



Kickapoo Area School District
S6520 State Hwy 131
Viola WI 54664-8528

August 27, 2020

Dear parent and/or guardian,

You are receiving this letter to inform you that a suspect or confirmed case of a student with COVID 19 at the middle/high school has been reported to the district. A suspect case is a student who is awaiting test results due to proximity to a person who is positive and is symptomatic. Vernon or Richland County Health officials will personally notify students who were within 6 feet of the suspect or confirmed case.

We anticipated this would happen. Our intention is to mitigate exposure and will continue to be our practice. Our plan moving forward when suspect or confirmed cases are reported to district officials includes:

- 1) Continue to work with the Vernon or Richland County Health Department who are providing the district with best practice recommendations and are conducting contact tracing based on interviews with building staff.
- 2) Continue to require wearing masks, daily handwashing practices, social distancing, and minimum contact during the school day through classroom practice.
- 3) The district will continue best practice cleaning procedures.
- 4) The district will continue to monitor developments and change protocols as needed.

If you were not contacted personally by the Vernon or Richland County Health Department, our hope is you would continue to send your child to school to continue the learning process. Please feel free to contact me if you have any questions regarding our response to suspect or confirmed cases.

Thank you.

Sincerely,

Douglas Olsen
District Administrator