



REED CITY AREA PUBLIC SCHOOLS

Every Student, Every Day...Commit, Succeed, and Lead

Reed City High School

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August 27, 2020

Dear Coyote Families,

We are excited to see you all next Monday! It has been too long since we have all been together! We wanted to get out some final updates to you before we start next week to ensure a smooth start of the year!

Schedules

We ask that students report to their 1st hour classroom upon arrival. Students will have an opportunity to logon to their Chromebooks and check their schedules. If there are adjustments to be made, students will have an opportunity to request an appointment to discuss the issue. Thank you for your patience as scheduling for our cohorts has been a complex process.

First Day - Half Day

Our first day of school is Monday, August 31st, which is a half day. Our school day starts at 7:55am and ends at 11:45am. We will be serving a boxed lunch to students in classrooms for those who order a lunch during AM Homeroom/1st Hour.

AM Homeroom	7:55-8:05am
1st Hour	8:05-8:40am
2nd Hour	8:45-9:20am
3rd Hour	9:25-10:00am
4th Hour	10:05-10:40am
5th Hour	10:45-11:20am
Lunch/PM HR	11:20-11:45am

Career Center - First Day

AM Career Center students will be going to MOCC on the first day of school. Our PM Career Center students will not be attending on the first day of school and will be dismissed at 10am. PM Career Center students will begin their classes at MOCC on Tuesday, September 1st. Students will be expected to ride the bus to and from the Career Center unless other arrangements have been approved by administration.

Arrival Times & Entrance Doors

We are asking for our different modes of transportation to enter and exit through the following doors:

- Student Drivers - Door #1 (Main office entrance)
 - Please arrive at school no earlier than 7:40 am
- Parent Drop Off - Door #2 (North entrance in upper parking lot)
 - Please drop off students no earlier than 7:40 am
- Bus Drop Off - Door #17 (West entrance by library/shop room)

*Students are expected to enter the building and report directly to their 1st hour classroom with the exception of students who need to stop by the cafeteria to grab breakfast. Breakfast will be pre-packaged for grab and go (to 1st hour classroom) purposes.

No Lockers

For the sake of respecting social distancing, we will not be using lockers for the first trimester and ask that when students enter the building, they grab breakfast (if needed) and report to their 1st hour classroom. Students will be using their chromebooks and Google Classroom online to access their course materials. Students will be allowed to sign out of their classrooms to use the restroom throughout the day.

Cell Phones

While our cell phone policy has not changed (no cell phones in class), students are not able to put their cell phones in their lockers, as we are not using them 1st trimester. We are now asking students to keep their cell phones turned off and out of site during class. Should a student be seen with their cell phone in class, he/she will be subject to our code of conduct in the 2020-2021 Student Handbook.

Updated Daily Schedule

The following is our updated daily schedule for your reference:

AM Homeroom	7:55am-8:05am
1st Hour	8:05am-9:15am
2nd Hour	9:20am-10:30am
Lunch A	10:35am-11:05am (9th & 10th Grade)
3rd Hour (Lunch A)	11:10am-12:20pm
3rd Hour (Lunch B)	10:35am-11:45am
Lunch B	11:50am-12:20pm (11th & 12th Grade)
4th Hour	12:25pm-1:35pm
5th Hour	1:40pm-2:50pm
PM Homeroom	2:50pm-3:05pm

Chromebook Dispersal/Google Classroom

Students will receive their chromebooks, chargers, and protective cases on the first day of school. The cases are meant to stay on the chromebooks at all times, so we expect students to keep chromebooks protected. ***This is their tool for learning for the year and should be charged and with the students at all times.*** Students should take care of it as if it were their cell phone.

Students will spend a majority of the first week being trained in Google Classroom to allow students to get comfortable navigating their course content. Teachers will use Google Classroom to post materials, homework, quizzes, tests, etc. for the classes they are teaching. We are moving towards a more virtual experience for ALL students in case of the unfortunate event of a district shut down (or snow day); we will seamlessly be able to continue instruction to our students. This is a major undertaking by our staff, but we are excited by the new possibilities this opportunity presents.

Learn At Home Student -- Chromebook Pick-Up

There are several students who signed up for the learn from home mode of instruction who did not pick up their Chromebooks last week. Please make arrangements to stop by the high school office to pick-up the Chromebook by September 1st (Office hours: Mon -- 8am-12pm; Tues -- 9am-3pm).

Supplies

With our transition to having course content in Google Classroom and students completing their work using the school provided chromebooks, students will only need to bring a writing utensil on the first day of school.

Staggered Dismissal Schedule

In order to maintain social distancing during our dismissal time, we will be using our PM Homeroom time for a staggered student dismissal. Below is the schedule.

2:50pm Bus #1 and student drivers and any students riding with them

2:52pm Bus #2 and Bus #3

2:54pm Bus #4 and Bus #5

2:56pm Bus #6 and Bus #7

2:58pm Bus #8 and Bus #9

3:00pm Bus #10 (if a tenth bus is available)

3:05pm Parent pick-up and walkers

*Students who are driving need to report to their vehicles and clear the parking lot by 3 pm to allow for parent pick up to take place. Parents who are picking up their students, should plan to arrive on or after 3 pm and park in the lower parking lot in front of the gymnasium.

Safety Precautions/PPE

A reminder that students are expected to provide their own masks to be worn while in the building. Every classroom will have disinfectant spray should students have to move classrooms (disclaimer - we have cohorts, but it is impossible to meet the educational needs of all students within a cohort. When students have to move to meet those educational needs - their space will be disinfected before another student takes their space).

Mask Breaks

As we adjust to our new normal, and for the sake of mental health, students and staff will be provided with outdoor mask breaks during each class period with their cohort and teachers. Students will be socially distanced during these breaks.

Water Bottles

We encourage students to bring water bottles to stay hydrated throughout the school day.

Passes

Students who are planning to drive a vehicle to school will need to purchase a parking pass for \$5. Forms were distributed at registration and are also available in the main office. Please be sure passes are purchased and displayed in vehicles on or before Friday, September 11th.

2019-2020 Locker Contents

If you were unable to pick up your locker contents in the spring, we still have your items bagged and on our stage in the cafeteria. Items will be available for claiming during lunch time during the first week of school. Any unclaimed items will be disposed of at the end of the day on Thursday, September 3.

We are looking forward to seeing you next week!

Go Coyotes,

Matt Hudson
Principal

Stefanie Shoemaker
Assistant Principal