

WACS Fall 2020

District Reopening Plan

Community Meeting

Tuesday - August 18, 2020



With a commitment to excellence, Westfield Academy and Central School, in partnership with the community, will educate all students to the highest level of their academic potentials, teaching them the skills and knowledge to become capable and responsible members of society. We will provide all students with a range of challenging educational opportunities in a safe, supportive environment that fosters honesty, integrity and respect for self and others.



Today's Meeting

- Review our contact tracing and testing models
- Take look at our hybrid and remote learning models
 - What does a student's day look like?
 - Transportation
- Review our classroom structures and sanitation schedule
- Questions & feedback



Let's Look at Contact Tracing



Let's Look at our Testing Plan



Community Engagement

- WACS will provide regular communication to our families
 - District website, emails, phone broadcasts and/or text messages
 - Phone and text messages are delivered to the parent/guardian contacts listed by families in PowerSchool
 - District social media (Facebook & Twitter)
 - District Newsletter or other mailings from the school



Health & Safety

Face Coverings

- NYSDOH & NYSED guidance
- Applies to students, staff, and any visitors
- Face coverings must minimally cover the mouth and nose, and be worn when at all times when individuals cannot maintain social distancing
- Face covering breaks will be scheduled & available throughout the day

Important Information About Your Cloth Face Coverings

As COVID-19 continues to spread within the United States, CDC has recommended additional measures to prevent the spread of SARS-CoV-2, the virus that causes COVID-19. In the context of community transmission, CDC recommends that you:



Stay at home as much as possible



Practice social distancing (remaining at least 6 feet away from others)



Clean your hands often



In addition, CDC also recommends that everyone wear cloth face coverings when leaving their homes, regardless of whether they have fever or symptoms of COVID-19. This is because of evidence that people with COVID-19 can spread the disease, even when they don't have any symptoms. Cloth face coverings should not be placed on young children under age 2, anyone who has trouble breathing, or is unconscious, incapacitated, or otherwise unable to remove the mask without assistance.

How cloth face coverings work

Cloth face coverings prevent the person wearing the mask from spreading respiratory droplets when talking, sneezing, or coughing. If everyone wears a cloth face covering when out in public, such as going to the grocery store, the risk of exposure to SARS-CoV-2 can be reduced for the community. Since people can spread the virus before symptoms start, or even if people never have symptoms, wearing a cloth face covering can protect others around you. Face coverings worn by others protect you from getting the virus from people carrying the virus.



How cloth face coverings are different from other types of masks

Cloth face coverings are NOT the same as the medical facemasks, surgical masks, or respirators (such as N95 respirators) worn by healthcare personnel, first responders, and workers in other industries. These masks and respirators are personal protective equipment (PPE). Medical PPE should be used by healthcare personnel and first responders for their protection. Healthcare personnel and first responders should not wear cloth face coverings instead of PPE when respirators or facemasks are indicated.



N95 respirator



Cloth covering

General considerations for the use of cloth face coverings

When using a cloth face covering, make sure:

- The mouth and nose are fully covered
- The covering fits snugly against the sides of the face so there are no gaps
- You do not have any difficulty breathing while wearing the cloth face covering
- The cloth face covering can be tied or otherwise secured to prevent slipping



Avoid touching your face as much as possible. Keep the covering clean. Clean hands with soap and water or alcohol-based hand sanitizer immediately, before putting on, after touching or adjusting, and after removing the cloth face covering. Don't share it with anyone else unless it's washed and dried first. You should be the only person handling your covering. Laundry instructions will depend on the cloth used to make the face covering. In general, cloth face coverings should be washed regularly (e.g., daily and whenever soiled) using water and a mild detergent, dried completely in a hot dryer, and stored in a clean container or bag.

For more information, go to: <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/cloth-face-cover-faq.html>



cdc.gov/coronavirus

CS190611A 05/04/2020

How to Safely Wear and Take Off a Cloth Face Covering

WEAR YOUR FACE COVERING CORRECTLY

- Wash your hands before putting on your face covering
- Put it over your nose and mouth and secure it under your chin
- Try to fit it snugly against the sides of your face
- Make sure you can breathe easily
- Do not place a mask on a child younger than 2



USE THE FACE COVERING TO PROTECT OTHERS

- Wear a face covering to protect others in case you're infected but don't have symptoms
- Keep the covering on your face the entire time you're in public
- Don't put the covering around your neck or up on your forehead
- Don't touch the face covering, and, if you do, clean your hands



FOLLOW EVERYDAY HEALTH HABITS

- Stay at least 6 feet away from others
- Avoid contact with people who are sick
- Wash your hands often, with soap and water, for at least 20 seconds each time
- Use hand sanitizer if soap and water are not available



TAKE OFF YOUR CLOTH FACE COVERING CAREFULLY, WHEN YOU'RE HOME

- Untie the strings behind your head or stretch the ear loops
- Handle only by the ear loops or ties
- Fold outside corners together
- Place covering in the washing machine
- Wash your hands with soap and water



Cloth face coverings are not surgical masks or N-95 respirators, both of which should be saved for health care workers and other medical first responders.

For instructions on making a cloth face covering, see:

cdc.gov/coronavirus



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Health & Safety

Social Distancing



- 6ft social distancing parameters will occur during instruction, hallway transitions, and whenever practicable
- 12ft social distancing for activities requiring exertion or projecting of voice/ breath
 - i.e. aerobic exercise, singing, playing some woodwind and brass instruments
 - Outdoor PE will be encouraged as much as possible

Stop the Spread of Germs

Help prevent the spread of respiratory diseases like COVID-19.



Stay at least 6 feet
(about 2 arms' length)
from other people.



Cover your cough or sneeze with a
tissue, then throw the tissue in the
trash and wash your hands.



When in public, wear a
cloth face covering over
your nose and mouth.



Do not touch your
eyes, nose, and mouth.



Clean and disinfect
frequently touched
objects and surfaces.



Stay home when you are sick,
except to get medical care.



Wash your hands often with soap
and water for at least 20 seconds.



cdc.gov/coronavirus

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Health & Safety

Health Screenings - Questionnaire



WACS Health Screening

Excellence in Education

To prevent the spread of COVID-19 and reduce the potential risk of exposure to our community, we are conducting a simple screening. Your participation is important to help us take precautionary measures to protect you and everyone on campus. We request you complete this screening every day prior to entering our building.

If you answer YES to any of the following questions, please remain here and contact your direct supervisor immediately. - Thank you for your time.

1. In the past 14 days, have you traveled internationally or from a state or US territory with widespread community transmission of COVID-19 per the NYS Travel Advisory??

a. As of **August 4, 2020**, these are the "restricted states"

- | | | |
|--------------|------------------|------------------|
| • Alabama | • Louisiana | • Rhode Island |
| • Alaska | • Maryland | • South Carolina |
| • Arkansas | • Minnesota | • Tennessee |
| • Arizona | • Mississippi | • Texas |
| • California | • Missouri | • Utah |
| • Florida | • Montana | • Virginia |
| • Georgia | • Nebraska | • Washington |
| • Illinois | • New Mexico | • Wisconsin |
| • Indiana | • Nevada | • Puerto Rico |
| • Iowa | • North Carolina | |
| • Idaho | • North Dakota | |
| • Kansas | • Ohio | |
| • Kentucky | • Oklahoma | |

2. Have you been in close contact (within 6 feet for 15+ minutes) with someone who has a confirmed case of COVID-19 or has exhibited symptoms of COVID-19?

3. Are you currently experiencing any of the following symptoms?

- Fever (greater than 100.0°F) or the chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

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Symptoms of Coronavirus (COVID-19)

Know the symptoms of COVID-19, which can include the following:



Symptoms can range from mild to severe illness, and appear 2-14 days after you are exposed to the virus that causes COVID-19.

Seek medical care immediately if someone has emergency warning signs of COVID-19.

- Trouble breathing
- Persistent pain or pressure in the chest
- New confusion
- Inability to wake or stay awake
- Bluish lips or face

This list is not all possible symptoms. Please call your healthcare provider for any other symptoms that are severe or concerning to you.



[cdc.gov/coronavirus](https://www.cdc.gov/coronavirus)

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Health & Safety

Health Screenings - Questionnaire

- Parents/guardians are responsible for screening their child(ren) at home prior to boarding the bus or arriving at school using a checklist provided by the district
- Staff must self assess daily, prior to entering the building
- Regular communication to families to remind them to conduct daily health screenings at home Sunday evenings



Health & Safety

Isolation of Individuals Exhibiting Symptoms of COVID-19

- Designated location to house students and staff that exhibit symptoms until they exit the building.
- Staff member will be assigned to supervise students until a parent/guardian arrives.
- Staff member will escort student to parent/guardian vehicle.
- Parent/guardian will follow up with their health professional regarding their child's symptoms.



Health & Safety Protocol for Students/Staff that exhibit Symptoms

- Teacher will use their classroom phone to communicate to the school nurse (or Building Principal's Office) that a student is exhibiting symptoms of COVID-19
- School nurse will assess the student to determine next steps (ie: isolation of individual)



Health & Safety

Child Sent Home with COVID-19 Symptoms

- Student cannot return to school unless there is a medical note allowing their return.
- Arrangements will be made for remote instruction for any student that tests positive for COVID-19.



Health & Safety

Contact Tracing

- District will work with County's DOH upon a confirmed case of COVID-19
- Following records will be utilized and analyzed when contact tracing occurs
 - Attendance records
 - Bus Route rosters
 - Visitor Management System (Raptor)



Facilities

Building Preparation for Fall

- Signage installed at entrances and throughout the building to inform and remind of proper hygiene recommendations
- HVAC inspections and filter upgrades
- Removal of excess furniture to create additional space
- Markings for one-way traffic patterns
- Markings to indicate 6 ft social distancing where applicable
- Additional sanitation stations





Facilities

Capacity

- Maximum number of people have been determined in:
 - Classrooms
 - Cafeteria
 - Auditorium
 - Gymnasium
 - Common areas



Facilities

Visitors to the Building

- Limited to essential visitors as determined by the administration
- Health screening assessment (Questionnaire & Temperature) will be conducted prior to entering the building.
- Raptor System will be used to notify administration of a possible COVID-19 symptoms of a visitor.

Nutrition



Regardless of instructional scenario, breakfast & lunch will be provided.

- Guidelines for in-person learning
 - Students will sit 6 ft apart from one another
 - Students will wear face coverings when not seated
 - Sharing of food and beverages is prohibited unless students are members of the same household
 - Food allergy protocols will be followed.
- **Elementary**
 - Students will eat breakfast & lunch in their classrooms
- **MS & HS**
 - Students will eat breakfast in their classrooms
 - Students will eat lunch in either the ½ Gym, LGI, and/or cafe annex



Transportation

- On the bus
 - Students will sit 6ft apart from one another and wear face coverings.
 - Student will sit individually unless they are members of the same household, then they will be assigned to sit together.
- Multiple bus runs to accommodate regulations
- District is encouraging parents/guardians to drop off/pick up their children



Arrival & Dismissal Changes for Drop-Off & Pick Up

- Staggered drop off and pick up times to ease congestion and reduce congregation of students.
- Parents will not be entering the building.
- Students that arrive at the beginning of the drop-off window will immediately go to their homerooms/classrooms
 - Bagged breakfast will be provided as they proceed to their homerooms/classrooms.



Attendance

- Daily attendance will be recorded for any required synchronous learning sessions in PowerSchool by teachers as we would during face-to-face instruction.
- Parents will be able to see their child's attendance in the Powerschool Parent Portal.
- Guidance and Counseling Department will provide these login credentials to families.
- Participation grades (which can include participation in synchronous learning, participation in discussion forums, engagement during office hours, etc.) may be a component of grading.

Elementary Hybrid

- Weeks that are four day weeks (like the first week of school) will have children in attendance all four days.
- We are currently evaluating how many students are opting for virtual for the first trimester - more to come on this.

	Monday	Tuesday	Wednesday	Thursday	Friday
UPK-5	In-Person	In-Person	Remote Office Hours	In-Person	In-Person

Elementary Hybrid

Elementary Schedule

20-Sep

Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

20-Oct

Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

In-Person Instruction

Remote Instruction/Teacher Office Hours

Holiday (Labor Day & Columbus Day)

Parent Teacher Conferences

*Oct 2nd is Emergency Go Home Early Drill

Secondary Hybrid

Middle & High School Schedule

20-Sep						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

20-Oct						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- Group #1 - In-Person Instruction (Last Names starting with A-K)
- Group #2 - In Person Instruction (Last Names starting with L-Z)
- Remote Instruction/Teacher Office Hours
- Holiday (Labor Day & Columbus Day)
- Parent Teacher Conferences

*Oct 2nd is Emergency Go Home Early Drill

100% Remote Learning Option

- This option is for families who prefer to not send their child to school in a hybrid environment. Please use the form on the District website to notify us only if you would like this option.
- 100% Remote Learning is different from home schooling



Technology & Connectivity

- Students in grades K-12 will be provided a laptop computer if they opt for virtual instruction, which will allow students to engage with our Learning Management system(s), and access supplemental instructional programs and resources.
- Learning Management Systems
 - Elementary- Seesaw and Schoology
 - Middle/High School - Schoology and Google Classroom
- IT Dept Tech Support
 - Remote support will be available during school hours
 - A support email will be available for technology or other needs
 - Additional supports can be found and will be updated on the

Vulnerable Populations



- If you believe your child falls within a vulnerable category, please contact the CSE Office at extension 211 to discuss 504 accommodations for your child.

Athletics



- At the time of publication of the NYSDOH Interim Guidance (Dated July 13, 2020), there are no Interscholastic Sporting events that are allowed to take place.
- We will review the guidance of the National Federation of High School Sports (NFHS) phased approach and New York State Public High Schools Athletic Association (NYSPHSAA) recommendations to help guide the return of athletics.

Social Emotional Well-Being



- WACS is committed to the social emotional wellness of our students and staff
 - Intervention and supports on multiple levels provided by our school Psychologists, Counselors and Social Worker
 - Focused check-ins with high risk students or groups
 - Students' levels of need and appropriateness for intervention will be continuously evaluated by school staff, mental health staff and caregivers.
 - Collaboration with our community stakeholders to promote staff wellness and provide supports for students



Next Steps

- Further state guidance from the Office of the Governor and other state and federal agencies
- Direct contact with families about remote instruction option
- Modification of the plan as we move forward
- Continual communication to our community
 - Sunday Night broadcast
- Education of students, families, and staff on protocols, procedures, and best practices
- September 8th - New Start Date

Thank you WACS!