



The Regular Meeting of the Wayland-Cohocton School District Board of Education was called to order by President Rich Rizzieri on Monday, July 20, 2020 at 6:01 p.m., EDT. The meeting was held *in the Large Group Instruction Room #100*

BOARD MEMBERS PRESENT: Rich Rizzieri, Phil Trautman, Dan Lander, Matt Gleason, Kelly Schecter

BOARD MEMBERS ABSENT: Mike Heinman, Lisa Bugbee

LEADERSHIP TEAM PRESENT: Mandi Harvey, Josie Steiner, Scott Manne, Theresa Carhart, Adam Button,
 Wendi Snyder, Justin Stuck, Kathy Wolcott, Becky Wager

1. Meeting Opening

1.1. Meeting Called to Order

1.2. Pledge of Allegiance to the Flag

Mr. Rizzieri called the meeting to order at 6:10 p.m. leading all in the Pledge of Allegiance.

2. Retiree Recognition Presentation

Thank you to the following for their number of years of service:

Retiree	Position	Years of Service
Barbara Miller	Accounts Payable	35 Years
Harriett Mitchell	Bus Driver	32 Years
Susan Cosgriff	Network Administrator	31 Years
Lisa Hartzell	Teaching Assistant	28 Years
David Mastin	Business Manager	24 Years
Jean-Trexler-Unger	Cleaner	24 Years
W. Thomas Quanz	Bus Driver	19 Years
William Rawlings	Bus Driver	18 Years
Dawn Burdick	Teacher of Mathematics	18 Years
Deborah Perkins	Teacher of English	16 Years
Mary Jane Parks	Duplicating Aide	14 Years
Ann Lander	Teaching Assistant	13 Years
Lynn Binnert	Teaching Assistant	12 Years

3. Reports/Discussion

3.1. Board President Report

3.1.1. Rich Rizzieri –

- Would like more information on the process of opening school

3.2. Superintendent Report

3.2.1. Eileen Feinman –

- Discussed opening school. Step 1 - was the Thought Exchange, Step 2 - solicited those that would be interested in serving on the Task Force, Step 3 – met to discuss the framework of the plan to open the school.
- The Task Force will provide recommendations from three sub-categories that will meet the rules of compliance

4. Approval of Minutes

Upon a motion by Dan Lander, seconded by Phillip Trautman with all present voting yes, it is recommended by the Board of Education to approve the following minutes:

4.1. July 6, 2020 – Regular Board Meeting Minutes

Final Resolution: Motion Carried

Yes: Rich Rizzieri, Phillip Trautman, Dan Lander, Matthew Gleason, Kelly Schecter, Lisa Bugbee, Michael Heiman

5. Adopt Records Retention Resolution



Upon a motion by Matthew Gleason, seconded by Kelly Schecter with all present voting yes, it is recommended by the Board of Education to adopt the following Records Retention Resolution as recommended by Mandi Harvey, School Business Administrator

RESOLVED, By the Wayland-Cohocton Central School Board of Education of the Wayland-Cohocton Central School District that *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

(a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein;

(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Final Resolution: Motion Carried

Yes: Rich Rizzieri, Phillip Trautman, Dan Lander, Matthew Gleason, Kelly Schecter, Lisa Bugbee, Michael Heiman

6. Adopt 2020-21 School and Library Tax Levy

Upon a motion by Phillip Trautman, seconded by Kelly Schecter with all present voting yes, it is recommended by the Board of Education to adopt the 2020-21 School and Library Tax Levy as recommended by Mandi Harvey, School Business Administrator:

School Tax Levy \$7,949,682.00
Library Tax Levy \$ 372,639.00

The School Tax Levy represents a 1.79% increase with the estimation rates per thousand

Final Resolution: Motion Carried

Yes: Rich Rizzieri, Phillip Trautman, Dan Lander, Matthew Gleason, Kelly Schecter, Lisa Bugbee, Michael Heiman

7. Approve 2020-21 Extra-classroom Activities

Upon a motion by Kelly Schecter, seconded by Matthew Gleason with all present voting yes, it is recommended by the Board of Education to approve the 2020-21 Extra-classroom Activities, as recommended by Mandi Harvey, School Business Administrator:

- | | |
|-----------------------------------|---------------------------|
| CLASS OF 2021 (12th) | GIRLS TRACK |
| CLASS OF 2022 (11th) | HS INTERNATIONAL CLUB |
| CLASS OF 2023 (10 th) | HS STUDENT COUNCIL |
| CLASS OF 2024 (9 th) | INDOOR TRACK |
| 6TH GRADE | LEGO ROBOTICS |
| BOYS TRACK | LIFE SKILLS CLASS |
| CHEERLEADERS | MS INTERNATIONAL CLUB |
| CROSS COUNTRY | MUSIC FUND |
| DRAMA CLUB | NATIONAL HONOR SOCIETY |
| FBLA | NATIONAL JR HONOR SOCIETY |
| FOOTBALL PROGRAM | TENNIS CLUB |
| GIRLS SOCCER | VOLLEYBALL |
| GIRLS' SWIM TEAM | |

Final Resolution: Motion Carried



Yes: Rich Rizzieri, Phillip Trautman, Dan Lander, Matthew Gleason, Kelly Schecter, Lisa Bugbee, Michael Heiman

8. Approve the Ratification to the WCTA Contract One-year Extension

Upon a motion by Matthew Gleason, seconded by Dan Lander with all present voting yes, it is recommended by the Board of Education to approve the Ratification to the WCTA (Wayland-Cohocton Teachers Association) Contract, recommended by Eileen Feinman, Superintendent

Final Resolution: Motion Carried

Yes: Rich Rizzieri, Phillip Trautman, Dan Lander, Matthew Gleason, Kelly Schecter, Lisa Bugbee, Michael Heiman

9. Adopt 2020-21 & 2021-22 NY/Island Cooperative Bid

Upon a motion by Dan Lander, seconded by Phillip Trautman with all present voting yes, it is recommended by the Board of Education to adopt the Licensing and Maintenance Agreement Between Ed-Data and Wayland-Cohocton Central School District, recommended by Mandi Harvey, School Business Administrator:

**LICENSING AND MAINTENANCE AGREEMENT BETWEEN
 ED-DATA AND WAYLAND-COHOCTON CENTRAL SCHOOL DISTRICT**

Educational Data Services, Inc. will perform ministerial duties that will maintain and coordinate the district's supply requirements and inclusion in the NY/Island Cooperative Bid. The coordination and maintenance of the requirements include:

1. Coordinate district supply requirements for inclusion in the New York/Island Cooperative Bid as per attached Resolution.
2. Prepare a summary of bid results (in either electronic or print format) which will include the following:
 - List of low bid items by location with a summary of items ordered by vendor, number of items ordered and total amount ordered
 - Summary by vendors showing the number of items ordered by vendor, and amount ordered by location with vendor bid terms such as minimum orders, freight charges and other transactions (if applicable)
 - Summary of totals by school locations.
3. Upon receipt of finalized district review of bid results which may include changes of vendor or quantities from the district, prepare recommendations of awards and purchase orders on district purchase order forms based upon district review.

In addition to the above, Educational Data Services, Inc. agrees to provide to the Board of Education through the licensing and maintenance agreement outlined below, access to their proprietary software for district use.

The proprietary software license will allow:

1. Complete district access to all cooperative bid pricing for NY/Island Cooperative Bid.
2. On line awarded vendor catalogs for NY/Island Cooperative Bid.
3. Construction of customized district requisitions for NY/Island Cooperative Bid.
4. Customized district management and budget reports for NY/Island Cooperative Bid.
5. District approvals
6. Preparation of all purchase orders for NY/Island Cooperative Bid.

Educational Data Services, Inc. will maintain and prepare for the district:

1. Customized district user lists
2. Customized district bid calendar
3. Customized individual district user web sites
4. Access to previous year's requisitions
5. District accounting information
6. District award letters and awarded vendor bid pricing
7. District accounting software interfaces for encumbrances.

Mission: To ensure high levels of learning for all students.

Vision: To continuously develop our capacity to function as a collaborative culture.



- 8. Preparation of District Purchase Orders
- 9. Follow up with all awarded cooperative vendors

The above program will be administered and offered to the district in a web-based format, in a printed format or a combination thereof, based upon the district’s needs and requests.

The categories covered under this licensing and maintenance agreement are as follows:

Athletic Supplies, Audio Visual Supplies & Equipment, Classroom/Office Supplies, Copy Duplicator Paper, Computer/Toner Supplies & Accessories, Custodial Supplies, Elementary Science Supplies, Family/Consumer Science Supplies, Fine Art Supplies, Health Supplies, Library Supplies, Music Supplies, Physical Education Supplies, Photography Supplies, Science Supplies, Technology Supplies, along with other categories mutually agreed upon by the district and Educational Data Services, Inc.

The Agreement is for services thru June 30, 2021 which includes bulk supply purchases for the 2021-22 school year

Final Resolution: Motion Carried

Yes: Rich Rizzieri, Phillip Trautman, Dan Lander, Matthew Gleason, Kelly Schecter, Lisa Bugbee, Michael Heiman

10. Approve 2020-21 Meal Price Increase Recommendation

Upon a motion made by Phillip Trautman, seconded by Kelly Schecter with all present voting yes, the Board of Education approve that there will be No Price increase for the 2020-2021 School Year at Wayland-Cohocton Central Schools as recommended by Mandi Harvey, School Business Administrator:

Justification for No Price Increase:

- Status of our economy based on Covid-19 and families struggling to make ends meet.
- USDA Paid Lunch Equity: School Year 2020-2021 Calculations and Tool.

Final Resolution: Motion Carried

Yes: Rich Rizzieri, Phillip Trautman, Dan Lander, Matthew Gleason, Kelly Schecter, Lisa Bugbee, Michael Heiman

11. Consensus Agenda

Upon a motion made by Kelly Schecter, seconded by Matthew Gleason with all present voting yes, the Board of Education approved the Consensus Agenda as recommended by Superintendent, Eileen Feinman

11.1. District Matters

11.1.1. *Financial Report - June 2020*

11.2. Personnel

11.2.1. *Substitute Revisions 2020-21*

It is recommended that the following be added to the 2020-21 Substitute List, pending fingerprint clearance:

NAME	POSITION(S)	RECOMMENDED BY
Breanna Garrison	Secretary	Kathy Wolcott
Remove Appointments: NONE TO REPORT		

11.2.2. *2020-21 Re-Organizational Update*

11.2.2.1. School Physician – Daniel Curtin

11.2.3. *2020-21 Advisor(s) - pending the return to in-person school in the fall. Compensation is in accordance with appendix B of the WCTA contract and will be prorated as appropriate if the school year is interrupted and/or terminated due to COVID-19 orders.*

11.2.3.1. Mary Peaty - Stage Director

11.2.3.2. Mary Peaty – Costume Co-Director



11.2.4. Instructional

11.2.4.1. 2020-21 CSE/CPSE Conduction of Summer Evaluations July 21, 2020 – September 4, 2020

11.2.4.1.1. Alyssa Wallace, Speech/Language Evaluations

11.2.4.1.2. Monica Stewart, Occupational Therapy Evaluations

11.2.4.2. Leave of Absence

11.2.4.2.1. Of Rachel Snyder, Special Education Teacher, anticipated leave on or about September 18, 2020 for 12 weeks

11.2.4.2.2. Of Maria Ammarell, Teaching Assistant, to complete Social Work, senior field experience from September 8, 2020 – November 17, 2020

Final Resolution: Motion Carried

Yes: Rich Rizzieri, Phillip Trautman, Dan Lander, Matthew Gleason, Kelly Schecter, Lisa Bugbee, Michael Heiman

12. Policies

Upon a motion made by Matthew Gleason, seconded by Dan Lander with all present voting yes, the Board of Education approved the Consensus Agenda as recommended by Superintendent, Eileen Feinman

APPROVE: POLICY# 8246 - ANIMALS IN THE SCHOOL AND ON CAMPUS (INSTRUCTIONAL PURPOSES)

Final Resolution: Motion Carried

Yes: Rich Rizzieri, Phillip Trautman, Dan Lander, Matthew Gleason, Kelly Schecter, Lisa Bugbee, Michael Heiman

13. Closing Remarks and Upcoming Events

- Thanked the team for the challenge of getting the school back in session
- Next meeting August 24, 2020
- Board Retreat Monday, August 3-5, 2020

14. Adjourn the Regular Meeting

Upon a motion made by Dan Lander, seconded by Michael Heiman with all present voting yes, the Board of Education approved to adjourn the regular meeting at 7:29 p.m.

Final Resolution: Motion Carried

Yes: Rich Rizzieri, Phillip Trautman, Dan Lander, Matthew Gleason, Kelly Schecter, Lisa Bugbee, Michael Heiman

Respectfully Submitted,

Mandi J. Harvey
School Business Administrator