

# COVID-19 Preparedness and Response Plan

(Executive Order 2020-142 District Preparedness Plan Template)

Revised 7:00AM  
07/10/20

**Name of District: Alba Public School**

**Address of District: 5935 Elm Street, Alba, Michigan, 49611**

**District Code Number: 05010**

**Web Address of the District: [albaschool.org](http://albaschool.org)**

**Name of Intermediate School District: Traverse Bay Intermediate School District**

**Name of Authorizing Body (if applicable):**

## Preparedness Plan Introduction

Governor Whitmer's [Executive Order 2020-142](#) "provides a structure to support all schools in Michigan as they plan for a return of pre-K-12 education in the fall. Under the order, school districts must adopt a COVID-19 Preparedness and Response Plan laying out how they will cope with the disease across the various phases of the [Michigan Safe Start Plan](#). In turn, the accompanying Michigan Return to School Roadmap offers a guide to the types of safety protocols appropriate during each phase. There's no one-size-fits-all solution: What works in Lansing may not work in Sault Sainte Marie. Districts will retain the flexibility to tailor their instruction to their particular needs and to the disease conditions present in their regions." (EO-2020-142)

Each district (public, public school academy (PSA), nonpublic, and intermediate school district (ISD) that educates pre-K-12 students) shall submit a single completed Assurance Document and Preparedness Plan to its Board in time for approval by August 15 or seven days before the first day of school, whichever comes first. This template, when completed, serves as a single Assurance Document and Preparedness Plan.

The Preparedness Plan will be collected by the Intermediate School District for public school districts, the authorizing body for public school academies, or the chief/designated school administrator for nonpublic schools for transmission to the State Superintendent of Public Instruction and State Treasurer by August 17, 2020. Additionally, this Preparedness Plan must be posted on the district's/PSA's, or nonpublic school's public website home page no later than August 17, 2020. A single application should be filed by the district rather than multiple applications for individual schools within a district.

## Preparedness Plan Assurances

The District agrees to meet all of the following requirements of Executive Order 2020-142

- ✓ The District assures that when it provides in-person instruction to its students without disabilities, the district must also provide in-person instruction to its students with disabilities, consistent with their individualized education programs (IEPs).
- ✓ The District assures that when schools are closed to in-person instruction, districts must strive in good faith and to the extent practicable, based upon available resources, technology, training, and curriculum, as well as the circumstances presented by COVID-19, to provide equal access to any alternative modes of instruction to students with disabilities from birth through age 26. This assurance includes the provision of auxiliary services under section 1296 of the Revised School Code, MCL 380.1296.
- ✓ The District assures that while any state of emergency or disaster related to the COVID-19 pandemic continues, it shall comply with guidance from the United States Department of Education, including its Office of Civil Rights and Office of Special Education and Rehabilitative Services, and the Michigan Department of Education concerning the delivery of alternative modes of instruction to students with disabilities in light of the impact of COVID-19.
- ✓ The District assures that it shall, to the extent practicable and necessary, make individualized determinations whether and to what extent compensatory services may be needed for students with disabilities in light of the school closures during the 2019–2020 school year.
- ✓ The District assures that during **Phase 1, 2, or 3** of the *Michigan Safe Start Plan* it will close its buildings to anyone except: (a) District employees or contractors necessary to conduct minimum basic school operations consistent with a Preparedness Plan, including those employers or contractors necessary to facilitate alternative modes of instruction, such as distributing materials and equipment or performing other necessary in-person functions. (b) Food-service workers preparing food for distribution to students or their families. (c) Licensed child-care providers and the families that they serve, if providers follow all emergency protocols identified by the state.
- ✓ The District assures that during **Phase 1, 2, or 3** of the *Michigan Safe Start Plan* it will suspend athletics, after-school activities, inter-school activities, and busing.
- ✓ The District assures that during **Phase 1, 2, or 3** of the *Michigan Safe Start Plan* it will provide for the continued pay of school employees while redeploying staff to provide meaningful work in the context of the Preparedness Plan, subject to any applicable requirements of a collective bargaining agreement.
- ✓ The District assures that in **Phases 1, 2, or 3** of the *Michigan Safe Start Plan* it will provide for the continuation of food distribution to eligible students.
- ✓ The District assures that during **Phase 4** of the *Michigan Safe Start Plan* it will prohibit indoor assemblies that bring together students from more than one classroom.
- ✓ The District assures cooperation with the local public health department if a confirmed case of COVID-19 is identified, and agrees to collect the contact information for any close contacts of the affected individual from two days before he or she showed symptoms to the time when he or she was last present in school.

# Preparedness Plan

Every district must develop and adopt a COVID-19 Preparedness and Response Plan ("Preparedness Plan") that is informed by [Michigan's 2020-21 Return to School Roadmap](#) ("Return to School Roadmap") from the COVID-19 Task Force on Education and Return to School Advisory Council.

In accordance with Executive Order 2020-142 a plan must include all the following parts:

- A. The policies and procedures that the District will follow when the region in which the district is located is in **Phase 1, 2, or 3** of the *Michigan Safe Start Plan*.
1. Describe how the district will offer alternative modes of instruction other than in-person instruction and a summary of materials each student and the student's parents or guardians will need to meaningfully access the alternative modes of instruction included in the Preparedness Plan. If the Preparedness Plan relies on electronic instruction, the Preparedness Plan must consider how the district will aid students who lack access to computers or to the internet. This is also in the Continuity of Learning and COVID-19 Response Plan submitted in April. You may want to update and link to this plan in your response below.

Alba Public School plans to use a hybrid model of instruction using online learning platforms as the primary mode of instruction (i.e. Google Classroom,). For those PreK-12 students who do not have a device, the district will provide devices. Students without devices or internet access will have access to instructional materials through a weekly instructional packet. Instructional materials (i.e. paper, pencils, etc) will be made available to families that do not have them. All students will have access to grade-level/course textbooks/resources as needed to complete their work. Students will not be penalized for inability to fully participate provided that families stay engaged with and responsive to school personnel in developing personalized and realistic education plans for their child. The district will do everything it reasonably can to meet student/family needs and allow for full participation.

Teachers/Staff will make weekly contact with students and have two-way communication. This may be done through the use of technology (i.e. virtual meeting, email, texting) or through weekly phone calls. For students with technology access teachers will also communicate multiple times each week through the instructional platform (i.e. Google Classroom), with an emphasis on continuing to build relationships and maintain connections. If students do not have access to technology, teachers will provide instructional packets that focus on essential content, building relationships, and maintaining connections. We will encourage relationships between students through technology (virtual meetings, email), by phone or text, or by having students write letters to classmates.

For students with technology access, content will be delivered through the online platform, (Google Classroom). Teachers will be accessible for synchronous instruction (virtual meetings/office hours) at least once per week and synchronous instruction through pre-made videos/lessons multiple times per week. For those students without technology, the main mode of delivery will be through hard copy instructional packets. This will be supplemented with phone conferencing to support instruction. The instructional packets will be delivered weekly.

For students with technology access, teachers will monitor student access and assignment completion on a regular basis within the instructional platform (i.e. Google Classroom). Teachers will provide feedback to students on assignments through the instructional platform as they are completed. Teachers will differentiate instruction within the platform to meet each student's needs. For students

without technology access, instructional packets will be collected each week. Teachers will review the instructional packet and provide feedback to the student during their weekly communication (phone call, virtual meeting, texting or email). Feedback from the teacher will include differentiated work as needed, along with examples to support student learning. An example of this may be providing a student that is struggling with double-digit subtraction additional practice and several written examples with the steps. A phone call would also be used as a follow-up if needed. Packets may be mailed in to be returned (envelopes and postage would be provided by the district).

The plan will be communicated through our Aaptegy communication platform, according to the preferences our parents/guardians have chosen in that system. Parents will receive an email with the plan attached, and/or a voice message and/or text message directing them to our district website where they can access. The plan will be posted in a prominent location on our district website, and a link will also be posted on our district and building Facebook pages.

For our students in dual enrollment courses we will be working with the provider to determine next steps. We will ensure that the students have the appropriate materials and support to complete these courses. The students will be given credit or no-credit. For students enrolled in CTE programs we will work with the CTC Principal/Director to ensure our students have the ability to complete these courses. When needed, and as feasible the district will ensure the student has the necessary resources.

If a student has access to technology, teachers will use the instructional platform to monitor student wellness, engagement, and completion of assignments. They will also keep a log of communication with students and families. If a student does not have access to technology, teachers will keep track of which students are completing the weekly instructional packets. They will also need to keep a log of all communication with students and families. Inconsistent completion and/or communication with a parent or student will be raised to the principal or counselor level to develop a plan to connect with the student and family. Additional support agencies may be sought to make these connections (31N Coordinator, DHHS, ISD supports etc.)

The district will survey all parents to determine current mental health needs and provide an online form for parents/students to request support. Based on the survey results or form requests, counselors (Community and ISD supports) will reach out to individual students and families to determine what they may need. The counselors will help connect the family to outside agencies, if needed, to help meet their needs. Teachers will monitor and assess the needs of students and families through their weekly communications. If a need is identified, the teacher will elevate that need to the principal to make the necessary follow-up.

**B.** The policies and procedures that the District will follow when the region in which the District is located is in **Phase 4** of the Michigan Safe Start Plan. Those policies and procedures must, at a minimum, include:

**1. Face coverings (p. 22)**

- a. Please describe how the district will implement **requirements** for facial coverings that at a minimum require the wearing of face coverings, except during meals and unless face coverings cannot be medically tolerated, for:
  - i) All staff and all students in grades preK-12 when on a school bus.
  - ii) All staff and all students in grades preK-12 when in indoor hallways and common areas.
  - iii) All staff when in classrooms.
  - iv) All students in grades 6 and up when in classrooms.

- v) All students in grades kindergarten through grade 5 unless students remain with their classes throughout the school day and do not come into close contact with students in another class.

The expectations for the wearing of face coverings and how to obtain clean face coverings will be included in all district to parent communications, all handbooks, all student orientations, and all staff orientations.

Students and parents will be required to watch a safety video on the wearing of and expectations for maintenance of face coverings. Students and parents will sign-off on their awareness of these policies before the students are permitted to enter the classroom on the first day of school.

Building, grounds, and transportation signage will be prominent throughout all school facilities and clearly identify who is required to wear face coverings in each designated area of the building, grounds, or bus.

Fabric face coverings will be ordered and provided to every student and staff member on a daily basis. These will be placed on busses and in the classrooms every evening by the custodial and transportation staff.

Fabric and clear face coverings will be provided to preK-5 teachers with the requirement to wear the clear mask during instruction. Any other teacher at any grade level may also request a clear face covering if they so choose.

Face coverings will be turned in at the end of the day (in some cases these will need to be collected by bus drivers as students exit the bus.) (Daily beginning on the 1st day of school)

Face coverings will be washed daily by the custodial staff and stored appropriately for distribution. (Daily beginning on the first day of staff reporting)

Individuals (staff or students) who claim medical exemption will need to meet with the district Principal to provide medical documentation, from a physician or other licensed healthcare professional. (Begins Aug. 11 and continues throughout the school year)

Exempted individuals will be recorded in a master database and issued a sticker to display on their student or staff ID indicating this exemption.

PreK-5 students will not be required to wear a face covering once they are situated in the classroom unless the classroom activity places them in close (contact of less than six feet apart for more than fifteen minutes) proximity to other students.

Students who are capable of wearing a face covering and refuse to do so in an area where a face covering is required will be issued a face covering by a school official (teacher, paraprofessional, administrator, , etc.) and asked to put the face covering on. The instance will be documented as a log entry in PowerSchool.

Students showing patterns of non-compliance will be removed from the school building and placed into remote instruction until the student agrees to comply with this safety protocol. Parents will be notified of each instance of non-compliance by the administration. Continue

removals from the school building will result in permanent placement into remote instruction with the student being banned from coming to the school site.

Staff who are capable of wearing a face covering and refuse to do so will be addressed by the school administrator and could face progressive disciplinary measures up to and including termination, as permitted by law or executive order.

Guests to the school building (presenters, substitute teachers, etc) will be issued a disposable face covering upon signing in at the main office and will be instructed to wear the face covering at all times. Instances of non-compliance will result in the guest being escorted from the building by the building administrator.

In instances of uncertainty about individuals not wearing face coverings, these matters will be relayed to the building administration for review and decisive action.

## 2. Hygiene

Please describe how you will implement the requirements for hygiene protocols from the *Return to School Roadmap* (p. 22-23).

Fixed or portable handwashing stations will be provided throughout the building. . Supplies (paper towels, soap, hand sanitizer, tissues, and trash receptacles) will be checked daily and restocked in the classroom

Teachers will contact the office immediately if supplies run out during the school day.

Each classroom will have a hygiene protocol with timelines that are posted and communicated via newsletters, web pages, bulletin boards, and the like. It will include

- o Hand-washing schedule (every 2-3 hours)
- o Room and materials cleaning schedule

Teacher will teach the following to students on the first day of school and reinforce weekly or more often as needed (this may be done via video)

- o proper handwashing on the first day of school and reinforced weekly or more often if needed(i.e. with soap and water for at least twenty seconds and or the use of hand sanitizer with at least 60% alcohol).
- o how to cough and sneeze into their elbows, or to cover with a tissue and dispose of it in the trash

Proper mitigation strategies including hand washing and sneezing will be communicated to families via newsletters, web pages, bulletin boards, and the like. Parents and caregivers will be asked to review and reinforce with their students.

Custodial staff will

- o Procure adequate soap, hand sanitizer, paper towels, tissues by August 1, November 20, February 20, and May 20
- o Post signage related to cleaning and hygiene strategies in each room, restroom, throughout the hallways by August 25
- o Monitor hygiene supplies and refill as needed three times daily

o Procure hand sanitizing stations as deemed necessary during walk-through with building leader by August 10

Sharing school supplies will be limited, and each student will have their own supply for materials.

·A list of these supplies will be generated as appropriate for each grade level and or specific middle school or high school course and posted to the school website.

Students' personal items will be kept separate and in individually labeled containers.

### 3. Cleaning

Please describe how you will implement the cleaning requirements for cleaning protocols from the *Return to School Roadmap* (p. 27).

District Level Administrators and Building Operations will meet to review all guidance related to cleaning and disinfecting of buildings and to review the Building Operations the MI Safe Schools: Michigan's 2020-21 Return to School Roadmap.

An inventory related to all cleaning supplies that are in compliance with the EPA-approved related to COVID will be taken and orders will be made to address increased cleaning protocols.

Cleaning stations will be identified around the building that hold materials for usage within the building.

All classrooms will be provided spray bottles with EPA-approved disinfectant, paper towels, face shield and gloves in order to address new cleaning protocols. Staff must wear gloves, a mask and face shield when cleaning.

Each building custodial team and administrator will tour their building and identify areas of frequent usage throughout the building.

Custodial staff will walk the building wiping all high frequency usage areas at 7:00 a.m., 10:00 a.m. 1:00 p.m, 4:00 p.m and following any evening activities in the building.

All special classrooms i.e. art, music, gym and media centers will have EPA-approved cleaning supplies stored in the classroom away from students. The teacher of record for the area will wipe down all frequently used materials after each class has exited with EPA-approved disinfectant. This will occur prior to the entrance of the next class.

Classroom teachers will wipe down the students desks everytime students exit the room at the elementary or after every period at the secondary level with EPA-approved disinfectant. All classrooms will have the appropriate EPA-approved disinfectant in their rooms.



Non wooden play structures on the Playground equipment will be cleaned twice a week.

A training on cleaning materials and protocols will be provided to the staff through a virtual meeting the first week of school. This training will show the use of PPE when cleaning, protocols for the classroom and storage of cleaning materials. Staff must wear gloves, surgical masks, when [performing cleaning activities

#### 4. Athletics

Please describe how you will implement the **requirements** for athletics protocols from the *Return to School Roadmap* (p. 27).

Alba Public School will comply with all guidance from the MHSAA and the NFHS regarding competition and practicing. We will have cleaning stations in the locker rooms, restrooms and a mobile hand sanitizer cart in the gym entry for use prior to and following practice/event. Equipment utilized during competition and practice will be disinfected at the completion. When being transported to and from events all athletes, spectators and coaches on the bus will utilize facial coverings. Our busses will be thoroughly disinfected and cleaned at the end of each use. At home Alba Public School events, all spectators will be required to wear facial coverings and social distancing will be required while in the stands or when utilizing other parts of the gym. . Our student/athletes will each be issued individually marked water bottles for use during competition and practices. Student/athletes will be instructed not to participate in celebratory activities during competition and practices such as handshakes, fist bumps, high fives and the like to limit physical contact.

#### 5. Screening

Please describe how you will implement the **requirements** for screening protocols from the *Return to School Roadmap* (p. 24).

Alba Public School will work with the Health Department of Northwest Michigan to implement any and all protocols that the department requests for the screening of students and staff. The quarantine area for students who become ill at school will be located in the conference room across the hallway from the main office. Students designated to this quarantine area will be required to wear a mask until they are picked-up from school. Students exhibiting symptoms will be required to be held home from school until a negative diagnosis can be determined. The student will continue to receive educational services from the district virtually or through packets depending on the needs of the student. The faculty and staff of Alba Public School will have their temperature taken each morning and will complete a health questionnaire prior to starting work in the morning. Any temperature 100 or above will be sent home until the temperature is either lower or they have been tested and found to have a negative result to the testing for COVID. Employees with gastrointestinal symptoms or respiratory issues will follow the same protocols.

#### 6. Testing

Please describe how you will implement the **requirements** for testing protocols from the *Return to School Roadmap* (p. 25).

Alba Public School will work with the Health Department of Northwest Michigan in designing protocols for screening students and staff. Students who develop fever or illness related to COVID-19 will be required to wear a mask and their parents will be contacted to have off site testing completed prior to

returning to school. Similarly staff who demonstrate a fever or COVID-19 symptoms will be required to wear a mask and must get off site testing completed. Neither students nor staff will be allowed back to school without testing negatively to the COVID-19 virus. Alba Public School will be diligent in notifying parents and community members of any positive COVID-19 cases related to students and school personnel, in compliance with any privacy laws. Should such a situation occur however, Alba Public School will contact those individuals and families who have had close contact with the patient. The school district will also encourage the home to closely monitor symptoms related to COVID-19. One step in this process will be to encourage parents to check student temperatures prior to coming to school each morning.

#### **7. Busing and Student Transportation**

Please describe how you will implement the **requirements** for busing and student transportation protocols from the *Return to School Roadmap* (p. 28).

Contact will be made to all transportation companies that support the district to ensure that they have received a copy of the criteria in the MI Safe Schools: Michigan's 2020 Return to School RoadMap.

A weekly meeting will be held with the district's bus driver supervisors to review the criteria required for level IV and discuss concerns or issues arising.

Contracts are being to be altered to address the cleaning, sanitizing and professional development that is needed for the fleet.

Signage will be added to each bus to address the use of face masking of all students and drivers, use of hand sanitizers and cleaning protocols.

Districts relying on their own transportation will assess the number of buses that may be on the road and re-evaluate weekly based on student participation rates.

Begin the ordering of hand sanitizer and supplies in which to brace/mount the hand sanitizer at the entrance of each bus.

An ordering plan and schedule to obtain cleaning supplies in compliance with the CDC that can be utilized in the cleaning of the bus between routes and the wiping down of frequent areas of contact has been developed.

Busses will be properly cleaned after the departure of the last child from each run once the bus has returned to the transportation garage. Logs and video will be maintained for a period of 90 days.

Face masks will be available at the entrance of the bus in the event that a student does not come to the bus equipped with the necessary item.

An assigned adult bus aide, trained in student management techniques and implicit bias training will be assigned to each bus run in addition to the driver. This bus aide will sit in the front of the bus facing toward the passengers to monitor behavior

Communication will be sent out weekly to families related to the mandatory nature of wearing a face mask on the bus and that all staff and students, if medically feasible, must wear it in

order to be transported, unless "It is determined on a case by case basis that it is not safe for the bus driver to wear a facial covering."

Communication documents will be developed to enable the driver of the buses to know what the safety plans are for any specific students and who for medical reasons will not be wearing a face mask.

Professional development will be required for all bus drivers related to the changes including the appropriate usage of face masks and policies regarding the requirement of their usage on the bus, hand sanitizing, and cleaning protocols to address the cleaning and disinfecting of the bus before and after every route. A check sheet with time and date of each cleaning will be provided to staff to complete each time the bus is cleaned.

Bus drivers, weather permitting, will keep windows open on the bus both in route and when stopped.

**C. Describe the policies and procedures that the district will follow when the region in which the district is located is in Phase 5 of the Michigan Safe Start Plan.**

Alba Public School is currently in a Phase 5 region of Michigan. In order to keep our students, staff and community safe, we will continue to operate as though we are in a Phase 4 region of the state. The above stated actions, plans and protocols will continue to be utilized. In conjunction with the Health Department of Northwest Michigan, we will reduce restrictions at school only when we are advised it is safe to do so.

**1. Indicate which highly recommended protocols from the *Return to School Roadmap* the district will include in its Preparedness Plan when the region in which the district is located is in **Phase 5** of the *Michigan Safe Start Plan*.**

Alba Public School will provide the necessary materials to provide our students with a safe environment for learning. This will include masks, soap, hand sanitizer as well as direct instruction as to how to utilize these items. Staff will review with the students proper coughing/sneezing techniques to reduce the spread of germs. During transitional periods, students and staff will be encouraged to utilize hand sanitizer or to wash appropriately. During such transitional times, Alba Public School staff will monitor students to limit congregation by the students. Classrooms will be arranged with six feet of social distancing between students, tape marks on the floor in hallways will be utilized to assist students with social distancing. In addition staff will monitor the flow of traffic so that it moves in two directions and contributes to proper social distancing.

**2. Indicate which highly recommended protocols from the *Return to School Roadmap* the district will not include in its Preparedness Plan when the region in which the district is located is in **Phase 5** of the *Michigan Safe Start Plan*.**

Alba Public School is currently in a Phase 5 Region and we feel strongly that to protect our students, employees and community members all measures stated in the Michigan Safe School Start Plan should be implemented to the best of our ability. Currently, the district does not have any medically

fragile students and as such some of the specific recommendations for these students will not be needed. As the result of operating as if the district were located in a Phase 4 Region while residing in a Phase 5 region the district does not believe we are missing any of the highly recommended requirements in this plan.

- D. After considering all the protocols that are highly recommended in the *Return to School Roadmap*, please indicate if a school plans to exclude protocols that are highly recommended for any of the categories above in Phase 4.

Alba Public School intends to follow the Return to School Roadmap for Phase 4, despite being in a Phase 5 region of Michigan. These recommendations help promote a safe learning environment during these uncertain times and we want our children to be safe. With this in mind, Alba Public School does not plan to exclude any of the highly recommended protocols to insure the safest work and learning environment feasible.

## Final Steps for Submission

*Each district shall submit a single completed Assurance Document and Preparedness Plan to its Board of Education (in the case of a PSA, the Academy Board of Directors; in the case of a nonpublic school, the chief or designated school administrator ) in time for approval by August 15 or seven days before the first day of school, whichever comes first.*

**Date of Approval by the District Board of Education, PSA Board of Directors, or nonpublic school chief/designated school administrator:** August 10, 2020

**Link to the Board Meeting Minutes or Signature of Board President, or signature of nonpublic school chief/designated school administrator:** Board Minutes Attached from meeting held via Zoom on 8-10-2020. 

**Link to the approved Plan posted on the District/PSA/nonpublic school website:** [albaschool.org](http://albaschool.org)

*The Preparedness Plan will be collected by the Intermediate School District for public school districts, the authorizing body for public school academies, or the chief/designated school administrator for nonpublic schools for transmission to the State Superintendent of Public Instruction and State Treasurer by August 17, 2020. Additionally, this Preparedness Plan must be posted on the district's/PSA's, or nonpublic school's public website home page no later than August 17, 2020.*

**Name of District/PSA/Nonpublic Leader Submitting Plan:** Alba Public School Superintendent Richard S. Satterlee

**Date Received by the ISD/Authorizing Body/Chief or designated School Administrator:**

**Date Submitted to State Superintendent and State Treasurer:**

Alba Pubic School  
Board of Education Meeting Minutes  
August 10, 2020

- I. Call to Order (Roll Call): The meeting was called to order by President James Marsh via Zoom at 7:04 pm.  
Roll Call: Robert Beagle, Wayne Johnloz, Peggy Stevens, Daryn Hoogerhyde, Heather Bootz, Beth Satterlee, James Marsh. All present.  
Others Present: Superintendent Rich Satterlee. Also present via zoom were members of the community.
- II. Approval of Agenda: Stevens made a motion, supported by Beagle to approve the agenda as presented. Passed 7/0
- III. Approval of Minutes of Previous Meeting – July 13, 2020 Regular Board Meeting: B.Satterlee made a motion, supported by Stevens to approve the minutes as presented. Passed 7/0
- IV. Communication Related to the Agenda:
  - A. From the Public or Staff (Community Input): Nathan Bootz wanted to thank those that have helped on the new softball field.
  - B. From Board Members: Beagle mentioned the condition of a structure out at 5 lakes. In previous meetings it had been agreed upon to dismantle the building as it is missing structural beams and is no longer safe. Beagle volunteered to take down the building. The board was in agreement for Beagle to do this.
- V. Communication from Board Secretary: None
- VI. Committee Reports: Negotiations Committee met with the AEA via Zoom regarding language for the teachers' contract and financial package. The committee is meeting again on August 12<sup>th</sup>
- VII. Superintendent's Report:
  - A. Historical Society: None
  - B. Regular meetings with the health department via Zoom, regarding Covid-19 and the reopening of the school. The school has been assigned a contact person for advice as needed.
- VIII. Action Items:
  - A. Bills for Payment: Stevens made a motion, supported by B. Satterlee to pay the bills in the amount of \$3,725.53. Passed 7/0
  - B. Reopening Document: Bootz made a motion, supported by Stevens to reopen the back to school plan to include the GSRP program in the document. Passed 7/0
  - C. MOBYMAX Renewal 2020-2021: Hoogerhyde made a motion, supported by Bootz to renew MOBYMAX for the cost of \$3,500.00 for the upcoming school year. Passed 7/0
- IX. Future Meeting Date:
  - A. September 14, 2020 Regular Board of Education Meeting
- X. Topics for Future Meetings:
  - A. Kohl's Fundraiser money from the Senior Class of 2020.
- XI. Adjournment: Stevens made a motion, supported by Hoogerhyde to adjourn the meeting. Passed 7/0. Meeting adjourned at 7:29 pm.

Respectfully Submitted,

Robert Beagle, Board Secretary

Martie Leitow, Recording Secretary

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