

MAINE SCHOOL ADMINISTRATIVE DISTRICT #37

June 28, 2023

A regular meeting of the MSAD #37 Board of Directors was held at 7:00 p.m. on June 28, 2023 at Narraguagus Jr./Sr. High School to consider and act on the following business:

Board Members Present: Leann Beal, Chris Chartrand, Stephen Dunham, Everett Grant, Shelby Greene, Beth Hartford, Grace Kennedy, Ronald Kennedy, Debra Murphy, David Perham, Tiffany Strout, and Mark Wright

Other persons present: Ronald Ramsay, Susan Meserve, Lorna Greene, Carol Ann Lisee, Denise Vose, Todd Emerson, Jonathan MacLeod, Everett Grant, Cindy Grant, Tracy Ramsay, Charles Peterson, Jr., Vance Pineo, Jr., Lucille Willey, Chris Tucker, Candy Tucker, Hilary Rusecky, Philip Rusecky, Abner Morris, Annie Morris, and other citizens.

MINUTES

A. INTRODUCTORY BUSINESS

1. The meeting was called to order at 7:00 pm by Chair Debra Murphy.
2. **RE: APPROVAL OF MINUTES OF THE MAY 31, 2023 REGULAR MEETING**
ACTION: Motion by Mark Wright, second by Chris Chartrand, and voted (unanimously) to approve the minutes of the May 31, 2023 meeting as presented.
3. **RE: REPORT—SUPERINTENDENT OF SCHOOLS (Including Legislative Updates)**
INFORMATION: Supt. Ramsay reported that this is the last meeting of the 2022-2023 fiscal year, as well as the last meeting of his career. We had a good ending to the school year with a flurry of activities. The annual staff cookout was held on June 20th, recognizing staff with longevity in the district as well as our retirees. He expressed his appreciation to all that attended the various retirement events held for him. He noted that we still have many vacancies that we are working to fill, and some we have no candidates for. The roofers are getting ready to start the work on DW Merritt. The CTE renovation is scheduled to be completed before the opening of school in September.
4. **RE: REVIEW OF FINANCIALS**
INFORMATION: Supt. Ramsay noted that we are in good shape financially for the end of the year. We will be tight in maintenance and transportation, and may need to transfer some funds from another cost center at year end (board gave approval at last meeting for this to happen), but between the balance in our expenditure budget and additional revenues not anticipated, we should have no problem meeting the \$500,000 balance forward for next fiscal year.
5. **RE: ADMINISTRATIVE REPORTS**
INFORMATION: Denise Vose reported that special ed was very busy wrapping up the end of the year. There are 164 students receiving special education services and 17 who receive 504 services. She has finished the local entitlement grant for next year. A handful of students are receiving extended school year services over the summer. She attended the Directors' Academy last week and it was one of the best she has attended.

Susan Meserve thanked everyone for all their good wishes on her retirement. June has been busy with field trips, field day, Donuts with Dad for Fathers' Day, the school carnival, etc.

Lorna Greene reported a busy year-end as well. The Garden Club filled raised beds, students had their art/music show, went on field trips, had step-up day, field day, and field trips. EdGE camp is underway at the school now. **PD-**The last Leadership Team meeting of the year was held on June 7th where they finalized the goals for 2023-2024 with a focus on writing, math, and behavior management. **Title I-**This year we served 151 students, providing math and ELA help. She is working on the application for next year. Title I Summer School will begin in July and run for four weeks. **G/T-**Students did some hiking and beach exploration with the Outdoor School at Roque's Bluff.

Carol Ann Lisee noted that students were busy with field trips, field day, a penny carnival, a sock hop, 3D printing at the Milbridge Library, and other activities. Seventy students signed up for EdGE camps this summer. The heat pumps are being worked on and hopefully will be fully functional soon.

Todd Emerson reported that NJSHS students were busy in June. Spirit Week was held the last week of school. Seniors went on a class trip to a Red Sox game and then white-water rafting. Over 200 attended Senior Prom on June 3rd. We graduated 40 seniors on June 9th. Eighth grade promotions and a junior high prom were held on June 14th. Other events included underclassmen awards, step-up day, the Senior Walk, and a staff breakfast on June 20th. Baseball, softball, and track were all busy with play-off games and meets.

6. RE: SUBCOMMITTEE REPORTS:

- a. Athletics/Student Activities-none
- b. Curriculum & Instruction-none
- c. Negotiations & Grievance-none
- d. Policy & By-laws-none
- e. Facilities, Maintenance, Safety & Transportation-none

7. RE: PUBLIC COMMENTS

INFORMATION: Annie Morris spoke, expressing her desire to see changes in policy to hold students accountable for safety and to take a stand for kids who are bullied.

8. RE: AGENDA ADJUSTMENTS

ACTION: Motion by Mark Wright, second by Chris Chartrand, and voted (unanimously) to name the CTE complex the Ronald C. Ramsay Learning Center in appreciation of Mr. Ramsay's dedication and work to bring CWCIT to the district, as well as to honor his many years of service to the district.

B. OLD BUSINESS

1. RE: CONSIDERATION OF 2nd READING OF NEW/REVISED POLICIES ACTION: Motion by Chris Chartrand, second by Mark Wright, and voted (unanimously) to approve the 2nd reading of the following new/revised policies and procedures. These now become district policy.

- CI-Temporary Administrative Assignments (revision)
- DJ-Bidding/Purchasing Requirements (revision)
- DJ-R-Federal Procurement Manual for Maine School Units (new)
- DJA-Local Bidding Policy (revision)
- DJH-Purchasing and Contracting Procurement Staff Code of Conduct (revision)
- EB-Safety and Health (revision)
- EBAA-Hazard Communications Program (revision)
- EEBB-Use of Private Vehicles on School Business (revision)
- GBEBB-Staff Conduct with Students (new)
- GBEC-Drug-free Workplace (revision)
- GCOA-Supervision and Evaluation of Professional Staff (revision)
- GCOC-Evaluation of Administrative Staff (revision)
- GCSA/GCSA-R-Employee Computer and Internet Use (revision)
- GDF-Support Staff Employment (new)
- IHBEA-English Language Development (revision)
- KDB-Public's Right to Know/Freedom of Access (revision)
- KF-Use of School Facilities (revision)

C. NEW BUSINESS

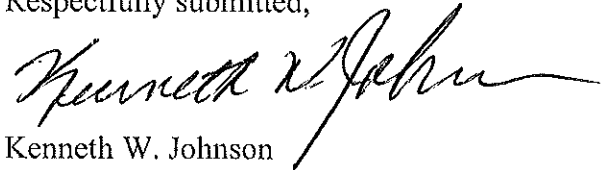
1. RE: HIRING GRADE 1 TEACHER AT DW MERRITT

ACTION: Motion by Grace Kennedy, second by Beth Hartford, and voted (unanimously) to ratify the hiring of Sunshine Strout as grade one teacher at DW Merritt as recommended by the Superintendent.

2. **RE: HIRING SPECIAL EDUCATION ED TECH(S)**
ACTION: Motion by Grace Kennedy, second by Mark Wright, and voted (904-yes, 97-abstentions) to approve the hiring of Brienne Fraser and Hilary Saunders-Rusecky as Special Education Ed Techs as recommended by the Superintendent. (L. Beal abstained as she is related to one of the candidates.)
3. **RE: HIRING ASSISTANT PRINCIPAL AT NARRAGUAGUS**
ACTION: Motion by Mark Wright, second by Chris Chartrand, and voted (904-yes, 97-abstentions) to ratify the hiring of Marla Bagley as Assistant Principal at Narraguagus as recommended by the Superintendent. (Hartford abstained.)
4. **RE: HIRING CWCIT AUTOMOTIVE INSTRUCTOR**
ACTION: Motion by Chris Chartrand, second by Mark Wright, and voted (unanimously) to table this article as there is no candidate to bring forward at this time.
5. **RE: APPROVAL OF COMPUTATION AND DECLARATION OF VOTES FROM BUDGET VALIDATION**
ACTION: Motion by Chris Chartrand, second by Mark Wright, and voted (unanimously) that the Computation and Declaration of Votes dated June 28, 2023 and attached hereto be and it is hereby approved; further voted that the Computation and Declaration of Votes be entered upon the records of Maine School Administrative District No. 37 (the "District"), and that a certified copy of the Computation and Declaration of Votes be sent to each of the Municipal Clerks within the District.
6. **RE: APPROVAL OF ASSESSMENTS TO MEMBER TOWNS FOR 2023-2024**
ACTION: Motion by Chris Chartrand, second by Beth Hartford, and voted (unanimously) to approve the assessments to member towns for 2023-2024.
7. **RE: EXECUTIVE SESSION FOR LEGAL ISSUE PURSUANT TO 1 M.R.S.A. § 405 (6)(E)**
ACTION: Motion by Beth Hartford, second by Dan Kane, and voted (unanimously) to enter Executive Session to discuss a legal issue pursuant to 1 M.R.S.A. § 405 (6)(E). Those entering the session will include the Board, the Superintendent, and Dawn Fickett.

Entered executive session at 7:55 p.m. Came out of executive session at 8:44 p.m.
8. **RE: ADJOURNMENT**
ACTION: Motion by Tiffany Strout, and voted (unanimously) to adjourn the meeting at 8:44 p.m.

Respectfully submitted,



Kenneth W. Johnson
Superintendent of Schools

June 28, 2023 MEETING SUMMARY

A. INTRODUCTORY BUSINESS

2. APPROVED minutes of May 31, 2023 regular meeting;
8. APPROVED agenda adjustment; APPROVED naming the CTE complex the Ronald C. Ramsay Learning Center;

B. OLD BUSINESS

1. APPROVED 2nd reading of new/revised policies:
 - CI-Temporary Administrative Assignments (revision)
 - DJ-Bidding/Purchasing Requirements (revision)
 - DJ-R-Federal Procurement Manual for Maine School Units (new)
 - DJA-Local Bidding Policy (revision)
 - DJH-Purchasing and Contracting Procurement Staff Code of Conduct (revision)
 - EB-Safety and Health (revision)
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 - EEBB-Use of Private Vehicles on School Business (revision)
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 - GDF-Support Staff Employment (new)
 - IHBEA-English Language Development (revision)
 - KDB-Public's Right to Know/Freedom of Access (revision)
 - KF-Use of School Facilities (revision)

C. NEW BUSINESS

1. HIRED Sunshine Strout as Grade 1 teacher at DW Merritt;
2. HIRED Brienne Fraser and Hilary Saunders-Rusecky as Special Education Ed Techs;
3. HIRED Marla Bagley as Assistant Principal at NHS;
4. TABLED hiring CWCIT automotive instructor;
5. APPROVED Computation and Declaration of Votes from budget validation referendum;
6. APPROVED assessments to member towns for 2023-2024;
7. EXECUTIVE SESSION for legal issue pursuant to 1 MRSA § 405 (6)(E)

MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 37
COMPUTATION AND DECLARATION OF VOTES

The total number of votes cast in all of the municipalities within Maine School Administrative District No. 37 (the "District") in the affirmative and in the negative on Article 1 of the Warrant and Notice of Election of the District Budget Validation Referendum held June 13, 2023, relating to the adoption of the District's 2023-2024 budget is as follows:

ARTICLE 1: Do you favor approving the Maine School Administrative District #37 budget for the upcoming school year that was adopted at the latest District budget meeting?

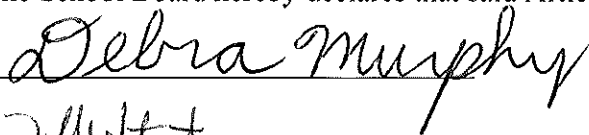
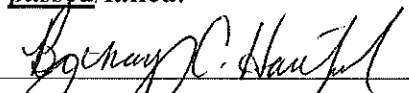
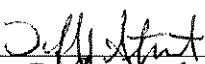
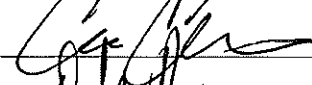
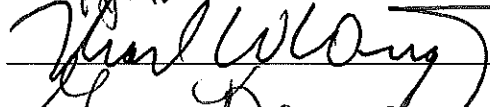
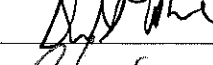
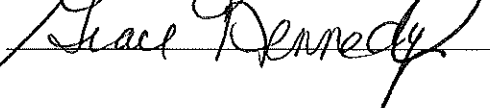

	AFFIRMATIVE	NEGATIVE
Town of Addison	35	2
Town of Columbia	11	8
Town of Columbia Falls	14	3
Town of Harrington	17	8
Town of Milbridge	14	2
TOTAL	91	23

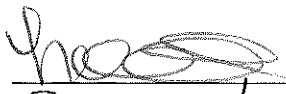
The School Board hereby declares that said Article has passed/~~failed~~.

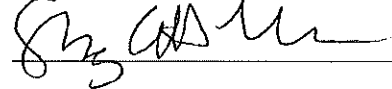
ARTICLE 2: Do you wish to continue the budget validation referendum process in Maine School Administrative District No. 37 for an additional three years?

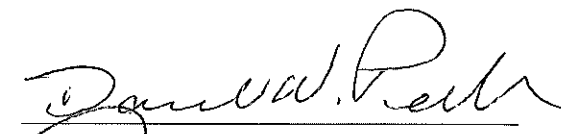
	AFFIRMATIVE	NEGATIVE
Town of Addison	29	8
Town of Columbia	11	8
Town of Columbia Falls	10	7
Town of Harrington	21	4
Town of Milbridge	9	6
TOTAL	80	33

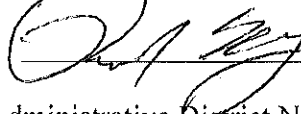
The School Board hereby declares that said Article has passed/~~failed~~.










A majority of the School Board of Maine School Administrative District No. 37

Given under our hand this day, June 28, 2023 at Harrington, Maine

A true copy, attest:



Ronald C. Ramsay, Secretary

