

MAINE SCHOOL ADMINISTRATIVE DISTRICT #37

May 25, 2022

The Regular Meeting of the School Directors of RSU #37/MSAD #37 was held at Harrington Elementary School, in Harrington, Maine on Wednesday, May 25, 2022, at 7:00 p.m. to consider and act upon the following items of business:

Board Members present: Leann Beal, Chris Chartrand, Stephen Dunham, Everett Grant, Shelby Greene, Bethany Hartford, Grace Kennedy, Ronald Kennedy, Debra Murphy, David Perham, Tiffany Strout, and Mark Wright

Board Members absent:

Other persons present: Ronald Ramsay, Denise Vose, Susan Meserve, Carol Ann Lisee, Lorna Greene, Mary Ellen Day, Todd Emerson, Lucille Willey, Eric Brooks, Harry Thompson, Donna Haire, Valerie Kennedy, Kandi Robertson, Dawn Fickett, and other citizens

MINUTES

A. INTRODUCTORY BUSINESS

1. **The meeting was called to order at 7:00 p.m. by Chair Debra Murphy.** New Milbridge board member, Leann Beal, was welcomed to the board.
2. **RE: APPROVAL OF MINUTES OF THE APRIL 27, 2022 REGULAR MEETING**
ACTION: Motion by Chris Chartrand, second by Everett Grant, and voted (911-yes, 90-abstentions) to approve the minutes of the April 27th meeting as presented. (Murphy abstained as she was absent from that meeting.)
3. **RE: REPORT—SUPERINTENDENT OF SCHOOLS (Including Legislative Updates)**
INFORMATION: Supt. Ramsay noted that our budget was passed at the District Budget Meeting last night with a very small crowd. He shared information on several bills that either died in legislation or were enacted this past session. He noted that the CTE renovation building plans are finally complete and we hope they get out to bid soon. We won't have enough money to do the entire project because of increases in labor and materials, so we will have decisions to make once bids are received. Lucille Willey is also looking for potential grant money that can help us. Some of the summer projects this year include the roof at NHS and the heat pump installations at the elementary schools. We have had a lot of interviews for our vacancies, as we wrap up this school year.

Everett Grant shared that his seat on the MSBA board will be vacant come October and he encouraged any board member that might be interested to let him know.
4. **RE: REVIEW OF FINANCIAL STATEMENTS**
INFORMATION: Supt. Ramsay noted that we are in good shape, especially given the big increases in costs right now. We are in the ballpark of where we normally are at this point of the year.
5. **RE: ADMINISTRATIVE REPORTS (Including Professional Development, ESEA, and G/T)**
INFORMATION: Denise Vose noted that she has participated in interviews for special ed teachers, as well as many IEP meetings. They are already scheduling meetings for September now. We are serving 168 students in special ed and have nineteen with 504 plans.

Susan Meserve reported an enrollment of 124 at Harrington as we close out the year. Students have been busy working on their songs for the "Heart of America" concert tomorrow night. The UMO Jazz Band visited and performed for students. NWEA's are almost done. The Maine Outdoor School finished for the year. The Title I Family Fun Night and Ede Family Night were held. Students in Grades 5/6 are visiting the Gulf of Maine Research Center in Portland, travelling by Cyr bus.

Lorna Greene reported an enrollment of 94 at DW Merritt. Staff were treated well during Staff Appreciation Week with lots of gifts and treats. Students have done a fire drill, grade 6 visited the EdGE center for team building, a patriotic concert was held in the outdoor classroom, and Title I and Edge Family Nights were held. **Professional Development:** Staff participated in PLC meetings during the early release on 5/10. Learning Clubs have also met. **ESEA:** Title I staff met on 5/4. We have 168 students receiving math and ELA help through Title I. Family Fun Nights are done. Title I Summer School will run from July 8 to August 5, meeting from 8-12 Monday to Thursday. **Gifted/Talented:** New student identification has been completed with two new academic and ten new art students being identified. G/T students in grades 5-12 did clay harvesting.

Carol Ann Lisee noted an enrollment of 129 at Milbridge. The PTO and students spoiled the staff for Staff Appreciation Week. Family Fun Night was a success. A concert was held this month as a tribute to Maria White with a Beatles' theme, as it was one of her favorite groups. The Incredible Edibles are helping with raised beds at the school.

Mary Ellen Day reported an enrollment still holding at 299 at Narraguagus. The first dance since the pandemic began was held and students had fun. Staff Appreciation Week, School Lunch Hero Day, and School Nurse Day were all celebrated. The student art show closes at the Schooner Gallery this week. A dental hygienist visited the school and students without insurance were able to get cleanings, if parents approved, thanks to grant money from the Seacoast Mission. Students in 7, 8, 10, & 11 completed NWEA assessments. The Junior Class held an auction raising around \$3,400. A blood drive will be held tomorrow. The Memorial Day Program will be held Friday. Senior Class trip is Saturday and Prom is next weekend. Spring sports are wrapping up.

6. RE: SUBCOMMITTEE REPORTS:

- a. **Athletics/Student Activities**—Mark Wright noted that the committee met with a candidate for the varsity boys' basketball position and has a recommendation later on the agenda.
- b. **Curriculum & Instruction**-has not met
- c. **Negotiations & Grievance**-has not met
- d. **Policy & By-laws**-has not met
- e. **Facilities, Maintenance, Safety & Transportation**-has not met

INFORMATION:

7. RE: PUBLIC COMMENTS

INFORMATION: Kandi Robertson noted that she thinks the district should have a mental health provider at the high school. In her practice, she sees the issues students are having.

8. RE: AGENDA ADJUSTMENTS

ACTION: Motion by Chris Chartrand, second by Everett Grant, and voted (unanimously) to adjust the agenda to include a brief executive session at the end of the meeting to discuss a personnel matter.

B. OLD BUSINESS

1. RE: CONSIDERATION OF SECOND READING OF REVISED OR REVIEWED POLICIES/PROCEDURES

- a) ACA Non-sexist language (review only)
- b) AD Educational Vision Statement/Philosophy/Mission (review only)
- c) ADA School District Goals and Objectives (review only)
- d) ADAA School System Commitment to Standards for Ethical and Responsible Behavior (revise)
- e) ADF School District Commitment to Learning Results (revise)
- f) BBA School Board Powers and Responsibilities (review only)
- g) BCA Board Member Code of Ethics (revise)
- h) BDB Board Officers (revise)
- i) BDEAA Duties of the Finance Committee (review only)
- j) BEA School Board Use of Electronic Mail (review only)
- k) BEDD Rules of Order (revise)

- l) BG School Board Policy Process (revise)
- m) BG-R Policy Adoption Procedure (revise)
- n) BIA New Board Member Orientation (revise)
- o) BIB Board Member Development Opportunities (review only)

ACTION: Motion by Everett Grant, second by Chris Chartrand, and voted (unanimously) to consider these as a slate. Motion by Everett Grant, second by Chris Chartrand, and voted (unanimously) to approve the slate as a second reading. These now become policy.

C. NEW BUSINESS

1. RE: HIRING KINDERGARTEN TEACHER AT MILBRIDGE

ACTION: Motion by Everett Grant, second by Chris Chartrand, and voted (unanimously) to table this article. Supt. Ramsay notified the board that Alison Wallace, grade 3 teacher at Milbridge has requested a transfer to the kindergarten position, which has been approved. Transfers do not require board action.

2. RE: HIRING GRADE 2 TEACHER AT HARRINGTON

ACTION: Motion by Chris Chartrand, second by Mark Wright, and voted (unanimously) to ratify the hiring of Natalie Beal as grade 2 teacher at Harrington as recommended by the Superintendent.

3. RE: HIRING GRADE 5/6 TEACHER AT MILBRIDGE

ACTION: Motion by Mark Wright, second by Chris Chartrand, and voted (unanimously) to ratify the hiring of Katherine Mayo-Reese as the grade 5/6 teacher at Milbridge as recommended by the Superintendent.

4. RE: HIRING CDL INSTRUCTOR FOR CWCIT

ACTION: Motion by Everett Grant, second by Mark Wright, and voted (unanimously) to ratify the hiring of Michael Barton as the CDL instructor for CWCIT as recommended by the Superintendent. Mr. Barton has 35 years of over-the-road driving along with an associate degree. He will be completing the requirements to teach the course over the summer.

5. RE: HIRING SPECIAL EDUCATION TEACHER(S)

ACTION: Motion by Everett Grant, second by Chris Chartrand, and voted (unanimously) to table this article as interviews have not been completed.

6. RE: ACCEPTANCE OF BIDS FOR 2022-2023

a. Heating Oil—Fraser Energy Solutions at \$0.20 over rack

Motion by Everett Grant, second by Mark Wright, and voted (unanimously) to accept the bid from Fraser Energy Solutions for heating oil.

b. Diesel Fuel—RH Foster at \$0.075 over rack

Motion by Everett Grant, second by Mark Wright, and voted (unanimously) to accept the bid from R.H. Foster for diesel fuel.

c. Lunch Delivery—Belinda Reynolds at \$24,000

Motion by Everett Grant, second by Mark Wright, and voted (unanimously) to accept the bid from Belinda Reynolds for lunch delivery.

d. Milk for Lunch Program—Oakhurst Dairy—various prices depending on product

e. Bread for Lunch Program --LePage Bakeries-various prices depending on product

Motion by Everett Grant, second by Mark Wright, and voted (unanimously) to accept the bids from Oakhurst Dairy and LePage Bakeries for milk and bread.

7. RE: HIRING FALL/WINTER COACHES AT NARRAGUAGUS

ACTION: Motion by Everett Grant, second by Mark Wright, and voted (unanimously) to approve the hiring of the following fall/winter coaches at Narraguagus as recommended by the Superintendent and the Athletic Subcommittee:

Varsity Volleyball-Holly Fraser
Boys' Soccer-Tyler Tenney
Golf-Carolyn Howell

JV Volleyball-Hilary Oliver
Girls' Soccer-Devonte Stevens
Cross Country-Tricia Brown

Varsity Girls' Basketball-Heather Thompson
Varsity Boys' Basketball-Michael Lenfesty

JV Girls' Basketball-Holly Fraser
JV Girls' Basketball-John Batson

8. RE: AUTHORIZATION FOR SUPT. TO TRANSFER UP TO 5% OF FUNDS BETWEEN COST CENTERS, IF NECESSARY

ACTION: Superintendent Ramsay noted he doesn't believe this will be necessary, but if we should need to do a transfer, he will inform the board of the amount and what accounts transfers were made to/from.

Motion by Mark Wright, second by Everett Grant, and voted (unanimously) that pursuant to 20-A M.R.S.A. § 1485(4), the Superintendent of Schools is authorized to transfer up to 5% of the total appropriations for any Cost Center for the current fiscal year operating budget to any other Cost Center, providing that the total operating budget for the current fiscal year shall not be increased by such transfers.

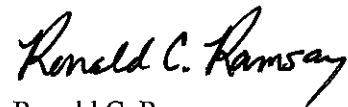
Agenda Adjustment: Executive Session

Motion by Everett Grant, second by Chris Chartrand, and voted (unanimously) to go into Executive Session to discuss a personnel matter pursuant to 1 M.R.S.A. § 405(6)(A). Those included will be the Board and the Superintendent. Entered executive session at 8:41 p.m. Came out of executive session at 9:17 p.m.

9. RE: ADJOURNMENT

ACTION: Motion by Ron Kennedy, and voted (unanimously) to adjourn the meeting at 9:18 p.m.

Respectfully submitted,



Ronald C. Ramsay
Secretary to the Board

A. INTRODUCTORY BUSINESS

1. APPROVED Minutes of the April 27th regular meetings as printed;
8. APPROVED agenda adjustment for a brief executive session at the end of the meeting;

B. OLD BUSINESS

1. APPROVED second reading of revised or reviewed policies: ACA, AD, ADA, ADAA, ADF, BBA, BCA, BDB, BDEAA, BEA, BEDD, BG, BG-R, BIA, BIB;

C. NEW BUSINESS

1. TABLED hiring K teacher at Milbridge; Board was notified that Alison Wallace would transfer from Grade 3 to kindergarten;
2. HIRED Natalie Beal as Grade 2 teacher at Harrington;
3. HIRED Katherine Mayo-Reese as Grade 5/6 teacher at Milbridge;
4. HIRED Michael Barton as CDL driver for the CTE center;
5. TABLED hiring special education teachers;
6. ACCEPTED bids for 2022-2023: heating oil-Fraser Energy; diesel fuel-RH Foster; Lunch Delivery-Belinda Reynolds; Milk-Oakhurst; Bread-LePage;
7. HIRED fall/winter coaches for NHS for 22-23: Holly Fraser-varsity volleyball; Hilary Oliver-JV volleyball; Tyler Tenney-Boys' Soccer; Devonte Stevens-Girls' Soccer; Carolyn Howell-Golf; Tricia Brown-Cross Country; Holly Fraser-JV Girls' Basketball; Heather Thompson-Varsity Girls' Basketball; John Batson-JV Boys' Basketball; Michael Lenfesty-Varsity Boys' Basketball;
8. AUTHORIZED Supt. to transfer up to 5% of funds between cost centers, if necessary;
AGENDA ADJUSTMENT: EXECUTIVE SESSION to discuss personnel matter