

## MINUTES

### SHEPHERD PUBLIC SCHOOLS REGULAR BOARD MEETING

LITTLE SALT RIVER PARK PAVILION

August 18, 2020  
7:00 p.m.

Present: Michael Klumpp, President  
Matthew Showalter, Vice President  
Rick Judge, Treasurer  
Brent Curtiss, Trustee  
Jon Daniels, Trustee  
Melissa Hutchinson, Trustee  
Jay Dearing, Trustee

Absent: None.

Also Present: Greg McMillan, Interim Superintendent  
Julie Freeze, Director of Business and Finance  
Steve Sura, Director of Transportation/Maintenance  
Laurie Richards, Carrie Gauthier, Mike Evans, Jason Wolf and Educators  
3+Community Members

## REGULAR MEETING

### I. CALL TO ORDER

Mr. Klumpp called the meeting to order at 7:00 p.m.

### II. PLEDGE OF ALLEGIANCE

### III. ROLL CALL

Present: Michael Klumpp, President, Matthew Showalter, Vice President, Rick Judge, Treasurer, Jon Daniels, Trustee, Melissa Hutchinson, Trustee, Brent Curtiss, Trustee, Jay Dearing

Absent: None.

### IV. APPROVAL OF AGENDA

**Hutchinson moved, seconded by Judge, that the Board of Education adopt the Agenda of the August 18, 2020 Regular Meeting of the Shepherd Public Schools Board of Education as presented.**

The vote was taken on the motion.

**Ayes: 7**  
**Nays: 0**  
**Absent: None.**

**The motion carried.**

V. ACCEPTANCE OF MINUTES

**Showalter moved, seconded by Curtiss, that the minutes be approved from the July 21, 2020 Regular Board Meeting, July 29 and August 3, 2020 Special Board Meetings, and the August 10, 2020 Committee of the Whole meeting of the Shepherd Public Schools Board of Education as presented.**

The vote was taken on the motion.

**Ayes: 7**  
**Nays: 0**  
**Absent: None.**

**The motion carried.**

VI. COMMENTS BY GUESTS

Don Brown, Trudy Shattuck, and Jay Gross addressed the board.

VII. NEW AND OLD BUSINESS

A. Discussions

1. Family First COVID Response Act

Greg - Federal legislation that talks about illness/leaves because of COVID. This act has built in extra leave time for those that may be showing symptoms or actually have the virus. This is for hourly and contractual employees. Even though this is a federal law, the district still pays for the leave. Everything is still evolving and plan may have to change.

2. \$175.00 Reduction per Pupil

Julie - There was a \$175.00 reduction per pupil on our final state aid payment for 2019/2020. The school was given Covid Relief funds that won't be recognized until next year to help with all the PPE that is being ordered, such as masks, shields, sanitizing wipes, etc. Another revenue consensus will be done on Monday, August 24, 2020, in which Julie is hoping that the numbers will be better than those in May.

3. By Law po0168.1 – Open Meeting

Mike – The by-law on Open Meetings was discussed in order to change the number of days before minutes have to posted to our website. It was discussed that 8 business days for the rough draft and 15 business days for the adopted signed minutes is ample time to accomplish this. The by-law will be written up with above changes and a first reading will take place at the next Committee of the Whole meeting on Tuesday, September 8, 2020.

4. COVID-19 Preparedness and Response Plan

Greg – He thanked Laurie Richardson for her tech savvy ways in helping putting this plan together. Every school district had to put a plan like this in place and post it to their website. Many hours went into putting this together and he was thankful to the administrators/directors for all of their input. The plan will be monitored as government regulations change. This is a great tool for parents to look at, and hopefully answer any of their questions.

Action Items

1. ACCOUNTS PAYABLE

**Hutchinson moved, seconded by Daniels, to approve General Fund bills, Payroll and Accounts Payable as of July 31, 2020 in the total amount of \$1,691,234.73; Internal Service Fund in the total amount of \$124,998.54; Food Service Fund in the total amount of \$40,721.81; Student Activity Fund in the total amount of \$1,091.72; and Debt Retirement in the total amount of \$-0-.**

The vote was taken on the motion.

**Ayes: Klumpp, Judge, Hutchinson, Daniels, Curtiss, Showalter, Dearing  
Nays: None.  
Absent: None.**

**The motion carried.**

2. SPS AUDITORIUM MICROPHONE SYSTEM UPGRADE

**Showalter moved, seconded by Dearing, to approve the SPS Auditorium Microphone System Upgrade from Sound Planning Communications in the amount not to exceed \$26,333.03.**

The vote was taken on the motion.

**Ayes: Judge, Hutchinson, Daniels, Curtiss, Showalter, Dearing, Klumpp  
Nays: None.  
Absent: None.**

**The motion carried.**

3. 2020/2021 SCHOOL CALENDAR ADOPTION

**Hutchinson moved, seconded by Showalter, to adopt the 2020/2021 school calendar as presented.**

The vote was taken on the motion.

**Ayes: Hutchinson, Daniels, Curtiss, Showalter, Dearing, Klumpp, Judge  
Nays: None.  
Absent: None.**

**The motion carried.**

4. NEW TEACHER – ASHTYN SNYDER – HS SPECIAL EDUCATION ELA

**Hutchinson moved, seconded by Dearing, to hire Ashtyn Snyder with a start date of August 18, 2020, she will enter in at BA Step O.**

The vote was taken on the motion.

**Ayes: Daniels, Curtiss, Showalter, Dearing, Klumpp, Judge, Hutchinson  
Nays: None  
Absent: None.**

**The motion carried.**

5. RESIGNATION – ROBYN BROOKENS, JESSICA BRICKNER, MELISSA MENA, MIKE HALLIWILL, DANIELLE MARSH      RETIREMENT – AMY MARTIN  
**Showalter moved, seconded by Judge, to accept and approved all resignations and retirement as presented.**

The vote was taken on the motion.

**Ayes:**            **Curtiss, Showalter, Dearing, Klumpp, Judge, Hutchinson, Daniels**  
**Nays:**            **None**  
**Absent:**         **None.**

**The motion carried.**

6. COVID-19 PREPAREDNESS AND RESPONSE PLAN  
**Showalter moved, seconded by Curtiss, to adopt the COVID-19 Preparedness and Response Plan for Shepherd Public Schools as presented.**

The vote was taken on the motion.

**Ayes:**            **Showalter, Dearing, Klumpp, Judge, Hutchinson, Daniels, Curtiss**  
**Nays:**            **None**  
**Absent:**         **None.**

**The motion carried.**

VIII. ADJOURNMENT

Meeting adjourned at 7:48 p.m.

Respectfully submitted,

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Michael Klumpp, President

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Melissa Hutchinson, Secretary

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Holly Moeggenberg, Recording Secretary