

MAINE SCHOOL ADMINISTRATIVE DISTRICT #37

July 26, 2023

A regular meeting of the MSAD #37 Board of Directors was held at 7:00 p.m. on July 26, 2023 at Narraguagus Jr./Sr. High School to consider and act on the following business:

Board Members Present: Leann Beal, Chris Chartrand, Shelby Greene, Beth Hartford, Dan, Kane, Grace Kennedy, Ronald Kennedy, Debra Murphy, Tiffany Strout, and Mark Wright

Board Members Absent: Steve Dunham and David Perham

Other persons present: Ken Johnson, Erick Brooks, Lorna Greene, Todd Emerson, Marla Bagley, Jonathan MacLeod, Ronie Strout, Suzen Polk-Hoffses, Courtney Williams, Autumn Marston, Anita McGray, Harry Thompson, Dawn Fickett, and other citizens.

MINUTES

A. INTRODUCTORY BUSINESS

1. The meeting was called to order at 7:00 p.m. by Chair Debra Murphy.
Board members Steve Dunham and David Perham were excused from the meeting due to other obligations.
2. **RE: APPROVAL OF MINUTES OF THE JUNE 28, 2023 REGULAR MEETING**
ACTION: Motion by Chris Chartrand, second by Mark Wright, and voted (unanimously) to approve the minutes of the June 28, 2023 meeting as presented.
3. **RE: REPORT—SUPERINTENDENT OF SCHOOLS (Including Legislative Updates)**
INFORMATION: Supt. Johnson reported that the CTE project is going well. He has visited the site a couple of times and met with contractors who say they are on schedule and should be done as planned. One concern is that fire permits from the fire marshal's office have not yet been issued. The worst-case scenario for this is that we won't be able to occupy the building until we have them. He has talked with our architects and stressed the importance of getting that taken care of.
He noted that the roof project at DW Merritt is progressing. We had some leaks during the heavy rainstorm, but in an area they were still working on.
He reported that we have several hires on the agenda and some we are still working to fill. If the board grants him authority to hire until the August meeting, we hope to fill others in the next couple of weeks.
4. **RE: ADMINISTRATIVE REPORTS (Including Professional Development, ESEA, and G/T)**
INFORMATION: Eric Brooks (Harrington) thanked all who have helped with his transition from teacher to principal. He noted that the custodians and other staff have been busy in the school. The gym has been painted and new signage hung. He was in Orono today serving on the Teacher of the Year selection panel. He has also been working on Adult Ed offerings for the fall and has been able to post classes earlier than in past years.
Lorna Greene (DW Merritt) reported that custodians have been busy, and the building looks great. They were able to clean up from the "flood" that occurred from the roof leak without any major damage. Teachers have been in working on their rooms and putting away supplies that arrive daily. EdGE camps were very busy. She noted that she and Dawn Fickett have been working on the ESEA application for next year. The Title I Summer Program is going well, and the Seacoast Mission is helping by supplying meals for students.
Carol Lisee (Milbridge) is away on vacation but provided a report to Lorna. She noted that custodians there have been busy repainting the entire interior of the building to freshen things up, waxing floors, and taking care of supply orders that come in. A new pole has been set by Versant for the heat pumps. Several EdGE camps have been held at the school with a lot of students participating. The Migrant Blueberry Harvest Summer School started today.

Todd Emerson (Narraguagus) thanked custodians for the summer cleaning. They are almost done, saving the front areas of the school to do in the next couple of weeks. Many summer sports have been going on but the “hands-off” period begins soon. After tonight’s hiring, we will have two teacher vacancies left to fill for the fall.

5 RE: SUBCOMMITTEE REPORTS:

- a. Athletics/Student Activities-none
- b. Curriculum & Instruction-none
- c. Negotiations & Grievance-none
- d. Policy & By-laws-none
- e. Facilities, Maintenance, Safety & Transportation-none

INFORMATION:

6 RE: PUBLIC COMMENTS

INFORMATION: Chair Debra Murphy asked if anyone had any public comments they would like to make but there were none.

7. RE: AGENDA ADJUSTMENTS

ACTION: Motion by Chris Chartrand, second by Mark Wright, and voted (unanimously) to table this article as there are no adjustments necessary tonight.

B. OLD BUSINESS

None

C. NEW BUSINESS

1. RE: HIRING E-SPORTS COACH AT NARRAGUAGUS

ACTION: Motion by Mark Wright, second by Dan Kane, and voted (unanimously) to approve David Rinkle as the E-sports coach at Narraguagus for 2023-2024 as recommended by the Superintendent.

2. RE: HIRING SPECIAL EDUCATION ED TECH(S)

ACTION: Motion by Mark Wright, second by Grace Kennedy, and voted (unanimously) to ratify the hiring of Haley Batson as a special education Ed Tech I as recommended by the Superintendent.

3. RE: HIRING BUS DRIVER

ACTION: Motion by Mark Wright, second by Chris Chartrand, and voted (unanimously) to ratify the hiring of John Grant as a bus driver as recommended by the Superintendent.

4. RE: HIRING JR. HIGH SCIENCE TEACHER

ACTION: Motion by Mark Wright, second by Beth Hartford, and voted (unanimously) to ratify the hiring of Maja Fickett as the jr. high science teacher at Narraguagus as recommended by the Superintendent.

5. RE: HIRING JR. HIGH ELA LONG-TERM SUBSTITUTE TEACHER

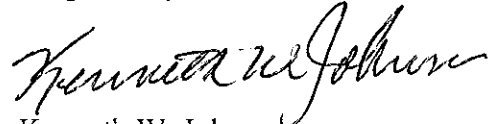
ACTION: Motion by Beth Hartford, second by Chris Chartrand, and voted (unanimously) to approve Myah Jellison as a long-term substitute teacher at Narraguagus as recommended by the Superintendent. This will be revisited once she completes teacher certification requirements.

6. RE: HIRING ADULT EDUCATION ADMINISTRATIVE ASSISTANT

ACTION: Motion by Mark Wright, second by Grace Kennedy, and voted (unanimously) to approve Courtney Williams as adult education administrative assistant (stipend position) as recommended by the Superintendent.

7. **RE: HIRING ELEMENTARY ATHLETIC DIRECTOR**
ACTION: Motion by Mark Wright, second by Beth Hartford, and voted (unanimously) to ratify the hiring of Lynn Lyford as Elementary Athletic Director (stipend position) as recommended by the Superintendent.
8. **RE: ACCEPTANCE OF GIFT OF LAND FROM THE ESTATE OF RICHARD PINKHAM**
ACTION: Supt. Johnson noted that Principal Carol Ann Lisee was notified that long-time Milbridge resident Richard Pinkham had passed away and left land behind the school to the district for use such as a nature trail or other outdoor use. There are approximately 40 acres being given to the school. Motion by Mark Wright, second by Chris Chartrand, and voted (unanimously) to accept the gift of land from the estate of Richard Pinkham.
9. **RE: AUTHORIZATION FOR THE SUPERINTENDENT TO HIRE DURING AUGUST WITH BOARD APPROVAL AT THE AUGUST MEETING**
ACTION: Supt. Johnson noted that due to the lateness of the August meeting and still having several positions to fill before school starts, this would allow us to secure applicants. The board would then act on those hirings at the August meeting. Motion by Chris Chartrand, second by Leann Beal, and voted (unanimously) to authorize the Superintendent to hire during August with board ratification at the August meeting.
10. **ADJOURNMENT**
ACTION: Motion by Tiffany Strout and voted (unanimously) to adjourn the meeting at 7:59 p.m.

Respectfully submitted,



Kenneth W. Johnson
Superintendent of Schools

July 26, 2023 MEETING SUMMARY

- A. INTRODUCTORY BUSINESS
 - 2. APPROVED minutes of June 28, 2023 regular meeting;
 - 7. TABLED agenda adjustments;
- B. OLD BUSINESS
 - None
- C. NEW BUSINESS
 - 1. HIRED David Rinkle as Esports coach for 2023-2024;
 - 2. HIRED Haley Batson as Special Education Ed Tech;
 - 3. HIRED John Grant as bus driver;
 - 4. HIRED Maja Fickett as jr. high science teacher;
 - 5. HIRED Myah Jellison as L/T jr. high ELA sub;
 - 6. HIRED Courtney Williams as adult ed admin asst;
 - 7. HIRED Lynn Lyford as Elementary AD;
 - 8. ACCEPTED gift of land for Milbridge Elementary from estate of Richard Pinkham;
 - 9. AUTHORIZED Supt. to hire during the month of August.