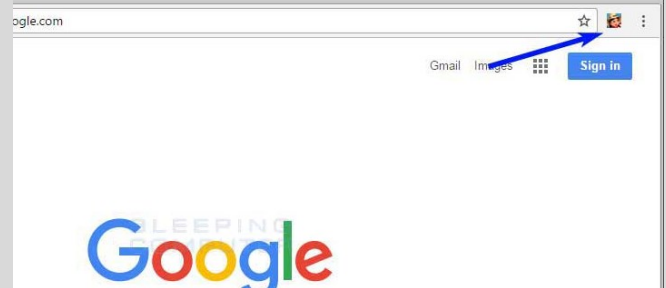




# General Chromebook Maintenance

## Delete the Browser Cache in Google

- ◇ Open Google Chrome
- ◇ Click the 3 dots in the upper right hand corner of the Google window
- ◇ Click More tools> Clear Browsing Data>
- ◇ Toggle the Time Range option to “All Time”
- ◇ Ensure all 3 boxes are checked, then click “Clear Data”
- ◇ Close Browser



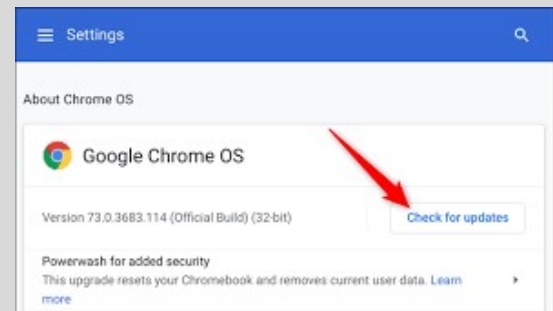
## Check Chrome for Updates



**(1)** Click in the clock area of your Chromebook desktop



**(2)** Click the gear icon



**(3)** On left hand side of the new window, click About Chrome OS

**(4)** Click Check For Updates. You will be asked to restart after the update is complete.

## Remove an account from a Chromebook

1. On the Chromebook sign-in screen, select your profile.
2. Next to the profile name, select the Down arrow.
3. Select Remove this user.
4. In the box that appears, select Remove this user.
5. Reboot the Chromebook and then try to log back in.

When you remove an account, it is only removed from the Chromebook. The Google Account itself, including data and settings, will still exist.