

**RECORD OF PROCEEDINGS**

**Waverly City Board of Education  
Regular Meeting**

**August 14, 2019**

The Waverly City Board of Education met for the regular meeting on Wednesday, August 14, 2019 at 5:30 p.m. in the High School Study Hall. Ms. Claudia Zaler called the roll. The following members were present: Ms. Ann Oyer, Mr. Josh Hobbs, Ms. Sue Ann Bolin, Mr. John Boyer, and Mr. Allan Szoke. Mr. Hobbs, Board President called the meeting to order.

***DISTRICT EMPLOYEES PRESENT:***

Ed Dickens, Superintendent  
Claudia Zaler, Treasurer  
Missi Marquez, Assistant Superintendent  
Bill Hoover, Director of Operations  
Ashlee Stulley, Director of Special Programs  
Joel Shepherd, High School Principal  
Ferdinand Marquez, Junior High Principal  
Travis Robertson, Intermediate Principal  
Sara Turner, Primary Principal  
Jeremy Peters, COPE Director  
Bo Arnett, Dean of Students

**GUEST PRESENT:**

Roger Ramsey

**085 - 19 APPROVAL OF MINUTES**

Ms. Bolin moved, with Mr. Boyer seconding the motion to approve the minutes of the special meeting from July 3, 2019. On roll call, the vote was as follows: Ayes – Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer and Mr. Szoke. Motion carried.

**LEGISLATIVE UPDATE**

Mr. Hobbs noted the new Student Wellness and Success funds in Governor DeWine’s budget approval. Mr. Dickens commented that Waverly had implemented student wellness programs two years prior and the additional funds would allow us to expand those programs.

Ms. Zaler noted the HB305 would be coming from the Cupp Patterson work group and expected hearings to begin in September.

**STUDENT/STAFF RECOGNITION**

Mr. Boyer stated that pre-season practices had begun and gave an overview of OHSAA rules and regulations regarding foreign exchange student’s eligibility.

**GENERAL DISCUSSION WITH POSSIBLE APPROVAL**

Mr. Roger Ramsey presented a summary regarding the litigation of the OFCC project.

Mr. Szoke nominated Josh to be the delegate for the OSBA Capital Conference.

**86-19 APPROVAL OF DELEGATE FOR OSBA CAPITAL CONFERENCE**

Mr. Boyer moved, with Ms. Oyer seconding the motion to approve Josh Hobbs as the delegate for the OSBA Capital Conference. On roll call, the vote was as follows: Ayes - Ms. Oyer, Ms. Bolin, Mr. Boyer, and Mr. Szoke. Mr. Hobbs abstained from voting for himself. Motion carried.

Mr. Hobbs nominated Mr. Boyer to be the alternate for the OSBA Capital Conference.

**87-19 APPROVAL OF ALTERNATE FOR OSBA CAPITAL CONFERENCE**

Mr. Hobbs moved, with Mr. Szoke seconding the motion to approve John Boyer as the alternate for the OSBA Capital Conference. On roll call, the vote was as follows: Ayes - Ms. Oyer, Mr. Hobbs, Ms. Bolin, and Mr. Szoke. Mr. Boyer abstained from voting for himself. Motion carried.

**88-19 APPROVAL OF STUDENT AND STAFF HANDBOOKS**

Mr. Dickens and building principals reviewed all changes from the prior school year to student and staff handbooks.

Ms. Oyer moved, with Mr. Hobbs seconding the motion to approve student and staff handbooks. On roll call, the vote was as follows: Ayes - Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke. Motion carried.

**89-19 APPROVAL OF BUS ROUTES**

Mr. Dickens and Mr. Hoover presented the current bus routes to the Board noting changes from last school year.

Mr. Hobbs moved, with Ms. Oyer seconding the motion to approve the bus routes as presented. On roll call, the vote was as follows: Ayes - Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke. Motion carried.

Mr. Dickens requested approval for participation in the ODE free Breakfast/Lunch program again this school year.

**90-19 APPROVAL TO PARTICIPATE IN ODE FREE BREAKFAST/LUNCH PROGRAM**

Ms. Bolin moved, with Mr. Hobbs seconding the motion to approve participation in ODE free Breakfast/Lunch program at the Primary, Intermediate, and Jr. high, and high school. On roll call, the vote was as follows: Ayes - Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke. Motion carried.

**91-19 APPROVAL TO SET BREAKFAST, LUNCH AND ALA CARTE PRICES**

Mr. Szoke moved, with Mr. Hobbs seconding the motion to approve breakfast, lunch and ala carte prices as presented:

Breakfast:

Adult breakfast (all schools) - \$1.00

Lunch:

Adult Lunch (all schools) - \$3.00

A la carte and extra prices are the same, except ice cream and it went from \$.50 to \$.75.

On roll call, the vote was as follows: Ayes - Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke. Motion carried.

Mr. Dickens requested a representative that might be interested in being appointed to fill member seat to the Pike County CTC Board. Ms. Oyer noted she would like to fill the seat.

**92-19 APPROVAL OF REPRESENTATIVE**

Mr. Hobbs moved, with Mr. Boyer seconding the motion to approve Ann Oyer as the Waverly City School District Board of Education representative for the Pike County CTC Board of Education. On roll call, the vote was as follows: Ayes - Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke. Motion carried.

Mr. Dickens noted that, after reviewing the financial information with Ms. Zaler, there was not a need to increase Latchkey rates at this time.

**93-19 APPROVAL OF LATCHKEY RATES**

Ms. Bolin moved, with Ms. Oyer seconding the motion to approve the Latchkey rates remain the same from 2018-2019 to 2019-2020 school year. On roll call, the vote was as follows: Ayes - Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke. Motion carried.

**94-19 APPROVAL OF AGREEMENT**

Mr. Hobbs introduced the following resolution and moved its passage:

AUTHORIZING THE EXTENSION OF THE MASTER SUPPLY AGREEMENT FOR THE PURCHASE OF COMPETITIVE RETAIL ELECTRIC SERVICE FROM DIRECT ENERGY BUSINESS THAT COMMENCED AS OF THE JUNE 2017 BILLING CYCLE WITH SUCH EXTENSION TO BE FOR A TWENTY-FIVE MONTH PERIOD THROUGH THE JUNE 2022 BILLING CYCLE.

WHEREAS, the School District is a member of META Solutions (f/k/a Metropolitan Educational Council (the "Council"), a body authorized by state statute to aggregate purchasing needs of schools and of related nonprofit educational entities so as to take advantage of economies of scale when purchasing essential products and services; and

WHEREAS, the Council joined with other major school districts and educational purchasing councils to conduct a Request for Proposal for competitive retail electric service commencing with the June 2017 billing cycle and terminating no later than the close of the May 2020 billing cycle, (the "RFP"); and

WHEREAS, as a result of the RFP, the School District entered into that certain Master Supply Agreement with Direct Energy Business for the supply of competitive retail electric service for which delivery commenced as of the June 2017 billing cycle and is to cease as of the end of the May 2020 billing cycle; and

WHEREAS, Section 3.2 of the Master Supply Agreement allows for an extension of the contract delivery period upon mutual agreement;

WHEREAS, Direct Energy Business is willing to extend the contract delivery period through the June 2022 billing cycle and is also willing to amend the contract purchase price to a lower amount which would reflect a reduction in current market pricing and a pass-through of costs related to Direct Energy Business' cost of compliance with the Ohio's renewable portfolio standards ("RPS") which are currently included in the stated purchase price;

WHEREAS, the amended contract purchase price is expected to be lower than the existing purchase price regardless of the addition of the RPS costs on a pass-through basis;

WHEREAS, Direct Energy Business is willing to process an administrative fee of \$0.0003 per kilowatt-hour of electricity used which such fee shall be payable to the School District's Council and shall be reflected in the amended purchase price; and

WHEREAS, the Council is negotiating with Direct Energy Business on behalf of its members a form amendment for an extension of the Master Supply Agreements for Council members to incorporate the change in terms described in the foregoing recitals (the "Amendment");

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE Waverly City SCHOOL DISTRICT, COUNTY OF Pike, STATE OF OHIO, as follows:

Section 1. The Board of Education of this School District does hereby authorize the Superintendent or the Superintendent's designee to execute the Amendment to the Master Supply Agreement provided that the stated purchase price in the Amendment is lower than the stated purchase price in the current Agreement and that the addition of the RPS pass-through cost is not expected to increase the stated purchase price in the Amendment above the stated purchase price in the current Agreement.

Section 2. The Board of Education hereby directs the Treasurer to review the Amendment to the Master Supply Agreement once received and determine if the School District has sufficient funds to certify this resolution and, if the Treasurer so finds, to certify this resolution.

Mr. Boyer seconded the motion and, after discussion, a roll call vote was taken and the results were:

Ayes: Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke

Nays: \_\_\_\_\_

The resolution passed.

**95-19 APPROVAL TO PARTICIPATE IN META PURCHASING COOPERATIVE FOR BUS AND FOOD PURCHASES**

Ms. Bolin moved, with Ms. Oyer seconding the motion to approve the META purchasing cooperative to advertise and receive bids for the purchase of 71 conventional school bus and food/menu items. On roll call, the vote was as follows: Ayes - Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke. Motion carried.

**96-19 APPROVAL OF MILK AND BREAD QUOTES**

Mr. Hobbs moved, with Ms. Bolin seconding the motion to approve Nickels Bakery for bread and United Dairy for milk. On roll call, the vote was as follows: Ayes - Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke. Motion carried.

**97-19 CONSENT AGENDAS**

Superintendent's Items

- A. Approval of the PeeWee Football league to use facilities for practices and games for the 2019 season.

Treasurer’s Items

- A. Approval of July 2019 Financials
- B. Approval to pay Pike County MRDD, Sterling Paper Co. and Transfinder.
- C. Approval of Donations:

<u>Amount:</u>	<u>From:</u>	<u>Account:</u>
\$123.84	Pepsi	HS Principal
\$56.00	Treasured Images	HS Principal
\$295.00	Anonymous	WHS Wrestling
\$200.00	Treasured Images	JH Principal

Ms. Bolin moved, with Mr. Szoke seconding the motion to approve the consent agendas. On roll call, the vote was as follows: Ayes – Ms. Oyer, Mr. Hobbs, Ms. Bolin, and Mr. Boyer. Motion carried.

**98-19 EXECUTIVE SESSION**

Mr. Hobbs moved, with Ms. Bolin seconding the motion to enter into executive session, after a brief recess, to consider the employment of a public employee or official at 6:38 p.m. On roll call, the vote was as follows: Ayes: Ms. Oyer, Mr. Hobbs, Ms. Bolin, and Mr. Boyer. Motion carried.

**RE-ENTERED PUBLIC SESSION AT 8:21 P.M.**

**99-19 JOB DESCRIPTIONS**

Mr. Dickens presented job descriptions for HS/JH COPE Coordinator, Behavior Specialist, and Student Service Assistant and briefly described their roles. These are positions to further the district’s efforts for student wellness and success.

Mr. Hobbs moved, with Mr. Szoke seconding the motion to approve the job descriptions of HS/JH COPE Coordinator, Behavioral Specialist, and Student Service Assistant as presented by Mr. Dickens. On roll call, the vote was as follows: Ayes - Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke. Motion carried.

**100-19 APPROVAL OF RESIGNATION**

Ms. Oyer moved, with Mr. Hobbs seconding the motion to approve the resignation of Kathy Leatherwood as a MH aide. On roll call, the vote was as follows: Ayes: Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke. Motion carried.

**101-19 EMPLOYMENT OF STAFF**

Mr. Hobbs moved, with Ms. Oyer seconding the motion to employ Jenna Hobbs, Victoria Martin, Matthew Rhodes, Becky Risner, and Makayla Southall as MH aides, Mindy Helton and Dave Meredith as bus drivers, Noah McNaughton as a cook, Brack Montgomery as the HS/JR Coordinator for 2 years, Josh Cooper as a Behavior Specialist for 1 year, and Terri Duhnam as the Student Service Assistant (beginning September 3, 2019). On roll call, the vote was as follows: Ayes: Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke. Motion carried.

**102-19 APPROVAL OF UNPAID LEAVE**

Ms. Oyer moved, with Mr. Boyer seconding the motion to approve unpaid leave of absence as follows; Mr. Brack Montgomery requests an unpaid leave of absence from his teaching job to fill the HS/JH COPE Coordinator for the 2019-2020 and 2020-2021 school years.

Mr. Josh Cooper request an unpaid leave of absence from his teaching job to fill the Behavioral Specialist position for the 2019-2020 school year

On roll call, the vote was as follows: Ayes - Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke.  
Motion carried.

**103-19 APPROVAL OF SUBSTITUTE STAFF**

Ms. Oyer moved, with Mr. Hobbs seconding the motion to approve employment of Philip Hart, Bret Bevens, and Steven Spriggs as substitute teachers and Robin Hilton and Erin Lansing as substitute cooks.

On roll call, the vote was as follows: Ayes - Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke.  
Motion carried.

**104-19 APPROVAL TO EMPLOY SUPPLEMENTALS**

Mr. Hobbs moved, with Mr. Oyer seconding the motion to employ the following supplemental positions;

Crabtree, Chris	Head Football
Robertson, Travis	Boys Basketball
Bonifield, Jon	Girls Basketball
Ross, Zach	Music Director
Carver, Barry	Yearbook Advisor
Radford, Matthew	Vocal Music Director
Arnett, Larry	Equipment Coord
Crabtree, Chris	Weightlifting Coord
Stiltner, Garland	Boys Var Asst. BB
Hannah, Mark	Girls Var Asst BB
Rhodes, Matt	Boys Res BB
Leeth, Andrea	Girls Res BB
Hayes, Scott	Freshman BB
*Marquez, Ferdie	Var Asst FB
*Bolin, Jason	Var Asst FB
Rowe, Tyler	Var Asst FB
Smith, Zachary	Var Asst FB
Knight, Jacob	Var Asst FB
Sand, Daniel	Var Asst FB
Hayes, Scott	Preseason JH FB
*Bolin-Hitchens, Trevon	Preseason JH FB
Green, Byron	Boys Var Track
Murphy, Tanya	Girls Var Track
Noble, Jeff	Varsity Baseball
Hayes, Scott	Varsity Softball
Terry, Nancy	Varsity Volleyball
Patterson, Tom	Asst Music
Smith, Bryan	Boys' Varsity Soccer
Murphy, Chris	Girls' Varsity Soccer
Bonifield, Amy	Varsity Cheerleading
Green, Scott	Wrestling
Dickens, Edward	Literary Club Advisor
McAllister, Linda	Cross Country
Walls, Brenda	Junior Class Advisor
Morrison, Matt	Boys Tennis

Morrison, Matt	Girls Tennis
Dickens, J.Edward	Drama Club Advisor
Gillott, Courtney	Student Council (HS)
Ward, Sarah	Varsity Asst VB
Sheridan, Christina	News Program Advisor
Purpero, Luke	Varsity Asst Soccer
Morgan, Danielle	Girls' Varsity Asst. Soccer
Ramsey, Jason	Golf
Burton, Ashley	Varsity Asst Softball
Voorhes, John	Boys Var Asst Track
McAllister, Linda	Girls Var Asst Track
Remy, Davis	JH Soccer
Kellough, Josh	Boys JH BB
Henderson, Richie	Boys JH BB
Pendelton, Hannah	Girls JH BB
Wright, Russell	Girls JH BB
Entler, Amanda	HS Quiz Bowl
Riffe, Kayla	JH Volleyball
Rhodes, Aleah	JH Volleyball
Rhoads, Melinda	Student Council/Yrbk
Dickens, Amelia	Senior Class Advisor
Purpero, Luke	Boys JH Track
Dyke, John	Boys JH Track
McAllister, Madison	Girls JH Track
Rhoads, Lauren	Girls JH Track
Entler, Amanda	Honor Society Advisor
Walls, Brenda	PAWS Advisor
Hale, Charla	Lit Club Asst Advisor
Heiss, Kelsey	JH FB Cheerleading
Heiss, Kelsey	JH BB Cheerleading
Penrod, Danielle	JH Quiz Bowl Advisor
Fosson, Wendy	JH Quiz Bowl Advisor
Malone, Dawn	Sixth Grade Quiz Bowl
Walls, Brenda	SAE Advisor
Hicks, Faye	JH Yearbook Advisor
Leeth, Andrea	JH Student Council
Catanzaro, Casey	Freshman Class Advisor
Thompson, Cristi	Sophomore Class Advisor
Wagner, Alison	Language Fair Coordinator
Boggs, Paola	Language Fair Coordinator
Montgomery, Brack	LEO Club Advisor

On roll call, the vote was as follows: Ayes - Ms. Oyer, Mr. Hobbs, \*Ms. Bolin, Mr. Boyer, and Mr. Szoke. Motion carried. \*Ms. Bolin abstained from voting for Ferdie Marquez, Jason Bolin, and Trevon Bolin-Hitches but voted yes for all the rest listed.

**105-19 APPROVAL OF BAND CAMP AND VOLUNTEERS**

Mr. Boyer moved, with Ms. Oyer seconding the motion to approve band camp and volunteers as follows;

**2019 Band Camp**

Zach Ross      Matt Radford

**Band Counselors**

Deanna Shepherd      Noah Brandt      Daniel Waugh      Tom Patterson  
Rachel Lynch      Steve Lummer      Greg Barch      Jordan Rose  
Ty Bender      Taya Tennant

**Football Volunteers**

Connor Smith      Dakota Sparks      Kyle Levier      Kyle Hodson      Scott Green

**Basketball Volunteers**

\*Allan Szoke      \*Willie Hobbs      Bill Hoover      Phillip Hart

On roll call, the vote was as follows: Ayes - Ms. Oyer, \*Mr. Hobbs, Ms. Bolin, Mr. Boyer, and \*Mr. Szoke. Motion carried. Mr. Hobbs abstained from voting for Willie Hobbs and Mr. Szoke abstained from voting for himself.

**106-19 APPROVAL OF PCA STAFF AND PAY RATES**

Ms. Oyer moved, with Mr. Hobbs seconding the motion to approve the following PCA staff and pay rates;

Name	Position	Rate/hour
Gayle Kramer	Testing Coordinator/Tutor	\$19.44
Joanne Osborne	Clerk	\$15.09
Karen Lilly		\$15.23
Stacia Minney	Tutor	\$14.94
Kip Ingram	Tutor	\$14.94
Roy Belt	Intervention Specialist	\$17.00

On roll call, the vote was as follows: Ayes - Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke. Motion carried.

**107-19 APPROVE SICK LEAVE ADVANCE**

Mr. Boyer moved, with Mr. Hobbs seconding the motion to approve advancing five sick days to Jacklyn Trimble. On roll call, the vote was as follows: Ayes - Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke. Motion carried.

**108-19 APPROVAL OF PAY INCREASE FOR EXEMPT STAFF**

Mr. Hobbs moved, with Mr. Boyer seconding the motion to approve the increase for the exempt staff salaries and changes to benefits according to perspective negotiated agreement and approval to add the COPE Director to the Assistant Principal salary schedule. On roll call, the vote was as follows: Ayes – Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke. Motion carried.



**109-19 ADJOURNMENT**

Mr. Hobbs moved, with Mr. Szoke seconding the motion to adjourn the meeting at 8:36 p.m. On roll call, the vote was as follows: Ayes – Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer and Mr. Szoke. Motion carried. The President declared the meeting adjourned.

The next regular scheduled meeting will be held on September 11, 2019 at 5:30 p.m. in the high school study hall.

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President

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Treasurer/CFO