



PALMYRA BOARD OF EDUCATION

PALMYRA, NJ 08065

Brian J. McBride, Ed.D.
Superintendent of Schools

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William R. Blatchley
Business Administrator/
Board Secretary

The Mission of the Palmyra Public School District is to work cooperatively with the available resources of home and community, including business and industry, to offer each child the educational opportunities that will enable him/her to function politically, economically, and socially in a democratic society and to fully facilitate their development within a safe and secure school environment.

+Document Provided
*Added after meeting notice

AUGUST 26, 2020

This meeting will be conducted remotely using virtual and telephonic technology.

The meeting will also be broadcast on our FACEBOOK page: Palmyra School District

To join the meeting via Internet link, click below and follow the directions for joining the meeting:

<https://xtel.accessionmeeting.com/j/1166818688>

To join via iPhone one-tap:

+18568070288,,1166818688# (US Toll)

+18568070289,,1166818688# (US Toll)

To join by phone:

Dial: +1 8568070288 (US Toll) or +1 8568070289 (US Toll)

Meeting ID: 116 681 8688

Public comment for Agenda items or other topics must be submitted no later than
2:00 PM on Wednesday, August 26, 2020 using the link below:

[Palmyra BOE Agenda Comments](#)

All comments received by the Board will be read aloud into the official record.

1 Call to Order

The Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend meetings of the public bodies, at which time any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Palmyra Board of Education has caused notice of this meeting to be published by having the date, time, place and purpose thereof posted at Palmyra Borough Hall, the high school library bulletin board, and board offices; mailed to the Palmyra Borough Clerk, Burlington County Times, and the Courier Post, on **August 20, 2020**.

2 Roll Call Sean Toner

Mark Russell
 Kate Allen-Yoakum
 Amy Austin
 Laurie Beck
 Judy Belton
 Erica Campbell
 James Dickinson
 John Liebe
 Michael Stewart, Beverly Representative
 Scott Warnock, Riverton Representative

3 Closed Session

WHEREAS, N.J.S.A. 10:4-6, et. Seq. (Open Public Meetings Act) provides that the Palmyra Board of Education may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and

WHEREAS, the Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, at approximately **8:00 pm** this evening

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- _____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public
- _____ Any matter in which the release of information would impair a right to receive funds from the federal government
- _____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy
- _____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public
- _____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed
- _____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection
- _____ Any investigations of violations or possible violations of the law
- X Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer
- X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed in public
- _____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility

BE IT FURTHER RESOLVED that the afore stated meeting shall be closed to the public for the reasons set forth above, in accordance with the OPEN PUBLIC MEETINGS ACT and that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed. Upon its return from closed session the Board may take action.

Voice Vote by Full Board

Motion: _____
 Second: _____
 Vote: _____

Return from Closed Session

Voice Vote by Full Board

Motion: _____

Second: _____

Vote: _____

4 Moment of Silent Meditation

5 Salute to the Flag

6 Presentations

- Update to the Restart Plan for 2020-2021

7 Reports

- 7.01 Superintendent
 - Equity in Action
- 7.02 Board Committees
 - 7.02a Policy & Curriculum
 - 7.02b Finance & Physical Plant
 - 7.02c Human Resources & Negotiation
 - 7.02d Strategic Planning
 - 7.02e Executive
- 7.03 Sending District Reports
 - 7.03a Beverly
 - 7.03b Riverton
- 7.04 Student Representative
- 7.05 PTA
- 7.06 PHSFEE
- 7.07 Borough Liaison

8 Correspondence - none

9 Public Forum for Agenda Items

The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all initial requests and comments pertaining to the operation of the School District to the Superintendent.

10 Consent Agenda Approval

10.01 BE IT RESOLVED that the following reports are hereby accepted and approved

- 10.01a +Enrollment Report for August 2020
- 10.01b +Bill List – through 8/18/2020
- 10.01c +Board Secretary Report and Treasurer Report for 5/31/2020 which have been found to be in agreement
- 10.01d +Board Secretary Report and Treasurer Report for 6/30/2020 which have been found to be in agreement
- 10.01e +Transfer Reports for 5/31/2020 and 6/30/2020
- 10.01f +Minutes of the Special Meeting of July 29, 2020
- 10.01g +Student Placements
 - Out-of District Placements: Appendix OOD Placements for 8-26-2020

Roll Call Vote Full Board

Motion: _____

Second: _____

11 Policy and Curriculum

11.01 BE IT RESOLVED that the following Policy and Curriculum actions are hereby approved as recommended by the Superintendent

11.01a District Policies and Regulations: The following new policies are being adopted upon their first reading as per Policy 0131 Bylaws and Policies which states that "the Board may, under emergency circumstances, suspend the operation of a bylaw or policy and adopt, amend, or repeal a bylaw or policy without prior notice."

- P 1648 Restart and Recovery Plan - New
- P 1648.02 Remote Learning Options for Families - New
- P 1649 Federal Families First Coronavirus (COVID-19) Response Act - New,
- P 2361 Acceptable Use of Computers - Revised

11.01b +Approve the MOU with RCBC for 2020-2021

11.01c +Approve the District Mentoring Plan for 2020-2023

11.01d +Curriculum

- Introduction to Spanish
- Introductory Computer Science
- Spanish I, II, III, IV, and V
- Curriculum Integration for LGBTQIA – High School

11.01e Approve the changes/amendments to the Restart Plan as presented

12 Business, Finance and Operations

12.01 CERTIFICATION

Pursuant to NJAC 6:20-2.13(e), we certify that as of June 30, 2020, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23-A-16.10(c) 3 & 4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

12.02 BE IT RESOLVED that the following business, financial and operational actions are hereby approved as recommended by the Superintendent

WHEREAS, William R. Blatchley, School Business Administrator/Board Secretary possesses a Qualified Purchasing Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7, and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent , from \$40,000 to \$44,000, effective July 1, 2020;

NOW, THEREFORE BE IT RESOLVED that the Palmyra Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$44,000 for the Board of Education, and further authorizes (Name of SBA/Bd. Secy.),the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

12.03 BE IT RESOLVED that the following business, financial and operational actions are hereby approved as recommended by the Superintendent

12.03a Approval to accept the ESEA 2021 Title I Part A grant in the amount of \$218,434.00, Title I Reallocated grant in the amount of \$12,247.00, Title I SIA Part A grant in the amount of \$41,900.00, Title II Part A grant in the amount of \$21,406.00 and Title IV Part A grant in the

amount of 16,043.00. Authorization is requested to submit the grant application pursuant to this action and that the following full/partial salaries be paid from

Title I Part A grant salary:

- Barbara Vieira \$63,017.00
- Agatha Williams \$75,892.00

12.03b Approval to decline to accept Title III Grant funding in the amount of \$2,677.00.

12.03c Approval to accept the IDEA 2021 Basic grant in the amount of \$283,758.00 and the IDEA 2021 PK grant in the amount of 7,637.00.

IDEA PK grant partial salary:

- Debbie Lewis \$7,637.00

12.03d Approval to accept the CARES Emergency Relief Grant 2021 in the amount of \$174,680.00.

12.03e Approval to accept the CARES Emergency Relief Digital Divide Grant 2021 in the amount of \$35,241.00

12.04 BE IT RESOLVED that the following Business, Finance and Operations actions are hereby approved as recommended by the Superintendent:

Accept the plan to address a reduction in state aid in the amount of \$2,038.00.

Account 11-000-221-390-000-73 to be reduced from a beginning balance of \$35,000.00 to an adjusted balance of \$32,962.00. Due to discounted pricing this reduction will have no impact on planned purchases from this account.

13 Personnel

13.01 BE IT RESOLVED that the following personnel actions are hereby approved as recommended by the Superintendent

13.01a Appoint Mr. William R. Blatchley as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education.

13.01b Appoint Mr. William R. Blatchley as the Agency Compliance Officer, Custodian of School Records, School Alliance Insurance Commissioner, Purchasing Agent Compliance Officer for Affirmative Action (PACO) for the 2020-2021 school year.

13.01c Appoint Dr. Brian McBride as School Safety Specialist for the 2020-2021 school year

13.01d Appoint Mr. Ronald Holt as the District Certified Educational Facility Manager, AHERA Manager, IPM Coordinator, Right to Know Coordinator for the 2020-2021 school year.

13.01e Appoint Mr. Ken Holloway as the Substance Awareness Officer and Chemical Hygiene Officer for the 2020-2021 school year

13.01f Approve the non-renewal of employment contract for employee #64824642 for the 2020-2021 school year

13.01g Approve Substitutes and Homebound Tutors:

- +See Appendix – Substitutes and Homebound Tutors for 2020-2021.

Roll Call Vote Full Board

Motion: _____

Second: _____

14 Policy and Curriculum – PK-8

14.01 BE IT RESOLVED that the following Policy and Curriculum actions affecting grades PK-8 only are hereby approved as recommended by the Superintendent

14.01a +Curriculum

- Elementary World Language K-4
- English Language Arts Grade 6

- Curriculum Integration for LGBTQIA – Middle School

15 Personnel – PK-8

15.01 BE IT RESOLVED that the following personnel actions affecting grades PK-8 only are hereby approved as recommended by the Superintendent

15.01a +Accept a letter of resignation from Allison Forbes, Special Education Teacher, effective immediately.

15.01b Tuition Reimbursement

- Amanda Milewski, Educ 582 Supervision and Performance Evaluation, Holy Family University, 8/22/2020 to 10/19/2020 as per the 2020-2021 negotiated agreement

15.01c Leave of Absence

- +Approve maternity leave for employee #79447546 from 9/1/2020 to 11/20/2020 as per request on file in the Superintendent's office

Roll Call Vote Palmyra Board

Motion: _____

Second: _____

16 Public Forum for Additional Topics

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16.01 Recognition of members of the Public

16.02 Recognition of members of the Board

17 Adjournment

Voice Vote by Full Board

Motion: _____

Second: _____

Vote: _____

Time: _____

APPENDIX: OUT OF DISTRICT PLACEMENTS
FOR AUGUST 26, 2020 BOE MEETING

Item	Student	Placement	Cost	Effective Dates	Non - Resident Fee	Account
A	5903030837	Cinnaminson BOE	\$ 68,633.00 Tuit	9/2/20 – 6/17/21	-	11-000-100-562-000-60

APPENDIX – SUBSTITUTES & TUTORS 2020-2021

August 26, 2020 Board of Education Meeting

Last Name	First Name	Position	Certification
Best	Moral	Substitute Teacher	Substitute
Bostock	Cheryl	Substitute Teacher	Teacher
Brenner	Maria	Substitute Teacher	Substitute
Collazo	Joan	Substitute Teacher	Teacher
DeJoseph	Christina	Substitute Teacher	Substitute
Dicks	Marie	Substitute Teacher	Teacher
Fentress	Larry	Substitute Teacher	Teacher
Graovac	Marina	Substitute Teacher	Substitute
Jackson	Aliscia	Substitute Teacher	Teacher
Jacobs	Karen	Substitute Teacher	Teacher
Klauser	John	Substitute Teacher	Substitute
Lewis	Leonard	Substitute Teacher	Teacher
Liebe	Margaret	Substitute Teacher	Substitute
Malloy	Kimberly	Substitute Teacher	Substitute
Potor	Claudia	Substitute Teacher	Teacher
Rizzo	Gregory	Substitute Teacher	Substitute
Sanders	Monica	Substitute Teacher	Substitute
Schafer	Samantha	Substitute Teacher	Substitute
Schipper	Susan	Substitute Teacher	Teacher
Wariner	Sharon	Substitute Teacher	Teacher
Wenzke	Donna	Substitute Teacher	Teacher
White	Mackenzie	Substitute Teacher	Substitute
Williams	Edward	Substitute Teacher	Substitute
Wright	Rhonda	Substitute Teacher	Teacher
Peltz	Aundrey	Substitute Paraprofessional	
Tool	Linda	Substitute Paraprofessional	
Wichelman	Joan	Substitute Paraprofessional	
Ferraro	Douglas	Substitute/Band Assistant	
Cole	Grant	Substitute Bus Driver	
Finkbinder	Raymond	Substitute Bus Driver	
Kozlowski	Leo	Substitute Bus Driver	
Darrell	John	Substitute Custodian	
Huber	Joanne	Substitute Custodian	
Adams	Karen	Homebound Tutor	Teacher
Gaffney	Jacqueline	Homebound Tutor	Teacher
Murtagh	Devon	Homebound Tutor	Teacher
Sacca	John	Homebound Tutor	Teacher
Schmidt	Lauren	Homebound Tutor	Teacher
Vose	Catherine	Homebound Tutor	Teacher