

**BOARD OF EDUCATION
TONAWANDA CITY SCHOOL DISTRICT
100 HINDS STREET, TONAWANDA, NY 14150**

**MINUTES
JUNE 17, 2020**

REGULAR BOARD OF EDUCATION MEETING

Virtual meeting presented via Zoom

1.0 CALL TO ORDER:

President Heather Sternin called the meeting to order at 6:00 PM.

Roll Call: President Heather Sternin, Vice President Danielle Opalinski, Trustee Diane Misner, Trustee Daniel Calabrese, Trustee Elizabeth Koch, Trustee Kristin Schmutzler, and Trustee Renee Gilbert.

Administrators present included: Superintendent Dr. Timothy Oldenburg, Assistant Superintendent Mary Beth Scullion, Director of Pupil Personnel Services Amy Edgerton, Director of Business and Finance Donna Hill, Mullen Elementary Principal Diana Nigro, Riverview Elementary Principal Claudia Panaro, Fletcher Elementary Principal Michelle Siebert, Middle School Principal David Sellan, and High School Principal Michael Brown.

There were approximately 5 visitors in attendance.

CANVASS OF THE POLLS:

2.0 TONAWANDA CITY SCHOOL DISTRICT ELECTION AND BUDGET VOTE RESULTS

PROPOSITION ONE: 2020-2021 BUDGET OF \$36,667,466 YES VOTES: 1,287

NO VOTES: 832

CANDIDATES FOR THE BOARD OF EDUCATION:

MOST VOTES FOR A THREE-YEAR TERM: Kristin Schmutzler – 1,257 votes
BEGINS 7/1/20 ENDS 6/30/23

2ND MOST VOTES FOR A THREE-YEAR TERM: Jeff Thorp – 928 votes
BEGINS 7/1/20 ENDS 6/30/23

ADDITIONAL VOTES FOR CANDIDATES:

Dennis R .Atkinson – 875 votes

J. Mario Peña – 761 votes

2.0.1 CONSENT AGENDA: TONAWANDA CITY SCHOOL DISTRICT ELECTION AND BUDGET RESULTS

Moved by Trustee Daniel Calabrese and seconded by Trustee Diane Misner to accept the canvass of the polls as presented. Approved 7-0 and carried.

3.0 MINUTES/TRANSCRIPTION OF PREVIOUS MEETING

3.1 MINUTES OF REGULAR BOARD MEETING OF MAY 12, 2020

RESOLVED: That the minutes of the Regular Meeting of **May 12, 2020** of the Board of Education be approved and that they are hereby adopted in their entirety.

3.2 TRANSCRIPTION OF REGULAR BOARD MEETING OF MAY 12, 2020

RESOLVED: That the transcription of the Regular Meeting of **May 12, 2020** of the Board of Education be approved and that they are hereby adopted in their entirety.

3.0.1 CONSENT AGENDA: MINUTES/TRANSCRIPTION OF APRIL 21, 2020 BOARD MEETING

Moved by Trustee Daniel Calabrese and seconded by Vice President Danielle Opalinski that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above Items 3.1 and 3.2 as presented. Approved 6-1 and carried. Abstention from Misner.

4.0 NEW/OLD BUSINESS

Mr. Calabrese asked to remove the item regarding the reorg meeting for 2020-2021.

Mrs. Opalinski recognized Mrs. Misner at her final meeting as a Board trustee. She stated it had been an honor to work with her over the last 9 years. Together, along with many others, they have accomplished many things, and her service is truly appreciated.

5.0 SPECIAL RECOGNITIONS

NONE

6.0 SUPERINTENDENTS' REPORTS/PRESENTATIONS

6.1 ANNOUNCEMENTS/COMMUNICATIONS

Dr. Oldenburg recognized Mrs. Misner for her 9 years of services, and thanked her for her leadership. She always had students in the forefront when making decisions. Wished her lots of health and happiness. Congratulated Mr. Thorp and Mrs. Schmutzler, and thanked Mr. Pena and Mr. Atkinson for running. The district is lucky to have great leadership and he looks forward to the next school year.

Dr. Oldenburg recognized Mrs. Maxwell for work through the election process. He also recognized Donna Hill and her team for their work on the budget. It's a testament to the work of the organization that the budget passed.

Students finished school this past Friday, and instructional staff will be finishing this week. He recognized support and maintenance staff, who have done excellent work through the COVID period.

He thanked teachers for doing a great job during this period and recognized their dedication, service and hard work.

The administrative team has been working hard, figuring out executive orders and did a lot to support employees.

Mrs. Panaro recognized Denise Danvir, retiring this year. Mrs. Danvir has been a second grade teacher for many years at Riverview, and has been an important part of school community.

Mrs. Nigro recognized Patty Truskey who has spent 30 years as a teacher assistant, Diane Sharry who has spent 20 years an elementary teacher, and Catherine Vitello who completed her 34th year. Mullen students, staff and community wish them all the best of luck.

Ms. Edgerton recognized John Streeter, who served as a lifeguard, then a custodian. John loves the Tonawanda community. She also recognized Gail Walter, a nurse in the MS/HS, whose humor

allowed her to work well with students. Finally recognized Gary Bisone, Gail’s partner at MS/HS. Gary took pride in knowing students, worked at after-prom after party every year.

Mrs. Siebert recognized Karen Burgett who spent many years teaching 5th grade. She is always a great advocate for students, and is very dedicated to teaching. Also recognized Deb Mileham, who is called Ma Deb by everyone. She fills many roles, working in the office, clerical work, and working with students and staff. Also recognized Sharry Folmsbee who retired end of January. Sharry was a teacher assistant who worked in self-contained classrooms. She wished Sharry and Debbie much happiness in their lives.

Mr. Brown recognized Kim Crawford, and thanked her for years of teaching special education in the HS, and hopes she enjoys retirement. Also recognized Patty Mulcahy, who always puts students first. Her leadership with School Climate was the best.

Mr. Sellan recognized Mary Jo Eikenburg who spent 31 years working with many students as a teacher assistant. Also recognized Deanna O’Brocta for her 20 years as a teacher assistant. Her strongest asset was always putting students first. She also headed up the 8th grade Washington trip every year.

Ms. Edgerton congratulated Mrs. Misner and said she would miss her partner at the table

Mrs. Scullion congratulated Mrs. Misner, the new board members and retirees

Mrs. Hill congratulated the retirees and Mrs. Misner. She also recognized Carol Smith, who was a secretary in the business office for 31 years

Dr. Oldenburg reported that they have been working very hard planning for the next school year. Many decisions will be out of the district’s hands, but they will follow guidance. The district is doing everything to create a program that meets the needs of students and aligns with best practices.

CONSENT AGENDA ITEMS

7.0 MANAGEMENT SERVICES

7.1 FINANCIAL REPORTS:

- 7.1.1 Treasurer's Report – Jan./Feb. 2020
- 7.1.2 Payment of Bills as Certified by Auditor – Jan./Feb. 2020
- 7.1.3 Revenues – Jan./Feb. 2020 – \$2,061,768/\$774,756 (Year-to-date \$19,672,005)
- 7.1.4 Expenditures – Jan./Feb. 2020 – \$3,333,599/\$2,419,234 (Year-to-date \$19,320,925)
- 7.1.5 Fund Balance Projection Report – Jan./Feb. 2020
- 7.1.6 Delinquent Tax Report – Jan./Feb. 2020
- 7.1.7 School Lunch Program – None
- 7.1.8 Capital Fund – None
- 7.1.9 Trust and Agency – Jan./Feb. 2020
- 7.1.10 Budget Transfers — None (Year-to-date \$0)
- 7.1.11 Central Treasurers Report – None
- 7.1.12 Wire Transfers and ACH Payments – Jan./Feb. 2020
- 7.1.13 Claims Audit Report –Jan./Feb. 2020

7.2 APPROVE DESIGNATION OF OBSOLETE PROPERTY

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools designates technology equipment district-wide as excess and obsolete for disposal.

7.0.1 CONSENT AGENDA: FINANCIAL REPORTS/RESOLUTIONS

Moved by Trustee Diane Misner and seconded by Trustee Elizabeth Koch that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above Management Services Items 7.1 and 7.2 as presented. Approved 7-0 and carried.

8.0 INSTRUCTIONAL PERSONNEL**RESIGNATIONS/APPOINTMENTS/UNPAID LEAVES/TENURE/ETC.**

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Board Actions, **pending official clearance by the New York State Commission of Education of fingerprint/background check WHERE APPLICABLE** and upon successful completion of probationary period, where applicable. For new teacher hires, it is hereby further resolved that such probationary expiration date shall depend upon their individual APPR ratings and in order to receive tenure they must receive overall APPR ratings of effective or highly effective in at least three of composite or overall APPR rating in their final year of probation, they shall not be eligible for tenure at that time.

Item No.	Name	New or Replacing	Position/Tenure Area/Certification	BOE ACTION REQUESTED	Step Level/Degree/Effective Date(s) Italics/Highlighted -Correction
8.1	Jennifer Leone	N/A	Visual Arts	Tenure Appointment	Effective July 1, 2020 Upon successful completion of probationary period

COACHING APPOINTMENTS/ RESIGNATIONS –

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the following resolutions and approves the Athletic Coach appointments , per the attached, **pending official clearance by the New York State Commissioner of Education of fingerprint/background check of all those applicable**

Item No.	Name	Sport	BOE ACTION REQUESTED	Step Level/Rate/Effective Date(s)
8.2	Jared Prince	Varsity Football Assistant Coach	Accept Resignation	Effective June 18, 2020
8.3	Hilary McAndrew	Girls' Varsity Volleyball Coach	Approve Appointment Fall 2020-2021	Effective August 24, 2020 Stipend Step 1 - \$3,562

8.0.1 CONSENT AGENDA: INSTRUCTIONAL PERSONNEL ITEMS

Moved by Trustee Elizabeth Koch and seconded by Trustee Diane Misner that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the Instruction Personnel Action Items 8.1 through 8.3 as presented. Approved 7-0 and carried.

9.0 NON-INSTRUCTIONAL PERSONNEL**9.1 CREATION OF 0.5 FTE LIFEGUARD POSITION**

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools hereby creates **ONE (1) 0.5 FTE Lifeguard** position as of July 1, 2020.

RESIGNATIONS/APPOINTMENTS/UNPAID LEAVES/ETC.

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Board Actions, **pending official clearance by the New York State Commission of Education of fingerprint/background check as applicable** and upon successful completion of probationary period where applicable.

Item No.	Name	Position	BOE Action Requested	Step Level/Rate/Effective Date(s) Italics/Highlighted = Correction
9.2	Kara Ball	Clerk Typist (PPS)	Accept Resignation	Effective May 26, 2020
9.3	Davail Steele	Computer Support Tech	Approve Six-Month Probationary Appointment	\$37,984.80 per year Effective June 18, 2020
9.4	Denise Cronyn	Administrative Intern	Approve Temporary Appointment	At no stipend and without pay Effective July 1, 2020 through September 30, 2020

9.0.1 CONSENT AGENDA: NON-INSTRUCTIONAL PERSONNEL

Moved by Trustee Elizabeth Koch and seconded by Trustee Daniel Calabrese that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the Non-Instructional Personnel Action Items 9.1 through 9.4 as presented. Approved 7-0 and carried.

After the vote, Mrs. Scullion introduced Davail Steele, who will be the district new Computer Support Tech. Mr. Steele indicated he was happy to be starting and looks forward to working in the district

9.5 APPROVAL OF SALARY – COORDINATOR OF EDUCATIONAL TECHNOLOGY

RESOLVED: That the Board of Education upon the recommendation of the Superintendent of Schools authorizes the funding of the employment agreement for the Coordinator of Educational Technology at a salary of \$81,956 effective July 1, 2020 – June 30, 2021.

9.0.2 CONSENT AGENDA: NON-INSTRUCTIONAL PERSONNEL

Moved by Trustee Diane Misner and seconded by Trustee Elizabeth Koch that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the Non-Instructional Personnel Action Item 9.5 as presented. Approved 7-0 and carried.

10.0 CURRICULUM/INSTRUCTION**10.1 COMMITTEES ON SPECIAL EDUCATION (CSE)**

COMMITTEE TYPE	DESCRIPTION	MEETING DATES
<i>District Committee on Special Education</i>	Annual Review	<i>4/28/20, 5/4/20, 5/11/20, 5/12/20, 5/13/20, 5/14/20, 5/15/20, 5/18/20, 5/19/20, 5/21/20, 5/27/20, 5/28/20, 6/3/20, 6/4/20, 6/11/20, 6/12/20, 6/15/20</i>
<i>District Committee on Special Education</i>	Initial Eligibility Determination Meeting	<i>4/23/20, 6/3/20</i>
<i>District Committee on Special Education</i>	Reevaluation CPSE to CSE Transition	<i>4/1/20, 6/2/20</i>

COMMITTEE TYPE	DESCRIPTION	MEETING DATES
<i>District Committee on Special Education</i>	Reevaluation/Annual Review	5/12/20, 5/13/20, 5/19/20, 5/20/20
<i>District Sub-Committee on Special Education</i>	Annual Review	
<i>District Committee on Pre-School Special Education</i>	Initial Eligibility Determination Meeting	
<i>District Committee on Pre-School Special Education</i>	Annual Review	6/8/20, 6/9/20, 6/10/20
<i>District Committee on Pre-School Special Education</i>	Reevaluation/Annual Review	5/26/20, 6/2/20, 6/5/20, 6/20/20, 6/10/20
<i>District Committee on Pre-School Special Education</i>	Reevaluation CPSE to CSE Transition	6/2/20, 6/5/20
<i>Section 504</i>	Annual Review	6/27/20

10.0.1 CONSENT AGENDA: CSE

Moved by Trustee Daniel Calabrese and seconded by Trustee Elizabeth Koch that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above Item 10.1 as presented. Approved 7-0 and carried.

11.0 POLICY ITEMS:**NONE****12.0 OTHER****12.1 APPROVAL OF PRELIMINARY SMART SCHOOLS INVESTMENT PLAN**

WHEREAS, The Smart Schools Bond Act (the “Act”) was passed as part of the 2014-15 enacted state budget and was approved by voter referendum during the 2014 general election; and

WHEREAS, the Act authorizes New York State to issue \$2 billion in general obligation bonds to finance improved educational technology and infrastructure projects for public schools; and

WHEREAS, the District was allocated \$1,561,513.00 to finance improved educational technology and infrastructure projects in the District; and

WHEREAS, the monies allocated are paid out as refunds to the District upon expenditure of funds under an approved Smart Schools Investment Plan (“SSIP”); and

WHEREAS, the District, pursuant to its allocation of funds through the Act, has developed a preliminary SSIP to expend \$105,000.00 for Instructional Technology Improvements; and

WHEREAS, the Board of Education has reviewed the preliminary SSIP and determined that approval of the preliminary SSIP is in the best interest of the District.

NOW, THEREFORE, BE IT RESOLVED, that the proposed preliminary Smart Schools Investment Plan to expend \$105,000.00 to complete Instructional Technology Improvements as more fully described in the District Plan is hereby approved.

12.0.1 CONSENT AGENDA: OTHER

Moved by Trustee Elizabeth Koch and seconded by Trustee Renee Gilbert that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above Item 12.1 as presented. Approved 7-0 and carried.

- 13.0 ATTENDANCE REPORT NONE**
- 14.0 BOARD INFORMATIONAL ITEMS NONE**
- 15.0 PUBLIC COMMENT SESSION #2 FOLLOWING BOARD RESOLUTIONS NONE**
- 16.0 BOARD OF EDUCATION ROUND-UP NONE**

Mrs. Misner asked to address the Board. She stated it is a bittersweet day. She has always believed she was put on this earth for the betterment of children. Enjoyed seeing students attending meetings. Thanked board members for the work and guidance. She hopes to see everyone at community events

17.0 ADJOURNMENT

Moved by Trustee Diane Misner and seconded by Trustee Renee Gilbert that the Board of Education adjourns the meeting at 6:29 PM. Approved 7-0 and carried.

Respectfully Submitted,

Dana Maxwell
District Clerk