

**BOARD OF EDUCATION**  
**RIDGELAND SCHOOL DISTRICT 122**  
**OAK LAWN, IL 60453**  
**708-599-5550 – Phone 708-599-5626 – Fax**

**Regular Meeting: December 20, 2012**  
**7:10 p.m.**

**District Office**  
**Board Room**

**SUPERINTENDENT’S ADMINISTRATIVE MEMORANDUM**  
**WITH RECOMMENDATIONS & INFORMATION**

**1.) Call to Order by the President (Time: \_\_\_\_\_)**

**2.) a. Pledge of Allegiance**

**b. Mission Statement**

*The mission of Ridgeland School District 122 is to nurture independence and responsibility in students, empowering them with knowledge, skills and core values that contribute to becoming life-long learners, and active citizens while striving to achieve their future potential. We will accomplish our mission by fostering a partnership among children, parents, community, staff and the Board of Education, constantly striving to improve student performance to ensure no child is left behind.*

**3.) Roll Call (Absent: \_\_\_\_\_)**

**4.) Comments from Visitors Regarding School or Agenda Items and Petitions**

An individual or individual from a delegation may be heard on any matter at the Board meeting, providing such person (1) is recognized by the President; (2) states their name, address and topic; and (3) comments as briefly as the subject permits (Policy 2:230).

*Visitors please note:* If you wish to address the Board this evening, please sign the log indicating your name, address and topic of comments. You will be called to address the Board in the order your name appears on the sign-in log. When you are called, please be seated at the front table and speak directly into the microphone. Please limit your comments to five (5) minutes so that others will have an equal opportunity to speak. If you have comments that are the same as others, please select a spokesperson for your group. Thank you.

**5.) Presentation by Diana Grossi**

Diana Grossi will present her findings from the feasibility study that examined the option of grade level centers for Ridgeland School District 122.

6.) Approval of Consent Agenda (√)

\_\_\_\_\_  
A \_\_\_\_\_  
N \_\_\_\_\_  
Abstain \_\_\_\_\_  
Absent \_\_\_\_\_

**Recommended Motion:** that the Board approves the following items as specified in the individual items: √7a.) Closed Session Meeting Minutes of November 14, 2012; √7b.) Regular Meeting Minutes of November 14, 2012; √8a.) Current Bills; √9b.) Administrative Contract for Julie Shellberg; √11a.) Press PLUS Updates for Adoption; √12a.) Press PLUS Updates for First Reading; √12b.) Approval to Prepare the Tentative 2013-2014 Budget; √12f.) 2011-2012 Audit; √12g.) \$100 Donation to Lieb Elementary School; √12h1.) Supplemental Educational Services Contract – 1:1 Online Tutoring Services; √12h2.) Supplemental Educational Services Contract – Academic Achievement Tutoring Services, LLC; √12h3.) ATS Project Success; √12h4.) Supplemental Educational Services Contract – Chi Tutorasz; √12h5.) Supplemental Educational Services Contract – Huntington Learning Centers, Inc.; √12h6.) Supplemental Educational Services Contract – Spanish Learning Center DBA and √12h7.) Supplemental Educational Services Contract – Unparalleled Solutions, Inc.

7.) Approval of Minutes ►

√a.) Closed Session Meeting Minutes of November 14, 2012

\_\_\_\_\_  
A \_\_\_\_\_  
N \_\_\_\_\_  
Abstain \_\_\_\_\_  
Absent \_\_\_\_\_

**Recommended Motion:** that the Board approve the Closed Session Meeting Minutes of November 14, 2012.

√b.) Regular Meeting Minutes of November 14, 2012

\_\_\_\_\_  
A \_\_\_\_\_  
N \_\_\_\_\_  
Abstain \_\_\_\_\_  
Absent \_\_\_\_\_

**Recommended Motion:** that the Board approve the Regular Meeting Minutes of November 14, 2012.

**8.) Financial Report and Bills ▶**

√a.) Current Bills

**Recommended Motion:** that the current bills be approved in the amounts of:

\_\_\_\_\_  
A \_\_\_\_\_  
N \_\_\_\_\_  
Abstain \_\_\_\_\_  
Absent \_\_\_\_\_

\$	892,510.99	in the Education Fund
\$	37,655.54	in Operations and Maintenance
\$	1,522.73	in Debt Services
\$	109,088.15	in the Transportation Fund
\$	1,237,942.07	in Gross Payrolls
\$	18,344.44	in Capital Projects
\$	117,809.00	in Tort Immunity
\$	10,813.52	in the Education Fund (THIS)
\$	6,915.64	in the Education Fund (BMO Credit Card)

**INFO**

b.) The District 122 Summary Sheet for November 2012

**INFO**

c.) Building RPA Summaries

**9.) Personnel ▶**

a.) Personnel Report for December 20, 2012

**Recommended Motion:** that the Board approve the Personnel Report for December 20, 2012 as presented.

\_\_\_\_\_  
A \_\_\_\_\_  
N \_\_\_\_\_  
Abstain \_\_\_\_\_  
Absent \_\_\_\_\_

√b.) Administrative Contract for Julie Shellberg

**Recommended Motion:** that the Board approve the Administrative Contract for Julie Shellberg as amended.

\_\_\_\_\_  
A \_\_\_\_\_  
N \_\_\_\_\_  
Abstain \_\_\_\_\_  
Absent \_\_\_\_\_

**10.) Notices and Communications**

**INFO**

a.) Governor State University Connection

**INFO**

b.) Board and Administrator

11.) Unfinished Business ▶

√a.) Press PLUS Updates for Adoption

\_\_\_\_\_  
A \_\_\_\_\_  
N \_\_\_\_\_  
Abstain \_\_\_\_\_  
Absent \_\_\_\_\_

**Recommended Motion:** that the Board approve the second reading for adoption of the following policies as updated and amended: Policy 2:20, Powers and Duties of the Board of Education (Board of Education); Policy 2:30, Board of Education Elections (Board of Education); Policy 2:110, Qualifications, Term, and Duties of Board Officers (Board of Education); Policy 2:125, Board Member Expenses (Board of Education); Policy 2:140-E, Guidance for Board Member Communications, Including Email Use (Board of Education) and Policy 8:25, Distribution and Display of Community Flyers and Posters (Community Relations).

12.) New Business ▶

√a.) Press PLUS Updates for First Reading

\_\_\_\_\_  
A \_\_\_\_\_  
N \_\_\_\_\_  
Abstain \_\_\_\_\_  
Absent \_\_\_\_\_

**Recommended Motion:** that the Board approve the first reading of the following policies as updated and amended: Policy 2:200, Types of Board of Education Meetings (Board of Education); Policy 2:220, Board of Education Meeting Procedure (Board of Education); Policy 4:45, Insufficient Fund Checks and Debt Recovery (Operational Services); Policy 4:100, Insurance Management (Operational Services); Policy 4:110, Transportation (Operational Services) and Policy 4:170, Safety (Operational Services).

√b.) Approval to Prepare the Tentative 2013-2014 Budget

\_\_\_\_\_  
A \_\_\_\_\_  
N \_\_\_\_\_  
Abstain \_\_\_\_\_  
Absent \_\_\_\_\_

**Recommended Motion:** that the Board grant authority to Administration to prepare the tentative budget for the 2013-2014 school year.

c.) Resolution 13-008, Giving Notice of Withdrawal of Ridgeland School District 122

\_\_\_\_\_  
A \_\_\_\_\_  
N \_\_\_\_\_  
Abstain \_\_\_\_\_  
Absent \_\_\_\_\_

**Recommended Motion:** that the Board adopt Resolution 13-008, Giving Notice of Withdrawal of Ridgeland School District 122 from the Illinois School Insurance Cooperative.

d.) Resolution 13-009, Approving the 2012 Tax Levy

\_\_\_\_\_  
A \_\_\_\_\_  
N \_\_\_\_\_  
Abstain \_\_\_\_\_  
Absent \_\_\_\_\_

**Recommended Motion:** that the Board adopt Resolution 13-009, Approving the 2012 Tax Levy.

e.) Resolution 13-010, Allocating Tax Levy to Individual Funds of the District

**Recommended Motion:** that the Board adopt Resolution 13-010, Allocating Tax Levy to Individual Funds of the District.

\_\_\_\_\_  
A \_\_\_\_\_  
N \_\_\_\_\_  
Abstain \_\_\_\_\_  
Absent \_\_\_\_\_

√f.) 2011-2012 Audit

**Recommended Motion:** that the Board accept the 2011-2012 completed by McGladrey & Pullen, Ltd. as presented.

\_\_\_\_\_  
A \_\_\_\_\_  
N \_\_\_\_\_  
Abstain \_\_\_\_\_  
Absent \_\_\_\_\_

√g.) \$100 Donation to Lieb Elementary School

**Recommended Motion:** that the Board accept the donation of \$100.00 from the Zabransky Family to Lieb School in memory of Amanda Cassidy.

\_\_\_\_\_  
A \_\_\_\_\_  
N \_\_\_\_\_  
Abstain \_\_\_\_\_  
Absent \_\_\_\_\_

h.) Supplemental Educational Services Contracts

√1.) 1:1 Online Tutoring Services

**Recommended Motion:** that the Board approve the contract between 1:1 Online Tutoring Services and Ridgeland School District 122 for Supplemental Educational Services for the 2012-2013 school year.

\_\_\_\_\_  
A \_\_\_\_\_  
N \_\_\_\_\_  
Abstain \_\_\_\_\_  
Absent \_\_\_\_\_

√2.) Academic Achievement Tutoring Services, LLC

**Recommended Motion:** that the Board approve the contract between Academic Achievement Tutoring Services, LLC and Ridgeland School District 122 for Supplemental Educational Services for the 2012-2013 school year.

\_\_\_\_\_  
A \_\_\_\_\_  
N \_\_\_\_\_  
Abstain \_\_\_\_\_  
Absent \_\_\_\_\_

√3.) ATS Project Success

**Recommended Motion:** that the Board approve the contract between ATS Project Success and Ridgeland School District 122 for Supplemental Educational Services for the 2012-2013 school year.

\_\_\_\_\_  
A \_\_\_\_\_  
N \_\_\_\_\_  
Abstain \_\_\_\_\_  
Absent \_\_\_\_\_

√4.) Chi Tutorsz

**Recommended Motion:** that the Board approve the contract between Chi Tutorsz and Ridgeland School District 122 for Supplemental Educational Services for the 2012-2013 school year.

\_\_\_\_\_  
A \_\_\_\_\_  
N \_\_\_\_\_  
Abstain \_\_\_\_\_  
Absent \_\_\_\_\_

√5.) Huntington Learning Centers, Inc.

**Recommended Motion:** that the Board approve the contract between Huntington Learning Centers, Inc. and Ridgeland School District 122 for Supplemental Educational Services for the 2012-2013 school years.

\_\_\_\_\_  
A \_\_\_\_\_  
N \_\_\_\_\_  
Abstain \_\_\_\_\_  
Absent \_\_\_\_\_

√6.) Spanish Learning Center DBA

**Recommended Motion:** that the Board approve the contract between Spanish Learning Center DBA and Ridgeland School District 122 for Supplemental Educational Services for the 2012-2013 school year.

\_\_\_\_\_  
A \_\_\_\_\_  
N \_\_\_\_\_  
Abstain \_\_\_\_\_  
Absent \_\_\_\_\_

√7.) Unparalleled Solutions, Inc

**Recommended Motion:** that the Board approve the contract between Unparalleled Solutions, Inc and Ridgeland School District 122 for Supplemental Educational Services for the 2012-2013 school year.

\_\_\_\_\_  
A \_\_\_\_\_  
N \_\_\_\_\_  
Abstain \_\_\_\_\_  
Absent \_\_\_\_\_

**13.) Comments from Visitors on New Business**

An individual or individual from a delegation may be heard on any matter at the Board meeting, providing such person (1) is recognized by the President; (2) states their name, address and topic; and (3) comments as briefly as the subject permits (Policy 1210).

*Visitors please note:* If you wish to address the Board this evening, please sign the log indicating your name, address and topic of your comments. You will be called to address the Board in the order your name appears on the sign-in log. When you are called, please be seated at the front table and speak directly into the microphone. Please limit your comments to five (5) minutes so that others will have an equal opportunity to speak. If you have comments that are the same as others, please select a spokesperson for your group. Thank you.

**14.) Comments from Board Members**

**15.) Closed Session Topic(s) Allowed Under the Illinois Open Meetings Act\* (if needed)**

\_\_\_\_\_  
A \_\_\_\_\_  
N \_\_\_\_\_  
Abstain \_\_\_\_\_  
Absent \_\_\_\_\_

**Recommended Motion:** that the Board enter into Closed Session to discuss

- the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity and
- litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes.

In: \_\_\_\_\_

**Recommended Motion:** that the Board return to Open Session.

\_\_\_\_\_  
A \_\_\_\_\_  
N \_\_\_\_\_  
Abstain \_\_\_\_\_  
Absent \_\_\_\_\_

Out: \_\_\_\_\_

**16.) Possible Action after Closed Session**

**17.) Future Business**

- 12/21 Full Day of School – Winter Break Begins
- 1/7 Classes Resume
- 1/10 Policy and Finance Committee Mtgs.
- 1/17 Board of Education Meeting - Simmons
- 1/18 Student Half Day – School Improvement Day
- 1/21 Martin Luther King, Jr. Birthday – No School
- 1/30 Student Early Out Day

**18.) Adjournment (Time: \_\_\_\_\_)**

**Recommended Motion:** that the meeting be adjourned.

\_\_\_\_\_  
A \_\_\_\_\_  
N \_\_\_\_\_  
Abstain \_\_\_\_\_  
Absent \_\_\_\_\_

► Routine business/ action items in these categories will be taken up under the consent agenda unless a member of the Board requests that a particular item(s) be removed from the consent agenda for further discussion and/or to record a dissenting vote.

\* A concise Closed Session for topic(s) allowed under the Illinois Open Meetings Act may be held prior to action on the remainder of the agenda. The topic(s) to be discussed will be included in the motion to go into Closed Session. No votes or other business will be discussed while in Closed Session. When the Board comes out of Closed Session, action can and may be taken.