

Harvey Public School District



Superintendent ~ Mr. Mitch Strand
Harvey High Principal ~ Mr. Justin Stanley
Harvey Elementary Principal ~ Dr. Teresa Harding
Business Manager/Human Resources ~ Mrs. Louisa Harness

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Harvey, ND 58341

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HPSD Board Approved ~ June 14, 2021

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COVID-19 Health & Safety Plan



Harvey Public Schools

"Striving for Excellence"

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Harvey, ND 58341

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Daniel W. Stutlien
Superintendent/AD

Justin R. Stanley
Secondary Principal

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Business Manager

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Elementary Principal

Harvey Public School District Families,

Since mid-March, we have all been challenged searching for ways to cope with and work around a pandemic that has been difficult at best to understand and deal with. In my estimation, we made the best of a bad situation last spring using distance learning to get through the school year with the hope of a more normal 2020-21 school year. I am mostly proud of our students and staff, and thankful our parents stepped up to the plate and worked through this very trying time and I was so appreciative we were able to celebrate our seniors' accomplishments with a graduation exercise.

Unfortunately, COVID-19 is still on the prowl, and is seemingly intent on remaining a part of our daily lives for the foreseeable future. Therefore, our new challenge is to plan for what the 2020-21 school year will look like in these times of uncertainty. This is a considerable task as we are all witnessing how both the impact and response to the virus has changed considerably since we first were forced to close in March. This plan will try to address these challenges, while providing a somewhat flexible framework to guide our response over the next school year in hopes of keeping our doors open and our community safe.

For personal, academic, social-emotional, and economic reasons, we feel compelled to strive to return to an in-person model of learning in our District. However, we cannot either dismiss or disregard the health and safety concerns COVID-19 presents for our students, staff, parents, patrons, and extended families. Therefore, The Harvey Public School District must consider all practical steps to keep our schools from contributing to the spread of the virus either within or beyond our community.

This Health & Safety Plan represents considerable thought, consideration, and work by our COVID Team. This group has reviewed input gathered from our employees and parents, and continues to seek the best medical advice available. While we realize that reviewing this plan may not address every question you have, and we also recognize there are invariably going to be strong opinions about what our schools should or should not do, we are committed to doing what is deemed the greater good for all of our stakeholders including our students, staff, parents, patrons, community, and extended families. Doing so, we must remain open to what is possible and consider all options so we can move forward intelligently and effectively.

Thank you for your time reviewing this plan. We encourage everyone to ask questions and communicate their concerns as we move forward. Working together, our school district and community will do our best to provide the highest quality education services to our students in the safest manner possible.

Respectfully,

Daniel W. Stutlien, Supt.

Harvey Public Schools believes:

- Regardless of the spread of COVID-19 in our community...
 - The purpose of education is to equip students with the knowledge and skills necessary to become active, informed, and productive members of society. Our public schools have a responsibility to foster the growth of intelligent and informed citizens.
 - All individuals are entitled to equal rights, freedoms, and opportunities regardless of economic, cultural, or intellectual differences. The District is committed to creating and preserving a learning and working environment.
 - Only through the study of basic subject matter, history, culture and fine arts will students be prepared for both the practical tasks and complexities of the world. The District will provide all students with opportunities to participate in varied curricular offerings.
 - Education should aid in the development of good character, self-respect and self-worth, and offer opportunities to form satisfying and responsible relationships with other people. The District will offer programs that allow students to practice the skills of family and community living and that promote an appreciation for health and safety.
 - Education must look to the future. The District will offer programs to help equip students with skills that may be demanded by our future society, that help students select appropriate occupations, and that provide opportunities to develop worthwhile leisure time activities. The District will also offer programs that teach money, property, and resource management techniques and conservation practices in order to assist students with planning for the future.
 - Educational experiences should be timed in accordance with students' readiness for them. All district programs will take into account factors such as age, maturity, and readiness.
 - Appropriate discipline helps ensure that the educational program operates efficiently and helps mold students into upstanding citizens. The Board shall develop policies in accordance with law to ensure administrators are equipped to appropriately respond to disciplinary issues.
 - Parents and the community should serve as partners with schools. It takes the combined effort of all members of the community to develop and maintain an educational program that meets the objectives delineated above. District schools will embrace the support and reflect the expectations of the community. Quality education of our young people should be both the top priority and the proudest achievement of our community!

Harvey Public Schools Core Commitments:

- Regardless of the spread of COVID-19 in our community...We believe compassionate, resilient, and innovative people have the power to make a positive difference in the world.
 - Therefore...As an HPS community, we will consistently bring excitement, a high level of character, and compassion for children in all educational endeavors.
 - As an HPS community, we will engage students using innovative practices empowering them to reach or exceed academic standards to become lifelong learners.

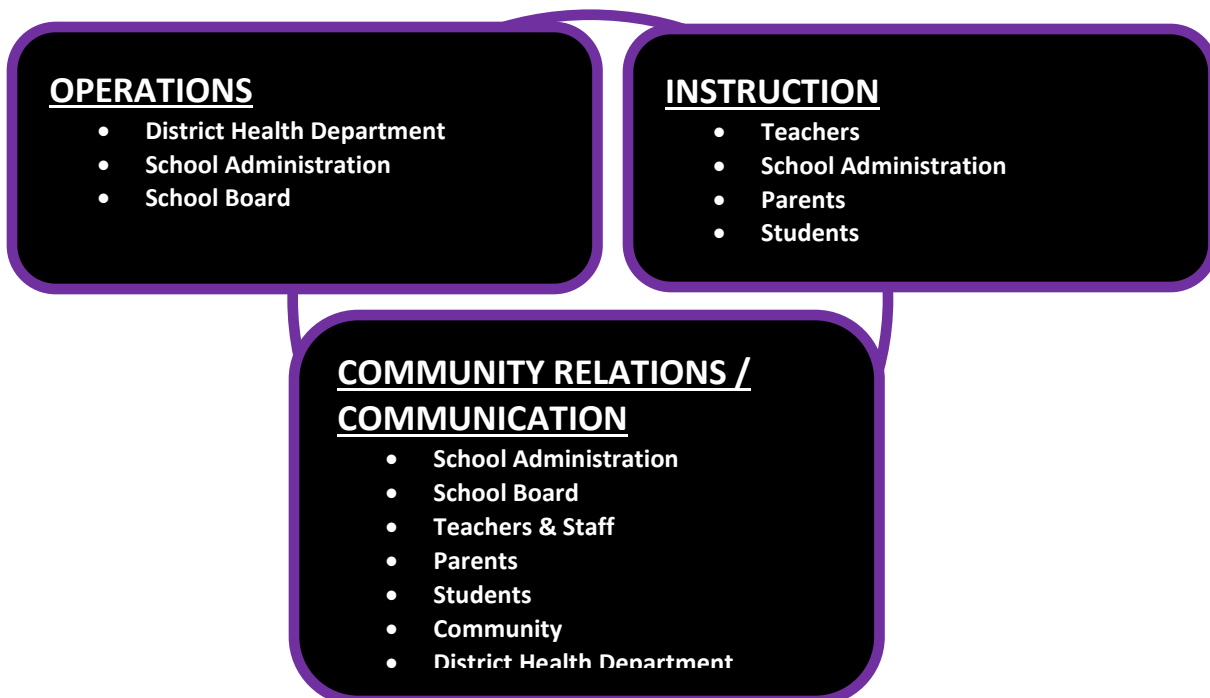
Our Harvey Public Schools COVID-19 Planning Team:

The Harvey Public School District's Health & Safety Plan was crafted and reviewed by a team consisting of the following:

- Vanessa Anderson
- Danica Grossman
- Jared Hanson
- Teresa Harding
- Brooke Heil
- Kayla Heitman
- Collette Hertz
- Beth Huseth
- Ashley Ketterling
- Zoe McKinven
- Carrie Odden
- Amy Ongstad
- Caitlyn Roemmich
- Sara Schindler
- Justin Stanley
- Joye Stolz
- Daniel Stutlien
- Vondell Stutlien
- Melissa Vollmer
- Kathy Walsh
- Julie Weisser
- Noah Ziegler

COVID-19 Response Coordination:

This organizational structure was crafted to assist in the development and monitoring of the District's return to learning plan. This structure identifies leaders and guiding team members that will serve as a voice in how the District responds to COVID-19 during the school year. This plan is designed to address the issues of reopening schools as well as to provide a nimble and responsive process to address issues that may not be recognized today.



The three components have been identified as key operational teams that consist of multiple departments. Each operational team will work implement the return to learn plan and address challenges as they arise.

COVID-19 Building Level Coordinators:

Each of our school buildings will have an identified COVID-19 Coordinator who will be responsible for the health and safety preparedness and response planning. Coordinators will make themselves available to the NDDoH 24 hours a day / 7 days a week to respond to phone calls from public health. This position will assist public health in identifying and notifying close contacts in the school setting. The coordinator will be responsible for reporting cases of COVID-19, found in the school setting, to health officials and the State Superintendent's office.



Dr. Teresa Harding, Elementary Principal, will assume the role of building level coordinator at Harvey Elementary School. If the coordinator is unable to be reached the secondary contact will be Mr. Mitch Strand, Supt.

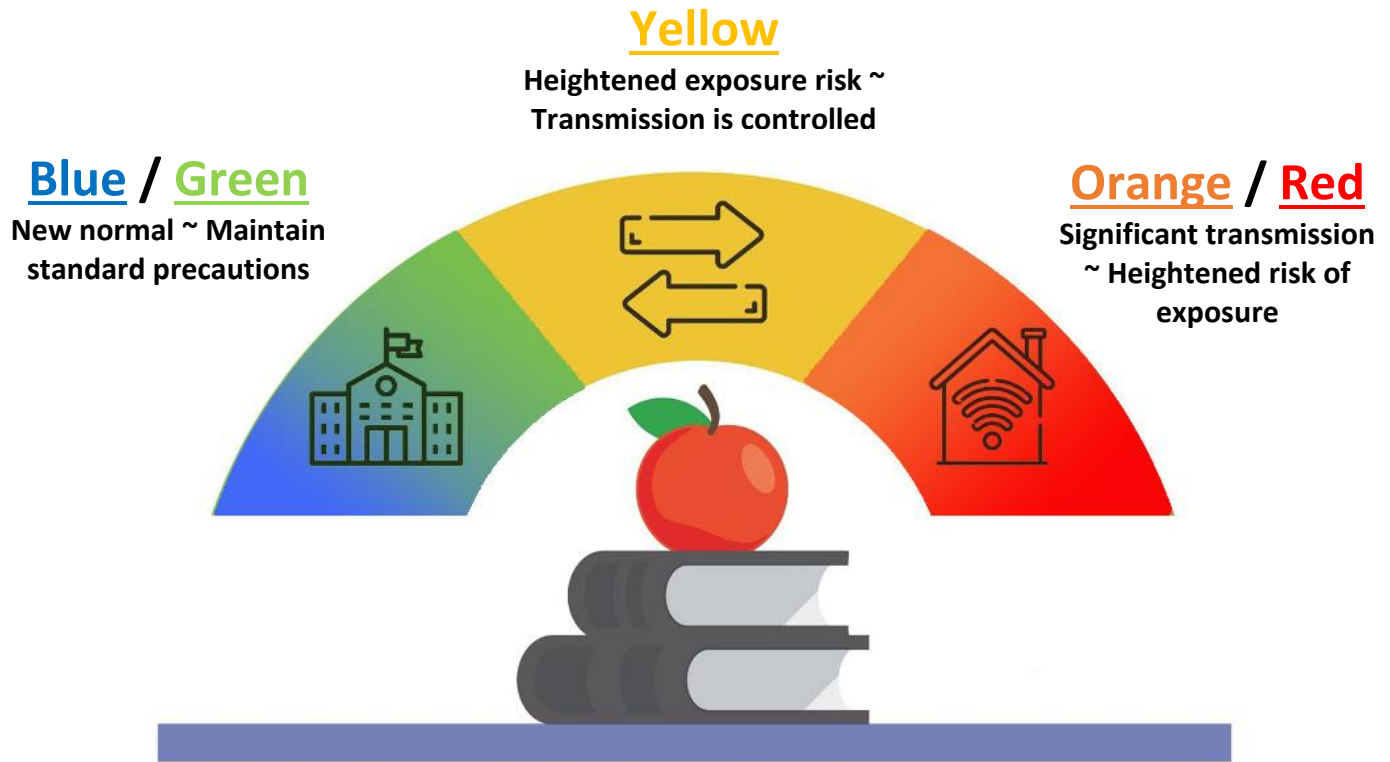
Mr. Justin Stanley, Secondary Principal, will assume the role of building level coordinator at Harvey High School. If the coordinator is unable to be reached the secondary contact will be Mr. Mitch Strand, Supt.

Health & Safety Guidance:

The Harvey Public School District strives to provide a healthy and safe environment for all who occupy our schools. The following guidelines are intended to provide a framework for the district's response to COVID-19.

Community Response Phases:

The following phases will be used to define the community risk level associated with COVID-19. Each of these phases align with the color-coded guidance in the ND Smart Restart Plan. Each level is reported to schools by the NDDoH after rigorous testing and assessment of cases in the community (*see Appendix E*). [ND Smart Restart Plan](#)



Instructional Models:

The instructional models used by the Harvey Public School District will be guided, in part, by the risk level of COVID-19 in the community as defined within the phases above (*see Appendix E*). This is a guide as instructional models could be altered based on other factors, such as occupancy levels, age of children, and abilities to successfully move certain classes online.

Community Response Phase **Blue / Green:**



All instruction is delivered in-person with minor building and/or group modifications. Teachers and students maintain a normal daily schedule. Safety precautions are implemented to enhance student and staff safety. (*See Appendix D*)

Blended Learning Phase **Yellow / Orange:**



Multiple hybrid models of instructional delivery and/or modified school and student schedules may be utilized to meet the educational needs through various instructional delivery models. (*See Appendix D*)

Distance Learning Phase **Red:**



All instruction is provided off-campus through the use of distance learning resources or suited to the unique needs of the student. (*See Appendix D*)

Best Intentions:

Despite taking every reasonable precaution, there is no guarantee that our District's schools will be without risk as it relates to COVID-19. At some point, the virus will likely be present on our buses, in our schools, at our activities, and in our community. In certain situations, social distancing is simply not possible in a school setting. Our actions, as outlined in this plan, will not completely prevent any student or staff member from either potentially being in contact with or contracting the virus.

Health Resources:

ND Department of Public Instruction ~ <https://www.nd.gov/dpi/parentscommunity/nddpi-updates-and-guidance-covid-19>

ND Department of Health ~ <https://www.health.nd.gov/diseases-conditions/coronavirus>

Center for Disease Control and Prevention ~ <https://www.cdc.gov/coronavirus/2019-nCoV/index.html>

AREA of OPERATIONS ~ School Activities:

<u>BLUE</u>	Normal Operating Procedures.
<u>GREEN</u>	Temperature scan of all visitors at indoor events, wash/sanitize hands upon entry, visitors in respective sections (<i>visible signage</i>), and social distancing (<i>family pods</i>). Gatherings in facilities can be up to 75% of occupancy, but no more than 500 persons.
<u>YELLOW</u>	Temperature scan of all visitors at indoor events, wash/sanitize hands upon entry, visitors in respective sections (<i>visible signage</i>), and social distancing with bleachers marked. Masks recommended for all non-participants. Gatherings in facilities can be up to 50% of occupancy, but no more than 250 persons.
<u>Orange</u>	Attendance limited to essential activities personnel only. Temperature scan of all essential activities personnel at indoor events, wash/sanitize hands upon entry, masks strongly recommended for all non-players/participants. No concessions available.
<u>RED</u>	School closed: No activities.
<u>SPECIAL NOTES:</u> Activities, clubs & music distancing for meetings, masks are recommended, but optional. Encourage athletes to be more aware of personal health and symptoms.	
<u>PROCEDURES:</u> Creative spacing and facility usage for larger group gatherings (<i>concerts, labor sale/pie auction, pep rallies, tournaments</i>). Activities accessible via live stream. Those deemed essential for activities include participants, coaches/directors, officials/adjudicators, event staff, medical staff, security, and school administrators.	
<u>RESOURCES REQUIRED:</u> Temperature scanning device, hand sanitizer, wipes, facemasks, UVC germicidal light & disinfectant sprayer.	

AREA of OPERATIONS ~ School Classrooms:

<u>BLUE</u>	Normal Operating Procedures. Wash/sanitize hands upon arrival, after recess, before lunch, and before departure.
<u>GREEN</u>	Seating assigned in all classrooms and continue blue guidelines.
<u>YELLOW</u>	Seating assigned in all classrooms (<i>same groupings of students</i>) and continue blue guidelines. Facemasks recommended when/if directed when social distancing is not possible. Electives/specials <i>MAY</i> be limited.
<u>Orange</u>	Seating assigned following social distancing guidelines, facemasks strongly recommended when/if directed when social distancing is not possible. reduced in-person attendance, lessons recorded (<i>flipped classroom</i>) for video lesson library, textbooks home where possible, and focus on core subjects.
<u>RED</u>	School closed: Classes by distance learning (<i>textbooks sent home where/when possible</i>).
<u>SPECIAL NOTES:</u> Handwashing critical and limited sharing of materials.	
<u>PROCEDURES:</u> Facemasks recommended when/if directed when social distancing is not possible.	
<u>RESOURCES REQUIRED:</u> Wipes, hand sanitizer, facemasks, UVC germicidal light & disinfectant sprayer. <i>ALL</i> Staff informed of procedures.	

AREA of OPERATIONS ~ School Food Service:

<u>BLUE</u>	Normal Operating Procedures.
<u>GREEN</u>	Mandatory handwashing/sanitizing, social distancing, clean and disinfect areas daily.
<u>YELLOW</u>	Mandatory handwashing/sanitizing, social distancing (<i>one sided seating at tables and additional table spaces</i>), clean and disinfect areas daily, and masked lunch staff distributes trays and utensils.
<u>Orange</u>	Mandatory handwashing/sanitizing, social distancing (<i>one sided seating at tables and additional table spaces</i>), clean and disinfect areas daily, pre-packaged meals utilizing disposable packaging and utensils.
<u>RED</u>	School closed: Food service, if allowed, by grab & go for off-site consumptions (<i>if available and following payment rules of DPI</i>).
<u>SPECIAL NOTES:</u> Have some outdoor seating (<i>picnic tables</i>) available during weather conditions conducive to sitting outdoors. Salad bar remains until yellow.	
<u>PROCEDURES:</u> In orange, all food and serving materials will be disposed of properly. In orange, meals will Be pre-packaged and students will pick up in lunch room and be seated to eat according to posted guidelines.	
<u>RESOURCES REQUIRED:</u> Sneeze guards for serving lines, hand sanitizer, facemasks, UVC germicidal light, disinfectant sprayer, disposable products for serving.	

AREA of OPERATIONS ~ School Hallways:

<u>BLUE</u>	Normal Operating Procedures ~ Wash/sanitize hands before entering classroom, daily disinfecting.
<u>GREEN</u>	Wash/sanitize hands before entering classroom, follow proper hallway traffic/etiquette, maintain social distancing, and daily disinfecting.
<u>YELLOW</u>	Wash/sanitize hands before entering classroom, follow proper hallway traffic/etiquette, maintain social distancing, masks recommended, and daily disinfecting.
<u>Orange</u>	Wash/sanitize hands before entering classroom, follow proper hallway traffic/etiquette, reduced in-person attendance, maintain social distancing, masks strongly recommended, and daily disinfecting.
<u>RED</u>	School closed: Classes by distance learning (<i>textbooks sent home where/when possible</i>).
<u>SPECIAL NOTES:</u> Hand sanitizing stations throughout the building, students & staff provided mask, and Hallways cleaned & disinfected.	
<u>PROCEDURES:</u> Classes staggered to limit simultaneous student/class movement, maintain social distancing.	
<u>RESOURCES REQUIRED:</u> Hand sanitizer, facemasks, UVC germicidal light & disinfectant sprayer.	

AREA of OPERATIONS ~ School Music Education:

<u>BLUE</u>	Normal Operating Procedures
<u>GREEN</u>	Sheet music should be scanned and brought up on the IA board or laminated and stored in student folders. Wash/sanitize hands upon entry. If singing occurs, it should be either masked or outdoors. For elementary music, humming and non-wind instruments can be used in vocal music classroom (<i>disinfect after each class or before instruments are used by another class</i>). Instrumental music should follow social distancing guidelines. Any games/activities where students cannot be socially distanced should be held outdoors. Modified concerts for Elem.
<u>YELLOW</u>	Sheet music should be scanned and brought up on the IA board or laminated and stored in student folders. Wash/sanitize hands upon entry. If singing occurs, it should be either masked or outdoors. For elementary music, humming and non-wind instruments can be used in vocal music classroom (<i>disinfect after each class or before instruments are used by another class</i>). Instrumental music should follow social distancing guidelines. Any games/activities where students cannot be socially distanced should be held outdoors. Modified concerts.
<u>Orange</u>	Music education by distance learning within hybrid schedule.
<u>RED</u>	School closed: Music by distance learning.
<u>SPECIAL NOTES:</u> Modified concerts for each school. All hand instruments should be sanitized after use. Individual student folders used to store student's music/materials.	
<u>PROCEDURES:</u> Wash/sanitize hands upon entering classroom. Instruments cleaned after each use.	
<u>RESOURCES REQUIRED:</u> Wipes, Lysol, and area for outdoor music (<i>warm months</i>).	

AREA of OPERATIONS ~ School Physical Education:

<u>BLUE</u>	Normal Operating Procedures. Outdoor activities whenever possible. Hand washing/sanitizing before and after class.
<u>GREEN</u>	Outdoor activities whenever possible. Hand washing/sanitizing before and after class.
<u>YELLOW</u>	Outdoor activities whenever possible. Hand washing/sanitizing before and after class. Limit shared equipment, weight room participants, and locker room occupancy. Focus on individual activities.
<u>Orange</u>	Outdoor activities whenever possible. Hand washing/sanitizing before and after class. No shared equipment. Weight room closed and limit locker room occupancy. Focus on individual activities. Physical Education by distance learning within hybrid schedule.
<u>RED</u>	School closed: PE by distance learning.
<u>SPECIAL NOTES:</u> Sanitizing stations, social distancing when/where possible, teach and encourage hygiene, and activities without shared equipment whenever possible.	
<u>PROCEDURES:</u> Outdoors whenever possible, limit locker room occupancy, and sanitize before and after each class.	
<u>RESOURCES REQUIRED:</u> Hand sanitizer, outdoor space, facemasks, UVC germicidal light & disinfectant sprayer.	

AREA of OPERATIONS ~ School Recess:

<u>BLUE</u>	Normal Operating Procedures.
<u>GREEN</u>	Wash hands/sanitize before and after recess, single door holder, and clean door handle after recess.
<u>YELLOW</u>	Wash hands/sanitize before and after recess, single door holder, and clean door handle after recess, separate class/grade recess sessions, and possibility of limiting equipment.
<u>Orange</u>	Wash hands/sanitize before and after recess, single door holder, and clean door handle after recess, separate class/grade recess sessions, and possibility of limiting equipment.
<u>RED</u>	School closed: No recess.
<u>SPECIAL NOTES:</u> Different entry doors used for various grade levels, multiple recess times of 15 minutes each, indoor recess in rooms or hallways, wash/clean winter clothes once per week.	
<u>PROCEDURES:</u> Single door holder, and clean door handle after recess.	
<u>RESOURCES REQUIRED:</u> Hand Sanitizer, wipes, hand-washing lessons, extra supplies (<i>wipes & gloves</i>) in staff backpack.	

AREA of OPERATIONS ~ School Transportation:

<u>BLUE</u>	Normal Operating Procedures.
<u>GREEN</u>	Assigned, responsible seating, clean bus after each route, weekly disinfecting, and no sharing of foods or drinks.
<u>YELLOW</u>	Assigned seating with one child to a seat except siblings, masks recommended (<i>school will provide <u>ONE</u> at beginning of year</i>), clean bus after each route, daily disinfecting, and no sharing of foods or drinks.
<u>Orange</u>	Assigned one child to every other seat except siblings, masks recommended (<i>school will provide <u>ONE</u> at beginning of year</i>), clean bus after each route, daily disinfecting, and no sharing of foods or drinks.
<u>RED</u>	School closed: No Transportation required.
<u>SPECIAL NOTES:</u> All students provided one mask at beginning of the year, and buses provided with wipes & sanitizer. Monitor students for illness	
<u>PROCEDURES:</u> When necessary, students will be directed to assigned seats and will remain in said seats throughout trip(s). Facemasks recommended when/if directed. Standard operating procedures for bus cleaning will be followed as directed.	
<u>RESOURCES REQUIRED:</u> Wipes, hand sanitizer, facemasks, UVC germicidal light & disinfectant sprayer.	

AREA of OPERATIONS ~ School Visitors/Guests:

<u>BLUE</u>	Normal Operating Procedures. Encourage social distancing.
<u>GREEN</u>	Temperature scan of all visitors, and required to wash/sanitize hands upon entry.
<u>YELLOW</u>	Only necessary visitors (<i>NO lunch visitors</i>) and volunteers provided a mask is worn. Continue all blue and green requirements.
<u>Orange</u>	No visitors (<i>including SILC students</i>) except certified, professional consultants. Masks required for certified, professional consultants and continue all blue and green requirements.
<u>RED</u>	School closed: No visitors or guests. Certified, professional consultation by distance learning.
<u>SPECIAL NOTES:</u> Communication of changing “colors”.	
<u>PROCEDURES:</u> Must follow <i>ALL</i> school safety guidelines.	
<u>RESOURCES REQUIRED:</u> Hand sanitizer, masks, temperature scanner.	

AREA of OPERATIONS ~ School Work Sites (*Coop*) & SILC Program:

<u>BLUE</u>	Normal Operating Procedures. Encourage good hygiene.
<u>GREEN</u>	Students may work but will wash/sanitize both before and after attending their respective work site. Masks necessary if required/requested by employer.
<u>YELLOW</u>	Students may work but will wash/sanitize both before and after attending their respective work site. Mask is required while at employment site.
<u>Orange</u>	No coop work site experiences or SILC will be allowed.
<u>RED</u>	School closed: No coop work sites or SILC program.
<u>SPECIAL NOTES:</u> In Green, masks only required if employer requires/requests it.	
<u>PROCEDURES:</u> Student will be allowed to participate in a scheduled cooperative work experience up to Yellow, provided the employer allows the student to work. Students will wear a mask in stage Yellow, but will only do so in Green by personal choice or if their employer requires/requests masking.	
<u>RESOURCES REQUIRED:</u> Hand sanitizer and masks.	

Protecting Yourself & Others:

Wash/sanitize your hands often



- Wash with soap and water for at least 20 seconds, especially after blowing your nose, coughing, or sneezing.
- If soap and water are not available, use hand sanitizer that contains at least 60% alcohol.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Students are encouraged to wash their hands often throughout the day, and will be required to do so at designated times during the day.

Avoid close personal contact



- Keep social distance from others ~ This is especially important for people who are at a higher risk of getting sick.
- Alternate or modify schedules for use of common areas and use outdoor spaces and other actions that increase physical separation.
- The sharing of instructional materials and/or devices should be limited as much as possible.
- Physical separation on busing, one student per seat, except siblings, will be recommended but cannot be guaranteed in all circumstances.

Cover coughs and sneezes



- Always cover your mouth and nose with a tissue when you cough or sneeze or use the inside of your elbow.
- Throw tissues away and wash hands or use hand sanitizer to prevent spread.

Clean and disinfect



- School staff should clean and disinfect frequently touched surfaces daily.
- Shared materials (*not recommended*) should be cleaned.
- Classrooms and other frequented spaces will be cleaned nightly by custodial staff.

Cover your mouth and nose with a cloth face cover when around others



- The wearing of masks will be recommended in phases based on the phases within the [ND Smart Restart Guidance](#).
- Educators need to teach students how to properly wear a face covering so they are prepared to use them when/if necessary when in close proximity with others.

Monitor your health daily



- Be alert for symptoms. Watch for a fever, cough, or shortness of breath.
- Parents are asked to screen their children each day before sending them to school. Use the screening guidance provided (*see Appendix A*).
- Staff and students who are sick should stay home.
- Temperatures of students or staff will be taken daily upon arrival.
 - Symptomatic students will be isolated and their guardians contacted.

Student & Staff Health and Safety Protocols:

Monitoring the health of students and staff will be an important component of a safe and healthy educational environment. The Harvey Public School District will take the following measures to ensure all students and staff are healthy while they are at school:

Identifying Students & Staff at Higher Risk (See Appendix C)

- Back to School and enrollment processes will include questions asking families to identify if their child is at-risk, based on a health professionals' diagnosis. This information will be provided to the building principal (*COVID-19 Coordinator*) who will contact the family and discuss instructional model options.
- Each school office will inquire of all employees if they are at-risk, based on a health professionals' diagnosis. The Business Office will work in partnership with each building principal/director and the employee to coordinate adjustments to the work schedule or workplace.
- When the NDDoH or Wells County District Health informs the district of a student or staff member that is COVID-19 positive, that information will be passed on to Business Office and the building principal as allowable within district policy and law.

Isolation & Quarantine

- Definitions (*see appendix B for more information*).
 - Isolation ~ For people who are already sick from the virus. A prevention strategy used to separate people who are sick with the virus from healthy people.
 - Quarantine ~ For people who are not sick but have been exposed to the virus. A prevention strategy used to monitor people who were exposed for a period of time.
- Harvey Public School District will follow isolation and quarantine guidelines and directives as set by NDDOH and Wells County District Health.

If a student or staff members becomes sick at school (or school event)

- Student
 - Direct / escort the child to the office.
 - The child shall be provided a facial covering and isolated in the building.
 - Parent / guardian will be contacted to pick up their child.
- Staff
 - Inform your supervisor immediately and wear a face mask / shield until they can be replaced if supervising students at that time.
 - Leave the school building/grounds and consult with a health care professional.

Return to School

- When a student or staff member has been isolated or quarantined as directed by NDDoH or Wells County District Health, they will be allowed to return to school after being cleared by the NDDoH.

BEFORE SCHOOL...

Parents are asked to review this daily health checklist by answering these questions before sending their child to school.
(parents do not need to send the questionnaire to school)

Has your child had close contact with a confirmed case of COVID-19 in the past 14 days?

Yes _____ No _____

Does your child have a new or worsening shortness of breath?

Yes _____ No _____

Does your child have new or worsening cough?

Yes _____ No _____

Does your child have a fever of 100.4 or greater?

Yes _____ No _____

Does your child have chills?

Yes _____ No _____

Does your child have a sore throat?

Yes _____ No _____

Does your child have a new loss of taste or smell?

Yes _____ No _____



If YES to any of the questions **STOP!**

Do not send your child to school. Contact your healthcare provider. Contact your child's school to inform them of your child's absence.



If you are able to answer NO to all questions, go to school.

COVID-19: What's the Difference Between Physical Distancing, Quarantine and Isolation?

	PHYSICAL DISTANCING	QUARANTINE	ISOLATION
Who is it for?	People who haven't been exposed to the virus or are not aware of exposure to the virus.	People who don't currently have symptoms of the virus but were exposed to the virus.	People who are already sick from the virus.
What is it?	A precautionary measure used to help prevent the spread of the virus.	A prevention strategy used to monitor people who were exposed to the virus for a period of time to see if they become ill.	A prevention strategy used to separate people who are sick with the virus from healthy people.
Where does it take place?	Takes place outside the home in public places like grocery stores and work environments.	Takes place in a home setting.	Can take place in a home when medical attention is not required. Takes place in a hospital when medical care is required.
When do I use it?	At all times until further directed by the ND Department of Health.	If you have recently traveled internationally or have known exposure to the virus.	If you have tested positive or have symptoms and have not yet obtained a test.
How long is it for?	At all times until further directed by the ND Department of Health.	14 days after your last exposure. Once your quarantine period has ended, if you do not have symptoms, you may return to your normal routine.	A minimum of 10 days from the beginning of symptoms and 72 hours after your fever is gone without the use of fever-reducing medicine and other symptoms have significantly improved.
What does this mean for my daily life?	<ul style="list-style-type: none"> • Avoid large gatherings. • Stay 6-feet away from people. • If you are unable to stay 6-feet away from other people, wear a cloth face covering. • Call or video-chat with friends or loved ones, particularly those that are elderly or have underlying health conditions that places them at high-risk. • If possible, work from home. • Practice good hygiene and avoid shaking hands or touching your face. • If you become ill and need medical attention, call your health care provider. 	<ul style="list-style-type: none"> • Stay at home and avoid close contact with others. • Do not attend school, work or any other setting where you cannot maintain a 6-foot distance from other people. • Call or video-chat loved ones. • For food, medication and other necessities, obtain through friends or family, or use a contactless delivery service. • Practice standard hygiene and precautionary measures like not sharing household items, washing your hands, and cleaning frequently touched surfaces often. • Monitor your symptoms. If you become ill and need medical attention, call your health care provider. 	<ul style="list-style-type: none"> • Do not leave your home unless it is in an emergency. If you are in a home with others, stay in a "sick" room by yourself and, if possible, do not share a bathroom. • If you have a pet and live with others, do not touch your pet. • For food, medication and other necessities, obtain through friends or family, or use a contactless delivery service. Try to stock up for the duration of the isolation. • Practice standard hygiene and precautionary measures like not sharing household items, washing your hands, and cleaning frequently touched surfaces often. • If a caregiver cleans your room or bathroom, they should wear a mask and wait as long as possible after you've used the bathroom. • Contact your health care provider immediately if you experience severe symptoms.

Last updated 05/07/2020

NOVEL CORONAVIRUS (*COVID-19*) RECOMMENDATIONS FOR SCHOOLS

SITUATION: There are COVID-19 cases in North Dakota, but not in your community:

The North Dakota Department of Health (*NDDoH*) does not recommend school closures if cases are not occurring in your community. Schools should follow [CDC guidance](#) regarding preparing for COVID-19. The guidance includes monitoring absenteeism, keeping sick children out, ensuring handwashing, environmental cleaning, communicating with parents, etc. Districts should consult with their local public health unit to determine if cases are occurring in their community.

SITUATION: There are COVID-19 cases in your community, but there are no cases in your school:

The NDDoH does not recommend school closures if the ongoing spread is not identified in your school. Schools should follow [CDC guidance](#) regarding preparing for COVID-19. The guidance includes monitoring absenteeism, keeping sick children out, ensuring handwashing, environmental cleaning, communicating with parents, etc.

SITUATION: There is one case of COVID-19 in your school:

If there is a COVID-19 case in your school, the NDDoH will notify the facility. If a school is made aware of a COVID-19 case before being contacted by the NDDoH, please report the case to the NDDoH at 1-800-472-2180 or 701-328-2378.

The confirmed case of COVID-19 must be excluded ([isolation period](#)) from school for ten days after onset of symptoms (*if no symptoms, then exclusion is ten days after collection date of test*) and be fever free for 24 hours (*without the use of fever reducing medications*) and have improvement of symptoms, whichever is longer. The NDDoH will provide guidance to the school and the case or case's parents/guardians.

Close contacts to a confirmed case of COVID-19 will be [quarantined](#) (*must stay home*) for 14 days from their last exposure to a case. A close contact is defined as someone who is within six feet of a confirmed case for 15 minutes or greater. It may also be someone who is directly

coughed on or exposed to a case's secretions. Close contacts will be identified by the NDDoH during the investigation. In a school setting, close contacts to a case are often friends, teammates, classmates sitting next to, in front of, or behind the case, and potentially children in the same room as a case. This may mean that certain classrooms in a school have to be closed for 14 calendar days. If a case occurs in staff or children who are in multiple classrooms, then this may mean a higher number of close contacts have to be excluded from school for 14 calendar days.

SITUATION: There are two or more cases of COVID-19 in your school within 14 calendar days:

Specific classrooms or grades may have to close if additional cases occur in a school. Public health (*NDDoH or local public health*) will provide guidance as to when a school should close. Schools may also make this determination based on the availability of staffing or level of absenteeism.

SITUATION: There is/are a close contact(s) in your school:

Children or staff who are identified as close contacts to a confirmed case of COVID-19 must be excluded from the school ([*quarantine*](#)) until 14 calendar days after their last known exposure to the case. Close contacts will be identified by the NDDoH and informed to stay home. Even if a close contact tests negative during their 14-day quarantine period, the contact must complete the 14-day quarantine period. It can take up to 14 days to develop COVID-19.

If a parent or other household member tests positive, the child must stay out of school for the case's [*isolation period*](#) (*10 calendar days from onset*) plus the child's [*quarantine period*](#) (*14 calendar days*). Public health authorities will advise the parent as to how long the child will need to be removed from school.

If a parent is a contact to someone confirmed to be positive for COVID-19 (*case*), then the child may still attend school if the child did not have direct contact to a case.

SITUATION: Ill employees or children in your school:

In addition to [general infectious disease exclusion criteria](#), schools should exclude ill employees or children who meet the following criteria:

Fever of 100.4° F OR two or more symptoms of fatigue, headache, muscle/body aches, chills, cough, shortness of breath, sore throat, congestion/runny nose, nausea, vomiting, diarrhea, abdominal pain OR loss of taste and/or smell.

Employees and children need to be excluded until either (1) tested negative for COVID-19 OR (2) diagnosed by a health care provider with another illness that does not require [exclusion](#) OR (3) for 10 days from onset AND fever-free for 24 hours (*without the use of fever-reducing medications*) AND symptoms are improving, whichever is longer.

Operational Guidance...

Blue / Green

Priorities:	<ul style="list-style-type: none"> • Ensure students and staff who are symptomatic stay at home. • Implement reasonable accommodations to reduce school-wide and community spread.
Districtwide Practices:	<ul style="list-style-type: none"> • Social distancing where possible and reasonable. <ul style="list-style-type: none"> ○ Distancing on a school bus will be mostly unachievable. If necessary, parents may consider alternate transportation for their child. • Buildings routinely cleaned and disinfected according to CDC guidelines. Special focus on high touch/traffic areas. • Handwashing integrated throughout the day. • Hand sanitizer available throughout each building. • Support and train students & parents on use of technology tools and online curricular resources.
Schools:	<ul style="list-style-type: none"> • Protective measures will be implemented in office spaces. • Some school events, assemblies, and gatherings may be changed or cancelled. • Access to campus may be limited, with new protocols.
Classrooms:	<ul style="list-style-type: none"> • Students issued “<i>technology</i>” and taught/trained on how to access online learning resources including LMS system(s) adopted by school. • Limited use of shared materials and supplies. • Desks arranged to allow for cohort groups and social distancing where possible and reasonable. • Staff and students working in close proximity will be advised (<i>recommended</i>) to wear a face coving.
Common Areas:	<ul style="list-style-type: none"> • Students when moving around the building will move in cohort groups and reasonably try to limit exposure to other groups. • Schedules may be altered to reduce cohorts passing in common areas. • Lunch times and location may be altered to reduce the number of students and arrangement in the cafeteria at any one time.
Extracurricular& Activities:	<ul style="list-style-type: none"> • Guidance and directives from the NDHSAA and other governing boards will be used to guide these activities.
Communications:	<ul style="list-style-type: none"> • Share information about how to stop the spread of COVID-19.

Yellow / Orange

Priorities:	<ul style="list-style-type: none"> • Ensure students and staff who are symptomatic stay at home. • Maximize social distancing cohort where possible. • Support blended learning model if/when necessary.
Districtwide Practices:	<ul style="list-style-type: none"> • Based on identified COVID cases of students and staff targeted closures may be implemented (<i>class, grade, department, etc.</i>). While other schools remain open and meeting students in person. • Social distancing where possible and reasonable. <ul style="list-style-type: none"> ○ Distancing on a school bus will be unachievable, we encourage parents to consider alternate transportation for their child. • Buildings routinely cleaned and disinfected according to CDC guidelines. Special focus on high touch/traffic areas. • Handwashing integrated throughout the day. • Hand sanitizer available throughout each building. • Support and train parents on use of technology tools and online curricular resources. • Implement technology support line.
Schools:	<ul style="list-style-type: none"> • Protective measures will be maintained in office spaces. • Some school events, assemblies and gatherings may be changed or cancelled. • Access to campus may be additionally limited, with new protocols.
Classrooms:	<ul style="list-style-type: none"> • Students may be attending school on a hybrid schedule. • Students will be expected to engage in learning opportunities online using district LMS system on days they are not in school. • Teachers are expected to make direct student/family contact at least (TBD) times per week. • Limited use of shared materials and supplies when students are in school. • Desks arranged to allow for cohort groups and social distancing where possible and reasonable. • Staff and students working in close proximity will be advised to wear a face coving.
Common Areas:	<ul style="list-style-type: none"> • Address how your students might move around the meeting – cohort groups? Limiting exposure? • Address whether schedules might be altered to reduce cohorts passing in common areas. • Address your Lunch times and locations and how they may be altered to reduce the number and arrangement of students in the cafeteria at any one time
Extracurricular& Activities:	<ul style="list-style-type: none"> • Guidance and directives from the NDHSAA and other governing boards will be used to guide these activities.
Communications:	<ul style="list-style-type: none"> • Share information about how to stop the spread of COVID-19. • Share technology support resources for parents.

Red

Priorities:	<ul style="list-style-type: none"> • Reduce the risk of community spread by closing schools or altering schedules.
Districtwide Practices:	<ul style="list-style-type: none"> • Online instruction will be used district-wide in all courses at all grade levels. • Instruction will focus on essential learning targets. • Attendance and academic progress will be expected. • Grading policies will not be suspended. • Implement internet access (<i>wifi</i>) hot spots around schools, to support distance learning for those that may not have it in their homes. • Local food distribution may be implemented by food service program.
Schools:	<ul style="list-style-type: none"> • Closed to the general public except by special arrangement with the district office. • Small group meetings or instruction may be allowed, particularly for special needs students or academic interventions.
Classrooms:	<ul style="list-style-type: none"> • Students may/will engage in learning at home. • Students will be expected to engage in learning opportunities online (<i>Google docs</i>). • Teachers are expected to make direct student/family contact at least (<i>TBD</i>) time per week.
Extracurricular& Activities:	<ul style="list-style-type: none"> • Guidance and directives from the NDHSAA and other governing boards will be used to guide these activities. • Athletic and other extra/co-curricular activities likely suspended.
Communications:	<ul style="list-style-type: none"> • Clear communication about academic expectations and grading shared with students and families. • Share technology support resources for parents. • Student/family support line opened.

ND K12 Smart Restart



*North Dakota is currently in the **GREEN ~ Low Risk Level***

WHO DETERMINES THE COLOR OF OUR STATE?

- The Governor in consultation with the North Dakota Department of Health (*NDDoH*) will make the determination if and when the state or a specific county may change colors.

HOW DO I KNOW THE COLOR OF MY COUNTY?

- Currently, the entire state is in the GREEN ~ Low Risk Level. North Dakota's K12 Smart Restart will follow what is identified at the state level. If the state adjusts from a statewide color to a county color, communication will occur among the NDDoH, NDDPI, and the Governor's Office and Local Public Health will be informed. The NDDoH in coordination with Local Public Health will provide updated information to school districts if this occurs.

CAN I CHOOSE THE COLOR FOR MY SCHOOL DISTRICT?

- No. The color is determined by the Governor in consultation with the NDDoH.

MAY OUR DISTRICT CHOOSE TO IMPLEMENT MORE STRINGENT HEALTH & SAFETY PROTOCOLS?

- Absolutely. School districts may choose to implement specific mitigation protocols that are more stringent than what is included in the current color risk level.

HOW DO WE HANDLE A POSITIVE TEST RESULT?

- Every school district must follow the protocol provided by the NDDoH in response to a positive test result with a staff or student. [Click here to learn more.](#)

HOW DO WE HANDLE A CLOSE CONTACT?

- Every school district must follow the protocol provided by the NDDoH in response to a close contact. [Click here to learn more.](#)