

**POWELL COUNTY HIGH SCHOOL BOARD OF TRUSTEES
REGULAR MEETING – August 8, 2022 – 6:30 p.m.**

1. CALL TO ORDER:

Board Chair Jennifer Nicholson called the meeting to order at 6:35 p.m.

2. ROLL:

Board Chair: Jennifer Nicholson.

Board Members: Amanda Bohrer, Baylee Brown, Maureen Mannix, Robert Rabel, and Bart Smith.

Administration: Rick Duncan, Katie Crofutt, and Annette Galahan.

3. PLEDGE OF ALLEGIANCE:

4. RECOGNITION OF VISITORS:

Luke Ulatowski.

5. APPROVAL OF MINUTES:

Action: Baylee Brown moved to approve the June 13, 2022 regular meeting minutes with 2 corrections, seconded by Bart Smith.

The motion passed unanimously.

6. CORRESPONDENCE:

None.

7. NEW BUSINESS:

Trustees Financial Summary FY22

Action: Baylee Brown moved to approve the Trustees Financial Summary for 2022-23, seconded by Robert Rabel.

The motion passed unanimously.

Final Budget FY23

Action: Bart Smith moved to approve the 2022-23 General Fund budget of \$2,367,556.48, seconded by Amanda Bohrer.

The motion passed unanimously.

Action: Robert Rabel moved to approve the 2022-23 Transportation Fund budget of \$139,400.00, seconded by Baylee Brown.

Discussion: Maureen Mannix asked what expenditures make up this fund, and Mr. Duncan responded that it is used for bus contractors and a small percentage of transportation administration.

The motion passed unanimously.

Action: Baylee Brown moved to approve the 2022-23 Bus Depreciation Fund budget of \$284,358.60, seconded by Robert Rabel.

Discussion: Maureen Mannix asked about transparency regarding this year's large budget, compared to last year's small budget of \$25,353.40. Rick Duncan and Annette Galahan explained that budget is equal to our fund balance and the allowed depreciation of 1 bus. Last year there was bus purchase planned, and therefore the majority of the fund balance was reserved. This year is the opposite, and the majority of the fund balance was budgeted for a bus purchase. The budget equals 1.4 mills.

The motion passed unanimously.

Action: Amanda Bohrer moved to approve the 2022-23 Tuition Fund budget of \$35,200.00, seconded by Maureen Mannix.

Discussion: Baylee Brown asked about the difference between schools vs. detention centers, and if we charge tuition. Rick Duncan responded that we pay tuition for all geographically isolated Powell County students attending school out-of-district, and we also pay tuition for any students remanded to a detention facility. He added that we do not charge any students tuition to attend PCHS, as we receive the ANB for those students.

The motion passed unanimously.

Action: Bart Smith moved to approve the 2022-23 Retirement Fund budget of \$282,000.00, seconded by Amanda Bohrer.

The motion passed unanimously.

Action: Amanda Bohrer moved to approve the 2022-23 Adult Education Fund budget of \$38,000.00, seconded by Baylee Brown.

The motion passed unanimously.

Action: Maureen Mannix moved to approve the 2022-23 Technology Fund budget of \$72,979.00, seconded by Baylee Brown.

The motion passed unanimously.

Action: Robert Rabel moved to approve the 2022-23 Flexibility Fund budget of \$265.91, seconded by Amanda Bohrer.

The motion passed unanimously.

Action: Amanda Bohrer moved to approve the 2022-23 Building Reserve Fund budget of \$87,563.26, seconded by Bart Smith.

The motion passed unanimously.

Action: Maureen Mannix moved to approve the 2022-23 Debt Service Fund budget of \$418,350.00, seconded by Amanda Bohrer.

The motion passed unanimously.

Employment Contracts:

Physical Education

Action: Robert Rabel moved to hire Justin Best as Physical Education Teacher for 2022-23, beginning in Nov/Dec, seconded by Maureen Mannix.

Discussion: Jennifer Nicholson asked about the delayed start and if we have enough substitutes to cover the class. Rick Duncan said that Mr. Best is currently student teaching and will start as soon as possible, and that we have a long-term sub for the class. Baylee Brown asked if his references were contacted and if he has interest in extracurricular activities. Mr. Duncan stated that references were contacted and that Mr. Best is interested in coaching, and that he participated in football, wrestling, and track, and that he played football for the Griz. Maureen Mannix asked what year/level he will come in at, and Mr. Duncan said year 2/3.

The motion passed unanimously.

Girls Basketball Head

Action: Maureen Mannix moved to hire Bill Clayton as Head Girls Basketball Coach for 2022-23, seconded by Jennifer Nicholson.

Discussion: Bart Smith commented that Mr. Clayton is very positive and student-centered, has past coaching experience, and is looking to build a program for grade-school up. Mr. Duncan stated that assistants will be hired with Mr. Clayton's input.

Student Attendance Agreements

Action: Maureen Mannix moved to approve 4 mandatory and acknowledge 1 discretionary Student Attendance Agreements with Drummond High School, seconded by Jennifer Nicholson.

The motion passed unanimously.

Out of District Transportation Contract

Action: Baylee Brown moved to approve an Out of District Transportation Contract for an elementary student to ride the Sackman bus to Drummond, seconded by Amanda Bohrer.

The motion passed unanimously.

Individual Transportation Contracts

Action: Bart Smith moved to approve 3 Individual Transportation Agreements, seconded by Jennifer Nicholson.

The motion passed unanimously.

Staff Request for College Credits

Canceled.

8. PRINCIPAL'S REPORT:

Katie Crofutt reported an estimated enrollment of 187 students, which is an increase of 17 from last August, and consists of the following: 49 freshman, 62 sophomores, 43 juniors, and 34 seniors. Included in the count are 0 Job Corp students, and 0 Youth

Challenge students. Mrs. Crofutt stated that 8 students are participating in credit recovery over the summer and are meeting their goals, and that 16 students are taking dual-credit courses through PCHS. Mrs. Crofutt also discussed the upcoming Cognia accreditation, and Data Team, including student portfolios and advisement days.

9. SUPERINTENDENT'S REPORT:

Rick Duncan discussed the following summer maintenance projects: cleaning, waxing, the disc-golf course, new computers, a Wi-Fi upgrade, and installation of shot clocks in the gym. Mr. Duncan also discussed getting a new bus stop at Garrison, but said it is up to the State Highway Patrol; Yellowstone Boys and Girls Ranch is replacing Altacare, which is leaving the state, but our contracted teachers will be the same. Mr. Duncan also fielded numerous questions about school counselors.

10. BUSINESS MANAGER:

Action: Baylee Brown moved to approve the August bills, as presented by Annette Galahan, seconded by Robert Rabel.
The motion passed unanimously.

The Statement of Revenue and Expenditures vs. Actuals through June 30, 2022 was presented by Mrs. Galahan. No questions were asked.

11. FUTURE AGENDA ITEMS:

- Substitute teacher rate increase.
- Substitute Teacher List.
- Garrison bus stop.
- Drug policy.
- Active Shooter discussion.
- Board Self-Assessment.

12. PUBLIC COMMENT

Baylee Brown asked if the Student Council can send another member when the Council President is unable to attend. Rick Duncan said yes, and that he thinks it's important for a member to be present at meeting.

The meeting was adjourned at 8:30 p.m. by unanimous consent.

The next regular meeting will be Monday, September 12, 2022 at 6:30 p.m.

s/Annette Galahan, District Business Manager/Clerk

s/Jennifer Nicholson, Board Chair