

MAINE SCHOOL ADMINISTRATIVE DISTRICT #37

April 26, 2023

A regular meeting of the MSAD #37 Board of Directors was held at 7:00 p.m. on April 26, 2023 at Narraguagus Jr./Sr. High School to consider and act on the following business:

Board Members Present: Leann Beal, Chris Chartrand, Stephen Dunham, Everett Grant, Shelby Greene, Beth Hartford, Grace Kennedy, Ronald Kennedy, Debra Murphy, David Perham, Tiffany Strout, and Mark Wright

Board Members Absent: none

Other persons present: Ronald Ramsay, Susan Meserve, Lorna Greene, Carol Ann Lisee, Jonathan MacLeod, Dawn Fickett, Eric Brooks, Rhonda Norton, Mariah Nichols, Meagan Worcester, Ronie Strout, Donna Haire, Yvonne Hayward, Autumn Marston, Anita McGray, Courtney Williams, Lisa Hinkle, Jodi Hedberg, Veronica Potter, and other citizens.

MINUTES

A. INTRODUCTORY BUSINESS

1. The meeting was called to order at 7:00 p.m. by Chair Debra Murphy.
2. **RE: APPROVAL OF MINUTES OF THE MARCH 24, 2023 SPECIAL MEETING AND THE MARCH 29, 2023 REGULAR MEETING**
ACTION: Motion by Chris Chartrand, second by Mark Wright, and voted (911-yes, 90-abstentions) to approve the minutes of the March 24, 2023 special meeting and the March 29, 2023 regular meeting as printed. (Murphy abstained as she was absent on 3/29.)
3. **RE: REPORT—SUPERINTENDENT OF SCHOOLS (Including Legislative Updates)**
INFORMATION: Supt. Ramsay noted that we are working to fill vacancies, but it is difficult. We are hiring some tonight and tabling others. The job market is hard right now. Some positions we have no applicants for and others we have no qualified applicants.~Hopefully after tonight's meeting, we will be ready to move the budget forward for a district meeting on May 23rd.~The last student day will be June 16th and the last staff day is June 20th.
4. **RE: REVIEW OF FINANCIALS**
INFORMATION: Supt. Ramsay noted we are in better financial shape than previously thought as we found some things that needed to be moved to other accounts/funds, which made a difference in the bottom line of our local fund. He is confident that these changes along with our additional revenue will put us where we need to be at the end of the fiscal year to have our \$500,000 balance forward.
5. **RE: ADMINISTRATIVE REPORTS (Including Professional Development, ESEA, and G/T)**
INFORMATION: Susan Meserve noted an enrollment of 135 at Harrington Elementary. The Chewonki Museum visited and presented "Fur, Fins, and Feathers" on April 5th. Students enjoyed getting to handle some of the creatures they brought with them. Other events included an Easter egg hunt with the Easter bunny, parent/teacher conferences, honor roll and perfect attendance assemblies, the Tuscan Lodge Bikes-for-Books giveaway, a pizza party for pee-wee athletes, and bus evacuation drills with the transportation department. Students in grade 4 will attend the Shrine Circus on Saturday. The Seacoast Mission awarded the school a grant of \$5,000 for outdoor learning.

Lorna Greene reported an enrollment of 99 at DW Merritt. Pee-wee season ended with the boys undefeated. A pizza party helped to celebrate both teams. Grade 3 & 4 Skills and Drills participated in a Jonesboro Round-Robin. Other events this month included PreK and K registrations, parent/teacher conferences, third quarter awards, Bikes-for-Books, and a book fair. DW Merritt also received the \$5,000 grant from the Seacoast Mission for outdoor equipment.

Carol Ann Lisee noted that Milbridge has 130 students enrolled. The parent/teacher support group helped with the book fair where over \$900 in Scholastic Dollars was raised for the school. PreK and K

registrations took place, as well as parent/teacher conferences, and 3rd quarter awards. Skills and Drills is still underway. Students participated in "Teach a Child to Save" on April 14th with a tour of Camden National Bank, in Milbridge, and a presentation at school by Leann Beal.

Todd Emerson reported an enrollment of 314 at Narraguagus. Jeff Shaw, a former NHS student, came with a band from the Maine Academy of Modern Music and played for students on March 30th. Lanie Oliver was awarded the MPA Principal's Award on April 1st. The PTSG supplied snacks and desserts for parent/teacher conferences. Ryan Colson held a wrestling event on April 8th and donated the proceeds for two \$1,000 scholarships to Narraguagus students. Austin Rusecky was awarded the DAR Good Citizenship Award. Most students are signed up for classes for the fall. Student athletes are busy with spring sports.

6. RE: SUBCOMMITTEE REPORTS:

- a. Athletics/Student Activities
 - b. Curriculum & Instruction
 - c. Negotiations & Grievance
 - d. Policy & By-laws
 - e. Facilities, Maintenance, Safety & Transportation
- INFORMATION:**

7. RE: PUBLIC COMMENTS

INFORMATION: Chair Debra Murphy asked if anyone in the audience had any comments they would like to share with the board, but there were none.

8. RE: AGENDA ADJUSTMENTS

ACTION: Motion by David Perham, second by Chris Chartrand, and voted (unanimously) to adjust the agenda to include hiring a substitute cook. Superintendent Ramsay recommended Rebecca Thompson as a sub cook. She has extensive kitchen experience. Motion by Chris Chartrand, second by Mark Wright, and voted (unanimously) to hire Rebecca Thompson as a substitute cook as recommended by the Superintendent.

B. OLD BUSINESS

NONE

C. NEW BUSINESS

1. RE: APPROVAL TO OPT OUT OF THE CHILD AND ADULT CARE FOOD PROGRAM

ACTION: Motion by Mark Wright, second by Chris Chartrand, and voted (unanimously) to opt out of the CACFP program for 2022-2023 as the district does not have a qualifying after-school program already in place, and we believe it would be cost-prohibitive to start a new program when we already have the EdGE after-school program in place for most grades and provide free snacks to students who participate.

2. RE: APPROVAL OF VOLUNTEER ASSISTANT COACHES

ACTION: Motion by Mark Wright, second by Grace Kennedy, and voted (unanimously) to approve Lurena Perry as a jr. high softball volunteer and Rob Worcester as a baseball volunteer.

3. RE: CONSIDERATION OF FORMING A CO-OP VARSITY GIRLS' SOCCER TEAM WITH JONESPORT AND MACHIAS

ACTION: Supt. Ramsay and Todd Emerson presented information from Tracie Martin, Athletic Director. Tracie noted that we don't believe we will have enough to field a girls' varsity soccer team in the fall. According to MPA rules, we can have a full team of 11 (which includes cooperative teams) or petition to be a 9-member team. The problem with that is who would you play when there were no other 9-member teams around.

Jonesport/Beals has not been able to field a team for a few years. Machias, like us, won't have enough for a team. So, Tracie would like to try the cooperative team for one year to see how it works. We would be the

host team and the other two schools would come here and wear our uniforms. We would offer one home game to each of them, and the rest would be played at Narraguagus.

Motion by Mark Wright, second by David Perham, and voted (unanimously) to approve forming a co-op varsity girls' soccer team with Jonesport and Machias for next fall.

4. HIRING SECOND-YEAR PROBATIONARY CONTRACT TEACHERS

ACTION: Motion by Chris Chartrand, second by Mark Wright, and voted (unanimously) to ratify the hiring of the following second-year probationary contract teachers as recommended by the Superintendent.

Teacher:	Current assignment:
Aishton, Richard	NHS Science
Alley, Tiffany	Special Ed, NJSHS
Beal, Natalie	Grade 2, Harrington
Carroll, Everett	Grades 4/5/6, Milbridge
Church, Brittney	Grade 1, Harrington
Curtis, Denise	Jr. High Math
Farren, Elmer	CDL at CWCIT
Gorrell, Zach	District, Band
Gray, Rachel	Health, NJSHS
March, Jenny	Math, NHS
Mayo-Reese, Kathy	Grades 4/5/6, Milbridge
Merritt, Melina	Special Ed, DW Merritt
Robinson, Amber	Special Ed, NHS
Worcester, Meagan	Reading Recovery

5. RE: HIRING PROBATIONARY TEACHERS MOVING TO CONTINUING CONTRACT

ACTION: Motion by Chris Chartrand, second by Bethany Hartford, and voted (unanimously) to ratify the hiring of the following probationary contract teachers moving to continuing contracts as recommended by the Superintendent.

Teacher:	Current assignment:
Bagley, Marla	Jr. High Science
Balicki, Stacey	CNA at CWCIT
Campbell, Vernon	Social Studies at NHS
Charest, Meghan	Jr. High ELA
Durkee, Rylea	Elementary Phys Ed
Haire, Donna	Special Education at Milbridge
Kearns, Jen	Art at NHS

6. RE: HIRING ONE-YEAR CONTRACTED EMPLOYEES (ADMIN AND OTHERS)

ACTION: Motion by Chris Chartrand, second by Bethany Hartford, and voted (unanimously) to ratify the hiring of the following one-year contracted employees as recommended by the Superintendent.

Administrator:	Current assignment:
Durkee, Rylea	Elementary Athletic Director (stipend position-Sept-Aug)
Green, Ron	Maintenance Director (July-June)
Hayward, Yvonne	Speech Pathologist (Sept-Aug)
Latham, Edward	Technology Assistant (July-June)
Martin, Tracie	NJSHS Athletic Director (stipend position-July-June)
MacLeod, Jonathan	Transportation Director (July-June)
Dorr, Morgan	Occupational Therapist (Sept-Jun)
Smith, Ronald	Technology Director (July-June)
Cirone-Tozier, Amanda	School Nurse (Sept-Aug)
Trafton, Charlene	Food Services Director (Sept-Aug)
Wright, Dexter	Technology Assistant (July-June)

7. **RE: ACCEPTANCE OF BID FOR SALE OF USED SCHOOL BUS**
ACTION: Motion by Mark Wright, second by Steve Dunham, and voted (unanimously) to accept the bid from Shawn Santerre in the amount of \$800 for sale of a used school bus (#47) as is/where is.
8. **RE: HIRING PRINCIPAL AT HARRINGTON ELEMENTARY SCHOOL**
ACTION: Motion by Chris Chartrand, second by Mark Wright, and voted (unanimously) to ratify the hiring of Eric Brooks as Principal at Harrington Elementary beginning July 1, 2023 as recommended by the Superintendent.
9. **RE: HIRING GRADE 1 TEACHER AT MILBRIDGE**
ACTION: Motion by Mark Wright, second by Chris Chartrand, and voted (unanimously) to table this article as there is no candidate to bring forward tonight.
10. **RE: HIRING GRADE 4-6 ELA TEACHER AT HARRINGTON**
ACTION: Motion by Bethany Hartford, second by Mark Wright, and voted (unanimously) to ratify the hiring of Brittany Ray as the Grade 4-6 ELA teacher at Harrington for 2023-2024 as recommended by the Superintendent.
11. **RE: HIRING SCIENCE TEACHER AT NARRAGUAGUS**
ACTION: Motion by Chris Chartrand, second by Bethany Hartford, and voted (unanimously) to ratify the hiring of Cameron Fudge as science teacher at Narraguagus for 2023-2024 as recommended by the Superintendent.
12. **RE: HIRING SPECIAL EDUCATION ED TECH**
ACTION: Motion by Chris Chartrand, second by Mark Wright, and voted (unanimously) to ratify the hiring of Bethany Dorr as a special education Ed Tech III at Harrington for 2023-2024 as recommended by the Superintendent.
13. **RE: HIRING SPECIAL EDUCATION ADMINISTRATIVE ASSISTANT**
ACTION: Motion by Mark Wright, second by Chris Chartrand, and voted (unanimously) to table this article as there is no candidate to bring forward tonight.
14. **RE: APPROVAL OF 2023-2024 DISTRICT BUDGET INCLUDING A VOTE TO CALL AND APPROVE THE WARRANTS FOR THE DISTRICT BUDGET MEETING AND THE VALIDATION REFERENDUM, AND TO AUTHORIZE THE NOTICE OF AMOUNTS ADOPTED**
ACTION: Motion by Chris Chartrand, second by Mark Wright, and voted (unanimously) That the warrant for the Maine School Administrative District No. 37 (the "District") Budget Meeting presented to the meeting be and is hereby approved and that a District budget meeting be and is hereby called for May 23, 2023 for the purpose of voting on the annual budget for the District for the 2023-2024 fiscal year; That the Warrant and Notice of Election for the District Budget Validation Referendum presented to the meeting be and is hereby approved, and that a District budget validation referendum be and is hereby called for June 13, 2023 for the purpose of approving the budget adopted at the District budget meeting for the 2023-2024 fiscal year; and That the form of Notice of Amounts Adopted at Budget Meeting presented to this meeting be and is hereby approved, and that the Superintendent of Schools of the District is hereby authorized and directed to complete said Notice by adding the amounts approved by the voters for each expenditure category and the total school budget summary expenditure amount, all in accordance with the District budget meeting on May 23, 2023, and to cause copies of said notice, as completed, to be delivered to the municipal clerks of each municipality of the District for posting at the polling places for the June 13, 2023 District budget validation referendum.

15. RE: EXECUTIVE SESSION FOR PERSONNEL ISSUE PURSUANT TO 1 M.R.S.A. § 405 (6)(A)

ACTION: Motion by Chris Chartrand, second by Mark Wright, and voted (unanimously) to enter executive session for a personnel issue pursuant to 1 M.R.S.A. § 405 (6)(A). Those included in the session will be the board, Supt. Ramsay, and Dawn Fickett.

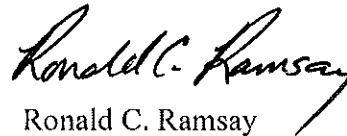
Entered Executive Session at 8:07 p.m. Came out of Executive Session at 8:58 p.m.

Moved by Mark Wright, second by Bethany Hartford, and voted (unanimously) to approve naming the Harrington Elementary Gymnasium after Susan Meserve, using the same format as other names in our gyms around the district (first name, middle initial, last name).

16. RE: ADJOURNMENT

ACTION: Motion by Tiffany Strout, and voted (unanimously) to adjourn the meeting at 9:00 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ronald C. Ramsay". The signature is fluid and cursive, with a long horizontal stroke at the end.

Ronald C. Ramsay
Superintendent of Schools

April 26, 2023 MEETING SUMMARY

A. INTRODUCTORY BUSINESS

2. APPROVED minutes of March 24, 2023 Special Meeting and March 29, 2023 Regular Meeting;
8. APPROVED agenda adjustment; HIRED Rebecca Thompson as a substitute cook;

B. OLD BUSINESS

none

C. NEW BUSINESS

1. APPROVED opting out of the CACFP program for 2022-2023;
2. APPROVED Lurena Perry and Rob Worcester as volunteer coaches at NJSHS;
3. APPROVED forming a co-op girls' varsity soccer team with JBHS and MMHS for 2023-2024;
4. HIRED 2nd year probationary teachers: Richard Aishton, Tiffany Alley, Natalie Beal, Everett Carroll, Brittney Church, Denise Curtis, Elmer Farren, Zach Gorrell, Rachel Gray, Jenny March, Kathy Reese, Melina Merritt, Amber Robinson, and Meagan Worcester;
5. HIRED 2nd year probationary contract teachers moving to continuing contracts: Marla Bagley, Stacey Balicki, Vernon Campbell, Meghan Charest, Rylea Durkee, Donna Haire, and Jen Kearns;
6. HIRED one-year contracted employees: Rylea Durkee (AD stipend); Ron Green, Yvonne Hayward, Edward Latham, Tracie Martin (AD stipend), Jonathan MacLeod, Morgan Dorr, Ronald Smith, Amanda Tozier, Charlene Trafton, and Dexter Wright;
7. ACCEPTED \$800 bid from Shawn Santerre for the sale of bus #47 ;
8. HIRED Eric Brooks as principal at Harrington;
9. TABLED hiring grade one teacher at Milbridge;
10. HIRED Brittany Ray as grade 4-6 ELA teacher at Harrington;
11. HIRED Cameron Fudge as science teacher at NJSHS;
12. HIRED Bethany Dorr as SpEd Ed Tech III at Harrington;
13. TABLED hiring SpEd Administrative Assistant;
14. APPROVED 2023-2024 District Budget including approval of warrants for the District Budget Meeting and the Validation Referendum, and authorization of the Notice of Amounts Posted;
15. EXECUTIVE SESSION for personnel issue; APPROVED naming the Harrington Elementary gym after Susan Meserve.