

Board of Education**Exhibit - Closed Meeting Minutes****Closed Meeting Minutes**

Items in bold are required by 5 ILCS 120/2.06(a)(1)-(3). Non-bolded items align with best practices.

Date: 12/21/2017 Time: 6:32

Location: D.O

Name of person(s) taking and recording the minutes: Werner

Name of person presiding: Pres. Lis

Members in attendance:

1. Lis
2. Werner
3. Wendt
4. March
5. Ricefora
6. Pulver
7. Reising

Members absent:

- 1.
- 2.
- 3.

Summary of the discussion on all matters (as specified in the vote to close the meeting):

Employee

Basis for the finding that litigation is probable or imminent, if applicable (5 ILCS 120/2(c)(11)):

Time of adjournment or return to open meeting: 6:57

The Board of Education, during its semi-annual review of closed session minutes, has decided these minutes no longer need confidential treatment. 5 ILCS 120/2.06(d).

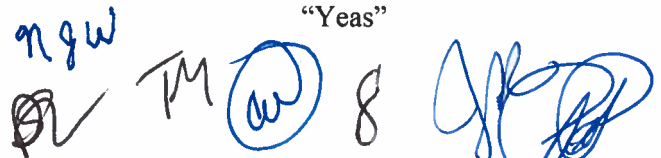
☐ **These minutes are available for public inspection as of:** _____ .
(Date)

DATED: October 19, 2017

Board of Education**Exhibit - Motion to Adjourn to Closed Meeting****Motion to Adjourn to Closed Meeting**Date: 12/21/17Time: 6:30Location: District OfficeA motion was made by Dave, and seconded by Jean, to adjourn to closed meeting to discuss:

- ☒ The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1), amended by P.A. 99-646.
- ☐ Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).
- ☐ The selection of a person to fill a public office, including a vacancy in a public office, when the District is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the District is given power to remove the occupant under law or ordinance. 5 ILCS 120/2(c)(3).
- ☐ Evidence or testimony presented in open hearing, or in closed hearing where authorized by law, to a quasi-adjudicative body, as defined in the Open Meetings Act, provided that the body prepares and makes available for public inspection a written decision with its determinative reasoning. 5 ILCS 120/2(c)(4).
- ☐ The purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5).
- ☐ The setting of a price for sale or lease of property owned by the District. 5 ILCS 120/2(c)(6).
- ☐ The sale or purchase of securities, investments, or investment contracts. 5 ILCS 120/2(c)(7).
- ☐ Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8), amended by P.A. 99-235.
- ☐ Student disciplinary cases. 5 ILCS 120/2(c)(9).
- ☐ The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10).
- ☐ Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11).
- ☐ The establishment of reserves or settlement of claims as provided in the Local Government and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the District or any intergovernmental risk management association or self insurance pool of which the District is a member. 5 ILCS 120/2(c)(12).
- ☐ Self-evaluation, practices and procedures or professional ethics, when meeting with a representative of a statewide association of which the District is a member. 5 ILCS 120/2(c)(16).
- ☐ Discussion of minutes of meetings lawfully closed, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
- ☐ Meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America. 5 ILCS 120/2(c)(29).

Closed Meeting Roll Call:

"Yeas"	"Nays"
	

Motion: ☐ Carried ☐ Failed

DATED: January 19, 2017

**Minutes of the Regular Meeting of the Board of Education
Ridgeland School District 122, Cook County, Illinois
Held at the Administrative Center
6500 W. 95th Street, Oak Lawn, IL 60453**

December 21, 2017

1.) The meeting was called to Order by the President at 6:31 p.m.

Board President, Dave Lis, called the Meeting to Open at 6:30 p.m.

2.) Roll Call

Present: President Lis, Vice President Wendt, Secretary Werner, Member March, Member Niceforo, Member Reising, Member Pulver

Absent: None

Also Present: Julie Shellberg, Superintendent
Doug Ogarek, Chief School Business Official

3.) Closed Session Topic(s) Allowed Under the Illinois Open Meetings Act

It was moved by President Lis, and seconded by Secretary Werner that the Board enter into to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District and legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity.

Upon roll call, the vote was as follows:

AYE: Lis, Wendt, Werner, March, Pulver, Reising, Niceforo

NAY: None

Absent: None

The motion carried 7-0-0-0.

The Board entered into Closed Session at 6:32 p.m.

It was moved by President Lis and seconded by Vice President Wendt that the Board return to Open Session.

Upon roll call, the vote was as follows:

AYE: Lis, Wendt, Werner, March, Pulver, Reising, Niceforo

NAY: None

Absent:

The motion carried 7-0-0-0.

The Board returned to Open Session at 6:57 p.m.

4.) a. Pledge of Allegiance – The Pledge of Allegiance was recited.

b. Mission Statement - The Mission Statement was read by President Lis as follows:

The mission of Ridgeland School District 122 is to nurture independence and responsibility in students,

empowering them with knowledge, skills and core values that contribute to becoming life-long learners, and active citizens while striving to achieve their future potential. We will accomplish our mission by fostering a partnership among children, parents, community, staff and the Board of Education, constantly striving to improve student performance to ensure no child is left behind.

5.) **Presentation** – Mr. Lorenzo Nevarez presented to the members of the Board of Education the recommendations for the English Learner (EL) Program for the 2018- 2019 school year. EL Services will remain well within the regulations and compliance with the Illinois State Board of Education Guidelines. Students will receive services in a push-in and pull-out model based on their needs in grades K-8.

6.) **Comments from Visitors Regarding School or Agenda Items and Petitions**

No visitors requested to address the Board of Education.

7.) **Approval of Consent Agenda (v)**

It was moved by Member Niceforo and seconded by Member Pulver that the Board approve the following items as specified in the individual items: v8a.) Closed Session Meeting Minutes of the Regular Meeting of November 15, 2017; v8b.) Meeting Minutes of the Regular Meeting November 15, 2017; v8c.) Closed Session Meeting Minutes of the Special Meeting of November 29, 2017; v8d.) Meeting Minutes of the Special Meeting of November 29, 2017; v9a.) Current Bills; v12b.) Approval to Prepare the Tentative 2018-2019 Budget.

Upon roll call, the vote was as follows:

AYE: Werner, March, Pulver, Reising, Niceforo

NAY: None

Abstain: Lis, Wendt

Absent: None

President Lis and Vice President Lis voted to abstain on the following items: v8a.) Closed Session Meeting Minutes of the Regular Meeting of November 15, 2017; v8b.) Meeting Minutes of the Regular Meeting November 15, 2017.

The motion carried 5-0-2-0.

8.) **Approval of Minutes**

va.) Closed Session Meeting Minutes of the Regular Meeting for Closed Session of November 15, 2017
Under the consent agenda the Board approved the Closed Session Meeting Minutes of the Regular Meeting for Closed Session of November 15, 2017.

vb.) Meeting Minutes of the Regular Meeting of November 15, 2017
Under the consent agenda the Board approved the Meeting Minutes of the Regular Meeting for Closed Session of October 19, 2017.

vc.) Closed Session Meeting Minutes of the Special Meeting for Closed Session of November 29, 2017
Under the consent agenda the Board approved the Closed Session Meeting Minutes of the Special Meeting of November 29, 2017.

Vd.) Meeting Minutes of the Special Meeting of November 29, 2017

Under the consent agenda the Board approved the Meeting Minutes of the Regular Meeting of November 29, 2017.

9.) Financial Report and Bills

Va.) Current Bills

Under the consent agenda the Board approved the current bills in the following amounts:

\$	797,104.82	in the Education Fund
\$	37,903.21	in Operations and Maintenance
\$	152,779.64	in the Transportation Fund
	65,354.99	In Capital Projects
\$	1,127,003.67	in Gross Payrolls
\$	1,159.05	in the Education Fund (THIS)
\$	8,362.90	in the Education Fund (BMO)

b.) The District 122 Summary Sheets for November 2017 – Informational item for the Board.

C.) Ridgeland Principal Account Summaries for November 2017 – Informational item for the Board.

10.) Personnel

a.) Approve 2 new Instructional Assistants positions – 1 Instructional Assistant position at Simmons Middle School and 1 Instructional Assistant position for Harnew School

It was moved by Member Pulver and seconded by Member Niceforo that the Board approve 2 new Instructional Assistants positions - 1 Instructional Assistant position at Simmons Middle School and 1 Instructional Assistant position at Harnew School.

Upon roll call, the vote was as follows:

AYE: Lis, Wendt, Werner, March, Pulver, Reising, Niceforo

NAY: None

Absent: None

The motion carried 7-0-0-0.

b.) Personnel Report for December 21, 2017

It was moved by Member Pulver and seconded by Member Niceforo that the Board approve the Personnel Report for December 21, 2017.

Upon roll call, the vote was as follows:

AYE: Lis, Wendt, Werner, March, Pulver, Reising, Niceforo

NAY: None

Absent: None

The motion carried 7-0-0-0.

11.) Notices and Communication

- a.) 2017 – 2018 Compliance Audit – South Cook ISC4 – Superintendent Shellberg informed the Board of Education that as always Ridgeland SD 122 is a shining star. All of our Personnel Files, Certifications, Student Files, were found in excellent order. Anything that needed addressing was able to be addressed at the time of the Compliance visit.
- b.) Health and Life Safety Inspection – South Cook ISC4 – Assistant Superintendent of Finance and Business Operations, Douglas Ogarek, informed the members of the Board of Education that during the Health and Life Safety Inspection there were zero findings found. He gave kudos to the building engineers and maintenance department for keeping the District in great conditions. Superintendent Shellberg stated that during the Holiday Break, that each building will deep cleaned to help in keeping the outbreak of flu that has been spreading.
- c.) Strategic Planning Update – January 29, 2018 at Lieb School
- d.) Simmons Middle School Renovation Update – Assistant Superintendent Ogarek stated that the occupancy permit was given on December 20, 2017, and the final touches of furniture will be arriving in January 2018. The space should be ready in February 2018 for student use.

12.) New Business

- a.) Adopt Resolution 18-009 Approving the 3-year Performance Based Superintendent's Contract for Mr. Joseph Matisse with the starting salary of \$150,000.00.

It was moved by President Lis and seconded by Vice President Wendt that the Board adopt Resolution 18-009 Approving a 3 Year Performance Based Superintendent's Contract for Ridgeland School District 122 beginning July 1, 2018.

Upon roll call, the vote was as follows:

AYE: Lis, Wendt, Werner, March, Pulver, Reising, Niceforo

NAY: None

Absent: None

The motion carried 7-0-0-0.

Mr. Matisse signed his contract following the vote along with the BOE Members.

- vb.) Approval to Prepare the Tentative 2018-2019 Budget

Under the consent agenda the Board grant authority to Administration to prepare the tentative budget for the 2018-2019 school year.

13.) Comments from Visitors on New Business

Incoming Superintendent, Mr. Joseph Matisse, thanked everyone for their warm welcome and stated how

very excited he was for the wonderful opportunity to work and continue the excellent working being done in Ridgeland School District 122.

Allie Phillips-Burke commented that she believes that Superintendent Shellberg does a wonderful job of helping the less fortunate in the Oak Lawn community. She also expressed her desire to know more about the functionality of the Board of Education, as she is interested in a possible seat on the Ridgeland School District 122 Board of Education. She requested to meet with each of the Board Members individually to learn about the commitment it takes to serve on a School Board and to help her learn if she would be a good fit on this BOE.

14.) Comments from Board Members -

Vice President Wendt – Welcome to the newly hired incoming Superintendent, Joseph Matise. She also gave kudos to Mr. Nevarez on an awesome job with the EL presentation and to the District staff for the Health and Life Safety Inspection. Vice President Wendt stated that it had been such a joy to see the spark in the children and staff during the many activities throughout the District over the past few weeks. She concluded by wishing everyone Happy Holidays and thanking everyone for all that they do to make the District function properly.

Member March – Wished everyone a Merry Christmas and Happy Holidays!

Member Niceforo – Thanked Mr. Nevarez for a great presentation. He also acknowledged Mike Milazzo, Head Custodian at Lieb School and present representative of the Building Maintenance Staff, by stating what a wonderful job the building maintenance staff always does keeping the schools in great shape. Member Niceforo wished everyone and Merry Christmas and Happy Holidays.

Member Pulver – Thanked everyone in attendance and wished everyone a Merry Christmas. He also encouraged everyone to enjoy the time off during the Holiday Season.

Member Reising – Wished everyone a Merry Christmas. She also welcomed aboard Mr. Mattise as the new Superintendent.

Secretary Werner – Wished everyone a Merry Christmas!

President Lis – Shared that there is cake for everyone outside. He also shared that he took a new member of his staff to tour Lieb School and his staffer made a remark as to the cleanliness of the building and that he thought that it was kept up very well. President Lis offered kudos to Mike Milazzo and his team, and stated that it speaks volumes as to the hard work that is put in every day.

15.) Closed Session Topic(s) Allowed Under the Illinois Open Meetings Act* (if needed) N/A

16.) Possible Action after Closed Session N/A

17.) Future Business

- 12/22 Winter Break Begins – No School
- 1/8 Classes Resume
- 1/11 Policy and Finance Committee Meetings
- 1/12 Early Out Day – School Improvement
- 1/15 No School – Martin Luther King, Jr. Birthday
- 1/18 Board of Education Meeting – Columbus Manor

18.) Adjournment

It was moved by President Lis and seconded by Vice President Wendt that the meeting be adjourned.

Upon roll call, the vote was as follows:

AYE: Lis, Wendt, Werner, March, Niceforo, Reising, Pulver

NAY: None

Absent: None

The motion carried 7-0-0-0.

The meeting adjourned at 7:45 p.m.

► Routine business/ action items in these categories will be taken up under the consent agenda unless a member of the board requests that a particular item (s) be removed from the consent agenda for further discussion and/or to record a dissenting vote.

* A concise Closed Session for topic(s) allowed under the Illinois Open Meetings Act may be held prior to action on the remainder of the agenda. The topic(s) to be discussed will be included in the motion to go into Closed Session. No votes or other business will be discussed while in Closed Session. When the Board comes out of Closed Session, action can and may be taken.



President, Board of Education



Secretary, Board of Education

Personnel Report
18-Jan-18
Regular Board of Education Meeting

Resignation						
Last Name	First Name	Position	Bldg	Effective Date		
Coughlin	Marcyanna	Instructional Assistant	H	January 8, 2018		
Mihelic	Marian	Computer Service Technician	D	January 19, 2018		
Silva	Maricela	Certified Nursing Assistant	H	January 13, 2018		
Leave Of Absence						
Last Name	First Name	Position	Bldg	Article	Section	Effective Date
Badawi	Shada	TPI	S	FMLA - XIV	5	April 28, 2018
Abbubaker*	Lana	TPI	L	FMLA - XIV	5	January 23, 2018
Martz	Kathy	4th Grade Teacher	H	XIV	2	March 8 - April 11, 2018

* FMLA Extension