowed.

## Cost Share or Matching Requirement

See the [General and Fiscal Guidelines](#), Cost Share/Match Requirement.

There is no cost share or matching requirement imposed on Region 4 Education Service Center for this grant program. Per the Program Purpose, Goals, and Objectives stated above, LEAs who benefit from bulk purchases may be required to match, either from LEA funds or from local CRF funds.

## Supplement, Not Supplant

For supplement, not supplant guidance, see the Supplement, Not Supplant Handbook on the Grants Administration Division's [Administering a Grant](#) page.

The supplement, not supplant provision does apply to this grant program.

## Limitation of Administrative Funds

See the [General and Fiscal Guidelines](#), Administrative Costs.

NOTE: Administrative funds include **both** direct administrative costs **and** allowable indirect costs.

TEA limits the amount of funds that may be budgeted to administer this grant, including direct administrative costs and indirect costs, to no more than \$1,000,000 of the total grant awarded.

**PROGRAM GUIDELINES**

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To calculate the maximum indirect costs that can be claimed for a grant, complete the [Maximum Indirect Costs Worksheet](#), posted on the Administering a Grant page, under the Handbooks and Other Guidance section.

## Pre-Award Costs

See the [General and Fiscal Guidelines](#), Pre-Award Costs.

Pre-award costs are permitted, if requested, from May 21, 2020, to stamp-in date.

## Application Requirements and Assurances

This section identifies the two types of requirements in which applicants must comply to be eligible for funding:

- ▲ Statutory requirements (requirements defined in the authorizing statute)
- ▲ TEA program requirements (requirements defined by TEA program staff)

### Statutory Requirements

See the [General and Fiscal Guidelines](#), Statutory Requirements.

Per Section 22.0834 of the Texas Education Code (TEC), any person offered employment by any entity that contracts with TEA or receives grant funds administered by TEA (i.e., a grantee or subgrantee) is subject to the fingerprinting requirement. TEA is prohibited from awarding grant funds to any entity, including nonprofit organizations, that fails to comply with this requirement. For details, refer to the [General and Fiscal Guidelines](#), Fingerprinting Requirement.

The following requirements are defined in the statute that authorizes this program. The applicant must comply with each of these requirements in the application to be considered for funding:

1. Necessary expenditures must have been incurred due to COVID-19 pandemic, defined as actions taken to respond to the public health emergency which may include expenditures to respond directly to the emergency, or to second-order effects of the emergency.
2. Allowable costs cannot have been accounted for in the most recently approved budget as of March 27, 2020, defined as (a) the cost cannot lawfully be funded using a line item, allotment, or allocation within that budget or (b) the cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation; without taking into account subsequent supplemental appropriations enacted or other budgetary adjustments made by that government in response to the COVID-19 public health emergency.
3. Allowable costs must be incurred May 21, 2020, through December 30, 2020, defined as when the entity has expended funds to cover the allowable cost.

### TEA Program Requirements

See the [General and Fiscal Guidelines](#), TEA Program Requirements.

In addition to the statutory requirements, TEA has established the following program requirements. The applicant must comply with each of these requirements in the application to be considered for funding:

**PROGRAM GUIDELINES**

1. Grant expenses will be to facilitate and administer the statewide bulk purchase program whereby providing a unique service to Texas LEAs to purchase eLearning devices and home internet solutions to enable the remote learning of students during the COVID-19 pandemic as described in the federal CRF guidance document as facilitating distance learning, including technological improvements, in connection with school closings to enable compliance with COVID-19 precautions.
2. Any grant funds not used in the bulk purchase program or administrative costs will be returned to TEA in a time and manner requested by TEA.
3. Grant administrative costs will be reasonable and necessary, not to exceed \$1,000,000, including indirect costs.
4. Grantee, with assistance from consultants, will negotiate the bulk procurement prices and order for the LEAs, provide shipping information to the vendors, and provide LEAs with appropriate guidance for asset tagging and inventorying of purchased equipment so that the LEA retains proper ownership and maintains documentation of the purchase.
5. TEA will make all determinations regarding apportionment of matching funds to LEAs and LEA orders, including vendors, product and service specifications and LEA financial participation. All order information will be provided by Region 4 and approved by TEA to be placed with vendors. TEA shall provide approval to Region 4 specifying any amendments to orders, including any changes to LEA recipients or LEA financial participation. Region 4 may rely on all TEA direction and approvals.
6. On behalf of TEA, Region 4 may, if needed on a temporary basis, enter into purchase agreements with vendors to procure and take title, if and as needed, of all ordered products and services. Region 4 may enter into sale, transfer or other agreements as appropriate with LEAs to transfer or assign any ownership or warranties of products and services.
7. Initial bulk orders shall be made by Region 4 to vendors as specified by TEA, and orders shall be modified as additional data is collected by TEA and Region 4 from LEAs. TEA shall provide funds to Region 4 sufficient to cover the full amount of any order placed that is not covered by funds actually received by Region 4 from LEAs not to exceed the initial total grant award of \$200,000,000. Except for the initial bulk orders, no orders shall be placed or modified by Region 4 until sufficient funds have been received from TEA and LEAs.
8. Region 4 shall not take any permanent ownership of products or services subject to this grant. Region 4 shall not be responsible for issuing asset tags on any devices. Region 4 shall not be responsible for warranting devices and shall have no liability to LEAs for any products or services procured under this grant. LEAs shall be required as a condition of participation to waive any liability against Region 4.
9. Grantee must keep records sufficient to demonstrate the amount of funds expended is in accordance with statute and these grant rules and guidelines.
10. Grantee must provide data and reporting information as required by TEA or the federal government in a time and manner requested by TEA.
11. Any grant funds requested as advanced payment must be placed in an interest-bearing account and must use the interest earned or other proceeds of these investments only to cover expenditures incurred in accordance with section 601(d) of the Social Security Act and the Guidance on eligible expenses herein.
12. Grantee must collaborate and communicate with TEA in the time and manner requested by TEA.
13. Grantee may utilize noncompetitive procurement with these federal funds as authorized by TEA.

**PROGRAM GUIDELINES****Program-Specific Assurances**

See the [General and Fiscal Guidelines](#), Provisions and Assurances.

The program-specific assurances for this grant program are listed in the Application Part 1.

**Allowable Activities and Use of Funds**

See the [Administering a Grant](#) page for general guidance on allowable activities and use of funds.

Allowable activities and use of funds for this grant may include but are not limited to the following:

**General Allowable Activities and Use of Funds**

- Payroll costs
- Professional and contracted services
- Supplies and materials
- Other operating costs that do not require specific approval
- Capital outlay
- Reasonable and necessary administrative costs, including any consulting, legal, and temporary staff expenses.
- Other costs necessary to facilitate and administer the Remote Learning Operation Connectivity-CV19 program, whereby providing a unique service to Texas LEAs to purchase eLearning devices and home internet solutions to enable the remote learning of students during the COVID-19 pandemic, at reduced prices for LEAs.

**Unallowable Activities and Use of Funds**

In general, refer to the Budgeting Cost Guidance Handbook on the [Administering a Grant](#) page for unallowable costs.

In addition, unallowable activities and use of funds for this grant may include but are not limited to the following:

- Debt service (lease-purchase)
- Student field trips
- Advisory councils
- Cost of membership in any civic or community organization
- Hosting or sponsoring of conferences
- Out-of-state travel
- Travel costs for officials such as Executive Director, Superintendent, or Board Members
- Expenses for the State share of Medicaid.
- Damages covered by insurance



**PROGRAM GUIDELINES**

- ✦ Payroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency (general ESC/LEA employees)
- ✦ Expenses that have been or will be reimbursed under any federal program are not eligible uses of CRF funds
- ✦ Reimbursement to donors for donated items or services
- ✦ Workforce bonuses other than hazard pay or overtime
- ✦ Severance pay
- ✦ Legal settlements
- ✦ Revenue replacement

## Performance Measures

The applicant agrees to collect data and report on the following mandatory performance measures:

1. Number of devices, by type, ordered on behalf of and delivered directly to LEAs.
2. Average number of days for LEAs to respond and complete agreements.
3. Average number of days for LEAs to pay Region 4 for their match on the bulk order.

## Federal Grant Requirements

### Equitable Access and Participation

See the [General and Fiscal Guidelines](#), Equitable Access and Participation.

This requirement does apply to this federally funded grant program.

### Private Nonprofit School Participation

See the [General and Fiscal Guidelines](#), Private Nonprofit School Participation.

This requirement does not apply to this federally funded grant program.

### Maintenance of Effort

See the [General and Fiscal Guidelines](#), Maintenance of Effort.

This requirement does not apply to this federally funded grant program.

# Attachments

See the following sections of the [General and Fiscal Guidelines](#):

- ✦ Required Fiscal-Related Attachments
- ✦ Required Program-Related Attachments

This section describes the two types of attachments that may be required to be submitted with the application: fiscal-related attachments and program-related attachments.

### **Required Fiscal-Related Attachments**

See the [General and Fiscal Guidelines](#), Required Fiscal-Related Attachments, for a general description of fiscal-related documents that can be required as attachments to the application.

### **Required Program-Related Attachments**

See the [General and Fiscal Guidelines](#), Required Program-Related Attachments, for a general description of program-related documents that can be required as attachments to the application.

No program-related attachments are required for this grant program.

Subject: Consider Approval of Teacher Devices for Effective Delivery of Instructional Technology for Special Education Instructional Staff and Devices for Special Education Students

BACKGROUND INFORMATION

Tyler ISD will be implementing a Canvas Learning Management System in the fall and wants to provide special education instructional staff with a flexible mobile device that can enhance their teaching experience. iPads will allow teachers to connect remotely to their virtual desktop, access the Canvas via native iPad apps, utilize web conferencing capabilities and enhances mobility in the classroom. In addition, students at Wayne D. Boshears and in Early Childhood Special Education will receive iPads that provide touchscreen accessibility.

ADMINISTRATIVE CONSIDERATION

The administration reviewed several devices and ultimately selected the iPad Air because it offers the most flexibility and value. Purchasing Cooperative used was DIR-TSO-3789.

COMPANY

TOTAL PURCHASE ORDER

Apple Inc.

\$38,356.00

ADMINISTRATIVE RECOMMENDATION

The administration recommends the board approve the quote from Apple Inc. in the amount of \$38,356.00 from the Special Education Fund.

ACTION REQUIRED

Board Approval

CONTACT PERSONS

Christy Hanson, Ed.D.  
Jennifer S. Jones, Ed.D.  
Jeannia Dykman

08-06-20

Subject: Consider Approval of Teacher Devices for Effective Delivery of Instructional Technology for Visual and Performing Arts Instructional Staff

BACKGROUND INFORMATION

Tyler ISD will be implementing a Canvas Learning Management System in the fall and wants to provide Visual and Performing Arts instructional staff with a flexible mobile device that can enhance their teaching experience. Dell Latitude 5510 computers will allow teachers to connect remotely to their virtual desktop, access the Canvas, work with VPA specific programs, utilize web conferencing capabilities and enhances mobility in the classroom.

ADMINISTRATIVE CONSIDERATION

The administration reviewed several devices and ultimately selected the Dell Latitude 5510 because it supports Visual and Performing Arts specific platforms with the most flexibility and value. Purchasing Cooperative used was DIR-TSO-3763.

<u>COMPANY</u>	<u>TOTAL PURCHASE ORDER</u>
Pivot Technology Services Corp.	\$77,298.26

ADMINISTRATIVE RECOMMENDATION

The administration recommends the board approve the quote from Pivot Technology Services Corporation in the amount of \$77,298.26 from the Visual and Performing Arts department.

ACTION REQUIRED

Board Approval

CONTACT PERSONS

Christy Hanson, Ed.D.  
Sandra Newton

08-06-20

Subject: Athletics Update

### BACKGROUND INFORMATION

The Tyler ISD Athletic Program is based on the premise that athletes are students first and that athletic participation is a privilege rather than a right. Students learn teamwork and group responsibility, while learning to achieve success and overcome adversity.

The Athletic Department provides a variety of experiences to enhance the development of positive student habits and attitudes that will prepare them for adult life.

### ADMINISTRATIVE CONSIDERATION

As part of Continuous Improvement, the Athletic Department is proud to present an update.

### ACTION REQUIRED

Information only

### CONTACT PERSON

Greg Priest

08-06-20

Subject: Competitive Academics Update

### BACKGROUND INFORMATION

In any educational system, academic competition is very vital for a child's development and the overall learning process. Academic competitions boost the confidence and the morale of the students, while challenging them to give their best effort. Student participation in various kinds of academic competitions helps motivate them and promotes diversity. Competitions inspire children to learn more about math, science or any other subject, as well as serve as a great tool in preparing students for their career preferences later in life. Students who choose to participate in academic competitions learn the value of working hard to excel in something.

### ADMINISTRATIVE CONSIDERATION

The presentation will provide a review and upcoming schedule of competitive academic events in which Tyler ISD students are participating.

### ACTION REQUIRED

Discussion

### CONTACT PERSON

Gary Brown

08-06-20

Subject: Visual and Performing Arts Update

### BACKGROUND INFORMATION

The Tyler ISD Visual and Performing Arts department serves students, faculty, and the community in the areas of Visual Art, Band, Choir, Dance and Drill Team, Orchestra, and Theatre. The purpose of the Visual and Performing Arts Department is to provide students with the knowledge and skills necessary for cognitive, creative, and social growth; as well as the mastery of technical skills. Through the discipline of the arts, we are preparing students for the 21st Century.

Meaningful Visual and Performing Arts participation begins in early childhood and continues through formal education. Students have opportunities to experience and explore their own creative self-expression. Involvement in a systematic arts curriculum from early years of education allows every child to experience a true and lasting love of the Arts. This exposure also promotes enjoyment, involvement, and support of the Arts, while providing the skills that nurture creative passion in students who may choose to later pursue careers in the Arts.

### ADMINISTRATIVE CONSIDERATION

The Tyler ISD Visual and Performing Arts department has continued the rich tradition of high quality programs and fine arts opportunities for students. Collaborative relationships with community organizations and individuals is a high priority to further the arts in Tyler ISD, and the City of Tyler. All of these initiatives work to promote successful student outcomes.

### ACTION REQUIRED

Information Only

### CONTACT PERSONS

Christy L. Hanson, Ed. D.  
Sandra Newton

08-06-20

Subject: Return to Learn Update

Information will be presented at the meeting.

ACTION REQUIRED

Discussion

CONTACT PERSON

Marty Crawford, Ed.D.

08-06-20