



## Pocola Public Schools

### Pocola Public Schools COVID 19 School Procedures

#### Daily Screening

Students and staff entering school buildings are required to complete a checklist for safety guidelines each day and may be asked to produce the checklist if contact tracing is necessary. Pocola Schools highly recommends that parents/guardians perform a temperature check before leaving for school. PPS will administer temperature checks before starting the 1<sup>st</sup> class of the day.

- \_\_\_\_\_ 1. Does your child have a temperature of 100 degrees or more today?
- \_\_\_\_\_ 2. Does your child have a sore throat?
- \_\_\_\_\_ 3. Does your child have close contact with a positive COVID case?

#### Isolation Procedure

1. A student who exhibits a fever of 100 degrees will be immediately isolated in a predetermined room, a parent/guardian will be contacted and the student will be sent home. The student will be identified in a Google form for necessary staff to communicate with health officials.
2. Students or staff members who have been sent home due to temperature must remain out of school until fever free with no fever reducing medication for at least 3 days after receiving a negative COVID-19 test or 10 days if no COVID testing is done. During this time the student will become a distance learner according to district procedures. Daily off-site attendance will be taken through the digital platform.

#### Classroom Strategies for Teachers

1. Students will wear a mask in the hallway or during passing periods, it is not mandatory but is highly recommended that teachers/staff use a covering for their personal health and safety
2. When available, maximize classroom space with one directional seating (unless classrooms have round tables)
3. Seating charts required for classrooms for all times during the class day.

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4. Hand sanitizer and Clorox wipes for the desks will be available for the students. Hands will be washed and desks will be wiped down before every class.
5. Students with disabilities will have a plan developed and implemented focusing on health, safety and academics.
6. Mental health support will be provided for those who desire direction. All school personnel could be used in this role if needed.

### **Blended Learning Requirements for Teachers**

1. Teachers will reexamine classroom areas to maximize spacing of student desks/tables.
2. Seating charts for each period/class will be created and kept up-to-date.
3. Teachers will be expected to revert to distance learning as designed by their district when quarantine is required or when an educational plan is requested relating to health concerns.

### **Hallways**

1. To ease congestion in the hallway, students may carry their backpacks from class to class. If this solution becomes an issue, locker assignments will be reinstated.
2. When available one directional hallways can be utilized with a single enter/exit door.
3. During passing periods, students in grades 4<sup>th</sup> grade and up will wear masks in the hallways.

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## **Visitors**

1. Visitors are encourage to call the office before arriving on campus
2. Visitors will be limited to the foyer of each campus unless pre-screened and approved by the administrator.
3. Visitors will be strongly encouraged to wear a mask

## **Bus Requirements for Safety**

1. Recommend alternate transportation, if possible.
2. Maximize the air flow of the bus by opening windows, if possible.
3. A seating chart will be emphasized with transporting students or athletes.
4. Masks will be worn on the bus by all students, unless health issues prevent.

## **Cafeteria Strategies**

1. Wash hands or use sanitizer before and after eating
2. Organize students by class/grades when feasible
3. Create separate lunch periods when possible