

**Minutes of the Regular Meeting of the Board of Education  
Ridgeland School District 122, Cook County, Illinois  
Held at District Office, Board Room  
6500 West 95th Street, Oak Lawn, IL 60453**

**June 21, 2012**

**1.) The meeting was called to order by the President at 7:01p.m.**

**2.) The Pledge of Allegiance was said and the Mission Statement was read.**

**3.) Roll Call**

**Present:** President Sodaro, Member Sawicki, Member Wendt, Member Niceforo

**Absent:** Vice President Landingham, Secretary Werner, Member Pulver

**Also Present:** Tom Smyth, Superintendent

Julie Shellberg, Assistant Superintendent

Eric Trimberger, Assistant Superintendent

It was moved by Member Wendt and seconded by Member Sawicki that Member Niceforo be nominated as Secretary Pro Tempore. There being no objection to the motion, all members present voted "AYE". The motion carried 4-0-0-3.

*Member Niceforo assumed the responsibilities of Secretary and began taking the minutes.*

**4.) Academic Spotlight**

Kelly Castrogiovanni, the Ridgeland School District 122 PTA Council President, introduced the \$500 scholarship winners for the 2011-2012 school year. This year the council was able to hand out three scholarships to outstanding seniors who attended Ridgeland School District 122. Congratulations to Jessica Hoensellar, Dan Powers, and Amanda Sweiss!

Alejandra Govea, ELL Coordinator, presented data regarding ELL demographics for the 2012-2013 school year. With the current enrollment of 444 English Language Learning students, the District is looking at possibly hiring 11 Arabic, 4 Spanish, and 2 Polish Transitional Bilingual Education (TBE) Teachers. In addition, the District would need 5 Transitional Program of Instruction (TPI) teachers. The Board has asked that administration prepare a detailed breakdown by building for the next meeting. The District will take extra precautions this year before we hire to make sure we are not over staffed in the area.

**5.) Comments from Visitors Regarding School or Agenda Items and Petitions**

No visitors requested to address the Board.

**6.) Approval of Consent Agenda (√)**

It was moved by Secretary Pro Tempore Niceforo and seconded by Member Sawicki that the Board approve the following items as specified in the individual items: √7a.) Closed Session Meeting Minutes of May 17, 2012; √7b.) Regular Meeting Minutes of May 17, 2012; √7c.) Closed Session Meeting Minutes of May 30, 2012; √7d.) Special Meeting Minutes of May 30, 2012; √8a.) Current Bills; √8b.) Township Treasurer Report; √9a1.) Employment – Rhonda Kulig; √9a2.) Employment –

Mary Margaret Redmond; √9a3.) Employment – Melissa Ryan; √9a4.) Employment – Laura Rogers; √9a5.) Employment – Karen Sepulveda; √9a6.) Employment – Gabriela Radon; √9a7.) Employment – David John; √9a8.) Employment – Hamdi Yasin; √9a9.) Employment – Kimberly Rusch; √9a10.) Employment – Erin Neylon; √9a11.) Employment – Colleen Flynn; √9a12.) Employment – Rosa Saldivar; √9a13.) Employment – Melissa Mielnicki; √9a14.) Employment – Amy Molony; √9a15.) Employment – Kenneth Hommowun; √9a16.) Employment – Magdalena Ayala; √9a17.) Employment – Matt Hunt; √9a18.) Employment – Jennifer Hedderman; √9a19.) Employment – Nabila Dahleh; √9a20.) Employment – Margaret Munin; √9a21.) Employment – Marissa Meyer; √9a22.) Employment – Barbara Leo; √9a23.) Employment – Jean Sommerfeld; √9a24.) Employment – Margaret Fry; √9a25.) Employment – Daniel Salihar; √9a26.) Employment – Candido Lopez; √9a27.) Employment – Wisam Fakhoury; √9a28.) Employment – Nicole Smith; √9a29.) Employment – Melissa Katcher; √9a30.) Employment – Jeremy Holzer; √9a31.) Employment – Nicole Wisniewski; √9a32.) Employment – Amy Rupsch; √9a33.) Employment – Rana Nino; √9b1.) Leave of Absence – Claire McGraw; √9c1.) Resignation – Melissa Geibel; √11a.) Press PLUS Updates for Adoption; √12a.) Press PLUS Updates for First Reading; √12b.) \$1,000 Donation to Lieb Elementary School; √12c.) Food Service Contract Renewal; √12e.) Destruction of Closed Session Tapes and √12f.) Tentative Budget for the 2012-2013 School Year.

Upon roll call, the vote was as follows:

AYE: Sawicki, Wendt, Sodaro, Niceforo

NAY: None

Absent: Pulver, Werner, Landingham

The motion carried 4-0-0-3

## **7.) Approval of Minutes ►**

√a.) Closed Session Meeting Minutes of May 17, 2012

Under the consent agenda the Board approved the Closed Session Meeting Minutes of May 17, 2012.

√b.) Regular Meeting Minutes of May 17, 2012

Under the consent agenda the Board approved the Regular Meeting Minutes of May 17, 2012.

√c.) Closed Session Meeting Minutes of May 30, 2012

Under the consent agenda the Board approved the Closed Session Meeting Minutes of May 30, 2012.

√d.) Special Meeting Minutes of May 30, 2012

Under the consent agenda the Board approved the Special Meeting Minutes of May 30, 2012.

## **8.) Financial Report and Bills ►**

√a.) Current Bills

Under the consent agenda the Board approved the current bills in the amounts of:

\$ 1,234,448.56 in the Education Fund

\$ 141,012.09 in the Building Fund  
 \$ 125,685.88 in the Transportation Fund  
 \$ 189,451.30 in Site Improvement  
 \$ 923,166.74 in Gross Payrolls

√b.) Township Treasurer Report

Under the consent agenda the Board approved the Township Treasurer Report for the Month of May as prepared.

c.) The District 122 Summary Sheet for May – Informational item for the Board.

d.) Building RPA Summaries – Informational item for the Board.

**9.) Personnel ►**

a.) Employment

√1.) Rhonda Kulig

Under the consent agenda the Board approved the employment of Rhonda Kulig as an Assistant Principal at Lieb Elementary School for the 2012-2013 school year.

√2.) Mary Margaret Redmond

Under the consent agenda the Board approved the employment of employed Mary Margaret Redmond as an Assistant Principal at Harnew Elementary School for the 2012-2013 school year.

√3.) Melissa Ryan

Under the consent agenda the Board approved the employment of Melissa Ryan as an Assistant Principal at Kolb Elementary School for the 2012-2013 school year.

√4.) Laura Rogers

Under the consent agenda the Board approved the employment of Laura Rogers as an Assistant Principal at Columbus Manor Elementary School for the 2012-2013 school year.

√5.) Karen Sepulveda

Under the consent agenda the Board approved the employment of Karen Sepulveda as an Elementary Teacher for the 2012-2013 school year starting at Lane 2, Step 4.

√6.) Gabriela Radon

Under the consent agenda the Board approved the employment of Gabriela Radon as an Elementary Teacher for the 2012-2013 school year starting at Lane 1, Step 2.

√7.) David John

Under the consent agenda the Board approved the employment of David John as a Physical Education Teacher at Simmons Middle School for the 2012-2013 school year starting at Lane 1, Step 6.

√8.) Hamdi Yasin

Under the consent agenda the Board approved the employment of Hamdi Yasin as a Transitional Bilingual Education Teacher at Simmons Middle School for the 2012-2013 school year starting at Lane 4, Step 3.

√9.) Kimberly Rusch

Under the consent agenda the Board approved the employment of Kimberly Rusch as a Physical Education Teacher at Simmons Middle School for the 2012-2013 school year starting at Lane 1, Step 4.

√10.) Erin Neylon

Under the consent agenda the Board approved the employment of Erin Neylon as a Third Grade Teacher at Kolb Elementary School for the 2012-2013 school year starting at Lane 2, Step 2.

√11.) Colleen Flynn

Under the consent agenda the Board approved the employment of Colleen Flynn as a Fourth Grade Teacher at Kolb Elementary School for the 2012-2013 school year starting at Lane 4, Step 2.

√12.) Rosa Saldivar

Under the consent agenda the Board approved the employment of Rosa Saldivar as a TPI Teacher at Columbus Manor Elementary School for the 2012-2013 school year starting at Lane 1, Step 2.

√13.) Melissa Mielnicki

Under the consent agenda the Board approved the employment of Melissa Mielnicki as a Fourth Grade Teacher at Harnew Elementary School for the 2012-2013 school year starting at Lane 1, Step 2.

√14.) Amy Molony

Under the consent agenda the Board approved the employment of Amy Molony as a Fourth Grade Teacher at Lieb Elementary School for the 2012-2013 school year starting at Lane 2, Step 3.

√15.) Kenneth Hommowun

Under the consent agenda the Board approved the employment of Kenneth Hommowun as a Part-Time (.5) Elementary Music Teacher for the 2012-2013 school year starting at Lane 1,

Step 2.

√16.) Magdalena Ayala

Under the consent agenda the Board approved the employment of Magdalena Ayala as a Transitional Bilingual Education Teacher at Harnew Elementary School for the 2012-2013 school year starting at Lane 4, Step 1.

√17.) Matt Hunt

Under the consent agenda the Board approved the employment of Matt Hunt as a Part-Time (.6) Physical Education Teacher at Simmons Middle School for the 2012-2013 school year starting at Lane 1, Step 1.

√18.) Jennifer Hedderman

Under the consent agenda the Board approved the employment of Jennifer Hedderman as a Part-Time (.5) Second Grade Teacher at Lieb Elementary School for the 2012-2013 school year starting at Lane 4, Step 1.

√19.) Nabila Dahleh

Under the consent agenda the Board approved the employment of Nabila Dahleh as a Second Grade Teacher at Kolb Elementary School for the 2012-2013 school year starting at Lane 1, Step 1.

√20.) Margaret Munin

Under the consent agenda the Board approved the employment of Margaret Munin as a Science/ Language Arts Teacher at Simmons Middle School for the 2012-2013 school year starting at Lane 2, Step 1 pending a background check.

√21.) Marissa Meyer

Under the consent agenda the Board approved the employment of Marissa Meyer as a Fifth Grade Teacher at Lieb Elementary School for the 2012-2013 school year starting at Lane 4, Step 1 pending a background check.

√22.) Barbara Leo

Under the consent agenda the Board approved the employment of Barbara Leo as a Part-Time (.5) Second Grade Teacher at Harnew Elementary School for the 2012-2013 school year starting at Lane 1, Step 1.

√23.) Jean Sommerfeld

Under the consent agenda the Board approved the employment of Jean Sommerfeld as a School Psychologist for the 2012-2013 school year with a salary of \$59,000 pending a background check.

√24.) Margaret Fry

Under the consent agenda the Board approved the employment of Margaret Fry as a Full-Time Building Level Secretary at Columbus Manor Elementary School for the 2012-2013 school year at a hourly rate of \$15.95.

√25.) Daniel Salihar

Under the consent agenda the Board recalled Daniel Salihar as an Instructional Assistant for the 2012-2013 school year.

√26.) Candido Lopez

Under the consent agenda the Board recalled Candido Lopez as an Instructional Assistant for the 2012-2013 school year.

√27.) Wisam Fakhoury

Under the consent agenda the Board recalled Wisam Fakhoury as an Instructional Assistant for the 2012-2013 school year.

√28.) Nicole Smith

Under the consent agenda the Board recalled Nicole Smith as an Instructional Assistant for the 2012-2013 school year.

√29.) Melissa Katcher

Under the consent agenda the Board recalled Melissa Katcher as an Instructional Assistant for the 2012-2013 school year.

√30.) Jeremy Holzer

Under the consent agenda the Board recalled Jeremy Holzer as an Instructional Assistant for the 2012-2013 school year.

√31.) Nicole Wisniewski

Under the consent agenda the Board recalled Nicole Wisniewski as an Instructional Assistant for the 2012-2013 school year.

√32.) Amy Rupsch

Under the consent agenda the Board recalled Amy Rupsch as an Instructional Assistant for the 2012-2013 school year.

√33.) Rana Nino

Under the consent agenda the Board employed Rana Nino as a Math/ Language Arts Teacher at Simmons Middle School for the 2012-2013 school year starting at Lane 1, Step 1 pending a background check.

b.) Leave of Absence

√1.) Claire McGraw

Under the consent agenda the Board approved the leave of absence for Claire McGraw beginning on September 3, 2012 as per Article XIII, Section 1 and Article XIV, Section 8 of the *Agreement between the Board of Education and the Ridgeland Council of Local 943*.

c.) Resignation

√1.) Melissa Geibel

Under the consent agenda the Board accepted the resignation for Melissa Geibel.

**10.) Notices and Communications**

- a.) Smile Illinois Numbers for Ridgeland School District 122 – Informational item for the Board.
- b.) D.A.R.E. Thank You to Oak Lawn Police Department – Informational item for the Board.
- c.) Student Teacher Summary for the 2011-2012 School Year – Informational item for the Board.
- d.) Lieb Fundraising - Informational item for the Board.
- e.) House Bill 4602 – Informational item for the Board.
- f.) Friday Workshops for the Joint Annual Conference – Informational item for the Board.
- g.) Board and Administrator – Informational item for the Board.
- h.) Master School Board Member Activities Summaries - Informational item for the Board.

**11.) Unfinished Business ►**

√a.) Press PLUS Updates for Adoption

Under the consent agenda the Board approved the second reading for adoption of the following policies as updated and amended: Policy 5:185, Family and Medical Leave (General Personnel); Policy 6:185, Remote Educational Program (Instruction); Policy 6:280, Grading and Promotion (Instruction); Policy 7:100, Health, Eye, and Dental Examinations; Immunizations; and Exclusions of Students (Students); Policy 7:190, Student Discipline (Students) and Policy 7:270, Administering Medicines to Students (Students).

**12.) New Business ►**

√a.) Press PLUS Updates for First Reading

Under the consent agenda the Board approved the first reading of the following policies as updated and amended: Policy 3:40, Superintendent (General School Administration); Policy 4:60, Purchases and Contracts (Operational Services); Policy 4:120, Food Services (Operational Services), Policy 4:180, Pandemic Preparedness (Operational Services); Policy 5:70, Religious Holidays (General

Personnel) and policy 5:130, Responsibilities Concerning Internal Information (General Personnel).

√b.) \$1,000 Donation to Lieb Elementary School

Under the consent agenda the Board accepted the \$1,000 donation to Lieb Elementary School in Memory of Mrs. Lilly Douville.

√c.) Food Service Contract Renewal

Under the consent agenda the Board approved the one (1) year contract renewal agreement with Preferred Meals for the 2012-2013 school year.

d.) Resolution 12-018, Ascertaining Prevailing Wages

Secretary Pro Tempore Niceforo read the resolution aloud.

It was moved by President Sodaro and seconded by Member Wendt that the Board adopted Resolution 12-018, Ascertaining Prevailing Wages.

Upon roll call, the vote was as follows:

AYE: Sodaro, Wendt, Niceforo, Sawicki

NAY: None

Absent: Pulver, Landingham, Werner

The motion carried 4-0-0-3.

√e.) Destruction of Closed Session Tapes

Under the consent agenda approved the destruction of the following Closed Session Tape Recordings: May 21, 2009 (2 Tapes); June 11, 2009; June 18, 2009; July 16, 2009 (2 Tapes); July 30, 2009; August 20, 2009; September 17, 2009; October 18, 2009; November 18, 2009; December 2, 2009; December 17, 2009; January 7, 2010; January 21, 2010 (2 Tapes); February 18, 2010; March 18, 2010 (4 Tapes); April 15, 2010 (3 Tapes); May 11, 2010; May 20, 2010 (2 Tapes); June 17, 2010 (3 Tapes); July 15, 2010 (3 Tapes); August 10, 2010 (2 Tapes); August 26, 2010; October 21, 2010; November 17, 2010 (2 Tapes) and December 16, 2010 (2 Tapes).

√f.) Tentative Budget for 2012-2013 School Year

Under the consent agenda the Board placed the tentative budget for the 2012-2013 school year on display.

The budget hearing will be held on September 20, 2012 at Columbus Manor Elementary School.

g.) Resolution 12-019, Directing the School Treasurer to Transfer Interest Earned from the Debt Service Fund to the Operations and Maintenance Fund

Secretary Pro Tempore Niceforo read the resolution aloud.

It was moved by President Sodaro and seconded by Secretary Pro Tempore Niceforo that the Board adopt Resolution 12-019, Directing the School Treasurer to Transfer Interest earned from the Debt



Service Fund to the Operations and Maintenance Fund.

Upon roll call, the vote was as follows:

AYE: Sawicki, Wendt, Niceforo, Sodaro

NAY: None

Absent: Pulver, Werner, Landingham

Motion carried 4-0-0-3.

### **13.) Comments from Visitors on New Business**

No visitors requested to address the Board.

### **14.) Comments from Board Members**

The Board of Education congratulated the winners of the PTA Council Scholarships.

Member Wendt thanked Alejandra Govea for her presentation regarding the current ELL demographics in the District. She is looking forward to see the additional detail that will be provided for the July meeting.

President Sodaro asked that administration take a closer look at bully prevention in the District. After talking with several members of the community, it seems that more and more bullying is occurring during and after the school day. He also requested that the Board receive a refresher on Response to Intervention (RTI) and Positive Behavior Interventions and Supports (PBIS).

### **15.) Closed Session Topic(s) Allowed Under the Illinois Open Meetings Act\***

It was moved by President Sodaro and seconded by Secretary Pro Tempore Niceforo that the Board enter into Closed Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity, collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees and the placement of individual students in special education programs and other matters relating to individual students. There being no objection to the motion, all members present voted "AYE". The motion carried 4-0-0-3. The Board entered into Closed Session at 8:40 p.m.

It was moved by President Sodaro and seconded by Member Niceforo that the Board return to Open Session. There being no objection to the motion, all members present voted "AYE". The motion carried 4-0-0-3. The Board returned to Open Session at 9:12 p.m.

### **16.) Possible Action After Closed Session**

It was moved by President Sodaro and seconded my Member Wendt that the Board approve the early retirement incentive program agreement for employee #1990-06-01 as presented.

Upon roll call the vote was as follows:

AYE: Sawicki, Wendt, Sodaro, Niceforo

NAY: None

Absent: Landingham, Warner, Pulver

Motion carried 4-0-0-3.

### **17.) Future Business**

7/12 Policy and Finance Committee Meetings

7/19 Board of Education Meeting – 7 p.m. District Office

### **18.) Adjournment**

It was moved by President Sodaro and seconded by Member Wendt that the meeting be adjourned.

There being no objection to the motion, all members present voted “AYE”. The motion carried 4-0-0-3. The meeting adjourned at 9:14 p.m.

► Routine business/ action items in these categories will be taken up under the consent agenda unless a member of the Board requests that a particular item(s) be removed from the consent agenda for further discussion and/or to record a dissenting vote.

\* A concise Closed Session for topic(s) allowed under the Illinois Open Meetings Act may be held prior to action on the remainder of the agenda. The topic(s) to be discussed will be included in the motion to go into Closed Session. No votes or other business will be discussed while in Closed Session. When the Board comes out of Closed Session, action can and may be taken.

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**President, Board of Education**

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**Secretary, Board of Education**