Helen Thompson Elementary School
SCHOOL RULES: Be safe. Be respectful. Be responsible. Be kind. Gr. 3-5

Behavior	First Referral	Second Referral	Third Referral	Fourth Referral
TEASING	Warning	Fill out documentation	Fill out documentation	Fill out documentation
Name calling	Fill out documentation	Parent contact	Parent contact	Parent contact
Making fun of		Apology of Action	1 lunch/recess	Guidance referral
Causing hurt feelings				2 lunch/recess
Inappropriate language				
Rumor spreading				
PHYSICAL CONTACT	Fill out documentation	Fill out documentation	Fill out documentation	Fill out documentation
Pushing	Parent contact	Parent contact	Parent contact	Parent contact
Tripping		Think Sheet	Guidance referral	1 in-school suspension
Kicking		1 lunch/recess	2 lunch/recess	(Possible out of school
General hands-on				suspension)
DEFIANCE/DISRESPECT/	Fill out documentation	Fill out documentation	Fill out documentation	Fill out documentation
DISRUPTION	Parent contact	Parent contact	Parent contact	Parent contact
Non-compliance	1 lunch/recess	Guidance referral	2 in-school suspension	Out of school
Abusive/inappropriate	(Student may be	Think Sheet	(Possible out of school	suspension
language	immediately removed	1 in-school suspension	suspension)	(1-3 days and re-entry
Profane language	from the setting)			meeting)
Property damage				
PHYSICAL VIOLENCE	Fill out documentation	Fill out documentation	Fill out documentation	Fill out documentation
Fighting/threats/	Parent contact	Parent contact	Parent contact	Parent contact
intimidation/assault	1 in-school suspension	Guidance referral	Out of school	Out of school
against students or staff	(Possible out of school	2 in-school	suspension	suspension
Including but not limited	suspension)	suspensions	(1-3 days and re-entry	(1-3 days and re-entry
to: throwing objects,		(Possible out of school	meeting)	meeting)
spitting, hair pulling,		suspension)		Meet with Student
choking, biting, punching,				Resource Officer
kicking				

Helen Thompson Elementary School
Be safe. Be respectful. Be responsible. Be kind. SCHOOL RULES: Gr. PreK-2

Behavior	First Referral	Second Referral	Third Referral	Fourth Referral
TEASING	Warning	Fill out documentation	Fill out documentation	Fill out documentation
Name calling	Fill out documentation	Parent contact	Parent contact	Parent contact
Making fun of			Apology of Action	Guidance referral
Causing hurt feelings				1 lunch/recess
Inappropriate language				
Rumor spreading				
PHYSICAL CONTACT	Fill out documentation	Fill out documentation	Fill out documentation	Fill out documentation
Pushing	Parent contact	Parent contact	Parent contact	Parent contact
Tripping		1 lunch/recess	Guidance referral	1 in-school suspension
Kicking			2 lunch/recess	(Possible out of school
General hands-on				suspension)
DEFIANCE/DISRESPECT/	Fill out documentation	Fill out documentation	Fill out documentation	Fill out documentation
DISRUPTION	Parent contact	Parent contact	Parent contact	Parent contact
Non-compliance		Guidance referral	2 in-school suspension	Out of school
Abusive/inappropriate	(Student may be	1 in-school suspension	(Possible out of school	suspension
language	immediately removed	1 lunch/recess	suspension)	(1-3 days and re-entry
Profane language	from the setting)			meeting)
Property damage				
PHYSICAL VIOLENCE	Fill out documentation	Fill out documentation	Fill out documentation	Fill out documentation
Fighting/threats/	Parent contact	Parent contact	Parent contact	Parent contact
intimidation/assault	1 in-school suspension	Guidance referral	Out of school	Out of school
against students or staff	(Possible out of school	2 in-school	suspension	suspension
Including but not limited	suspension)	suspensions	(1-3 days and re-entry	(1-3 days and re-entry
to: throwing objects,		(Possible out of school	meeting)	meeting)
spitting, hair pulling,		suspension)		Meet with Student
choking, biting, punching,				Resource Officer
kicking				