

Ducor School
23761 Avenue 56 – P.O. Box 249
Ducor, CA 93218
(559) 534-2261

Board of Trustees:

Patricia Hughes, Board President
Mary McGill (Member)

Gabina Becerra (Member)
Amparo Mariscal (Clerk)

Vacant (Member)

School Board Meeting

August 11, 2020

Meeting Place: Cafeteria, Room 25/ 26

resolution(s): 1

Open Session 05:30 PM

*Possible board action

Agenda

1. Called to order: Time: _____ pm

___ Vacant

___ Board Member Gabina Becerra

___ Board Member Mary McGill

___ Board Member Patricia Hughes

___ Clerk Amparo Mariscal

1.1 Pledge of Allegiance

1.2 Introduction of Visitors:

1.3 Community Input:

2. Regular Business Agenda/Board Action:

2.1 * PUBLIC HEARING: Ed. Code. 54954.3 Opportunity for the public to address legislative body:

Public hearing was open at: _____

Public hearing was closed at: _____

1. Learning Continuity and Attendance Plan 2020-2021: The Learning Continuity and Attendance Plan (Learning Continuity Plan) is a key part of the overall budget package for K-12 that seeks to address funding stability for schools while providing information at the local educational agency (LEA) level for how student learning continuity will be addressed during the COVID-19 crisis in the 2020–21 school year. The provisions for the plan were approved by the Governor and Legislature in June in SB 98 and can be found in EC Section 43509.

2.2 *Board vacancy: selection of a new member to fill current vacancy

Adoption:

Action: Mrs. Hughes ___ Mrs. Mariscal ___ Mrs. McGill ___ Ms. Becerra _____

2.3 * Board minutes review: June 9, 2020; review minutes for any corrections as needed.

Adoption:

Action: Mrs. Hughes ___ Mrs. Mariscal ___ Mrs. McGill ___ Ms. Becerra _____

2.4 * Board minutes review: May 12, 2020; review minutes for any corrections as needed.

Adoption:

Action: Mrs. Hughes ___ Mrs. Mariscal ___ Mrs. McGill ___ Ms. Becerra _____

2.5* Accounts payable for the month of May 2020. Review for questions and comments.

Adoption:

Action: Mrs. Hughes ___ Mrs. Mariscal ___ Mrs. McGill ___ Ms. Becerra _____

2.6* Budget Review: External Business Support TCOE: Mrs. Rachel Nunez; unaudited budget report

Adoption:

Action: Mrs. Hughes ___ Mrs. Mariscal ___ Mrs. McGill ___ Ms. Becerra _____

2.7* Resolution 1: In the Matter of Establishing an Estimated Appropriations Limit for the 2020-2021 Fiscal Year and an Actual Appropriations limit for the 2019-2020 Fiscal Year

Adoption:

Action: Mrs. Hughes ___ Mrs. Mariscal ___ Mrs. McGill ___ Ms. Becerra _____

2.8* Interdistrict Attendance Agreement:

- 1 student attending Springville ESD
- 2 students attending TerraBella SD
- 3 students attending Burton USD
- 1 student attending Richgrove SD

Adoption:

Action: Mrs. Hughes ___ Mrs. Mariscal ___ Mrs. McGill ___ Ms. Becerra _____

2.9* Gallagher Insurance: Privacy Policy Disclosure, No financial gain or loss to report

Adoption:

Action: Mrs. Hughes ___ Mrs. Mariscal ___ Mrs. McGill ___ Ms. Becerra _____

2.10* Notice of Salary for Classified Employees: Computer Operations Premium, hours to perform IT services, Jeff

Delk

Adoption:

Action: Mrs. Hughes ___ Mrs. Mariscal ___ Mrs. McGill ___ Ms. Becerra _____

2.11 * CASBO Business Executive Leadership Program: Attendee Jeremiah Sosa, online program related to school business and support, certification of completion, fee \$4800

Adoption:

Action: Mrs. Hughes ___ Mrs. Mariscal ___ Mrs. McGill ___ Ms. Becerra _____

2.12 * Prestige Plastering; Payment for work to be completed, maintenance for exterior wall damages, \$9526

Adoption:

Action: Mrs. Hughes ___ Mrs. Mariscal ___ Mrs. McGill ___ Ms. Becerra _____

2.13 * PUSD resolution number 36; In the Matter of Levying Inflation Adjustment for Fees on Residential, Commercial and Industrial Development to Fund the Construction or Reconstruction of School Facilities

Adoption:

Action: Mrs. Hughes ___ Mrs. Mariscal ___ Mrs. McGill ___ Ms. Becerra _____

2.14 * Educational Units for certificated salary schedule; following employees will move column based on the units approved and certified by their college transcripts:

- Louis Smith
- Virginia Walker
- Juan Garcia

Adoption:

Action: Mrs. Hughes ___ Mrs. Mariscal ___ Mrs. McGill ___ Ms. Becerra _____

2.15 * Agreement for Employment as a Certificated Employee: The following employees possess the TYPE of credentials approved by the TCOE and California Credentials:

- Sara Mederos-Multiple Subject Teaching Credential
- Sarnia Acevedo-Multiple Subject Teaching Credential
- Steven McCurry-Variable Term Waiver
- Rachel Centeno-Single Subject Teaching Credential

Adoption:

Action: Mrs. Hughes ___ Mrs. Mariscal ___ Mrs. McGill ___ Ms. Becerra _____

2.16* Provisional Internship Permit; Maria Barajas will be assigned as the Transitional Kindergarten Teacher for the 2020-2021 school year

Adoption:

Action: Mrs. Hughes ___ Mrs. Mariscal ___ Mrs. McGill ___ Ms. Becerra _____

2.17* TCOE Declaration of Need for 2020-21 school year; employing teachers on long-term emergency or limited assignment permits for the 20-21 school year

Adoption:

Action: Mrs. Hughes ___ Mrs. Mariscal ___ Mrs. McGill ___ Ms. Becerra _____

2.18* Reopening School Guidelines for 20-21 school year; plan placed in order to meet the challenges during the school year under the COVID-19 pandemic

Adoption:

Action: Mrs. Hughes ___ Mrs. Mariscal ___ Mrs. McGill ___ Ms. Becerra _____

3. Informational:

- 3.1 California Department of Education: Loss Learning Mitigation (LLM) agreement to accept and spend the funding
- 3.2 LLM funding
- 3.3 Edgenuity parent letter
- 3.4 CDE State Superintendent; Connect students in need

4. New Business: Any new business to include or discuss at the next meeting.
4.1.

5. Adjourn to Closed Session: Time: _____ pm

Action: Mrs. Hughes ___ Mrs. Mariscal ___ Mrs. McGill ___ Ms. Becerra _____

6. Closed Session: Business

- 6.1. Employee Business (Gov. Code 54957)
- 6.2. Superintendent Business

7. Report Out of Closed Session: Time: _____ pm

Action: Mrs. Hughes ___ Mrs. Mariscal ___ Mrs. McGill ___ Ms. Becerra _____

8. Adjournment: Time: _____ pm

Action: Mrs. Hughes ___ Mrs. Mariscal ___ Mrs. McGill ___ Mrs. Becerra _____

2.1

Learning Continuity and Attendance Plan 20-21

Page 1 Description of the LEA, its school and its students

Ducor Elementary School is a small, rural single school district in the southeast portion of Tulare County. The Ducor community is a rural, isolated, unincorporated town dependent on agriculture for employment. Currently Ducor School has 164 students enrolled in grades Kindergarten through 8. Enrollment has been on a slow but steady increase since 2006. Even in the face of continuing reductions in state and federal funding, Ducor has maintained small class sizes and a safe and secure learning environment for our students and enjoys strong parent support and involvement at all school activities. Ducor School parent meetings support school academic goals. 97% of students are of Hispanic origin; 62% are English Learners and come from homes where Spanish is the only spoken language.

100% students qualify for free meals. We have 7 highly qualified fully credentialed teachers and 2 intern teachers. Ducor School maintains a school library, a computer lab and a class set of Chromebooks on a cart. Specialized services are provided by the Tulare County Office of Education on a contract basis. These services are offered for limited times per week: psychologist, speech therapist, nurse and a special education teacher. Ducor School also has two therapists on site. The therapists are vendors contracted to support all students. With the increase of student suicides, school violence, and community violence, trauma has been an ongoing emotional challenge for our students. The therapists have made gains in meeting the needs of our students, staff and community members. The California Accountability Dashboard has identified Ducor School ratings to rate "high" (positive) with low suspension rates and average on state testing. Each year Ducor students continue to improve. All teachers have received additional training in working with English Language Learners. New curriculum (National Geographic and Go Math!) was purchased to align the English Language Development standards along with the ELA and Math standards. Currently the State Department of Education continues to plan and approve new curriculum working with English Language Learners. Currently the State Department of Education continues to plan and approve new curriculum for Science and History. Ducor School looks forward to a new school year with a new PreK class. The PreK class will be offered to new and upcoming students. We hope to see a new generation of students become engaged and ultimately become productive academic citizens of Ducor School. Stand and Deliver, No Excuses.

Page 2 Stakeholders Engagement

- A. A description of the efforts made to solicit stakeholder feedback including efforts to reach students, families, educators, and other stakeholders who do not have internet or speak languages other than English, and a description of the overall stakeholder process and how the stakeholder engagement was considered before finalizing the Learning Continuity Plan

Parents were contacted through various communication channels: text messaging, parent newsletters, Thrillshare applications, phone calls, zoom meetings and one on one conversation. Parents who did not have internet access were contacted via telephone services. Bilingual text messaging and parent newsletters were also sent. Due to the COVID-19 pandemic, many parents did not want to meet in person. Many parents did not have email addresses to conduct zoom meetings. A survey was conducted through telephone calls. Bilingual staff members made direct contacts with all parents, ensuring that both languages, English and Spanish were met. During the months of March through July, general communication with parents and staff through text messaging and parent newsletters, this administration waited until the closest time to share with all stakeholders the plan for the new school year. During the summer, teachers were training for distance learning. When the Governor of California closed all activities again in July, this administrator was preparing to open the new school year beginning August 10, 2020. Distance Learning will be assigned to all students. All students from grades TK-8 will have a device for learning or accessing the internet.

B. A summary of the feedback provided by specific stakeholders groups

Concerns about students returning to class have been the main focus of discussion. Will all students be wearing masks, will TK-2nd grades be allowed to wear masks, will students choose not to wear masks and will social distancing be achieved. Other concerns include distance learning time, parent contact with teachers and possible time when students will return to class.

C. A description of the aspects of the Learning Continuity and Attendance Plan that were influenced by specific stakeholder input

Parents are very supportive of the distance learning program. Parents that have internet service will continue to pay for these services. Parents that do not have internet access, will purchase and pay for these services as needed. Parents also asked about some class time. Discussions to have split days for students to attend class time was important. Many parents are willing to learn more about the distance learning program. The distance learning program will include the ability to track the login and time every student accesses the program. Students will be tracked on their time spent completing any assignments as well as assessments. Teachers will monitor student progress. Teachers will also be tracked on the time spent supporting student learning. Technology will allow teachers and students to communicate with each other through zoom meetings, google meetings, messaging platforms in the program and person to person meetings as needed. Attendance will be

tracked through the minutes students stayed online completing their assignments. The distance learning platform will generate an attendance record of all students enrolled. This report will be used to monitor student participation as well as attendance. The school student attendance program will then be updated daily and reported CALPADS.

D. A description of the options provided for remote participation in public hearings

There was no option for remote participation in public hearings. The school provided a large venue for the public to attend the monthly public hearings. The venue was set for six feet distance sitting, arranging the public and board officers to be well separated as needed. All members of the board and public wore masks as needed.

Page 3 Continuity of Learning

In-Person Instructional Offerings

- A. A description of the actions the LEA will take to offer classroom-based instruction whenever possible, with an emphasis on student who have experienced significant learning loss due to school closure in the 2019-20 school year or are at a greater risk of experiencing learning loss due to future school closures

Class-based learning will be offered daily. Teachers will be connected with each student via internet services like Zoom and Google Hangouts. Teachers will conduct daily lessons with all students assigned on their roster. The class-based learning will begin with teachers conducting a lesson plan. Students will be listening, watching and taking notes. The lesson for each subject matter will be designed for student understanding, reviewing prior knowledge experiences to new subject matter. The objective of this lesson is to help students understand the target language and or skill necessary to progress. The lesson will be aligned with the online learning program. Students will be engaged online with the teacher during class-based time and online time. The distance learning time students will be completing aligned assignments for homework as well as learn new and relearn subjects for intervention time and or advance learning. Student time will be recorded for each area of subject assigned to complete. The teacher will also have quality time to connect with students via one on one time, small group or allow students to have independent time. Teachers will also generate progress reports, monitoring student progress daily as well as meeting with parents. A small group of teachers will have experienced extensive training to be the local coach for future assistance. Technical assistance will be provided via online as needed. The distance learning platform will have the capability to translate many scripted paragraphs already included in the program. Students will have the opportunity to read any course in their own language. Teachers will also supplement vocabulary through prior lessons planned before assigning students to the distance learning assignments. Special Education students with an IEP will be assigned their

assignments modified to their learning expectations. SPED teachers and support staff will be making contact with students and to meet with students as needed. Weekly schedule meetings will be planned for all SPED students. Teachers will collaborate with the SPED support staff to plan and support student learning modalities.

a. Actions related to In-Person instruction offerings

i. Description: EDGENUITY online platform for distance learning, six training days with teachers

1. total funds: 1 year contract for \$20K

Distance Learning Program

A description of how the LEA will provide continuity of instruction during the school year to ensure pupils have access to a full curriculum of substantially similar quality regardless of the method of delivery, including the LEA's plan for curriculum and instructional resources that will ensure instructional continuity for pupils if a transition between in-person and instruction and distance learning is necessary.

EDGENUITY will be the distance learning platform for all students grades TK-8. The software program is designed to offer all core subject matters for grades TK-12. The software program also includes an intervention plan for students who are struggling to meet local control and state standards. EDGENUITY was designed to meet individual student learning needs. The program has various features including; student login time, activity time and idle time, progress monitoring, pre and post assessments, standardized skills and targets aligned with the California standards, benchmarks, language translation, video lesson, curriculum planning, instructional lesson plans, chat box, math tools, and grade level lessons for individual learning plans. These are some of the tools and resources available to the teacher, student and parents.

The similarities and differences of the program and class-base learning are demonstrated through teacher engagement and quality instruction. EDGENUITY will be the main core curriculum during distance learning time. Supplemental instructional materials will be provided to support student learning as needed. Through intense teacher training, the teacher will be able to assign student work in math, reading, writing, social studies, science and P.E. These programs will continue to provide a well rounded education for each student as if the student was attending classes. The teacher will be able to communicate directly with each student. The teacher will provide whole class time, small group instruction and individualized learning time. EDGENUITY will also support student learning recognizing student growth and advancement. Utilizing progress monitoring, the teacher can allow students to move onto the next level or courses independently. This will allow the teacher to focus more time with the student who may be struggling, second language learners, SPED students and support all independent learners as needed.

Currently 90% of all students have devices and are connected to the internet at home. Any student that does not have internet access, the district will be utilizing LCAP, CARES, GEER and or LLM Fundings to pay for internet access as needed. The school site already offers free internet for all devices connected to the internet on campus. The local telephone company has also set up hot spots for students to connect to for free.

Instructional minutes will be recorded through several methods; daily online visual attendance check by the teacher, daily login to the EDGENUITY program recording active time, and person to person contact via phone contact or in person contact. The student will be required to login each day with the teacher via zoom and or google classroom. Attendance will begin at 8:30 AM to 2:50 PM Monday through Friday. TK-1 grades required to attend for 180 minutes as 2-8th grades are required to attend 240 minutes. Each day student login, the teacher and visual contact and marking student attendance. When the student needs to login EDGENUITY, then the system will begin recording active time. In combination, live contacts and synchronous instructional minutes will be recorded.

The time value of the pupil work will be measured through live contact discussion, response, formal and informal assessments. Synchronous time will be recorded on EDGENUITY, all active time will be recorded, any idle time will be recorded and subtracted to meet the required minutes.

The new roles and responsibilities of affected staff will depend on the greatest needs. All teachers will be provided with direct one on one trainer as needed. All supporting staff will support student learning through direct live contact as needed. For example tutoring time after school, one on one time during class time, direct contact with an instructional aide during class time, and library time as needed. Cafeteria staff will provide meals on wheels, delivering snacks, brunch and lunch to the students location. Maintenance will be provided direct cleaning, disinfection and resupply as needed for each classroom as staff and students enter and exit classrooms and school grounds. Transport will be available for students when personal transportation is unavailable.

Access to Devices and Connectivity

Currently 90% of all students have devices and are connected to the internet at home. Any student that does not have internet access, the district will be utilizing LCAP, CARES, GEER and or LLM Fundings to pay for internet access as needed. The school site already offers free internet for all devices connected to the internet on campus. The local telephone company has also set up hot spots for students to connect to for free.

A description of how the LEA will assess pupil through live contacts and synchronous instructional minutes, and a description of how the LEA will measure participation and time value of pupil work

- Pupil participation and progress monitoring will be recorded via EDGENUITY online learning platform. All synchronous and asynchronous time will be recorded when student login and off the program. LEA will measure participation and time value of pupil work based on the required number of minutes per grade level. The platform will record all active and inactive time students spend on EDGENUITY to complete daily assignments, video and assessments.

Distance Learning Professional Development

A description of the professional development and resources that will be provided to staff to support the distance learning program, including technological support

- Professional development will be continuous. EDGENUITY has provided X number of hours for training not only for onsite trainers but for all teachers. Our teachers that have learned to use the program will be the support provider. All technical support will be provided by our local technician as well as EDGENUITY as needed.

Staff Roles and Responsibilities

A description of the new roles and responsibilities of affected staff as a result of COVID-19

- The new roles and responsibilities of affected staff will be to have learned the EDGENUITY program and to be the direct contact person for support. Also, staff members that have learned other online platforms that support student learning will also be support providers in these areas; Edgenuity, Seesaw, Classdojo, Kami, Google Classroom

Supports for Pupils with Unique Needs

A description of the additional support the LEA will provide during distance learning to assist pupils with unique needs, including English learners, pupils with exceptional needs served across the full continuum of placements, pupils in foster care, and pupils with who are experiencing homelessness.

- LEA will provide distance learning opportunities for all English learners. EDGENUITY will support teachers in identifying student learning needs through formal and informal testing. EDGENUITY will provide reading level and math level competency. The teacher will then provide differentiated instruction for students during small group instruction and individual learning time.
- Currently there are no foster and homeless pupils identified

Actions related to the Distance Learning Program

A) Description: COVID 19 LEA Response Funds SB 117

Total Funds: 2,717

B) Description: CARES-ESSER FUNDS

Total Funds: 93,354

C) Description: LLM Coronavirus Relief Fund (CRF)

Total Funds: 143,401

D) Description: LLM Governor's Emergency Education Relief (GEER)

Total Funds: 1,840

E) Description: LLM-State Contribution Prop 98

Total Funds: 15,177

F) Description: LCAP

Total Funds: 407,018

G) Comprehensive and Support and Improvement (CSI)
and Every Student Succeeds Act (ESSA)

Total Funds: 170,123

H) Social and Emotional (SEL)

Total Funds: 25,000

A description of how the LEA will address pupil learning loss that results from COVID-19 during the 2019-20 and 20-21 school years, including how the LEA will assess pupils to measure learning status, particularly in the areas of English Language arts, English language development and mathematics

- LEA will address pupil learning loss through utilizing the online platform education program EDGENUITY. This program is designed to meet the needs of student learning aligned with the state standards in ELA, Mathematics and for ELD students. EDGENUITY will record student progress as well as instructional time. Progress monitoring will be provided daily by the student assigned certificated instructor.

Pupil Learning Loss Strategies

A description of the actions and strategies the LEA will use to address learning loss and accelerated learning progress for pupils, as needed, including how these strategies differ for pupils who are English learners; low-income; foster youth, or are in foster care; pupils with exceptional needs; and pupils experiencing homelessness

- The LEA will use EDGENUITY to address learning loss and accelerate learning progress for pupils who are English learners and low-income. The teacher will engage students in synchronous and asynchronous time. Including but limited to video conferencing, phone conferencing, parent conferencing, and person to person learning as needed.

Effectiveness of Implemented Pupil Learning Loss Strategies

A description of how the effectiveness of the services or supports provided to address learning loss will be measured

- The effectiveness of the services provided will be measured through the instructional minutes and student progress monitoring by the teacher as well as the online system platform used to assign curriculum base learning objectives. EDGENUITY will provide key details of information as well as support teacher objectives and goals to support

student learning. The program will also offer current progress monitoring reports for parents to view and support at home.

Actions to Address Pupil Learning Loss

A) Description of what the action is;

Total Funds:

Mental Health and Social and Emotional Well-Being

A description of how the LEA will monitor and support mental health and social and emotional well-being of pupils and staff during the school year, including any professional development and resources that will be provided to pupils and staff to address trauma and other impacts of COVID-19 on the school community

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Page 6 Pupil Engagement and Outreach

A description of pupil engagement and outreach, including the procedures for tiered reengagement strategies for pupils who are absent from distance learning and how the LEA will provide outreach to pupils and their parents or guardians, including in languages other than English when pupils are not meeting compulsory education requirements or if the LEA determines the pupil is not engaging in instruction and is at risk of learning loss

School Nutrition

A description of how the LEA will provide meals for pupils who are eligible for free or reduced-price meals for pupils participating in both in-person instruction and distance learning, as applicable.

Description of what the action is:

Total Funding:

Page 7 Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students

Percentage to increase or improve services %

Increase Apportionment based on (LCAP) \$

Federal Funds used to backfill reductions to the LCFF \$

Required Descriptions

For each action being provided to an entire school, or across the entire school district or COE and explanation of 1) how the needs of foster youth, English learners, and low-income students were considered first and 2) how these actions are effective in meeting the goals for these students

A description of how services for foster youth, English learners, and low-income students are being increased or improved by the percentage required

A description of how the LEA utilizes any federal funds provided to backfill reductions to the local control funding formula on a dollar-for-dollar basis generated on the basis of the number of concentrated and unduplicated pupils

Ducor School

23761 Avenue 56 – P.O. Box 249
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(559) 534-2261

Board of Trustees:

Vacant
Patricia Hughes (Member)

Gabina Becerra (Member)
Mary McGill (Member)

Amparo Mariscal (Clerk)

School Board Meeting

June 9, 2020

Meeting Place: Cafeteria, Room 25

resolution(s): 9

Open Session 05:30 PM

***Possible board action**

Agenda

1. Called to order: Time: 5:30 pm

 Vacant

 x Board Member Gabina Becerra

 x Board Member Mary McGill

 x Board Member Patricia Hughes

 abs Clerk Amparo Mariscal

1.1 Pledge of Allegiance

1.2 Introduction of Visitors:

1.3 Community Input: Reminder Kinder registration June 23

2. Regular Business Agenda/Board Action:

2.1 * PUBLIC HEARING: Ed. Code. 54954.3 Opportunity for the public to address legislative body:

Tab 4: Public Hearing -Spending determination for funds received from Education Protection Account (EPA) for 2020-21 fiscal year: Mrs. Rachel Nunez, TCOE, explained EPA funding for teachers, no public comments

Tab 6: Public Hearing on SB 858-Excess of state recommendation reserves disclosures for proposal of 2020-21 budget: Mrs. Rachel Nunez, TCOE, explained excess reserves, no public comments

Item 2.10 : Public Hearing on COVID-19 Operations Written Report: Superintendent Rodriguez explained the report was in place of the LCAP as required to report by the state, no public comments

Tab 7: Public Hearing on the proposal 2020-21 Budget: Mrs. Rachel Nunez, TCOE, reviewed budget assumptions for the 20-21 fiscal year, no public comments

Public hearing was opened by the president at 5:30 pm

Public Comments: None

Public hearing was closed at 5:41 pm

2.2 *Board vacancy: selection of a new member to fill current vacancy: None at this time

Adoption: no action

Action: Mrs. Hughes ___ Mrs. Mariscal ___ Mrs. McGill ___ Ms. Becerra _____

2.3 * Board minutes review: May 12, 2020; review minutes for any corrections as needed.

Adoption: Tabled for next meeting

Action: Mrs. Hughes _M_ Mrs. Mariscal ___ABS___ Mrs. McGill ___ Ms. Becerra _____

2.4* Accounts payable for the month of May 2020. Review for questions and comments.

Superintendent explained that paint was purchased from home depot to paint the school doors and poles, no comments

Adoption: Approved

Action: Mrs. Hughes _M_ Mrs. Mariscal ___ABS___ Mrs. McGill ___1___ Ms. Becerra ___2___

2.5* Resolution 5-Authorizing Inter-Fund transfers for 20-21: TCOE Rachel Nunez, External Business Accountant
Superintendent explained this is an action taken each year, for county to cover cost as needed, no comments

Adoption: approved

Action: Mrs. Hughes _M_ Mrs. Mariscal ___ABS___ Mrs. McGill ___2___ Ms. Becerra ___1___

2.6* Resolution 6-Authorizing Inter-Fund loan for cash flow purposes for 20-21: TCOE Rachel Nunez, External
Business Accountant: Mrs. Nunez explained that the funds would be to cover any bills as needed, no comments

Adoption: Approved

Action: Mrs. Hughes _M_ Mrs. Mariscal ___ABS___ Mrs. McGill ___1___ Ms. Becerra ___2___

2.7* Resolution 7-Authorizing for County Superintendent of Schools to make year-end budget transfers for 2019-20:
TCOE Rachel Nunez, External Business Accountant: Mrs. Nunez explained that the school authorizes the county to
transfer funds as needed, no comments

Adoption: Approved

Action: Mrs. Hughes _M_ Mrs. Mariscal ___ABS___ Mrs. McGill ___2___ Ms. Becerra ___1___

2.8 * Resolution 8: Spending Determination for Funds Received from EPA for 2020-21 fiscal year. TCOE Rachel
Nunez, External Business Accountant; No comments

Adoption: Approved

Action: Mrs. Hughes _M_ Mrs. Mariscal ___ABS___ Mrs. McGill ___2___ Ms. Becerra ___1___

2.9 * SB 858-Excess of state recommendation reserves disclosure for proposal of 2020-21 budget. TCOE Rachel
Nunez, External Business Accountant; No comments

Adoption: Approved

Action: Mrs. Hughes _M_ Mrs. Mariscal ___ABS___ Mrs. McGill ___1___ Ms. Becerra ___2___

2.10 * COVID-19 Operations Written Report. CA. State Requirement to describe the LEA changes during closure. Written Report delays the adoption of the LCAP; No comments or questions

Adoption: Approved

Action: Mrs. Hughes_M__ Mrs. Mariscal __ABS__ Mrs. McGill __2__ Ms. Becerra__1_____

2.11 * Budget Adoption for 2020-21 school year. TCOE Rachel Nunez, External Business Accountant: Mrs. Nunez discussed the budget in the restricted and unrestricted funding, no comments or questions.

Adoption: Approved

Action: Mrs. Hughes_M__ Mrs. Mariscal __ABS__ Mrs. McGill __1__ Ms. Becerra__2_____

2.12 * Resolution 9-Matter of Ordering Regular Governing Board Members Elections; Specification of the Election Order. Election Code sections 1302, 10909.5 and 10405.7 authorize school districts to establish the election day for governing board members to regularly occur on the same day as the statewide primary election: Superintendent reviewed the document with the board to determine the best choices for future election procedures.

Adoption: Approved

Action: Mrs. Hughes_M__ Mrs. Mariscal __ABS__ Mrs. McGill __1__ Ms. Becerra__2_____

2.13 * Interdistrict Attendance Agreement: 5 year agreement to accept or deny interdistrict transfer agreements to be approved or deny yearly or no transfer agreement needed under terms agreed Education Code 46600. Superintendent discussed how Ducor continues to ask for yearly interdistrict agreements with all local schools.

Adoption: Approved

Action: Mrs. Hughes_M__ Mrs. Mariscal __ABS__ Mrs. McGill __1__ Ms. Becerra__2_____

2.14 * Interdistrict attendance agreement; Hope School District, 2 students K and grade 3; continuing students; no comments or questions

Adoption: Approved

Action: Mrs. Hughes_M__ Mrs. Mariscal __ABS__ Mrs. McGill __1__ Ms. Becerra__2_____

2.15 Interdistrict Attendance Agreement: PUSD, 2 students grades 1 and 3; continuing students, no comments or questions

Adoption: Approved

Action: Mrs. Hughes_M__ Mrs. Mariscal __ABS__ Mrs. McGill __1__ Ms. Becerra__2_____

2.16 Tulare County Schools Legal Consortium: the resolution approved in 2016-17 remains in effect. The language in the resolution allows the agreement to be extended unless terminated; Superintendent reminded the board this contract is a continuous agreement with the county and the services used has been positive

Adoption: Approved

Action: Mrs. Hughes_M__ Mrs. Mariscal __ABS__ Mrs. McGill __1__ Ms. Becerra__2_____

2.17 * The Consolidated Application (ConApp): is used by the California Department of Education (CDE) to distribute categorical funds from various federal programs to county offices, school districts, and direct-funded charter schools throughout California. The ConnApp due date has been delayed. Action to approve annual application for federal funds (ex. Title I, II, III, IV, V) through the ConApp; Superintendent reviewed with the board that the application to apply has been delayed and this only approves to accept future funding from the federal government

Adoption: Approved

Action: Mrs. Hughes_M__ Mrs. Mariscal __ABS__ Mrs. McGill __1__ Ms. Becerra __2__

2.18 * Juan T. Reyes Consulting; Contract agreement to provide services under the Social and Emotional Learning grant, LCAP, CSI(comprehensive support and improvement) and ESSER (education and secondary school emergency relief) funding agreement for student support. Fee \$69,900; Mrs. Hughes asked if Mr. Reyes can add another day during the week. Superintendent will ask Mr. Reyes to include in his schedule, Mr. McGill asked to have his days and hours included in the contract.

Adoption: Approval with additional changes to the contract is complete

Action: Mrs. Hughes_M__ Mrs. Mariscal __ABS__ Mrs. McGill __1__ Ms. Becerra __2__

2.19 * Micheal Figueroa, Figueroa Consulting Co.; Consulting services will support district leaders/teams around the MTSS efforts for student and staff support utilizing funding from the SEL grant, CSI funding and ESSER funding Fee\$48,000; Mrs. Hughes asked a teacher if Dr. Figueroa has been supporting staff, teacher reply was positive, superintendent also commented on Dr. Figueroa's support has been positive for the school

Adoption: Approved

Action: Mrs. Hughes_M__ Mrs. Mariscal __ABS__ Mrs. McGill __1__ Ms. Becerra __2__

2.20 * Agreement with Education Consulting Services, LLC; administrative hearing services pursuant to SARB. Fee is \$60 hour for attending a SARB meeting; review of services would only be charged for attending SARB meetings only, many other services included with no additional cost

Adoption: Approved

Action: Mrs. Hughes_M__ Mrs. Mariscal __ABS__ Mrs. McGill __2__ Ms. Becerra __1__

2.21 * Officer Manager Proposal: Management Salary Schedule proposal for the 20-21; Due to the minimum wage increase, increase wages does reflect the salary employee wages; Mr. Sosa explained how the minimum wage also changes his salary schedule. Budget already included, no comments or questions

Adoption: Approved

Action: Mrs. Hughes_M__ Mrs. Mariscal __ABS__ Mrs. McGill __1__ Ms. Becerra __2__

3. Informational:

3.1 COVID-19 School Year Planning and Implementation

3.2 Staff Positions

3.3 Kindergarten Building update

4. New Business: Any new business to include or discuss at the next meeting.

4.1.

5. **Adjourn to Closed Session:** **Time: _NA___ pm**

Action: Mrs. Hughes_M__ Mrs. Mariscal __ABS__ Mrs. McGill ____ Ms. Becerra _____

6. **Closed Session: Business**

6.1. **Employee Business (Gov. Code 54957)**

6.2. **Superintendent Business**

7. **Report Out of Closed Session:** **Time: __NA___ pm**

Action: _ Mrs. Hughes ____ Mrs. Mariscal __ Mrs. McGill ____ Ms. Becerra _____

8. **Adjournment:** **Time: __7:15___ pm**

Action: Mrs. Hughes_M__ Mrs. Mariscal __ABS_ Mrs. McGill _2__ Mrs. Becerra__1_____

2.4

Ducor School
23761 Avenue 56 – P.O. Box 249
Ducor, CA 93218
(559) 534-2261

Board of Trustees:

Vacant
Patricia Hughes (Member)

Gabina Becerra (Member)
Mary McGill (Member)
Amparo Mariscal (Clerk)

School Board Meeting

May 12, 2020
Meeting Place: Cafeteria, Room 25 **resolution: 4**
Open Session 05:30 PM
***Possible board action**

Agenda Minutes

1. **Called to order:** Time: 5:30 pm

 Vacant

Board Member Gabina Becerra

AS Board Member Mary McGill

Board Member Patricia Hughes

Clerk Amparo Mariscal

Isidro Rodriguez & Mary McGill Absent from meeting

1.1 Pledge of Allegiance

1.2 Introduction of Visitors: Uribe Amparo, Nick Garcia, Rachel Nunez, Faye Johnson, Michael Figueroa, MaryAnn Woodruff

1.3 Community Input: Mrs. Woodruff Spoke on how teachers were staying positive and the Zoom meeting staff had on Monday. Mrs. Hughes asked about communication issues and Mrs. Woodruff responded that there are still some challenges. Mrs. Becerra spoke about her thoughts as a parent and keeping a schedule.

2. **Regular Business Agenda/Board Action:**

~~2.1~~ PUBLIC HEARING: Ed. Code. 54954.3 Opportunity for the public to address legislative body:

Public hearing was opened by the president at _____

Public Comments:

Public hearing was closed at _____.

2.2 *Board vacancy: selection of a new member to fill current vacancy. New board member did not attend. Mrs. Hughes asked board if they had anyone else in mind.

Adoption: No Action

Action: Open Mrs. Hughes Mrs. Mariscal Mrs. McGill Ms. Becerra

2.3 * Board minutes review: April 14, 2020; review minutes for any corrections as needed.

Adoption: Approved

Action: Open Mrs. Hughes Mrs. Mariscal 1 Mrs. McGill Ms. Becerra 2

2.4* Accounts payable for the month of March and April. Review for questions and comments.

Mrs. Hughes asked if we still had expenses for track meet. Mr. Sosa responded that yes we had the usual expenses for track meet and usually cover the cost from fundraising, but with limited school attendance there was less amount made than previous years. Mrs. Hughes asked if Mr. Reyes was still being paid during the school closure and what have been his duties. Mr. Sosa responded that yes he is still being paid and has been doing student/parent outreach and meeting with teachers and staff through video conferencing.

Adoption:

Action: Open ___ Mrs. Hughes ___ Mrs. Mariscal 1 Mrs. McGill ___ Ms. Becerra 2

2.5* Revised Budget Hearing Planning Form: budget hearing and adoption can be heard and approved on the same date. Mrs. Nunez explained the optional dates for budget. Kept dates same.

Adoption:

Action: Open ___ Mrs. Hughes ___ Mrs. Mariscal 1 Mrs. McGill ___ Ms. Becerra 2

2.6* Superintendent Contract for 20-21 school year: contract presented for review and discussion. Current annual salary \$97,628. No current negotiations at this time to increase salary. Board adoption to keep salary the same for the next school year 20-21 or make changes as needed.

Mrs. Hughes suggested to move this to closed session. Was approved out of closed session with no changes.

Adoption:

Action: Open ___ Mrs. Hughes ___ Mrs. Mariscal 1 Mrs. McGill ___ Ms. Becerra 2

2.7* Budget Revision report: Mrs. Nunez, TCOE external accounting, presents the current budget and changes as needed. Mrs. Nunez explained that she moved budget around to account for funds that the district was not planning on spending. This will help to get a better idea of where the budget stands.

Adoption:

Action: Open ___ Mrs. Hughes ___ Mrs. Mariscal ___ Mrs. McGill ___ Ms. Becerra _____

3. Informational:

3.1 Rachel Nunez; TCOE accounts payable will be discussing upcoming budget reduction, state budget, current and future budget changes and other

3.2. Dr. Michael Figueroa: CSI funding, positive support for students and staff and budget, relieve LCAP spending and other general funds, planning for new school year including RTI support for students

3.3 Faye Johneson: consultant on the LCAP planning; current reply to the COVID-19 impact on the LCAP planning, current year planning, report to TCOE due in December, new budget for next year, current planning for LCAP expenses aligned with CSI spending.

3.4 Superintendent Rodriguez will have a school year plan for starting in August at the June meeting.

4. New Business: Any new business to include or discuss at the next meeting.

4.1. No new business.

5. **Adjourn to Closed Session:** Time: 6:25 pm

Action: Open ___ Mrs. Hughes ___ Mrs. Mariscal 2 Mrs. McGill ___ Ms. Becerra 1

6. **Closed Session: Business**

6.1. **Employee Business (Gov. Code 54957)**

6.2. **Superintendent Business**

7. **Report Out of Closed Session:** Time: 7:21 pm

Accounts Payable Final PreList - 6/11/2020 9:53:55AM

*** FINAL ***

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check Account Code	Amount	Flag	EFT
013417	Culligan (Water Conditioning)	PV-200804	5/31/2020	35138		010-00000-0-00000-82000-55000-0-0000 bottled water service	\$52.00		
013210	Division of State Architect	PV-200806	6/2/2020	03012019		350-77150-0-00000-85000-62000-0-0000 review and approval of application for Kinder clas	\$52.00		E
						Total Check Amount:	\$10,350.00		
011811	DUCCOR COMMUNITY SERVICES DISTR	PV-200800	6/4/2020	6/4/20 - 6/30/20		010-00000-0-00000-82000-55000-0-0000 water	\$316.67		
						Total Check Amount:	\$316.67		
013349	INTEGRATED DESIGNS BY SOMAM	PV-200801	5/20/2020	21193		350-77150-0-00000-85000-62000-0-0000 New Kinder classroom design development	\$13,040.25		E
						Total Check Amount:	\$13,040.25		
011547	PORTERVILLE RECORDER	PV-200803	5/29/2020	885628		010-00000-0-00000-71100-58000-0-0000 Public Notice regarding proposed budget	\$148.71		
						Total Check Amount:	\$148.71		
012443	QUILL CORPORATION	PV-200807	6/3/2020	7438310		010-00000-0-00000-27000-43000-0-0000 office chair for Isidro	\$111.86		
						010-00000-0-00000-27000-43000-0-0000 envelopes and pencils for office	\$272.31		
						010-00000-0-00000-27000-43000-0-0000 batteries and notebooks for office	\$38.01		
						010-00000-0-00000-27000-43000-0-0000 envelopes w/window for office	\$82.53		
						010-00000-0-00000-27000-43000-0-0000 air purifier for office	\$132.38		
						010-00000-0-00000-27000-43000-0-0000 sit and stand desk converter for Ruby	\$23.42		
						010-11000-0-11100-10000-43000-0-0000 assorted Playdoh schoolpack for TK	\$40.73		

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Accounts Payable Final PreList - 6/11/2020 9:53:55AM

*** FINAL ***

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
012443	QUILL CORPORATION	PV-200814	5/21/2020		7141776		010-11000-0-11100-10000-43000-0-0000	\$165.37			
							TK and general class supplies				
013566	Scholastic Solutions LLC	PV-200802	5/27/2020		052720-2		010-07200-0-11100-10000-43000-0-0103	\$866.61			
							19 tassels @ \$8e and 2 gowns @ \$18e for Graduation	\$188.00			
012681	SISC III	PV-200805	6/1/2020		6/1/2020 - 6/30/2020		010-00000-0-00000-00000-95024-0-0000	\$188.00			
							Health & Welfare	\$23,571.50			G
							Total Check Amount:	\$23,571.50			

Accounts Payable Final PreList - 6/11/2020 9:53:55AM

*** FINAL ***

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT

Batch No 318

Audit

Amount Flag EFT

Total District Payment Amount: \$48,533.74

Accounts Payable Final PreList - 6/11/2020 9:53:55AM

*** FINAL ***

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
Total Accounts Payable: \$48,533.74										

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 48,533.74 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

 Authorizing Signature Date

Fund Summary	Total
010	\$25,143.49
350	\$23,390.25
Total	\$48,533.74

Accounts Payable Final PreList - 6/25/2020 1:18:46PM

*** FINAL ***

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
013312	AMERIPRIDE - CAFETERIA	PV-200821	2/14/2020		1502563883		130-53100-0-00000-82000-55000-0-0000 towels, mats, first aid for cafe	\$93.18			
							Total Check Amount:	\$93.18			
013311	AMERIPRIDE UNIFORM SERVICE	PV-200822	2/14/2020		1502563881		010-00000-0-00000-82000-55000-0-0000 maintenance supplies	\$118.99			
							Total Check Amount:	\$118.99			
012616	A-Z BUS SALES	PV-200820	1/22/2020		02P469924		010-07230-0-00000-36000-43000-0-0000 air drain valve for bus	\$102.66			
							Total Check Amount:	\$102.66			
013349	INTEGRATED DESIGNS BY SOMAM	PV-200815	6/11/2020		21222		350-77150-0-00000-85000-62000-0-0000 construction documents for new Kindergarten additi	\$11,736.23			E
							Total Check Amount:	\$11,736.23			
013382	INTERSTATE BILLING SERVICE, IN	PV-200824	6/10/2020		work order PR114523		010-07230-0-00000-36000-56000-0-0000 repairs to bus	\$693.77			
							010-07230-0-00000-36000-58000-0-0000 routine maintenance on bus	\$1,078.78			
							Total Check Amount:	\$1,772.55			
013568	PACIFIC CREST ACTUARIES, LLC	PV-200827	6/22/2020		1204A		010-00000-0-00000-72000-58000-0-0000 actuarial and consulting services	\$3,000.00			
							Total Check Amount:	\$3,000.00			
013252	PUSD STUDENT NUTRITION	PV-200823	4/15/2020		9285		130-53100-0-00000-37000-58000-0-0000 student/adult meals, after school snacks Feb 2020	\$13,223.85			
							Total Check Amount:	\$13,223.85			
013199	RES COM Pest Control	PV-200819	6/6/2020		1829934		130-53100-0-00000-82000-55000-0-0000 spray for ants, roaches, spiders	\$45.00			
							Total Check Amount:	\$45.00			

Accounts Payable Final PreList - 6/25/2020 1:18:46PM

*** FINAL ***

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
012837	THE HOME DEPOT PRO-Supplywo rks	PV-200816	6/10/2020		555253889		010-73880-0-00000-82000-43000-0-0000	\$112.60			
	THE HOME DEPOT PRO-Supplywo rks	PV-200817	6/17/2020		556746311		clorox wet wipes, gloves to combat against Covid 010-73880-0-00000-82000-43000-0-0000	\$121.16			
	THE HOME DEPOT PRO-Supplywo rks	PV-200818	6/17/2020		556746329		gloves to combat against Covid 010-73880-0-00000-82000-43000-0-0000	\$1,325.55			
							non medical disposable masks to combat against Cov				
							Total Check Amount:	\$1,559.31			
012709	TULARE COUNTY OFFICE OF ED.	PV-200826	6/9/2020		202082		010-00000-0-00000-72000-58000-0-0000 district fee for Recruitment Fair 2020	\$150.00			
							Total Check Amount:	\$150.00			

Accounts Payable Final PreList - 6/25/2020 1:18:46PM

*** FINAL ***

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
Total District Payment Amount: \$31,801.77										

Batch No 319

Audit

Amount Flag EFT

Tulare County Office of Education

6/25/2020
1:18:46PM

Accounts Payable Final PreList - 6/25/2020 1:18:46PM

*** FINAL ***

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
Batch No 319										
Total Accounts Payable: \$31,801.77										

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 31,801.77 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

Authorizing Signature Date

Fund Summary	Total
010	\$6,703.51
130	\$13,362.03
350	\$11,736.23
Total	\$31,801.77



Accounts Payable Final PreList - 7/7/2020 11:15:08AM

*** FINAL ***

Batch No 320
Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check Account Code	Amount	Flag	EFT
013569	Aramark	PV-210002	6/23/2020		22528616 LB: 200001	010-73880-0-00000-82000-43000-0-0000 50pk reusable face masks to combat against Covid	\$144.92		
013295	AT&T	PV-210008	6/25/2020		JUN 25, 2020 LB: 200003	010-00000-0-00000-82000-55000-0-0000 long distance, fire alarm, ADT	\$67.12		
013515	California Business Machines	PV-210006	6/29/2020		253525	010-00000-0-00000-72000-58000-0-0000 toner maintenance for copiers	\$67.12		
001647	DUCOR TELEPHONE CO	PV-210001	7/1/2020		000402	010-00000-0-00000-82000-55000-0-0000 school phones	\$187.31		
013517	LEAF	PV-210005	6/20/2020		10760541	010-00000-0-00000-72000-58000-0-0000 contract payment for lease on copiers	\$358.79		
012681	SISC III	PV-210004	7/1/2020		Jul 1 - Jul 31, 2020	010-00000-0-00000-00000-95024-0-0000 Health & Welfare	\$358.79		G
012106	TERRA BELLA IRRIGATION SUPPLY	PV-210009	6/29/2020		4102 LB: 200004	010-00000-0-00000-82000-55000-0-0000 supplies for irrigation system	\$551.42		
013383	VAST Networks	PV-210003	7/1/2020		22590	010-00000-0-00000-27000-59000-0-0000 internet connection	\$23,571.50		
012434	WASTE MANAGEMENT	PV-210007	7/1/2020		4427472-0165-9 LB: 200002	010-00000-0-00000-82000-55000-0-0000 trash services for June 2020	\$108.78		
							\$195.00		
							\$195.00		
							\$347.51		

Tulare County Office of Education

7/7/2020
11:15:08AM

Accounts Payable Final PreList - 7/7/2020 11:15:08AM

*** FINAL ***

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT

Total Check Amount:

\$347.51

Accounts Payable Final PreList - 7/7/2020 11:15:08AM

*** FINAL ***

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	Audit	EFT
Total District Payment Amount:											
								\$25,532.35			

Tulare County Office of Education

7/7/2020
11:15:08AM

Accounts Payable Final PreList - 7/7/2020 11:15:08AM

*** FINAL ***

Batch No 320
Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
Total Accounts Payables:										
								\$25,532.35		

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 25,532.35 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

 Authorizing Signature Date

Fund Summary	Total
010	\$25,532.35
Total	\$25,532.35

Accounts Payable Final PreList - 7/15/2020 1:45:49PM

*** FINAL ***

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
011811	DUCOR COMMUNITY SERVICES DISTR	PV-210012	7/1/2020		7/1/20 - 7/31/20		010-00000-0-00000-82000-55000-0-0000	\$316.67		
						water				
005481	EMPLOYMENT DEVELOPMENT DEPT	PV-210010	7/1/2020		YR 20 QTR 2		010-00000-0-00000-00000-95025-0-0000	\$316.67		G
						State Unemployment Ins				
013245	WALTER MORTENSEN INSURANCE	PV-210011	7/6/2020		205953		010-00000-0-00000-72000-54500-0-0000	\$135.18		C
						Insurance for school vehicles				
								\$7,440.00		
								\$7,440.00		

Accounts Payable Final PreList - 7/15/2020 1:45:49PM

*** FINAL ***

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT

Batch No 321

Audit

Total District Payment Amount: \$7,891.85

Tulare County Office of Education

7/15/2020 1:45:49PM

Accounts Payable Final PreList - 7/15/2020 1:45:49PM

*** FINAL ***

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
Batch No 321										
Total Accounts Payable: \$7,891.85										

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totalling 7,891.85 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

 Authorizing Signature Date

Fund Summary	Total
010	\$7,891.85
Total	\$7,891.85

Accounts Payable Final PreList - 7/30/2020 2:57:47PM

*** FINAL ***

Batch No 322

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
013312	AMERIPRIDE - CAFETERIA	PV-210030	7/17/2020	1502645038		130-53100-0-00000-82000-55000-0-0000	cafeteria supplies	\$92.76		
							Total Check Amount:	\$92.76		
013311	AMERIPRIDE UNIFORM SERVICE	PV-210029	7/17/2020	1502645033		010-00000-0-00000-82000-55000-0-0000	maintenance supplies	\$118.00		
							Total Check Amount:	\$118.00		
013536	CALIFORNIA ASSOCIATION	PV-210013	7/30/2020	628859		010-00000-0-00000-27000-52000-0-0000	CASBO Business Executives Leadership Program	\$4,800.00		
							Total Check Amount:	\$4,800.00		
011963	CALIFORNIA SCHOOL BOARDS ASSOC	PV-210018	5/22/2020	INV-52123-T6R0S3		010-00000-0-00000-71100-58000-0-0000	Garnut Policy Jul 1, 2020 - Jun 30, 2021	\$1,100.00		
							Membership dues for CSBA & ELA for Jul, 2020 - Jun	\$2,114.00		
							Total Check Amount:	\$3,214.00		
013234	CDE	PV-210033	7/17/2020	FY 2019-20 LB: 200015		010-00000-0-00000-00000-86602-0-0000	Federal Interest for 2019-2020	\$359.71		G
							Total Check Amount:	\$359.71		
013417	Culligan (Water Conditioning)	PV-210021	6/30/2020	35316		010-00000-0-00000-82000-55000-0-0000	bottled water charges for Jul, 2020	\$52.00		
							Total Check Amount:	\$52.00		
012182	DUCOR CASH REVOLVING FUND	PV-210015	7/30/2020	1-2020		010-00000-0-00000-72000-58000-0-0000	Business Account deposit fees at \$5 monthly	\$60.00		M
							Total Check Amount:	\$60.00		
013562	DUCOR CLEARING ACCOUNT	PV-210016	7/30/2020	1-2020-B		130-53100-0-00000-37000-58000-0-0000	Business Account deposit fees at \$5 monthly	\$60.00		
							Total Check Amount:	\$60.00		

Tulare County Office of Education
Accounts Payable Final PreList - 7/30/2020 2:57:47PM

*** FINAL ***

Batch No 322

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check Account Code	Amount	Flag	EFT
013504	Figuroa Consulting Co.	PV-210034	6/30/2020		1	010-31820-0-11100-10000-58000-0-0000 MTSS Planning, CSI Planning, and Valores curriculu	\$9,412.50	L	
013349	INTEGRATED DESIGNS BY SOMAM	PV-210027	7/15/2020	21258		350-77150-0-00000-85000-62000-0-0000 New Kinder classroom construction	\$9,412.50	E	
013517	LEAF	PV-210014	7/21/2020	LB: 200014	10860918	010-00000-0-00000-72000-58000-0-0000 contract payment for lease on copiers	\$11,736.22	E	
013005	LOZANO SMITH	PV-210026	6/30/2020	2112832	2112832	010-00000-0-00000-71100-58000-0-0000 attorney fees for services rendered thru June 2020	\$551.42		
012443	QUILL CORPORATION	PV-210023	7/1/2020	8225207	8225207	010-00000-0-00000-27000-43000-0-0000 mat soft step for office	\$24.68		
013199	RES COM Pest Control	PV-210024	7/4/2020	1838429	1838429	130-53100-0-00000-82000-55000-0-0000 spray for ants, roaches, spiders	\$21.73		
013403	Santander Leasing LLC	PV-210017	6/1/2020	2488347	2488347	010-07200-0-00000-91000-74390-0-0000 Payment 1 of 2 for new truck purchase	\$45.00		
005384	SOUTHERN CALIFORNIA EDISON	PV-210032	6/25/2020	June 25th, 2020		010-00000-0-00000-82000-55000-0-0000 electricity	\$327.00	G	
012837	THE HOME DEPOT PRO-Supplyw rks	PV-210022	7/1/2020	559235668		010-00000-0-00000-82000-55000-0-0000 Purell hand sanitizer and Clorox wipes	\$11,970.00	G	
							\$1,815.55		
							\$1,815.55		
							\$33.29		

Accounts Payable Final PreList - 7/30/2020 2:57:47PM

*** FINAL ***

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
012837	THE HOME DEPOT PRO-Supplywv rks	PV-210025	7/9/2020		560592107		010-00000-0-00000-82000-55000-0-0000	\$263.13		
	THE HOME DEPOT PRO-Supplywv rks	PV-210031	7/23/2020		563117381		Renown floor finish 010-00000-0-00000-82000-55000-0-0000	\$454.93		
							5gal disinfectant, hvy duty coverall, cleaning			
012709	TULARE COUNTY OFFICE OF ED.	PV-210020	6/22/2020		202132		010-00000-0-00000-27000-58000-0-0000	\$751.35		
	TULARE COUNTY OFFICE OF ED.	PV-210028	7/20/2020		LB: 200012 210043		Internet fees for 2019-2020 010-00000-0-00000-71100-58000-0-0000	\$1,200.00		
							Notice published in P'ville Recorder	\$23.07		
							Total Check Amount:	\$1,223.07		
013486	U.S. Bank Corporate Payment Sy	PV-210035	6/18/2020		ref#63567		010-30100-0-11100-10000-58000-0-0000	\$9.99	M	
	U.S. Bank Corporate Payment Sy	PV-210036	5/26/2020		ref#08791		license for upgrade to Kindles 010-11000-0-00000-81100-43000-0-0000	\$80.39	M	
	U.S. Bank Corporate Payment Sy	PV-210037	5/29/2020		ref#04200		paint for school	\$13.35	M	
	U.S. Bank Corporate Payment Sy	PV-210038	6/1/2020		ref#82815		unleaded fuel purchase for motorized tools	\$347.66	M	
	U.S. Bank Corporate Payment Sy	PV-210039	5/22/2020		ref#49499		paint for school	\$236.00	M	
	U.S. Bank Corporate Payment Sy	PV-210040	5/20/2020		ref#05434		thermometers for students 010-11000-0-00000-81100-43000-0-0000	\$816.53	M	
							paint for school			
							Total Check Amount:	\$1,503.92		
012434	WASTE MANAGEMENT	PV-210041	8/1/2020		4432819-0165-4		010-00000-0-00000-82000-55000-0-0000	\$547.51		
							trash services for July 2020			
							Total Check Amount:	\$547.51		

Tulare County Office of Education

7/30/2020
2:57:47PM

Accounts Payable Final PreList - 7/30/2020 2:57:47PM

*** FINAL ***

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
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Batch No 322

Audit

Total District Payment Amount: \$48,359.42

Accounts Payable Final PreList - 7/30/2020 2:57:47PM

*** FINAL ***

Batch No 322
Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
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Batch No 322
Total Accounts Payable: \$48,359.42

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 48,359.42 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

Authorizing Signature Date

Fund Summary	Total
010	\$36,425.44
130	\$197.76
350	\$11,736.22
Total	\$48,359.42

Accounts Payable Final PreList - 8/6/2020 3:13:50PM

*** FINAL ***

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
013295	AT&T	PV-210054	7/25/2020		JUL 25, 2020		010-00000-0-00000-82000-55000-0-0000 long distance, fire alarm, ADT	\$58.36		
013515	California Business Machines	PV-210052	7/30/2020		255462		010-00000-0-00000-72000-58000-0-0000 toner maintenance for copiers	\$58.36 \$230.41		
011811	DUCOR COMMUNITY SERVICES DISTR	PV-210053	8/1/2020		8/1/20 - 8/31/20		010-00000-0-00000-82000-55000-0-0000 water	\$230.41 \$316.67		
013382	INTERSTATE BILLING SERVICE, IN	PV-210043	6/2/2020		PR114129		010-07230-0-00000-36000-56000-0-0000 repairs to Bus 5	\$316.67 \$4,310.82		D
011876	JORGENSEN & CO.	PV-210045	7/20/2020		5890066		010-00000-0-00000-82000-58000-0-0000 fire hydrant test	\$4,310.82 \$240.00		
013570	PRESTIGE PLASTERING	PV-210049	7/29/2020		9526		010-81500-0-00000-81100-56000-0-0000 patch work on stucco of three buildings of school	\$240.00 \$9,526.00		D
013252	PUSD STUDENT NUTRITION	PV-210048	6/18/2020		9296		130-53100-0-00000-37000-58000-0-0000 student/staff, after school snacks/meals Mar 2020	\$9,526.00 \$8,704.45		L
013199	RES COM Pest Control	PV-210051	8/1/2020		1847017		130-53100-0-00000-82000-55000-0-0000 spray for ants, roaches, spiders	\$8,704.45 \$45.00		
013403	Santander Leasing LLC	PV-210047	7/1/2020		2499499		010-07230-0-00000-91000-74390-0-0000 2nd payment on loan for Bus	\$45.00 \$19,976.76		G
	Santander Leasing LLC		7/1/2020		2499499		010-07230-0-00000-91000-74380-0-0000	\$19,976.76 \$3,909.24		G

Accounts Payable Final PreList - 8/6/2020 3:13:50PM

*** FINAL ***

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
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013571	Shirtcamp	PV-210042	5/22/2020		800835311		010-07200-0-11100-10000-43000-0-0103	\$23,886.00		
					LB: 200019		T-shirts for 1st grade incentives	\$70.95		
								\$70.95		
012681	SISC III	PV-210050	8/1/2020		Aug 1 - Aug 31, 2020		010-00000-0-00000-00000-95024-0-0000	\$23,571.50	A	
							Health & Welfare			
								\$23,571.50		
012221	TULARE CO.SCHOOL BOARDS ASSOC.	PV-210046	7/1/2020		Fiscal Yr 2020-2021		010-00000-0-00000-71100-53000-0-0000	\$50.00		
							Membership dues			
								\$50.00		
013383	VAST Networks	PV-210044	8/1/2020		22816		010-00000-0-00000-27000-59000-0-0000	\$195.00		
							internet connection			
								\$195.00		

Accounts Payable Final PreList - 8/6/2020 3:13:50PM

*** FINAL ***

Batch No 323
Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
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Total District Payment Amount: \$71,205.16

Accounts Payable Final PreList - 8/6/2020 3:13:50PM

*** FINAL ***

Batch No 323

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
Total Accounts Payable: \$71,205.16										

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 71,205.16 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

 Authorizing Signature Date

Fund Summary	Total
010	\$62,455.71
130	\$8,749.45
Total	\$71,205.16

28

DUCOR UNION ELEMENTARY SCHOOL DISTRICT
INTERDISTRICT ATTENDANCE AGREEMENT

THIS AGREEMENT, made and entered into this 11th day of August, 2020, pursuant to Education Code Section 10801, pursuant to Education Code Section 10801, by and between the Governing Board of the Ducor Union Elementary School District of Tulare County and the Governing Board of the Springville Elementary School District of Tulare County.

WITNESSETH:

IT IS MUTUALLY AGREED as follows:

1. Springville Elementary School District agrees to accept, insofar as facilities permit, the following named pupil from the Ducor Union Elementary School District:

- | | | |
|----|----------------|--------------|
| 1. | Groves, Landin | Kindergarten |
| | Student Name | Grade |
| 2. | | |
| | Student Name | Grade |
| 3. | | |
| | Student Name | Grade |
| 4. | | |
| | Student Name | Grade |

2. Springville Elementary School District agrees to furnish said pupils the same advantages, equipment, supplies and services as furnished to other pupils in attendance at this school, *excluding transportation*.

3. CHECK A OR B AS APPLICABLE:

A. XXXXX NO TUITION CHARGE: The district of attendance shall be credited with the pupil attendance for apportionment purposes and the revenue limit pursuant to Education Code Section 20904 or 20905 (Ed Code Sec. 10813-2b).

B. _____ TUITION CHARGED: The maximum charge shall be the actual cost per unit of average daily attendance for the grade level or program, less any income other than tuition, received by the district of attendance on account of such attendance. Any tuition payment shall be made no later than August 31 after the close of the year. (Ed Code Sec. 10813-2a).

4. This agreement is effective only for the school year beginning July 1, 2020 and ending June 30, 2021, and neither part is bound by said agreement or any of the covenants herein contained after the expiration of said school year.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed the day & year above.

GOVERNING BOARD OF THE DUCOR
UNION ELEMENTARY SCHOOL
DISTRICT

GOVERNING BOARD OF SPRINGVILLE
ELEMENTARY SCHOOL DISTRICT

BY: _____

BY: [Signature]

TITLE: Superintendent

TITLE: Superintendent

DATE:

DATE: 7/29/2020

Reason: Babysitter lives in Springville.

DUCOR UNION ELEMENTARY SCHOOL DISTRICT
INTERDISTRICT ATTENDANCE AGREEMENT

THIS AGREEMENT, made and entered into this 11th day of August, 2020, pursuant to Education Code Section 10801, pursuant to Education Code Section 10801, by and between the Governing Board of the Ducor Union Elementary School District of Tulare County and the Governing Board of the Terra Bella Elementary School District of Tulare County.

WITNESSETH:

IT IS MUTUALLY AGREED as follows:

1. Terra Bella Elementary School District agrees to accept, insofar as facilities permit, the following named pupil from the Ducor Union Elementary School District:

- | | | | |
|----|-----------------------|-----------------|---------------------|
| 1. | De Santiago, Estrella | 8 th | (Carl Smith) |
| | Student Name | Grade | |
| 2. | De Santiago, Shaylo | 4 th | (Terra Bella Elem.) |
| | Student Name | Grade | |
| 3. | Student Name | Grade | |
| 4. | Student Name | Grade | |

2. Terra Bella Elementary School District agrees to furnish said pupils the same advantages, equipment, supplies and services as furnished to other pupils in attendance at this school, *excluding transportation*.

3. CHECK A OR B AS APPLICABLE:

A. XXXXX NO TUITION CHARGE: The district of attendance shall be credited with the pupil attendance for apportionment purposes and the revenue limit pursuant to Education Code Section 20904 or 20905 (Ed Code Sec. 10813-2b).

B. _____ TUITION CHARGED: The maximum charge shall be the actual cost per unit of average daily attendance for the grade level or program, less any income other than tuition, received by the district of attendance on account of such attendance. Any tuition payment shall be made no later than August 31 after the close of the year. (Ed Code Sec. 10813-2a).

4. This agreement is effective only for the school year beginning July 1, 2020 and ending June 30, 2021, and neither part is bound by said agreement or any of the covenants herein contained after the expiration of said school year.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed the day & year above.

GOVERNING BOARD OF THE DUCOR
UNION ELEMENTARY SCHOOL
DISTRICT

GOVERNING BOARD OF TERRA BELLA
ELEMENTARY SCHOOL DISTRICT

BY: _____

BY: _____

TITLE: Superintendent

TITLE: _____

DATE:

DATE: _____

Reason: Continuing students

DUCOR UNION ELEMENTARY SCHOOL DISTRICT
INTERDISTRICT ATTENDANCE AGREEMENT

THIS AGREEMENT, made and entered into this 11th day of August, 2020, pursuant to Education Code Section 10801, pursuant to Education Code Section 10801, by and between the Governing Board of the Ducor Union Elementary School District of Tulare County and the Governing Board of the Burton Unified School District of Tulare County.

WITNESSETH:

IT IS MUTUALLY AGREED as follows:

1. Burton Unified School District agrees to accept, insofar as facilities permit, the following named pupil from the Ducor Union Elementary School District:

- | | | |
|----|--------------------|-----------------|
| 1. | Bazaldua, Izaiah | 6 th |
| | Student Name | Grade (Buckley) |
| 2. | Bazaldua, Jeremiah | 3 rd |
| | Student Name | Grade “ |
| 3. | Student Name | Grade |
| 4. | Student Name | Grade |

2. Burton Unified School District agrees to furnish said pupils the same advantages, equipment, supplies and services as furnished to other pupils in attendance at this school, *excluding transportation*.

3. CHECK A OR B AS APPLICABLE:

A. XXXX **NO TUITION CHARGE:** The district of attendance shall be credited with the pupil attendance for apportionment purposes and the revenue limit pursuant to Education Code Section 20904 or 20905 (Ed Code Sec. 10813-2b).

B. **TUITION CHARGED:** The maximum charge shall be the actual cost per unit of average daily attendance for the grade level or program, less any income other than tuition, received by the district of attendance on account of such attendance. Any tuition payment shall be made no later than August 31 after the close of the year. (Ed Code Sec. 10813-2a).

4. This agreement is effective only for the school year beginning July 1, 2020 and ending June 30, 2021, and neither part is bound by said agreement or any of the covenants herein contained after the expiration of said school year.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed the day & year above.

GOVERNING BOARD OF THE DUCOR
UNION ELEMENTARY SCHOOL
DISTRICT

GOVERNING BOARD OF BURTON
UNIFIED SCHOOL DISTRICT

BY: _____

BY: _____

TITLE: Superintendent

TITLE: _____

DATE:

DATE: _____

Reason: Parent works at Burton School
District.

DUCOR UNION ELEMENTARY SCHOOL DISTRICT
INTERDISTRICT ATTENDANCE AGREEMENT

THIS AGREEMENT, made and entered into this 11th day of August, 2020, pursuant to Education Code Section 10801, pursuant to Education Code Section 10801, by and between the Governing Board of the Ducor Union Elementary School District of Tulare County and the Governing Board of the Burton School District of Tulare County.

WITNESSETH:

IT IS MUTUALLY AGREED as follows:

1. Burton School District agrees to accept, insofar as facilities permit, the following named pupil from the Ducor Union Elementary School District:

- | | | | |
|----|---------------------|-----------------|-----------------|
| 1. | Jones, John Michael | 2 nd | (Buckley Elem.) |
| | Student Name | Grade | |
| 2. | Student Name | Grade | |
| 3. | Student Name | Grade | |
| 4. | Student Name | Grade | |

2. Burton School District agrees to furnish said pupils the same advantages, equipment, supplies and services as furnished to other pupils in attendance at this school, *excluding transportation*.

3. CHECK A OR B AS APPLICABLE:

A. XXXXX NO TUITION CHARGE: The district of attendance shall be credited with the pupil attendance for apportionment purposes and the revenue limit pursuant to Education Code Section 20904 or 20905 (Ed Code Sec. 10813-2b).

B. _____ TUITION CHARGED: The maximum charge shall be the actual cost per unit of average daily attendance for the grade level or program, less any income other than tuition, received by the district of attendance on account of such attendance. Any tuition payment shall be made no later than August 31 after the close of the year. (Ed Code Sec. 10813-2a).

4. This agreement is effective only for the school year beginning July 1, 2020 and ending June 30, 2021, and neither part is bound by said agreement or any of the covenants herein contained after the expiration of said school year.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed the day & year above.

GOVERNING BOARD OF THE DUCOR
UNION ELEMENTARY SCHOOL
DISTRICT

GOVERNING BOARD OF BURTON
SCHOOL DISTRICT

BY: _____

BY: _____

TITLE: Superintendent

TITLE: _____

DATE:

DATE: _____

Reason: Continuing student



Insurance | Risk Management | Consulting

Address | Suite #
City, ST ZIP
USA

xxx.xxx.xxx
www.ajg.com

2.9

May 18, 2020

Ducor Union Elementary School District
Isidro Rodriguez
PO Box 249
Ducor, CA 93218-0249

RE: PRIVACY POLICY DISCLOSURE

Dear Isidro:

Gallagher Benefit Services, Inc. (Gallagher) treats your personal privacy with care and respect. Because we value our client relationships, we do not disclose our clients' nonpublic personal, financial or health information with third parties, except for the specific purposes listed in the enclosed Privacy Policy Summary or as otherwise permitted by law. Personal information is any information that can be used to identify, locate or contact you or your employees. Personal information does not include publicly available information or individually identifiable business contact information of employees such as name, title, business address, business telephone number or business email address.

Applicable law requires Gallagher to provide our clients with notice of our Privacy Policy, a summary of which is enclosed here (the full text of the Gallagher Privacy Policy can be retrieved at the following URL: <http://www.ajg.com/privacy-policy/>). This policy does not apply to our efforts to market our products and services to you, so you may receive information from us regarding products that may suit your needs.

Gallagher has always been mindful of our clients' privacy. We maintain physical, electronic, and procedural safeguards that comply with federal and state regulations to guard your nonpublic personal, financial and health information and that of your employees.

Thank you for choosing Gallagher Benefit Services, Inc. We appreciate your business and value our relationship.

Enclosure: Privacy Policy Summary

PRIVACY POLICY SUMMARY

This **Privacy Policy Disclosure** outlines and summarizes our information sharing practices to help you understand how we protect your privacy and that of your employees when we collect and use information about you and your employees, and the measures we take to safeguard that information.

Information We May Collect. We may collect the following nonpublic personal, financial or health information about you or your employees including:

- Information we receive from you and your employees on applications or questionnaires, such as occupation, current employer and social security number;
- Information about your transactions with us, our affiliates, or previous insurers; such as your policy coverage, claim information, premiums and payment history;
- Information we receive from consumer-reporting agencies such as Equifax-that is obtained for the purpose of ascertaining credit histories. These reports are obtained as underwriting tools to determine bill paying habits and creditworthiness for certain individual, personal insurance products. These reports are not subject to race, gender or income;
- Information that allows us to communicate with you or your employees, such as name, user name, password, age, marital status, occupation, mailing address, telephone numbers, email address or other addresses that allow us to send a message;
- Information that assists us to conduct business with you or your employees, such as types of products or services that may be of interest, employee financial information or information on your company's size, revenue, type, industry codes, demographics, locations, and financial information;
- Information about your transactions with us, our affiliates, or your previous providers;

Information We Disclose. We do not disclose any nonpublic personal, financial or health information about our clients, former clients or their employees to anyone, except for the purposes of placing your insurance coverage(s), fulfilling your requests for products or services and related activities, responding to your requests for a call or email, processing transactions you request, telling you about products or services we offer and as otherwise permitted by law.

Information Security. We restrict access to nonpublic personal, financial or health information about you and your employees to those employees and subcontractors who have a need to know that information to provide products or services to you or your employees. We maintain physical, electronic, and procedural safeguards that comply with federal and state regulations to guard your nonpublic personal, financial and health information and that of your employees.



Gallagher

Insurance | Risk Management | Consulting

CLIENT COVERAGE ACKNOWLEDGMENT AND COMPENSATION DISCLOSURE STATEMENT FOR DUCOR UNION ELEMENTARY SCHOOL DISTRICT

This form documents that Gallagher Benefit Services, Inc. (Gallagher) will apply its professional judgment to access those insurance companies it believes are best suited to insure the Client’s risks. The final decision to choose any insurance company has been made by the Client in its sole and absolute discretion. The Client understands and agrees that Gallagher does not take risk, and that Gallagher does not guarantee the financial solvency or security of any insurance company. The Client is responsible for immediate payment of premiums for all insurance placed by Gallagher on Client’s behalf. If any premium amounts are not paid in full when due, the applicable insurance company for the Client’s risks may cancel any applicable policies in accordance with the terms of such policies.

The following is the disclosure of fees and/or commissions to be paid to Gallagher as a result of its Broker of Record relationship to Client’s Group Health and Welfare Plan and any relationships, or agreements Gallagher has with any insurance companies selected by Client as noted above. Gallagher, as Broker of Record, will receive the following initial and renewal sale commissions expressed as percentage of gross premium payments, or fees as agreed upon by Client:

Table with 7 columns: Line of Coverage / Services, Company, Commission, Supplemental Compensation, Third Party Compensation, Direct Fees, Effective Date. Row 1: Medical/Dental/Vision, SISC, \$5.00 PEPM, N/A, N/A, N/A, 10/01/2019. Rows 2-5: Empty cells with effective dates xx/xx/xx.

It should also be noted that:

- Gallagher is not an affiliate of the insurer whose contract is recommended. This means the insurer whose contract is recommended does not directly or indirectly have the power to exercise a controlling influence over the management or policies of Gallagher. Gallagher’s ability to recommend other insurance contracts is not limited by an agreement with the insurance company.

1 Commissions include all commissions/fees paid to Gallagher that are attributable to a contract or policy between a plan and an insurance company, or insurance service. This includes indirect fees that are paid to Gallagher paid by a third party, and includes, among other things, the payment of “finders’ fees” or other fees to Gallagher for a transaction or service involving the plan.

2 Gallagher companies may receive supplemental compensation referred to in a variety of terms and definitions, such as contingent commissions, additional commissions and supplemental commission.

3 Direct Fees include compensation to Gallagher paid for directly by the plan sponsor/Client.



Gallagher

Insurance | Risk Management | Consulting

- **Gallagher** is effecting the transaction for the Plan(s) in the ordinary course of **Gallagher** business. The transaction set forth is at least as favorable to the Plan(s) as an arm's length transaction with an unrelated party.
- **Gallagher** is not a trustee of the Plan(s) and is neither the Plan Administrator of the Plan(s), a named fiduciary of the Plan(s), nor an employer which has employees in the Plan(s). **Gallagher** shall not exercise discretionary authority or control with respect to plan management, the disposition of plan assets or plan administration.
- **Gallagher's** liability to Client, or any party claiming by or through Client, on account of or relating to the provision of services to Client during the period of the relationship between Gallagher and Client shall not exceed the total amount of carrier commissions received by Gallagher during the twelve (12) month period preceding the date on which the claim arises. Without limiting the foregoing, Gallagher shall only be liable for actual damages incurred by Client, and shall not be liable for any indirect, consequential or punitive damages

For Employers and Plan Sponsors Subject to ERISA: This Disclosure Statement is being given to the Client (1) to make sure Client knows about Gallagher's and Gallagher affiliates' income before purchasing the insurance product and (2) for plans subject to ERISA, to comply with the disclosure, acknowledgment and approval requirement of Prohibited Transaction Class Exemption No. 84-24⁴, which protects both Client and Gallagher⁵. Disclosure must be made to an independent plan fiduciary for the ERISA Plan(s), and Client acknowledges and confirms that this is a reasonable transaction in the best interest of participants in its ERISA Plan(s).

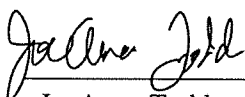
For more information on Gallagher's compensation arrangements, please visit www.ajg.com/compensation. In the event a Client wishes to register a formal complaint regarding compensation Gallagher receives, please send an email to Compensation_Complaints@ajg.com.

Thank you for your business and continued confidence in the services Gallagher provides to you and your employees. We sincerely appreciate the opportunity to serve Ducor Union Elementary School District. Please let us know if you have any questions regarding this information or would like more detail.

Accepted by **DUCOR UNION ELEMENTARY SCHOOL DISTRICT**

GALLAGHER BENEFIT SERVICES, INC.

By: _____
 Name _____
 Title _____
 Date: _____

By: 
 Name JoeAnna Todd
 Title Area President
 Date: 6/1/2020

⁴ Which allows an exemption from a prohibited transaction under Section 408(a) of the **Employee Retirement Income Security Act of 1974 (ERISA)**.

⁵ In making these disclosures, no position is taken, nor is one to be inferred, regarding the use of assets of a plan subject to ERISA to purchase such insurance.

BUSINESS ASSOCIATE AGREEMENT

This Business Associate Agreement ("**Agreement**") is entered into on April 27, 2020 (the "**Effective Date**"), by and between Ducor Union Elementary School District on behalf of the Group Health and Welfare Plans of Ducor Union Elementary School District ("**Covered Entity**") and Gallagher Benefit Services, Inc. ("**Business Associate**").

RECITALS:

WHEREAS, Covered Entity and Business Associate mutually desire to outline their individual responsibilities with respect to the use and/or disclosure of Protected Health Information ("**PHI**") as mandated by the Privacy Rule promulgated under the Administrative Simplifications subtitle of the Health Insurance Portability and Accountability Act of 1996 ("**HIPAA**") including all pertinent regulations issued by the U.S. Department of Health and Human Services as outlined in 45 C.F.R. Parts 160, 162 and 164 ("**HIPAA Privacy Rules and/or Security Standards**"); and

WHEREAS, Covered Entity and Business Associate understand and agree that the HIPAA Privacy Rules and Security Standards requires the Covered Entity and Business Associate enter into a Business Associate Agreement which shall govern the use and/or disclosure of PHI and the security of PHI and ePHI.

NOW, THEREFORE, the parties hereto agree as follows:

1. Definitions. When used in this Agreement and capitalized, the following terms have the following meanings:

(a) "**Breach**" shall have the same meaning as the term "Breach" in 45 C.F.R. §164.402.

(b) "**Electronic Protected Health Information**" or "**ePHI**" shall mean Protected Health Information transmitted by electronic media or maintained in electronic media.

(c) "**Individual**" shall have the same meaning as the term "Individual" in 45 C.F.R. §160.103 and shall include a person who qualifies as a personal representative in accordance with 45 C.F.R. §164.502(g).

(d) "**Privacy Rule**" shall mean the Standards for Privacy of Individual Identifiable Health Information as set forth at 45 C.F.R. Parts 160 and 164 Subparts A and E.

(e) "**Protected Health Information**" or "**PHI**" shall have the same meaning as the term "protected health information" in 45 C.F.R. § 160.103, limited to the information created or received by Business Associate from or on behalf of Covered Entity.

(f) "**Required by Law**" shall have the same meaning as the term "required by law" in 45 C.F.R. § 164.103.

(g) "**Secretary**" shall mean the Secretary of the Department of Health and Human Services or his or her designee.

(h) **“Security Incident”** shall mean any attempted or successful unauthorized access, use, disclosure, modification or destruction of information or systems operations in an electronic information system.

(i) **“Security Rule”** shall mean the Standards for Security of PHI, including ePHI, as set forth at 45 C.F.R. Parts 160 and 164 Subparts A and C.

(j) **“Unsecured Protected Health Information”** shall mean protected health information that is not rendered unusable, unreadable, or indecipherable to unauthorized persons through the use of a technology or methodology specified by the Secretary.

Terms used but not defined in this Agreement shall have the same meaning as those terms in the HIPAA regulations.

2. Obligations and Activities of Business Associate Regarding PHI.

(a) Business Associate agrees to not use or further disclose PHI other than as permitted or required by this Agreement or as Required by Law.

(b) Business Associate agrees to use appropriate safeguards to prevent use or disclosure of the PHI other than as provided for by this Agreement.

(c) Business Associate agrees to ensure that any agents, including sub-contractors (excluding entities that are merely conduits), to whom it provides PHI agree to the same restrictions and conditions that apply to Business Associate with respect to such information.

(d) Business Associate agrees to provide access, at the request of Covered Entity, and in a reasonable time and manner designated by Covered Entity, to PHI in a Designated Record Set that is not also in Covered Entity's possession, to Covered Entity in order for Covered Entity to meet the requirements under 45 C.F.R. § 164.524.

(e) Business Associate agrees to make any amendment to PHI in a Designated Record Set that the Covered Entity directs or agrees to pursuant to 45 C.F.R. § 164.526 in a reasonable time and manner designated by Covered Entity.

(f) Business Associate agrees to make internal practices books and records relating to the use and disclosure of PHI available to the Secretary, in a reasonable time and manner as designated by the Covered Entity or Secretary, for purposes of the Secretary determining Covered Entity's compliance with the Privacy Rule. Business Associate shall immediately notify Covered Entity upon receipt or notice of any request by the Secretary to conduct an investigation with respect to PHI received from the Covered Entity.

(g) Business Associate agrees to document any disclosures of PHI that are not excepted under 45 C.F.R. § 164.528(a)(1) as would be required for Covered Entity to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with 45 C.F.R. § 164.528.

(h) Business Associate agrees to provide to Covered Entity or an Individual, in a time and manner designated by Covered Entity, information collected in accordance with paragraph (g) above, to permit Covered Entity to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with 45 C.F.R. § 164.528.

(i) Business Associate agrees to use or disclose PHI pursuant to the request of Covered Entity; provided, however, that Covered Entity shall not request Business Associate to use or disclose PHI in any manner that would not be permissible under the Privacy Rule if done by Covered Entity.

3. Permitted Uses and Disclosures of PHI by Business Associate.

(a) Business Associate may use or disclose PHI to perform functions, activities or services for, or on behalf of, Covered Entity provided that such use or disclosure would not violate the Privacy Rule if done by Covered Entity.

(b) Business Associate may use PHI for the proper management and administration of Business Associate and to carry out the legal responsibilities of Business Associate.

(c) Business Associate may disclose PHI for the proper management and administration of Business Associate and to carry out the legal responsibilities of Business Associate if:

(i) such disclosure is Required by Law, or

(ii) Business Associate obtains reasonable assurances from the person to whom the information is disclosed that such information will remain confidential and used or further disclosed only as Required by Law or for the purposes for which it was disclosed to the person, and the person agrees to notify Business Associate of any instances of which it is aware that the confidentiality of the information has been breached.

(d) Business Associate shall limit the PHI to the extent practicable, to the limited data set or if needed by the Business Associate, to the minimum necessary to accomplish the intended purpose of such use, disclosure or request subject to exceptions set forth in the Privacy Rule.

(e) Business Associate may use PHI to provide Data Aggregation services to Covered Entity as permitted by 45 C.F.R. § 164.504(e)(2)(i)(B).

4. Obligations of Covered Entity Regarding PHI.

(a) Covered Entity shall provide Business Associate with the notice of privacy practices that Covered Entity produces in accordance with 45 C.F.R. § 164.520, as well as any changes to such notice.

(b) Covered Entity shall provide Business Associate with any changes in, or revocation of, authorization by an Individual to use or disclose PHI, if such changes affect Business Associate's permitted or required uses and disclosures.

(c) Covered Entity shall notify Business Associate of any restriction to the use or disclosure of PHI that Covered Entity has agreed to in accordance with 45 C.F.R. § 164.522, if such restrictions affect Business Associate's permitted or required uses and disclosures.

(d) Covered Entity shall require all of its employees, agents and representatives to be appropriately informed of its legal obligations pursuant to this Agreement and the Privacy Rule and Security Standards required by HIPAA and will reasonably cooperate with Business Associate in the performance of the mutual obligations under this Agreement.

5. Security of Protected Health Information.

(a) Business Associate has implemented policies and procedures to ensure that its receipt, maintenance, or transmission of all PHI, either electronic or otherwise, on behalf of Covered Entity complies with the applicable administrative, physical, and technical safeguards required protecting the confidentiality, availability and integrity of PHI as required by the HIPAA Privacy Rules and Security Standards.

(b) Business Associate agrees that it will ensure that agents or subcontractors agree to implement the applicable administrative, physical, and technical safeguards required to protect the confidentiality, availability and integrity of PHI as required by HIPAA Privacy Rules and Security Standards.

(c) Business Associate agrees to report to Covered Entity any Security Incident (as defined 45 C.F.R. Part 164.304) of which it becomes aware. Business Associate agrees to report the Security Incident to the Covered Entity as soon as reasonably practicable, but not later than 10 business days from the date the Business Associate becomes aware of the incident.

(d) Business Associate agrees to establish procedures to mitigate, to the extent possible, any harmful effect that is known to Business Associate of a use or disclosure of PHI by Business Associate in violation of this Agreement.

(e) Business Associate agrees to immediately notify Covered Entity upon discovery of any Breach of Unsecured Protected Health Information (as defined in 45 C.F.R. §§ 164.402 and 164.410) and provide to Covered Entity, to the extent available to Business Associate, all information required to permit Covered Entity to comply with the requirements of 45 C.F.R. Part 164 Subpart D.

(f) Covered Entity agrees and understands that the Covered Entity is independently responsible for the security of all PHI in its possession (electronic or otherwise), including all PHI that it receives from outside sources including the Business Associate.

6. Term and Termination.

(a) *Term.* This Agreement shall be effective as of the Effective Date and shall remain in effect until the Business Associate relationship with the Covered Entity is terminated and all PHI is returned, destroyed or is otherwise protected as set forth in Section 6(d).

(b) *Termination for Cause by Covered Entity.* Upon Covered Entity's knowledge of a material breach by Business Associate, Covered Entity shall provide an opportunity for Business Associate to cure the breach. If Business Associate does not cure the breach within 30 days from the date that Covered Entity provides notice of such breach to Business Associate, Covered Entity shall have the right to immediately terminate this Agreement and the underlying services agreement between Covered Entity and Business Associate.

(c) *Termination by Business Associate.* This Agreement may be terminated by Business Associate upon 30 days prior written notice to Covered Entity in the event that Business Associate, acting in good faith, believes that the requirements of any law, legislation, consent decree, judicial action, governmental regulation or agency opinion, enacted, issued, or otherwise effective after the date of this Agreement and applicable to PHI or to this Agreement, cannot be met by Business Associate in a commercially reasonable manner and without significant additional expense.

(d) *Effect of Termination.* Upon termination of this Agreement for any reason, at the request of Covered Entity, Business Associate shall return or destroy all PHI received from Covered Entity, or created or received by Business Associate on behalf of Covered Entity. Business Associate shall not retain any copies of the PHI unless return or destruction is deemed infeasible. If the return or destruction of PHI is infeasible, Business Associate shall extend the protections of this Agreement to such PHI and limit further uses and disclosures of such PHI to those purposes that make the return or destruction infeasible, for so long as Business Associate maintains such PHI. For purposes of illustration only and not to limit the set of circumstances that could potentially make return or destruction infeasible, it would be infeasible for Business Associate to return or destroy certain PHI that is part of work product that must be retained for document retention/archival purposes, as well as PHI that is stored as a result of backup e-mail systems that store e-mails for emergency backup purposes.

7. Amendment.

The parties may agree to amend this Agreement from time to time in any other respect that they deem appropriate. This Agreement shall not be amended except by written instrument executed by the parties.

8. Indemnification.

Business Associate shall indemnify and hold harmless Covered Entity from and against any and all costs, expenses, claims, demands, causes of action, damages, attorneys' fees and judgments that arise out of or that may be imposed upon, incurred by, or brought against Covered Entity to the extent directly resulting from a breach of this Agreement or any violation

of the Privacy Rule or other applicable HIPAA regulations by Business Associate. The indemnification obligations provided for in this Section will commence on the effective date of this Agreement and will survive its termination.

Covered Entity shall indemnify and hold harmless Business Associate from and against any and all costs, expenses, claims, demands, causes of action, damages, attorneys' fees and judgments that arise out of or are imposed upon, incurred by, or brought against Business Associate to the extent directly resulting from a breach of this Agreement or any violation of the Privacy Rule or other applicable HIPAA regulations by Covered Entity. The indemnification obligations provided for in this Section will commence on the effective date of this Agreement and will survive its termination.

9. Severability.

The parties intend this Agreement to be enforced as written. However, (i) if any portion or provision of this Agreement is to any extent declared illegal or unenforceable by a duly authorized court having jurisdiction, then the remainder of this Agreement, or the application of such portion or provision in circumstances other than those as to which it is so declared illegal or unenforceable, will not be affected thereby, and each portion and provision of this Agreement will be valid and enforceable to the fullest extent permitted by law; and (ii) if any provision, or part thereof, is held to be unenforceable because of the duration of such provision, the Covered Entity and the Business Associate agree that the court making such determination will have the power to modify such provision, and such modified provision will then be enforceable to the fullest extent permitted by law.

10. Notices.

All notices, requests, consents and other communications hereunder will be in writing, will be addressed to the receiving party's address set forth below or to such other address as a party may designate by notice hereunder, and will be either (i) delivered by hand, (ii) made facsimile transmission, (iii) sent by overnight courier, or (iv) sent by registered mail or certified mail, return receipt requested, postage prepaid.

If to the Covered Entity:

Ducor Union Elementary
School District
PO Box 249
Ducor, CA 93218-0249

If to the Business Associate:

Gallagher Benefit Services, Inc.
500 N Santa Fe
Visalia, CA 93292

11. Regulatory References.

A reference in this Agreement to a section in the Privacy Rule means the referenced section or its successor, and for which compliance is required.

12. Headings and Captions.

The headings and captions of the various subdivisions of the Agreement are for convenience of reference only and will in no way modify or affect the meaning or construction of any of the terms or provisions hereof.

13. Entire Agreement.

This Agreement sets forth the entire understanding of the parties with respect to the subject matter set forth herein and supersedes all prior agreements, arrangements and communications, whether oral or written, pertaining to the subject matter hereof.

14. Binding Effect.

The provisions of this Agreement shall be binding upon and shall inure to the benefit of both Parties and their respective successors and assigns.

15. No Waiver of Rights, Powers and Remedies.

No failure or delay by a party hereto in exercising any right, power or remedy under this Agreement, and no course of dealing between the parties hereto, will operate as a waiver of any such right, power or remedy of the party. No single or partial exercise of any right, power or remedy under this Agreement by a party hereto, nor any abandonment or discontinuance of steps to enforce any such right, power or remedy, will preclude such party from any other or further exercise thereof or the exercise of any other right, power or remedy hereunder. The election of any remedy by a party hereto will not constitute a waiver of the right of such party to pursue other available remedies. No notice to or demand on a party not expressly required under this Agreement will entitle the party receiving such notice or demand to any other or further notice or demand in similar or other circumstances or constitute a waiver of the right of the party giving such notice or demand to any other or further action in any circumstances without such notice or demand. The terms and provisions of this Agreement may be waived, or consent for the departure therefrom granted, only by written document executed by the party entitled to the benefits of such terms or provisions. No such waiver or consent will be deemed to be or will constitute a waiver or consent with respect to any other terms or provisions of this Agreement, whether or not similar. Each such waiver or consent will be effective only in the specific instance and for the purpose for which it was given, and will not constitute a continuing waiver or consent.

16. Governing Law.

This Agreement will be governed by and construed in accordance with the laws of the State of Illinois.

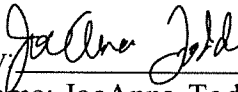
17. Interpretation.

It is the Parties' intent to comply strictly with all applicable laws, including without limitation, HIPAA, state statutes, or regulations (collectively, the "Regulatory Laws"), in connection with this Agreement. In the event there shall be a change in the Regulatory Laws, or in the reasoned interpretation of any of the Regulatory Laws or the adoption of new federal or state legislation, any of which are reasonably likely to materially and adversely affect the manner in which either Party may perform or be compensated under this Agreement or which shall make this Agreement unlawful, the Parties shall immediately enter into good faith negotiations regarding a new arrangement or basis for compensation pursuant to this Agreement that complies with the law, regulation or policy and that approximates as closely as possible the economic position of the Parties prior to the change. In addition, the Parties hereto have negotiated and prepared the terms of this Agreement in good faith with the intent that each and every one of the terms, covenants and conditions herein be binding upon and inure to the benefit of the respective Parties. To the extent this Agreement is in violation of applicable law, then the Parties agree to negotiate in good faith to amend this Agreement, to the extent possible consistent with its purposes, to conform to law.

IN WITNESS WHEREOF, the parties have executed this Business Associate Agreement as of the Effective Date.

BUSINESS ASSOCIATE:

GALLAGHER BENEFIT SERVICES, INC.

By: 
Name: JoeAnna Todd
Title: Area President

**DUCOR UNION ELEMENTARY SCHOOL
DISTRICT:**

By: _____
Name: _____
Title: _____

2.10

DUCOR UNION ELEMENTARY SCHOOL DISTRICT
NOTICE OF SALARY FOR CLASSIFIED EMPLOYEES

Employee: _____ School Year: 2020-21

Job Assignment Computer Operations Premium

12.00 Hours Per Month
x 11 Number of Months
132.00 Total Hours

x 25.00 Hourly Rate

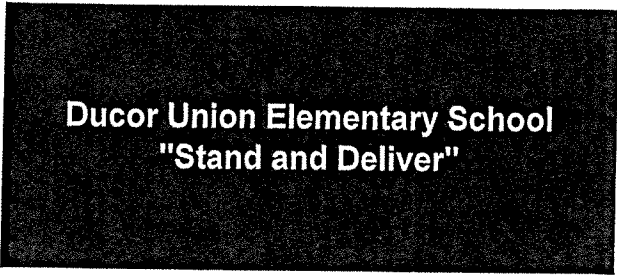
3,300.00 Annual Salary

+ 11 Months Worked

300.00 Gross Salary by Month

2.11

23761 Avenue 56
PO Box 249
Ducor, CA 93218
Phone (559) 534-2261
Fax (559) 534-2271



Company Name:
CASBO

Purchase Order # 1263

Quantity	Description	Price	Extended Price
1	CASBO Business Executives Leadership Program - Lemoore Attendee Jeremiah Sosa	\$ 4,800.00	\$ 4,800.00

Subtotal: \$ 4,800.00
 Shipping: \$ -
 Tax: \$ -
 Total: \$ 4,800.00



 Authorized Signature

7/30/2020

 Date



(/)

- ▼ Learn (/learn)
 - Overview (/learn)
 - Calendar (<https://www.casbo.org/events-all>)
 - CASBO Online (<https://www.casbo.org/aa-shop>)
 - ▼ Workshops (/content/workshops)
 - State (/content/state-workshops)
 - Section (/content/section-workshops)
 - >
 - ▼ Events (/node/2406/)
 - Annual Conference (/AC2021)
 - CBO Symposium (/content/cbo-symposium-0)
 - School Business 360 (/CBOBootCamp)
 - Payroll Boot Camp (/PayrollBC)
 - Transportation Academy (/TLA)
 - >
 - ▼ Programs (/content/programs)
 - ▼ CBO Training (/content/cbo-training)
 - BEL Program (CASBO) (/CASBOCBOTrain)
 - Mentor Program (FCMAT) (/content/fcmat-cbo-mentor-program)
 - >
 - Mentorship (/content/member-member-mentorship-program)
 - >
 - Certification (/node/3082/)
 - >
 - ▼ Join (/join)
 - Overview (/join)
 - Career Builder (/CBMembership)
 - Organizational (/node/3739/)
 - Retiree (/content/retiree-membership)
 - Associate (/AssociateMembership)
 - Get Involved (/join/get-involved)
 - >
 - ▼ Advocacy (<http://cqrcengage.com/casbo/home>)
 - Governmental Relations (<http://cqrcengage.com/casbo/home>)
 - Ignite Tool Kit (<http://casbo.org/node/1129>)
 - >

▼ Resources (/resources)

- COVID-19 Resources (<https://www.casbo.org/node/54228>)
- Advisory Webinars/Videos (/node/1283/)
- Affinity Program (/node/3053/)
- AMC Speakers Bureau (/content/amc-speakers-bureau)
- Business & Finance Guide (<https://www.casbo.org/sites/default/files/userfiles/CASBOSchoolBusFin>)
- Buyers Guide (/content/online-buyers-guide)
- Digital Library (<https://www.casbo.org/content/digital-library>)
- Diversity Tool Kit (/DiversityToolkit)
- Interim Service Search (<http://casbo.org/node/1124>)
- Job Listings/Career HQ (/content/job-listingscareer-hq)
- Forms/Applications (/content/forms-and-applications)
- Membership Directory (https://online.casbo.org/casbossa/censsacustlkup.query_page)
- Podcast (<https://www.casbo.org/podcasts>)

▼ Publications (/content/our-publications)

- NewsBreak (<http://casbo.org/resources/blogs/news-break>)
- Newsletter (/node/2763/)

>

▼ RFPs and RFQs (/node/3769/)

- Submit an RFP or RFQ (/content/submit-rfp-or-rfq)
- View RFPs and RFQs (/content/submitted-rfprfqs)

>

- PC Resource Manual (<https://www.casbo.org/sites/default/files/userfiles/CASBO-PCResourceManu>)
- Section Resource Manual (<https://www.casbo.org/sites/default/files/userfiles/CASBO-SectionResol>)

>

▼ Sections (/content/regional-sections)


- Overview (/content/regional-sections)
- Central (<https://www.casbo.org/about/central>)
- Eastern (<https://www.casbo.org/about/eastern>)
- Northern (<https://www.casbo.org/about/northern>)
- Sacramento (<https://www.casbo.org/about/sacramento>)
- San Diego/Imperial (<https://www.casbo.org/about/san-diego-imperial>)
- Shasta Cascade (<https://www.casbo.org/about/shasta-cascade>)
- Southern (<https://www.casbo.org/about/southern>)

>

▼ About (/about)

- [CASBO Leadership \(/about/casbo-leadership\)](/about/casbo-leadership)
- [Committees & PCs \(/about/committees-and-professional-councils\)](/about/committees-and-professional-councils)
- ▼ [Manual of Procedures \(/content/casbo-manual-procedures-mop\)](/content/casbo-manual-procedures-mop)
 - [M.O.P. Forms \(/node/1612/\)](/node/1612/)
- >
- [CASBO by Design 2.0 \(/content/casbo-design-20-strategic-plan\)](/content/casbo-design-20-strategic-plan)
- [Code of Ethics \(/content/casbo-code-ethics\)](/content/casbo-code-ethics)
- [Professional Standards \(/content/casbo-professional-standards\)](/content/casbo-professional-standards)
- [Career Chronicles \(https://www.casbo.org/node/46405\)](https://www.casbo.org/node/46405)
- [Awards \(/node/2918/\)](/node/2918/)
- [Scholarships \(/content/scholarships\)](/content/scholarships)
- [Partnership Program \(/node/2407/\)](/node/2407/)
- [Partners \(/about/partners-and-sponsors\)](/about/partners-and-sponsors)
- [Sponsorship Guide \(/content/sponsorship-opportunities\)](/content/sponsorship-opportunities)
- [Staff \(/CASBOStaff\)](/CASBOStaff)
- [Contact Us \(/node/2753/\)](/node/2753/)
- >
- [Community \(https://casbo.org/community\)](https://casbo.org/community)
- [QSearch \(/search\)](/search)

Shopping Cart Contents

Item Description	Subtotal
 CASBO Business Executives Leadership Program - Lemoore	4,800.00

Total Amount : 4,800.00

[Continue Shopping](#)

Promotional Code

Please enter the Promotional Code here

[Apply Promotional Code](#)

Have any vouchers or gift cards?

Enter them here (one at a time):

Add

Payment Information

Payment Options :

Credit Card Voucher Pay By Check Pay By Purchase Order

Purchase Order Number *

PO 1263

Pay By Purchase Order

2.13

PORTERVILLE UNIFIED SCHOOL DISTRICT

Creating Opportunities - Changing Lives

DISTRICT BOARD OF TRUSTEES

LILLIAN DURBIN
President

FELIPE A. MARTINEZ
Vice President

JUAN FIGUEROA, JR.
Clerk

600 West Grand Avenue
Porterville, CA 93257
(559) 793-2400

NATE NELSON, Ed.D.
DISTRICT SUPERINTENDENT
(559) 793-2455
(559) 793-1088 FAX

DISTRICT BOARD OF TRUSTEES

DONNA BERRY
Member

JAMES CARSON
Member

PETE LARA, JR.
Member

BRAD ROHRBACH, Ed.D.
Asst. Superintendent
Business Services
(559) 793-2450
(559) 781-8366 FAX

ANDY BUKOSKY, Ed.D.
Asst. Superintendent
Human Resources
(559) 793-2480
(559) 791-0401 FAX

MARTHA STUEMKY, Ed.D.
Asst. Superintendent
Instructional Services
(559) 793-2452
(559) 793-1083 FAX

TOM VELASQUEZ
Member

June 29, 2020

Isidro Rodriguez, Jr.
Superintendent
Ducor Union School District
P.O. Box 249
Ducor, CA 93218

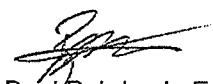
Dear Mr. Rodriguez:

Enclosed please find a copy of Resolution Number 36, In the Matter of Levying Inflation Adjustment for Fees on Residential, Commercial and Industrial Development to Fund the Construction or Reconstruction of School Facilities, for the Porterville Unified School District.

Also enclosed you will find the Developer Fee Agreement between our districts. Please sign and return the executed agreement at your earliest convenience. We will forward a copy to the Tulare County Office of Education.

Should you require additional information or have questions, please call me at 793-2450.

Sincerely,



Brad Rohrbach, Ed.D.
Assistant Superintendent
Business Services

BR/my
Enclosures
Developer Fees
Dist Cover R# - Ducor (20)

AGREEMENT

THIS AGREEMENT is made and entered into this 24th day of AUGUST 2020 by and between the following school districts:

1. Porterville Unified School District
2. Ducor Union Elementary School District

The foregoing parties to this Agreement may hereinafter be referred to individually as "District", or collectively as "Districts".

WITNESSETH:

WHEREAS, Education Code Section 17620 authorizes the governing board of any school district to levy a fee, charge, dedication, or other form of requirement (hereinafter "fee"), against residential, commercial and industrial development projects occurring within the boundaries of the district for the purpose of funding the construction or reconstruction of school facilities; and

WHEREAS, Government Code § 65995 provides that the maximum fees authorized shall be increased in 1990, and every two years thereafter, according to the adjustment for inflation set forth in the statewide cost index for Class B construction as determined by the State Allocation Board ("SAB") at its January meeting (hereinafter "inflation increase"); and

WHEREAS, based upon the most recent action of the SAB, the maximum fees authorized are \$4.08 per square foot of assessable space in the case of residential development, and \$0.66 per square foot of chargeable covered and enclosed space in the case of commercial and industrial development; and

WHEREAS the Districts share common territorial jurisdiction and, pursuant to Education Code Section 17623, wish to agree for an allocation of the fee on development projects in such common territory that does not exceed the current maximum cap on fees plus any inflation increase authorized by SAB hereafter which a District or both Districts may hereafter adopt (hereinafter collectively "maximum fees");

NOW, THEREFORE, THE DISTRICTS AGREE as follows:

1. The Districts shall allocate maximum fees as follows:

<u>School Districts</u>	<u>Residential per Square Foot</u>	<u>Commercial per Square Foot</u>
1. Porterville Unified School District	\$1.26	\$0.20
2. Ducor Union Elementary School District	\$2.82	\$0.46

2. The Districts agree to allocate any future inflation increase for fees authorized by SAB, which both Districts adopt subsequent to the date of this Agreement, in the same proportion as specified in Paragraph 1 above. In the event that only one District adopts an authorized inflation increase, the total of such increase shall be allocated solely to the District taking such action.

3. This Agreement shall remain in effect until and unless amended, modified or terminated by action of the parties. Either party shall have the right to terminate this Agreement by giving the other party thirty (30) days prior written notice of the intention to terminate, specifying the date of termination. No part of this Agreement may be amended or modified without the express written consent of both parties hereto.

4. At the request of either party hereto, the Districts agree to meet and confer for the purposes of determining whether to modify the maximum fee allocation provided for herein.

5. This Agreement may be relied on by any county or city planning agency, the Tulare County Planning and Development Department, the Tulare County Office of Education, and any officer, agent or employee thereof, for purposes of the calculation, certification of payment, collection and allocation of the maximum fee on behalf of each District, for particular development projects occurring in the common territorial jurisdiction shared by the Districts.

6. A copy of this Agreement shall be transmitted by each District to the State Allocation Board as required by Education Code Section 17623(a).

IN WITNESS WHEREOF, the parties have entered into this Agreement as of the date first-above written.

PORTERVILLE UNIFIED SCHOOL DISTRICT

DUCOR UNION ELEMENTARY SCHOOL DISTRICT

By: 
District Superintendent or Designee

By: _____
District Superintendent or Designee

**BEFORE THE GOVERNING BOARD OF TRUSTEES OF THE
PORTERVILLE UNIFIED SCHOOL DISTRICT
TULARE COUNTY, CALIFORNIA**

In the Matter of Adopting Development)	
Fees on Residential and Commercial and)	RESOLUTION
Industrial Development to Fund the)	
Construction or Reconstruction of School)	NO. <u>36</u>
Facilities)	

WHEREAS, Education Code section 17620 et seq. and Government Code section 65995, authorize the governing board of any school district to levy a fee, charge, dedication, or other form of requirement (hereinafter "fee" or "fees"), in the maximum amounts specified therein, against residential, commercial and industrial development projects occurring within the boundaries of the district (hereinafter "development"), for the purpose of funding the construction or reconstruction of school facilities; and

WHEREAS, this Board has previously resolved to levy fees on development projects pursuant to this authority; and

WHEREAS, Government Code section 65995 provides that the maximum fees which may be levied on development projects shall be increased in 2000 and every two years thereafter according to the adjustment for inflation set forth in the statewide cost index for Class B construction as determined by the State Allocation Board "SAB" and to become effective at its January meeting; and

WHEREAS, the SAB at its January 22, 2020 meeting, set the maximum fee to \$4.08 per square foot for residential development and to \$0.66 per square foot for commercial/industrial development; and

WHEREAS, the new Fees are an increase of what is currently being collected by Porterville Unified School District. A copy of the Study is attached hereto, marked Exhibit "A," and incorporated herein by this reference; and

WHEREAS, in the judgment of this Board it is necessary and appropriate, and in the best interests of the District and its students, to levy fees for the purpose of funding the construction or reconstruction of school facilities necessary to serve the students generated by new development occurring within the District;

**BEFORE THE GOVERNING BOARD OF TRUSTEES OF THE
PORTERVILLE UNIFIED SCHOOL DISTRICT
TULARE COUNTY, CALIFORNIA**

NOW, THEREFORE, BE IT RESOLVED, ORDERED AND FOUND by this Board as follows:

1. The foregoing recitals are true and correct.

2. This Board approves and adopts the Study and recommendation of the District Superintendent, or designee, to levy fees in the maximum amounts authorized on new residential, commercial and industrial development that occurs within the District, and based upon the Study and recommendations, and upon all other written and oral information presented to this Board concerning this matter, makes the following findings:

A. The purpose of the fees is to finance the construction and reconstruction of school facilities in order to provide adequate school facilities for the students of the District who will be generated by new residential and commercial/industrial development taking place in the District.

B. The construction or reconstruction of school facilities is necessary to create updated, adequate, appropriate classroom space and academic support facilities for the following reasons:

(1) New residential and commercial and industrial development is projected to occur within the District within the next five years which will generate additional school-aged children.

(2) Additional students projected from new development will impact and increase the need of the District to create updated, adequate, appropriate classroom space and academic support facilities.

(3) Existing school facilities in the District are in need of, or will be in need of, reconstruction or modernization. New development will generate students who will attend District schools and be housed in existing facilities. These students cannot be housed without upgrading existing school facilities, ultimately making reconstruction or modernization of such facilities necessary.

(4) Both existing students and new students generated by future development occurring within the district will need to be housed and served in existing school facilities, as well as new and additional school facilities necessary to serve the projected student population.

**BEFORE THE GOVERNING BOARD OF TRUSTEES OF THE
PORTERVILLE UNIFIED SCHOOL DISTRICT
TULARE COUNTY, CALIFORNIA**

(5) As commercial and industrial development occurs, new jobs are created. Many of the people hired for these jobs move into the community, thereby increasing the need for residential development which generates additional students adding to the impact on the school facilities of the District. The maximum fee that can be levied against residential development is insufficient to cover the full cost of the new or reconstructed school facilities needed by the district to house students generated from new residential development, and therefore justifies a separate fee against commercial and industrial development in the maximum amount allowed by law.

C. Without the addition of new school facilities and/or the reconstruction and modernization of existing facilities, the District will be unable to adequately house and serve additional students generated by new development which will impair or adversely impact the normal functioning of educational programs and services of the District.

D. The District has no, or limited local revenue sources available for funding the construction or reconstruction of school facilities attributable to new development;

E. The fees adopted herein bear a reasonable relationship to the need for, and the estimated cost of, the construction or reconstruction of school facilities attributable to the type of new development on which the fees will be imposed.

F. The cost of providing for the construction and/or reconstruction of school facilities attributable to the type of new development occurring in the District will exceed the revenues reasonably anticipated from fees.

G. Existing students will benefit from the use of developer fees for new school facilities. Conversely, students generated from new development will occupy existing school facilities and will benefit from the use of fees to reconstruct or modernize those facilities. Therefore, it is appropriate to use developer fees for existing facilities to the extent of the estimated use of such facilities by students generated by new development.

3. Based on the foregoing, this Board hereby determines:

A. To levy a fee on any new or on other residential development, as described in Education Code § 17620(a), occurring within the District, in the maximum amount currently authorized by law of \$4.08 per square foot of assessable space as such space is defined in Government Code § 65995(b)(1).

**BEFORE THE GOVERNING BOARD OF TRUSTEES OF THE
PORTERVILLE UNIFIED SCHOOL DISTRICT
TULARE COUNTY, CALIFORNIA**

B. To levy a fee on categories of new commercial or industrial development, as described in Education Code § 17620(a), occurring within the boundaries of the District, in the maximum amount currently authorized by law of \$0.66 per square foot of chargeable covered and enclosed space as such space is defined in Government Code § 65995(b)(2), except for Rental Self Storage facilities in which a fee of \$0.45 per square foot is justified.

4. The fee provisions of this Resolution are not exclusive, and this Board specifically reserves authority to undertake other or additional methods to finance school facilities in partial or complete substitution for, or in conjunction with, the fee provisions set forth therein, as authorized by law. This Board reserves the authority, in its discretion, to substitute the dedication of land or other form of requirement in lieu of fees to be levied pursuant to this Resolution.

5. The District intends to utilize fees for new construction of school facilities, reconstruction or modernization of existing facilities, purchase, lease or lease-purchase of portable or relocatable classrooms and related facilities as interim school facilities to house students pending the construction of permanent facilities, or the purchase of land for school facilities. This includes all associated costs to plan and execute school facilities projects including, but not limited to, architectural and engineering costs, testing and inspection costs, permits and plan checking, and other administrative costs related to the provision of school facilities. Construction, reconstruction or modernization of school facilities includes, but is not limited to, classrooms and equipment and furnishings for classrooms, and all other reasonable and customary auxiliary, accessory, adjunct, or other supportive facilities for classrooms such as restrooms, gymnasiums, administrative offices, cafeterias, libraries, multi-purpose rooms, maintenance and storage rooms, walkways, overhangs, parking lots, landscaping, and all other similar facilities. Finally, fees may be used for studies and reports necessary to make the findings and determinations required by law for the collection of fees which may include the school facilities needs analysis described in Government Code section 65995.6, for reimbursement of administrative costs to collect fees, and for such other purposes consistent with the purpose and intent of this Resolution, or authorized by law, or deemed necessary or appropriate by this governing board.

6. The Superintendent, or designee, is authorized to certify compliance of a particular development project with the fee or other requirement levied by this Board, or to certify where appropriate that a project is fully or partially exempt from fees in appropriate circumstances. Any

**BEFORE THE GOVERNING BOARD OF TRUSTEES OF THE
PORTERVILLE UNIFIED SCHOOL DISTRICT
TULARE COUNTY, CALIFORNIA**

certification of compliance for a particular residential construction project is expressly conditioned upon the continued satisfaction by that project of the requirements for that certification and failure to meet those requirements in the future may result in the revocation of such certification and enforcement of the appropriate fee requirement for the project.

7. Pursuant to Education Code § 17621(c), this board determines that the fee levied on residential development is not subject to the restrictions set forth in subdivision (a) of Government Code § 66007 and, pursuant to Education Code § 17620(b), shall be collected at the time of issuance of the building or similar permit required for a particular development project.

8. Pursuant to Government Code section 66001(d), the Superintendent or the District's designee shall review the Fund established pursuant to this Resolution for the fifth fiscal year following the first deposit of fees in the Fund, and every five years thereafter, and with respect to any portion of a fee remaining unspent five or more years after deposit, the Superintendent or the District's designee shall report to this Board which shall either make the findings required by section 66001(d) for said unspent fees, or direct the refund of such fees in the manner provided in 66001(e) and (f).

9. Pursuant to Government Code section 66001(e), the Superintendent or designee, shall advise this board whenever it appears sufficient fees have been collected to complete financing on incomplete public improvements that have been identified in the Study. This board shall then make a determination whether or not sufficient fees have been collected for a particular project, and when a determination is made by this board that sufficient fees have been collected, this Board shall identify, within 180 days of the determination, an approximate date by which the construction of the public improvement will be commenced, or shall refund the fees as provided in said section, unless the provisions of section 66001(f) are deemed to apply.

10. The fees adopted herein are effective sixty (60) days after the approval of this Resolution unless the School Board states this is an urgency due to the significant needs and impacts of the impending new housing developments and there is a 4/5ths majority vote, to cause that the imposition of fees shall take effect thirty (30) days after the date of this Resolution.

11. The Superintendent or the District's designee is hereby authorized and directed to do the following:

**BEFORE THE GOVERNING BOARD OF TRUSTEES OF THE
PORTERVILLE UNIFIED SCHOOL DISTRICT
TULARE COUNTY, CALIFORNIA**

A. As required by Government Code § 66006(a), to establish a separate capital facilities fund (herein "Fund") into which the fees received by the District shall be deposited and shall not be commingled with other revenues and funds of the District. The fees, and any interest earned thereon, shall be expended only for the purpose of funding the construction or reconstruction of school facilities or such other purposes as are permitted by law and authorized by this Board.

B. If applicable, negotiate agreements with other school district(s) with common territorial boundaries ensuring that the total fees collected by each school district does not exceed the maximum fees allowed by law for residential and commercial and industrial development and providing for an equitable division of the fees with such other school district(s). As required by Education Code section § 17623(a), copies of such agreement(s) shall be transmitted to the State Allocation Board, and shall also be sent to any county or city planning agency which is calculating or collecting fees on behalf of the District.

C. Take such further action as is necessary or appropriate to carry out the purpose and intent of this Resolution.

I, Nate Nelson, Secretary to the Board of Trustees of the Porterville Unified School District, do hereby certify that the foregoing Resolution was proposed by Board member Tomas Velasquez, seconded by Board member Donna Berry, and was duly passed and adopted, by vote of said Board, at an official and public meeting thereof held on June 25, 2020, as follows:

AYES: Donna Berry, James Carson, Lillian Durbin, Juan Figueroa, Jr., Pete Lara, Jr.,
Felipe Martinez, Tomas Velasquez

NOES: N/A

ABSENT: N/A

ABSTAIN: N/A

Dated: June 25, 2020



Secretary, Board of Trustees

PORTERVILLE UNIFIED SCHOOL DISTRICT

Creating Opportunities: Changing Lives

DISTRICT BOARD OF TRUSTEES

LILLIAN DURBIN
President

FELIPE A. MARTINEZ
Vice President

JUAN FIGUEROA, JR.
Clerk

600 West Grand Avenue
Porterville, CA 93257
(559) 793-2400

NATE NELSON, Ed.D.
DISTRICT SUPERINTENDENT
(559) 793-2455
(559) 793-1088 FAX

DISTRICT BOARD OF TRUSTEES

DONNA BERRY
Member

JAMES CARSON
Member

PETE LARA, JR.
Member

BRAD ROHRBACH, Ed.D.
Asst. Superintendent
Business Services
(559) 793-2450
(559) 761-8386 FAX

ANDY BUKOSKY, Ed.D.
Asst. Superintendent
Human Resources
(559) 793-2480
(559) 791-0401 FAX

MARTHA STUEMKY, Ed.D.
Asst. Superintendent
Instructional Services
(559) 793-2452
(559) 793-1083 FAX

TOM VELASQUEZ
Member

PORTERVILLE UNIFIED SCHOOL DISTRICT

2018 INTERDISTRICT RESIDENTIAL/COMMERCIAL DEVELOPER FEE BREAKDOWN

\$4.08/Residential \$0.66/Commercial

<u>Residential Developer Fee</u>	<u>High School Share</u>	<u>Elementary Share</u>
Alta Vista School District Effective: 08/24/2020	\$1.26	\$2.82
Burton School District Effective: 08/24/2020	\$1.26	\$2.82
Ducor Union School District Effective: 08/24/2020	\$1.26	\$2.82
Hope Elementary School District Effective: 08/24/2020	\$1.26	\$2.82
Pleasant View School District Effective: 08/24/2020	\$1.26	\$2.82
Rockford School District Effective: 08/24/2020	\$1.26	\$2.82
Springville Union School District Effective: 08/24/2020	\$1.26	\$2.82
Strathmore Union Elementary District Effective: 08/24/2020	\$1.26	\$2.82
Sunnyside Union Elementary District Effective: 08/24/2020	\$1.26	\$2.82
Terra Bella Union School District Effective: 08/24/2020	\$1.26	\$2.82
Woodville Union School District Effective: 08/24/2020	\$1.26	\$2.82
All Other Areas Effective: 08/24/2020	\$4.08	\$0.00

**2018 Developer Fee Breakdown
Porterville Unified School District
Page -2-**

<u>Commercial/Industrial Developer Fee</u>	<u>High School Share</u>	<u>Elementary Share</u>
Alta Vista School District Effective: 08/24/2020	\$0.20	\$0.46
Burton School District Effective: 08/24/2020	\$0.20	\$0.46
Ducor Union School District Effective: 08/24/2020	\$0.20	\$0.46
Hope Elementary School District Effective: 08/24/2020	\$0.20	\$0.46
Pleasant View School District Effective: 08/24/2020	\$0.20	\$0.46
Rockford School District Effective: 08/24/2020	\$0.20	\$0.46
Springville Union School District Effective: 08/24/2020	\$0.20	\$0.46
Terra Bella Union School District Effective: 08/24/2020	\$0.20	\$0.46
Woodville Union School District Effective: 08/24/2020	\$0.20	\$0.46
All Other Areas Effective: 08/24/2020	\$0.66	\$0.00

BR/mv
Developer Fees
2020 Breakdown Letter
c: John Wilborn, TCOE External Business Affairs Director
Mark Martinez, TCOE Accounting Officer
Grand Ovumto, PUSD Business Services
Regina Longoria, PUSD Business Services

2.14

DUCOR UNION ELEMENTARY SCHOOL DISTRICT
2020-2021 Certificated Salary Schedule
BASED ON SEMESTER UNITS
Board Approved 11/12/19

	BA +30	BA +45*	BA +60**	BA +70***
1	46820	48273	49713	51193
2	48273	49713	51193	52718
3	49713	51193	52718	54289
4	51193	52718	54289	55909
5	52718	54289	55909	57571
6	54289	55909	57571	59290
7	55909	57571	59290	61056
8	57571	59290	61056	62876
9		61056	62876	64750
10		62876	64750	66679
11		64750	66679	68667
12			68667	70714
13			70714	72821
14			72821	74990
15			74990	77222
18			77222	79540
20			79540	81926

*BA degree + 45 OR BA + 40 with MA degree OR MA + 10 units

**BA degree + 60 OR BA + 50 with MA degree OR MA + 20 units

***BA degree + 70 OR BA + 55 with MA degree OR MA + 25 units

New

DUCOR UNION ELEMENTARY SCHOOL DISTRICT
NOTICE OF SALARY FOR CERTIFICATED EMPLOYEES

Employee: Louis Smith School Year: 2020-21

Job Assignment Teacher Step/Column 4/4

180 School Days

+ 3 Preparation & Closing Days

183 Total Work Days

x 7.50 Hours Authorized Daily

1,372.50 Total Hours

55,909.00 Annual Salary

+ 0.00 Additional Pay:

55,909.00 Annual Pay

÷ 11 Months Worked

5,082.64 Gross Salary by Month

Old

DUCOR UNION ELEMENTARY SCHOOL DISTRICT
NOTICE OF SALARY FOR CERTIFICATED EMPLOYEES

Employee: Louis Smith School Year: 2020-21

Job Assignment Teacher Step/Column 4/3

180 School Days

+ 3 Preparation & Closing Days

183 Total Work Days

x 7.50 Hours Authorized Daily

1,372.50 Total Hours

54,289.00 Annual Salary

+ 0.00 Additional Pay:

54,289.00 Annual Pay

÷ 11 Months Worked

4,935.36 Gross Salary by Month

UNIVERSITY OF THE PACIFIC

Univ. ID: 989390109
 Record of: Louis A Smith
 850 W Victor Ave
 Visalia, CA 93277

UNOFFICIAL

Date Issued: 07-JUL-2020
 Page: 1

§ Louis A Smith
 850 W Victor Ave
 Visalia, CA 93277

BB+
 + C
 + 116

= BA+ 116

Course Level: Professional Develop. Courses
 Only Admit: Prof & Cont Educ 2019-20

Current Program(s)
 Degree/Cert: Non-Degree
 College: Ctr for Prof/Continuing Educ
 Major: Professional & Continuing Educ

SUBJ NO.	COURSE TITLE	CRED	GRD	PTS	R
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--- INSTITUTION CREDIT ---

Prof & Cont Educ 2019-20
 Center for Professional and Continuing Education
 Professional & Continuing Educ

PEDU 9247	BTSA/Teacher Induction I	4.00	P	0.00	
Completion Date: 06/24/20					
PEDU 9248	BTSA/Teacher Induction II	4.00	P	0.00	
Completion Date: 06/24/20					
PEDU 9249	BTSA/Teacher Induction III	4.00	P	0.00	
Completion Date: 06/24/20					
PEDU 9250	BTSA/Teacher Induction IV	4.00	P	0.00	
Completion Date: 06/24/20					
Ehrs: 16.00		GPA-Hrs: 0.00		Pts: 0.00	
		GPA: 0.00			

***** TRANSCRIPT TOTALS *****

	Earned Hrs	GPA Hrs	Points	GPA
TOTAL INSTITUTION	16.00	0.00	0.00	0.00
TOTAL TRANSFER	0.00	0.00	0.00	0.00
OVERALL	16.00	0.00	0.00	0.00

***** END OF TRANSCRIPT *****

UNOFFICIAL STUDENT ACADEMIC RECORD

California State University, Fresno
STUDENT NAME: Smith, Louis Anthony
STUDENT NUMBER: 106640215
BIRTH MO/DAY: 06/07
DATE PRINTED: 07/24/2017

UNDERGRADUATE RECORD

DEGREE AWARDED:

Bachelor of Arts

MAJOR: HISTORY

DATE CONFERRED: MAY 21, 2016

DEGREE AWARDED:

Bachelor of Science

MAJOR: KINESIOLOGY - PHYSICAL EDUCATION OPTION

DATE CONFERRED: MAY 21, 2016

TRANSFER CREDIT

College of the Sequoias

09/03 TO 05/11

		73.0	65.0	173.0	(2.37)		
TRANSFER		UA	UE	GP	GR	REF	
FALL SEMESTER 2011							
CRIM	101 Crm & Viol in Am	3.0	3.0	6.0	C		
EES	168 Calif Earth Sys	3.0	3.0	9.0	B		
ENGL	101 Mstrpcs Wrld Lit	4.0	4.0	4.0	D		
KAC	4 Swim for Begin	1.0	1.0	4.0	A		
KINES	20 Fitness Devel	1.0	1.0	4.0	A		
KINES	25 Cond Res Train	1.0	1.0	3.0	B		
KINES	32 Lifetime Fitness	2.0	2.0	4.0	C		
TERM		15.0	15.0	34.0	(2.26)		
CAMPUS		15.0	15.0	34.0	(2.26)		
TRANSFER		73.0	65.0	173.0	(2.37)		
TOTAL		88.0	80.0	207.0	(2.35)		
SPRING SEMESTER 2012							
		UA	UE	GP	GR	REF	
HIST	187 Calif Hist	3.0	3.0	12.0	A		
KAC	12 Elem Soc Dance	1.0	1.0	4.0	A		
MCJ	179 Cineculture	3.0	3.0	9.0	B		
TERM		7.0	7.0	25.0	(3.57)		
CAMPUS		22.0	22.0	59.0	(2.68)		
TRANSFER		73.0	65.0	173.0	(2.37)		
TOTAL		95.0	87.0	232.0	(2.44)		
FALL SEMESTER 2012							
		UA	UE	GP	GR	REF	
HIST	111 Ancient Greece	3.0	3.0	6.0	C		
HIST	124T Medieval Lit/Cul	3.0	3.0	9.0	B		
HIST	164 19th Cent Mexico	3.0	3.0	6.0	C		
HIST	186 Am Immig/Eth Hst	3.0	3.0	6.0	C		
HUM	118 Flklor Cont Life	3.0	3.0	6.0	C		
TERM		15.0	15.0	33.0	(2.20)		
CAMPUS		37.0	37.0	92.0	(2.48)		
TRANSFER		73.0	65.0	173.0	(2.37)		
TOTAL		110.0	102.0	265.0	(2.40)		
SPRING SEMESTER 2013							
		UA	UE	GP	GR	REF	
CI	101 Ed App Tech Sec	3.0	3.0	12.0	A		
HIST	178 Hist Afrcn Amer	3.0	3.0	9.0	B		
LEE	180T Early School Learn	3.0	3.0	12.0	A		
SOC	111 Soc Race & Ethn	3.0	3.0	6.0	C		
TERM		12.0	12.0	39.0	(3.25)		
CAMPUS		49.0	49.0	131.0	(2.67)		
TRANSFER		73.0	65.0	173.0	(2.37)		
TOTAL		122.0	114.0	304.0	(2.49)		
FALL SEMESTER 2013							
		UA	UE	GP	GR	REF	
HIST	138 WW II - Globl Confl	3.0	3.0	6.0	C		
KAC	49 Kickboxing	1.0	1.0	4.0	A		
KINES	31 Hist Found of PE	3.0	3.0	6.0	C		
KINES	33 Fnd Sprt Ex Psy	3.0	3.0	9.0	B		
KINES	35 Hum Str Fun Kin	3.0	3.0	6.0	C		
TERM		13.0	13.0	31.0	(2.38)		
CAMPUS		62.0	62.0	162.0	(2.61)		

TRANSFER			73.0	65.0	173.0	(2.37)	
TOTAL			135.0	127.0	335.0	(2.48)	
SPRING SEMESTER 2014							
			UA	UE	GP	GR	REF
ECON	165	Mod Amer Economy	3.0	3.0	6.0	C	
HIST	199T	Empire in Asia	3.0	3.0	9.0	B	
KINES	110	Motor Devel	3.0	3.0	6.0	C	
KINES	116	Fund Biomechanic	3.0	3.0	6.0	C	
KINES	118	Fund Ex Phys	0.0	0.0	0.0	D	GSUB 06/06/2016
TERM			12.0	12.0	27.0	(2.25)	
CAMPUS			74.0	74.0	189.0	(2.55)	
TRANSFER			73.0	65.0	173.0	(2.37)	
TOTAL			147.0	139.0	362.0	(2.46)	
FALL SEMESTER 2014							
			UA	UE	GP	GR	REF
HIST	9	Russn/Eursn Civ	3.0	3.0	9.0	B	
KINES	120	Plan Strat P E	3.0	3.0	9.0	B	
PLSI	146T	Contemp Pol Iss	3.0	3.0	9.0	B	
WS	132	Women + Work	3.0	3.0	9.0	B	
TERM			12.0	12.0	36.0	(3.00)	
CAMPUS			86.0	86.0	225.0	(2.61)	
TRANSFER			73.0	65.0	173.0	(2.37)	
TOTAL			159.0	151.0	398.0	(2.50)	
SPRING SEMESTER 2015							
			UA	UE	GP	GR	REF
HIST	4	Intro Hst Skills	3.0	3.0	9.0	B	
HIST	21	World History II	3.0	3.0	6.0	C	
HIST	172	Jacksonian Amer	3.0	3.0	6.0	C	
KINES	122	Non-Trad Games	3.0	3.0	12.0	A	
TERM			12.0	12.0	33.0	(2.75)	
CAMPUS			98.0	98.0	258.0	(2.63)	
TRANSFER			73.0	65.0	173.0	(2.37)	
TOTAL			171.0	163.0	431.0	(2.52)	
FALL SEMESTER 2015							
			UA	UE	GP	GR	REF
KINES	123	A&A Rhythmic Mvt	3.0	3.0	12.0	A	
KINES	126	A&A Aquatics	3.0	3.0	9.0	B	
KINES	131	A&A Ind Team Fit	3.0	3.0	12.0	A	
KINES	159	Measurement&Eval	3.0	3.0	9.0	B	
PLSI	156T	Pol Psych	3.0	3.0	9.0	B	
TERM			15.0	15.0	51.0	(3.40)	
CAMPUS			113.0	113.0	309.0	(2.73)	
TRANSFER			73.0	65.0	173.0	(2.37)	
TOTAL			186.0	178.0	482.0	(2.59)	
SPRING SEMESTER 2016							
			UA	UE	GP	GR	REF
ECON	101	Hst Econ Thought	3.0	3.0	6.0	C	PBCR
GEOG	167	People/Places	3.0	3.0	6.0	C	PBCR
HIST	6	East Asian Civ	3.0	3.0	9.0	B	
HIST	20	World History I	3.0	3.0	6.0	C	
HIST	100W	Rsch + Writ Sem	3.0	3.0	9.0	B	
KINES	118	Fund Ex Phys	3.0	3.0	6.0	C	RPCR 06/06/2016
KINES	144	Fld Exper Teach	0.0	3.0	0.0	CR	
TERM			18.0	21.0	42.0	(2.33)	
CAMPUS			131.0	134.0	351.0	(2.67)	
TRANSFER			73.0	65.0	173.0	(2.37)	
TOTAL			204.0	199.0	524.0	(2.56)	
CUMULATIVE TOTALS							
			UA	UE	GP	GPA	
CAMPUS			131.0	134.0	351.0	(2.67)	
TRANSFER			73.0	65.0	173.0	(2.37)	
TOTAL			204.0	199.0	524.0	(2.56)	

POSTBACCALAUREATE RECORD

CRE:	SS-PE Prelim	DEGREE	OBJECTIVE:	Credential
FALL SEMESTER 2016				
		UA	UE	GP GR REF
CI	151	Soc Context Tch	3.0	3.0 12.0 A
CI	152	Adoles Lrng Dev	3.0	3.0 12.0 A
CI	161	Mth Mtl S Sci	3.0	3.0 12.0 A
EHD	154A	Stud Tch Sem A	0.0	1.0 0.0 CR
EHD	155A	Studt Tchg Sec	0.0	4.0 0.0 CR
LEE	157	Tch Eng Lrn Secndry C	3.0	3.0 12.0 A
SPED	158	Diff Inst Inclusv Scn	3.0	3.0 12.0 A
TERM			15.0	20.0 60.0 (4.00)

CAMPUS	15.0	20.0	60.0	(4.00)
TOTAL	15.0	20.0	60.0	(4.00)
SPRING SEMESTER 2017				
	UA	UE	GP	GR REF
CI 161 Mth Mtl P E	3.0	3.0	12.0	A
EHD 154B Stud Tch Sem B Kines	0.0	1.0	0.0	CR
EHD 155B Studt Tchg Kines	0.0	10.0	0.0	CR
LEE 156 Con Area Lit	3.0	3.0	12.0	A
TERM	6.0	17.0	24.0	(4.00)
CAMPUS	21.0	37.0	84.0	(4.00)
TOTAL	21.0	37.0	84.0	(4.00)
CUMULATIVE TOTALS				
	UA	UE	GP	GPA
CAMPUS	21.0	37.0	84.0	(4.00)
TOTAL	21.0	37.0	84.0	(4.00)

[New Window](#)

[Return](#)

For questions regarding your progress towards the degree, consult your advisor.

Printer Friendly PDF

UNOFFICIAL STUDENT ACADEMIC RECORD

California State University, Fresno

STUDENT NAME: Smith, Louis Anthony
 STUDENT NUMBER: 106640215
 BIRTH MO/DAY: 06/07
 DATE PRINTED: 08/19/2018

UNDERGRADUATE RECORD

DEGREE AWARDED:
 Bachelor of Arts
 MAJOR: HISTORY
 DATE CONFERRED: MAY 21, 2016

DEGREE AWARDED:
 Bachelor of Science
 MAJOR: KINESIOLOGY - PHYSICAL EDUCATION OPTION
 DATE CONFERRED: MAY 21, 2016

TRANSFER CREDIT

College of the Sequoias

09/03 TO 05/11

TRANSFER	73.0	65.0	173.0	(2.37)		
FALL SEMESTER 2011						
	UA	UE	GP	GR	REF	
CRIM 101 Crm & Viol in Am	3.0	3.0	6.0	C		
EES 168 Calif Earth Sys	3.0	3.0	9.0	B		
ENGL 101 Mstrpcs Wrld Lit	4.0	4.0	4.0	D		
KAC 4 Swim for Begin	1.0	1.0	4.0	A		
KINES 20 Fitness Devel	1.0	1.0	4.0	A		
KINES 25 Cond Res Train	1.0	1.0	3.0	B		
KINES 32 Lifetime Fitness	2.0	2.0	4.0	C		
TERM	15.0	15.0	34.0	(2.26)		
CAMPUS	15.0	15.0	34.0	(2.26)		
TRANSFER	73.0	65.0	173.0	(2.37)		
TOTAL	88.0	80.0	207.0	(2.35)		
SPRING SEMESTER 2012						
	UA	UE	GP	GR	REF	
HIST 187 Calif Hist	3.0	3.0	12.0	A		
KAC 12 Elem Soc Dance	1.0	1.0	4.0	A		
M CJ 179 Cineculture	3.0	3.0	9.0	B		
TERM	7.0	7.0	25.0	(3.57)		
CAMPUS	22.0	22.0	59.0	(2.68)		
TRANSFER	73.0	65.0	173.0	(2.37)		
TOTAL	95.0	87.0	232.0	(2.44)		
FALL SEMESTER 2012						
	UA	UE	GP	GR	REF	
HIST 111 Ancient Greece	3.0	3.0	6.0	C		
HIST 124T Medieval Lit/Cul	3.0	3.0	9.0	B		
HIST 164 19th Cent Mexico	3.0	3.0	6.0	C		
HIST 186 Am Immig/Eth Hst	3.0	3.0	6.0	C		
HUM 118 Fklor Cont Life	3.0	3.0	6.0	C		
TERM	15.0	15.0	33.0	(2.20)		
CAMPUS	37.0	37.0	92.0	(2.48)		
TRANSFER	73.0	65.0	173.0	(2.37)		
TOTAL	110.0	102.0	265.0	(2.40)		
SPRING SEMESTER 2013						
	UA	UE	GP	GR	REF	
CI 101 Ed App Tech Sec	3.0	3.0	12.0	A		
HIST 178 Hist Afrcn Amer	3.0	3.0	9.0	B		
LEE 180T Early School Learn	3.0	3.0	12.0	A		
SOC 111 Soc Race & Ethn	3.0	3.0	6.0	C		
TERM	12.0	12.0	39.0	(3.25)		
CAMPUS	49.0	49.0	131.0	(2.67)		
TRANSFER	73.0	65.0	173.0	(2.37)		
TOTAL	122.0	114.0	304.0	(2.49)		
FALL SEMESTER 2013						
	UA	UE	GP	GR	REF	
HIST 138 WW II - Globl Confl	3.0	3.0	6.0	C		
KAC 49 Kickboxing	1.0	1.0	4.0	A		
KINES 31 Hist Found of PE	3.0	3.0	6.0	C		
KINES 33 Fnd Sprt Ex Psy	3.0	3.0	9.0	B		
KINES 35 Hum Str Fun Kin	3.0	3.0	6.0	C		
TERM	13.0	13.0	31.0	(2.38)		
CAMPUS	62.0	62.0	162.0	(2.61)		
TRANSFER	73.0	65.0	173.0	(2.37)		
TOTAL	148.0	143.0	366.0	(2.57)		

TOTAL 335.0 127.0 335.0 (2.48)

SPRING SEMESTER 2014

	UA	UE	GP	GR	REF
ECON 165 Mod Amer Economy	3.0	3.0	6.0	C	
HIST 199T Empire in Asia	3.0	3.0	9.0	B	
KINES 110 Motor Devel	3.0	3.0	6.0	C	
KINES 116 Fund Biomechanic	3.0	3.0	6.0	C	
KINES 118 Fund Ex Phys	0.0	0.0	0.0	D	GSUB 06/06/2016
TERM	12.0	12.0	27.0	(2.25)	
CAMPUS	74.0	74.0	189.0	(2.55)	
TRANSFER	73.0	65.0	173.0	(2.37)	
TOTAL	147.0	139.0	362.0	(2.46)	

FALL SEMESTER 2014

	UA	UE	GP	GR	REF
HIST 9 Russn/Eursn Civ	3.0	3.0	9.0	B	
KINES 120 Plan Strat P E	3.0	3.0	9.0	B	
PLSI 146T Contemp Pol Iss	3.0	3.0	9.0	B	
WS 132 Women + Work	3.0	3.0	9.0	B	
TERM	12.0	12.0	36.0	(3.00)	
CAMPUS	86.0	86.0	225.0	(2.61)	
TRANSFER	73.0	65.0	173.0	(2.37)	
TOTAL	159.0	151.0	398.0	(2.50)	

SPRING SEMESTER 2015

	UA	UE	GP	GR	REF
HIST 4 Intro Hst Skills	3.0	3.0	9.0	B	
HIST 21 World History II	3.0	3.0	6.0	C	
HIST 172 Jacksonian Amer	3.0	3.0	6.0	C	
KINES 122 Non-Trad Games	3.0	3.0	12.0	A	
TERM	12.0	12.0	33.0	(2.75)	
CAMPUS	98.0	98.0	258.0	(2.63)	
TRANSFER	73.0	65.0	173.0	(2.37)	
TOTAL	171.0	163.0	431.0	(2.52)	

FALL SEMESTER 2015

	UA	UE	GP	GR	REF
KINES 123 A&A Rhythmic Mvt	3.0	3.0	12.0	A	
KINES 126 A&A Aquatics	3.0	3.0	9.0	B	
KINES 131 A&A Ind Team Fit	3.0	3.0	12.0	A	
KINES 159 Measurements&Eval	3.0	3.0	9.0	B	
PLSI 156T Pol Psych	3.0	3.0	9.0	B	
TERM	15.0	15.0	51.0	(3.40)	
CAMPUS	113.0	113.0	309.0	(2.73)	
TRANSFER	73.0	65.0	173.0	(2.37)	
TOTAL	186.0	178.0	482.0	(2.59)	

SPRING SEMESTER 2016

	UA	UE	GP	GR	REF
ECON 101 Hst Econ Thought	3.0	3.0	6.0	C	PBCR
GEOG 167 People/Places	3.0	3.0	6.0	C	PBCR
HIST 6 East Asian Civ	3.0	3.0	9.0	B	
HIST 20 World History I	3.0	3.0	6.0	C	
HIST 100W Rsch + Writ Sem	3.0	3.0	9.0	B	
KINES 118 Fund Ex Phys	3.0	3.0	6.0	C	RPCR 06/06/2016
KINES 144 Fld Exper Teach	0.0	3.0	0.0	CR	
TERM	18.0	21.0	42.0	(2.33)	
CAMPUS	131.0	134.0	351.0	(2.67)	
TRANSFER	73.0	65.0	173.0	(2.37)	
TOTAL	204.0	199.0	524.0	(2.56)	

CUMULATIVE TOTALS

	UA	UE	GP	GPA
CAMPUS	131.0	134.0	351.0	(2.67)
TRANSFER	73.0	65.0	173.0	(2.37)
TOTAL	204.0	199.0	524.0	(2.56)

POSTBACCALAUREATE RECORD

Attempted Earned

FALL SEMESTER 2016

	UA	UE	GP	GR	REF
CI 151 Soc Context Tch	3.0	3.0	12.0	A	
CI 152 Adoles Lrng Dev	3.0	3.0	12.0	A	
CI 161 Mth Mtl S Sci	3.0	3.0	12.0	A	
EHD 154A Stud Tch Sem A	0.0	1.0	0.0	CR	
EHD 155A Studt Tchg Sec	0.0	4.0	0.0	CR	
LEE 157 Tch Eng Lrn Secndry C	3.0	3.0	12.0	A	
SPED 158 Diff Inst Inclusv Scn	3.0	3.0	12.0	A	
TERM	15.0	20.0	60.0	(4.00)	
CAMPUS	15.0	20.0	60.0	(4.00)	
TOTAL	15.0	20.0	60.0	(4.00)	

SPRING SEMESTER 2017

	UA	UE	GP	GR	REF
CI 161 Mth Mtl P E	3.0	3.0	12.0	A	
EHD 154B Stud Tch Sem B Kines	0.0	1.0	0.0	CR	
EHD 155B Studt Tchg Kines	0.0	10.0	0.0	CR	
LEE 156 Con Area Lit	3.0	3.0	12.0	A	
TERM	6.0	17.0	24.0	(4.00)	
CAMPUS	21.0	37.0	84.0	(4.00)	
TOTAL	21.0	37.0	84.0	(4.00)	

CUMULATIVE TOTALS

	UA	UE	GP	GPA
CAMPUS	21.0	37.0	84.0	(4.00)
TOTAL	21.0	37.0	84.0	(4.00)

$57 + 3 = 60$

DUCOR UNION ELEMENTARY SCHOOL DISTRICT
NOTICE OF SALARY FOR CERTIFICATED EMPLOYEES

New

Employee: Virginia Walker

School Year: 2020-21

Job Assignment Teacher

Step/Column 16/3

180 School Days

+ 3 Preparation & Closing Days

183 Total Work Days

x 7.50 Hours Authorized Daily

1,373 Total Hours

74,990.00 Annual Salary

+ 0.00 Additional Pay:

74,990.00 Annual Pay

÷ 11 Months Worked

6,817.27 Gross Salary by Month

Old

DUCOR UNION ELEMENTARY SCHOOL DISTRICT
NOTICE OF SALARY FOR CERTIFICATED EMPLOYEES

Employee: Virginia Walker School Year: 2020-21

Job Assignment Teacher Step/Column 16/2

180 School Days

+ 3 Preparation & Closing Days

183 Total Work Days

x 7.50 Hours Authorized Daily

1,373 Total Hours

64,750.00 Annual Salary

+ 0.00 Additional Pay:

64,750.00 Annual Pay

÷ 11 Months Worked

5,886.36 Gross Salary by Month

Virginia Lou Walker
557-13-8671

Official CSU Chico Graduate Academic Record

Current Academic Program:
MEd in Communication & Education
CSUC Credential
Major: Credential Objectives
Credential: Multiple Subject Credential

Degrees Awarded:

Bachelor of Arts
Undergraduate Education
Cum GPA: 3.2884

May 31, 2001

Admitted Program:
College of Communication & Education
College of Professional Programs
Major: Credential Objectives

---Fall 2001---

EDPE-201D Classroom Org & Inst: CLAD Emph. 3.00 12.00
EDPE-228B Reading Comprehension & Content 3.00 12.00
EDPE-229F Field Experience: CLAD/BC/CLAD CR 4.00 12.00

Semester UN ARTS UN P/SS GND PTS GPA
CSU, Chico 6.00 10.00 24.00 4.000
Cumulative 6.00 10.00 24.00 4.000

---Spring 2002---

EDPE-201C Reading & Literacy Development 3.00 12.00
EDPE-228A Curr Theory & Prac: CLAD Emph. A 3.00 12.00
EDPE-228D Classroom Mgmt: CLAD Emph. A 3.00 12.00
EDPE-228S Student Teaching CA 9.00 4.00

Semester UN ARTS UN P/SS GND PTS GPA
CSU, Chico 7.00 13.00 26.00 4.000
Cumulative 13.00 26.00 52.00 4.000

10-03-02

---Summer 2002---

EDPE-228A Curr Thy & Prac: CLAD MEd/Fin Ar 3.00 12.00
EDPE-238C Inherdis Instruc: CLAD Emph. A 2.00 7.40
EDPE-228E Mainstreaming Elem/CLAD Issues A 1.00 4.00

Semester UN ARTS UN P/SS GND PTS GPA
CSU, Chico 6.00 13.00 26.00 4.000
Cumulative 19.00 32.00 75.40 3.968

End of CSU Chico Graduate Academic Record

AN OFFICIAL SIGNATURE IS WHITE ON RED BACKGROUND
This officially sealed and signed transcript is printed with the name of the
University printed in white across the face of the document. A raised seal is not
utilized. When photocopied, a security statement containing the name of the
institution should appear. A BLANK ON WHITE COPY SHOULD NOT BE
ACCEPTED.

CHICO STATE UNIVERSITY, CHICO

REJECT DOCUMENT IF SIGNATURE BELOW IS DISTORTED

DIRK L D HOWEN, UNIVERSITY REGISTRAR, ST. CHICO



92 + 119 units = 211 units
211 units = 178 credits

92 + 119

92 + 119

92 + 119



Virginia Walker

Jeremiah Sosa <jeremiahsosa@ducor.k12.ca.us>

Fw: Tulare Grades for 9282, 9283, 9284, & 9285

1 message

16 units

Ginger Clapp <gingerclapp@yahoo.com>
Reply-To: "gingerclapp@yahoo.com" <gingerclapp@yahoo.com>
To: "jeremiahsosa@ducor.k12.ca.us" <jeremiahsosa@ducor.k12.ca.us>

Wed, Aug 5, 2020 at 3:15 PM

Hi Jeremiah,

This is my place holder for my 16 units from UOP for BTSA mentoring. I should be receiving my official transcripts within the next few weeks.

Sent from Yahoo Mail on Android

----- Forwarded Message -----

From: "Ginger Clapp" <gingerclapp@yahoo.com>
To: "gingerclapp@gmail.com" <gingerclapp@gmail.com>
Sent: Fri, Jul 31, 2020 at 5:26 AM
Subject: Fw: Tulare Grades for 9282, 9283, 9284, & 9285

Sent from Yahoo Mail on Android

----- Forwarded Message -----

From: "Courses4Teachers" <courses4teachers@courses4teachers.net>
To: "Ginger Clapp" <gingerclapp@yahoo.com>
Sent: Fri, Jul 17, 2020 at 11:30 AM
Subject: Tulare Grades for 9282, 9283, 9284, & 9285
Dear Virginia,

You have now registered and completed PEDUs 9282, 9283, 9284, and 9285.

This email is confirmation of your grade(s) of "Pass" for the Teacher Induction course(s) you registered for with **Tulare County Teacher Induction**. Your grades go through many channels before they are posted with the Registrar and this process typically takes 6-8 weeks.

Each course was for 4 Graduate-Level Professional Development Semester Units/Credits at a cost of \$200 each.

We hope you enjoyed the process of receiving credit for all the professional work you have done with Teacher Induction.

We hope you will continue to take courses with us so you can continue to earn University credit for the extra professional work you do after school, i.e., incorporating technology into your curriculum, working on Common Core, researching, reading, developing lesson plans, creating assessment tools, etc.

Attached is a packet that explains how to register and how to document your work should you wish to continue earning university credit for the professional work you do.

We'd appreciate it if you'd spread the word about our courses to other teachers so they may also receive university credit for the work they are already doing.

About your grade: Some Districts require a formal transcript. This Grade Confirmation Email confirms that your grades are beginning the grading process with the University of the Pacific. **In 6-8 weeks your grade(s) will have gone through all the necessary channels and will be posted in the Office of the Registrar.** Once the grade(s) are posted, an Unofficial Transcript will be mailed to the address on your registration form. Once you receive the Unofficial, you may request a formal transcript. See below for further explanation.

Transcript Information:

You will receive an Unofficial Transcript in the mail, directly from the University of the Pacific Registrar, in about 6-8 weeks. We recommend you wait to receive the Unofficial in the mail before ordering your Official Transcript. Some school districts will accept the Unofficial Transcript from the Registrar, and some will request an embossed, sealed Official Transcript. **PLEASE NOTE: If you choose to have your Official Transcript mailed Overnight, FedEx will not deliver to a PO Box.**

Please note: For more Official Transcript information click here:
<https://www.courses4teachers.net/information-about-grades-and-transcripts/>

Information about Grades and Transcripts | Courses4TeachersCourses4Teachers

After being graded, you will receive an email from our Danville Office stating that we have started the grading process. The attached letter will specify course number, grade, and amount you paid.

www.courses4teachers.net

Thank you for taking courses with Courses4Teachers. It has been a pleasure helping you to earn credit for all the extra work you do.

Karin Alexander, Executive Director



Courses4Teachers Inc.

University of the Pacific/Benerd College

Main Office:

1812 W. Burbank Blvd, #1031, Burbank, CA 91506

Induction Registrations only:

696 San Ramon Valley Blvd, #518, Danville, CA 94526

Main line: (925) 837-3817

www.courses4teachers.net

PLW

DUCOR UNION ELEMENTARY SCHOOL DISTRICT
NOTICE OF SALARY FOR CERTIFICATED EMPLOYEES

Employee:	<u>Juan Garcia</u>	School Year:	<u>2020-21</u>
Job Assignment	<u>Teacher</u>	Step/Column	<u>4/4</u>
	180	School Days	
+	3	Preparation & Closing Days	
	<u>183</u>	Total Work Days	
x	7.50	Hours Authorized Daily	
	<u>1,372.50</u>	Total Hours	
	<u>55,909.00</u>	Annual Salary	
+	0.00	Additional Pay:	
	<u>55,909.00</u>	Annual Pay	
÷	11	Months Worked	
	<u>5,082.64</u>	Gross Salary by Month	

DUCOR UNION ELEMENTARY SCHOOL DISTRICT
NOTICE OF SALARY FOR CERTIFICATED EMPLOYEES

Old

Employee: Juan Garcia School Year: 2020-21

Job Assignment Teacher Step/Column 4/2

180 School Days

+ 3 Preparation & Closing Days

183 Total Work Days

x 7.50 Hours Authorized Daily

1,372.50 Total Hours

52,718.00 Annual Salary

+ 0.00 Additional Pay:

52,718.00 Annual Pay

÷ 11 Months Worked

4,792.55 Gross Salary by Month

DUCOR UNION ELEMENTARY SCHOOL DISTRICT
2020-2021 Certificated Salary Schedule
BASED ON SEMESTER UNITS
 Board Approved 11/12/19

	BA +30	BA +45*	BA +60**	BA +70***
1	46820	48273	49713	51193
2	48273	49713	51193	52718
3	49713	51193	52718	54289
4	51193	52718	54289	55909
5	52718	54289	55909	57571
6	54289	55909	57571	59290
7	55909	57571	59290	61056
8	57571	59290	61056	62876
9		61056	62876	64750
10		62876	64750	66679
11		64750	66679	68667
12			68667	70714
13			70714	72821
14			72821	74990
15			74990	77222
18			77222	79540
20			79540	81926

*BA degree + 45 OR BA + 40 with MA degree OR MA + 10 units

**BA degree + 60 OR BA + 50 with MA degree OR MA + 20 units

***BA degree + 70 OR BA + 55 with MA degree OR MA + 25 units

UNIVERSITY OF THE PACIFIC

Univ. ID: 989388463
 Record of: Juan L Garcia
 2816 W Sedona Avenue
 Visalia, CA 93291

UNOFFICIAL

Date Issued: 09-JUN-2020
 Page: 1

Juan L Garcia
 2816 W Sedona Avenue
 Visalia, CA 93291

Course Level: Professional Develop. Courses
 Only Admit: Prof & Cont Educ 2019-20

Current Program(s)
 Degree/Cert: Non-Degree
 College: Ctr for Prof/Continuing Educ
 Major: Professional & Continuing Educ

SUBJ NO.	COURSE TITLE	CRED	GRD	PTS	R
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--- INSTITUTION CREDIT ---

Prof & Cont Educ 2019-20					
Center for Professional and Continuing Education					
Professional & Continuing Educ					
PEDU 9247	BTSA/Teacher Induction I	4.00	P	0.00	
Completion Date: 06/02/20					
PEDU 9248	BTSA/Teacher Induction II	4.00	P	0.00	
Completion Date: 06/02/20					
Ehrs: 8.00 GPA-Hrs: 0.00 Pts: 0.00 GPA: 0.00					

***** TRANSCRIPT TOTALS *****

	Earned Hrs	GPA Hrs	Points	GPA
TOTAL INSTITUTION	8.00	0.00	0.00	0.00
TOTAL TRANSFER	0.00	0.00	0.00	0.00
OVERALL	8.00	0.00	0.00	0.00

***** END OF TRANSCRIPT *****

Name: Juan Garcia
 Student ID: 002414311
 Birthdate: 08/25/1994
 Sex: Male

Azusa Pacific University

Unofficial Transcript

Institution Info: Azusa Pacific University
 901 E. Alosia Ave.,
 PO Box 7000
 Azusa, CA 91702-7000
 Print Date: Sep 9, 2016

Degrees Awarded

Degree: Bachelor of Arts
 Confer Date: May 7, 2016
 Plan: Political Science
 Plan: History Minor

Beginning of Undergraduate Record

2012 FALL

ADMITTED ON ACADEMIC PROBATION

Course	Description	Attempted	Earned	Grade	Points
ENGL 110	Freshman Writing Seminar	3.000	3.000	B	9.000
LDRS 100	Beginnings: Pers Dev & Coll Exp	1.000	1.000	CR	0.000
MATH 110	College Algebra	3.000	3.000	C-	5.100
POLI 160	Introduction to Politics	3.000	3.000	D-	2.100
UBBL 100	Exodus/Deuteronomy	3.000	3.000	B	9.000

Test Credits Applied Toward Traditional Undergraduate

Course	Description	Attempted	Earned	Grade	Points
HIST 121	World Civilizations Since 1648	3.000	3.000	CR	0.000
POLI 150	American Government	3.000	3.000	CR	0.000

Test Trans GPA: 0.000 Transfer Totals: 6.000 6.000 0.000

	Attempted	Earned	GPA Units	Points
Term GPA	13.000	13.000	12.000	25.200
Transfer Term GPA	6.000	6.000	0.000	0.000
Combined GPA	19.000	19.000	12.000	25.200
Cum GPA	13.000	13.000	12.000	25.200
Transfer Cum GPA	6.000	6.000	0.000	0.000
Combined Cum GPA	19.000	19.000	12.000	25.200

ACADEMIC DISMISSAL
 READMITTED BY PETITION
 CONTINUED ON ACADEMIC PROBATION

2013 SPR

Course	Description	Attempted	Earned	Grade	Points
ART 150	Introduction to Art	3.000	3.000	C-	5.100
MIN 108	Christian Life, Faith & Ministry	3.000	3.000	B	9.000

Attribute: Service-Learning Course

Course	Description	Attempted	Earned	Grade	Points
PE 108	Fit for Life: Walking/Jogging	1.000	1.000	A	4.000
PSYC 110	General Psychology	3.000	3.000	B-	8.100
UBBL 230	Luke/Acts	3.000	3.000	B	9.000

	Attempted	Earned	GPA Units	Points
Term GPA	7.008	7.000	6.000	13.200
Transfer Term GPA	0.000	0.000	0.000	0.000
Combined GPA	7.008	7.000	6.000	13.200

	Attempted	Earned	GPA Units	Points
Cum GPA	26.000	26.000	25.000	60.400
Transfer Cum GPA	6.000	6.000	0.000	0.000
Combined Cum GPA	32.000	32.000	25.000	60.400

REMOVED FROM ACADEMIC PROBATION

2013 FALL

Course	Description	Attempted	Earned	Grade	Points
C. COMM 111	Public Communication	3.000	3.000	B-	8.100
ENGL 111	Introduction to Literature	3.000	3.000	C+	6.900
PE 240	Health Education	2.000	2.000	A	8.000
PHIL 220	Introduction to Philosophy	3.000	3.000	B+	9.900
POLI 300	Research & Writing	3.000	3.000	B-	8.100
UBBL 340	Romans and Galatians	3.000	0.000	F	0.000

	Attempted	Earned	GPA Units	Points
Term GPA	17.000	14.000	17.000	41.000
Transfer Term GPA	0.000	0.000	0.000	0.000
Combined GPA	17.000	14.000	17.000	41.000

	Attempted	Earned	GPA Units	Points
Cum GPA	43.000	40.000	42.000	101.400
Transfer Cum GPA	6.000	6.000	0.000	0.000
Combined Cum GPA	49.000	46.000	42.000	101.400

2014 SPR

Course	Description	Attempted	Earned	Grade	Points
ACCT 120	Principles of Accounting I	4.000	4.000	A	16.000
BUSI 110	Business and Entrepreneurship	3.000	3.000	A-	11.100
BUSI 210	Principles of Management	3.000	3.000	B+	9.900
HIST 334	Hist of Amer Foreign Affairs	3.000	3.000	C	6.000

	Attempted	Earned	GPA Units	Points
Term GPA	13.000	13.000	13.000	43.000
Transfer Term GPA	0.000	0.000	0.000	0.000
Combined GPA	13.000	13.000	13.000	43.000

Name: Juan Garcia
 Student ID: 002414311
 Birthdate: 08/25/1994
 Sex: Male

Azusa Pacific University

Unofficial Transcript

Cum GPA	2.625	Cum Totals	56.000	53.000	55.000	144.400
Transfer Cum GPA		Transfer Totals	6.000	6.000	0.000	0.000
Combined Cum GPA	2.625	Comb Totals	62.000	59.000	55.000	144.400

2014 FALL

Course	Description	Attempted	Earned	Grade	Points
HIST 311	Ancient Greece	3.000	3.000	C+	6.900
POLI 390	Hist & Pol of Non-Western Wrld Topic: Iraq and Afghanistan	3.000	3.000	B	9.000
POLI 399	Political Science Practicum	3.000	3.000	B	9.000
THEO 352	Ch Hist: Apostolic-Eve of Refo	3.000	3.000	C	6.000
UBBL 310	I and II Samuel	3.000	3.000	B+	9.900

Term GPA	2.720	Term Totals	15.000	15.000	15.000	40.800
Transfer Term GPA		Transfer Totals	0.000	0.000	0.000	0.000
Combined GPA	2.720	Comb Totals	15.000	15.000	15.000	40.800

Cum GPA	2.646	Cum Totals	71.000	68.000	70.000	185.200
Transfer Cum GPA		Transfer Totals	6.000	6.000	0.000	0.000
Combined Cum GPA	2.646	Comb Totals	77.000	74.000	70.000	185.200

2015 SPR

Course	Description	Attempted	Earned	Grade	Points
HIST 210	World Geography	3.000	3.000	B-	8.100
HIST 312	Ancient Rome	3.000	3.000	C	6.000
HIST 352	Renaissance and Reformation	3.000	3.000	C	6.000
POLI 385	Politics/Developing Countries	3.000	3.000	B-	8.100
POLI 471	Political Topics Topic: Liberty	3.000	3.000	B	9.000

Term GPA	2.480	Term Totals	15.000	15.000	15.000	37.200
Transfer Term GPA		Transfer Totals	0.000	0.000	0.000	0.000
Combined GPA	2.480	Comb Totals	15.000	15.000	15.000	37.200

Cum GPA	2.616	Cum Totals	86.000	83.000	85.000	222.400
Transfer Cum GPA		Transfer Totals	6.000	6.000	0.000	0.000
Combined Cum GPA	2.616	Comb Totals	92.000	89.000	85.000	222.400

2015 FALL

Course	Description	Attempted	Earned	Grade	Points
BIOL 101	Fundamentals of Biology	4.000	4.000	D+	5.200
POLI 351	Constitut'l Law:Crimnl Justice	3.000	3.000	B	9.000
POLI 376	The American Founding	3.000	3.000	B	9.000
POLI 410	Congress	3.000	3.000	C	6.000
POLI 496	Senior Seminar:Religion & Poli	3.000	3.000	C-	5.100

Course	Description	Attempted	Earned	Grade	Points
SPAN 101	Elementary Spanish I	4.000	4.000	CR	0.000
SPAN 102	Elementary Spanish II	4.000	4.000	CR	0.000
SPAN 201	Intermediate Spanish I	3.000	3.000	CR	0.000

Test Credits Applied Toward Traditional Undergraduate					
Test Trans GPA:	0.000	Transfer Totals:	11.000	11.000	0.000

Term GPA	2.144	Term Totals	16.000	16.000	16.000	34.300
Transfer Term GPA		Transfer Totals	11.000	11.000	0.000	0.000
Combined GPA	2.144	Comb Totals	27.000	27.000	16.000	34.300

Cum GPA	2.542	Cum Totals	102.000	99.000	101.000	256.700
Transfer Cum GPA		Transfer Totals	17.000	17.000	0.000	0.000
Combined Cum GPA	2.542	Comb Totals	119.000	116.000	101.000	256.700

2016 SPR

Course	Description	Attempted	Earned	Grade	Points
HIST 151	US History to 1877	3.000	3.000	CR	0.000
HIST 120	World Civilizations to 1648	3.000	3.000	CR	0.000

Test Credits Applied Toward Traditional Undergraduate					
Test Trans GPA:	0.000	Transfer Totals:	6.000	6.000	0.000

Term GPA	0.000	Term Totals	0.000	0.000	0.000	0.000
Transfer Term GPA		Transfer Totals	6.000	6.000	0.000	0.000
Combined GPA	0.000	Comb Totals	6.000	6.000	0.000	0.000

Cum GPA	2.542	Cum Totals	102.000	99.000	101.000	256.700
Transfer Cum GPA		Transfer Totals	23.000	23.000	0.000	0.000
Combined Cum GPA	2.542	Comb Totals	125.000	122.000	101.000	256.700

Undergraduate Career Totals						
Cum GPA:	2.542	Cum Totals	102.000	99.000	101.000	256.700
Transfer Cum GPA		Transfer Totals	23.000	23.000	0.000	0.000
Combined Cum GPA	2.542	Comb Totals	125.000	122.000	101.000	256.700

End of Unofficial Transcript

Name: Juan Garcia
 Student ID: 002414311
 Birthdate: 08/25/1994
 Sex: Male

Azusa Pacific University

Unofficial Transcript

Institution Info:
 Azusa Pacific University
 901 E. Aloia Ave.,
 PO Box 7000
 Azusa, CA 91702-7000
 Sep 9, 2016

Course Description Earned Grade Points
 PE 108 Fit for Life: Walking/Jogging 1.000 A 4.000
 PSYC 110 General Psychology 3.000 B- 8.100
 UBBL 230 Luke/Acts 3.000 B 9.000

Degrees Awarded

Degree: Bachelor of Arts
 Confier Date: May 7, 2016
 Plan: Political Science
 History Minor

Term GPA 2.708 Term Totals 26.000 25.000 60.400
 Transfer Term GPA 13.000 13.000 35.200
 Combined GPA 2.708 13.000 0.000 0.000 0.000
 Cum GPA 2.416 Cum Totals 26.000 25.000 60.400
 Transfer Cum GPA 13.000 13.000 35.200
 Combined Cum GPA 2.416 13.000 0.000 0.000 0.000
 REMOVED FROM ACADEMIC PROBATION

Beginning of Undergraduate Record

2012 FALL

ADMITTED ON ACADEMIC PROBATION

Course	Description	Attempted	Earned	Grade	Points
ENGL 110	Freshman Writing Seminar	3.000	3.000	B	9.000
LDRS 100	Beginnings:Pers Dev & Coll Exp	1.000	1.000	CR	0.000
MATH 110	College Algebra	3.000	3.000	C-	5.100
POLI 160	Introduction to Politics	3.000	3.000	D-	2.100
UBBL 100	Exodus/Deuteronomy	3.000	3.000	B	9.000
Test Credits Applied Toward Traditional Undergraduate					
HIST 121	World Civilizations Since 1648	3.000	3.000	CR	0.000
POLI 150	American Government	3.000	3.000	CR	0.000

Test Trans GPA: 0.000 Transfer Totals: 6.000

Term GPA 2.100 Term Totals 13.000 12.000 25.200
 Transfer Term GPA 6.000 6.000 0.000
 Combined GPA 2.100 19.000 19.000 12.000 25.200

Cum GPA 2.100 Cum Totals 13.000 12.000 25.200
 Transfer Cum GPA 6.000 6.000 0.000
 Combined Cum GPA 2.100 19.000 12.000 25.200

**ACADEMIC DISMISSAL
 READMITTED BY PETITION
 CONTINUED ON ACADEMIC PROBATION**

2013 SPR

Course	Description	Attempted	Earned	Grade	Points
ART 150	Introduction to Art	3.000	3.000	C-	5.100
MIN 108	Christian Life, Faith & Ministry	3.000	3.000	B	9.000
Attribute: Service-Learning Course					

2013 FALL

Course	Description	Attempted	Earned	Grade	Points
COMM 111	Public Communication	3.000	3.000	B-	8.100
ENGL 111	Introduction to Literature	3.000	3.000	C+	6.900
PE 240	Health Education	2.000	2.000	A	8.000
PHIL 220	Introduction to Philosophy	3.000	3.000	B+	9.900
POLI 300	Research & Writing	3.000	3.000	B-	8.100
UBBL 340	Romans and Galatians	3.000	0.000	F	0.000

Term GPA 2.412 Term Totals 14.000 17.000 41.000
 Transfer Term GPA 0.000 0.000 0.000 0.000
 Combined GPA 2.412 17.000 14.000 17.000 41.000

Cum GPA 2.414 Cum Totals 43.000 40.000 101.400
 Transfer Cum GPA 6.000 6.000 0.000 0.000
 Combined Cum GPA 2.414 49.000 46.000 42.000 101.400

2014 SPR

Course	Description	Attempted	Earned	Grade	Points
ACCT 120	Principles of Accounting I	4.000	4.000	A	16.000
BUSI 110	Business and Entrepreneurship	3.000	3.000	A-	11.100
BUSI 210	Principles of Management	3.000	3.000	B+	9.900
HIST 334	Hist of Amer Foreign Affairs	3.000	3.000	C	6.000

Term GPA 3.308 Term Totals 13.000 13.000 43.000
 Transfer Term GPA 0.000 0.000 0.000 0.000
 Combined GPA 3.308 13.000 13.000 13.000 43.000

Name: Juan Garcia
 Student ID: 002414311
 Birthdate: 08/25/1994
 Sex: Male

Azusa Pacific University

Unofficial Transcript

Cum GPA	2.625	Cum Totals	56.000	53.000	55.000	144.400	Course	Description	Attempted	Earned	Grade	Points
Transfer Cum GPA		Transfer Totals	6.000	6.000	0.000	0.000	BIO1 101	Fundamentals of Biology	4.000	4.000	D+	5.200
Combined Cum GPA	2.625	Comb Totals	62.000	59.000	55.000	144.400	POLI 351	Constituti'l Law/Crimnl Justice	3.000	3.000	B	9.000
							POLI 376	The American Founding	3.000	3.000	B	9.000
							POLI 410	Congress	3.000	3.000	C	6.000
							POLI 496	Senior Seminar:Religion & Poli	3.000	3.000	C-	5.100
							<u>2014 FALL</u>					
Course	Description	Attempted	Earned	Grade	Points		SPAN 101	Elementary Spanish I	4.000	4.000	CR	0.000
HIST 311	Ancient Greece	3.000	3.000	C+	9.000		SPAN 102	Elementary Spanish II	4.000	4.000	CR	0.000
POLI 390	Hist & Pol of Non-Western Wild	3.000	3.000	B	9.000		SPAN 201	Intermediate Spanish I	3.000	3.000	CR	0.000
POLI 399	Topic: Iraq and Afghanistan	3.000	3.000	B	9.000		Test Trans GPA: 0.000 Transfer Totals: 11.000					
POLI 385	Political Science Practicum	3.000	3.000	C	6.000		Term GPA 2.144 Term Totals 16.000					
UBBL 310	Ch Hist: Apostolic-Eve of Refo	3.000	3.000	B+	9.000		Transfer Term GPA 2.144 Transfer Totals 11.000					
							Combined GPA 2.144 Comb Totals 27.000					
							Cum GPA 2.542 Cum Totals 102.000					
							Transfer Cum GPA 2.542 Transfer Totals 17.000					
							Combined Cum GPA 2.542 Comb Totals 119.000					
							<u>2015 SPR</u>					
Course	Description	Attempted	Earned	Grade	Points		HIST 151	US History to 1877	3.000	3.000	CR	0.000
HIST 210	World Geography	3.000	3.000	B-	8.100		HIST 120	World Civilizations to 1648	3.000	3.000	CR	0.000
HIST 312	Ancient Rome	3.000	3.000	C	6.000		Test Credits Applied Toward Traditional Undergraduate 0.000					
HIST 352	Renaissance and Reformation	3.000	3.000	C	6.000		Term GPA 0.000 Term Totals 0.000					
POLI 385	Politics/Developing Countries	3.000	3.000	B-	8.100		Transfer Term GPA 0.000 Transfer Totals 0.000					
POLI 471	Topic: Liberty	3.000	3.000	B	9.000		Combined GPA 0.000 Comb Totals 0.000					
							Cum GPA 2.542 Cum Totals 102.000					
							Transfer Cum GPA 2.542 Transfer Totals 23.000					
							Combined Cum GPA 2.542 Comb Totals 125.000					
							<u>2015 FALL</u>					
Course	Description	Attempted	Earned	Grade	Points		Undergraduate Career Totals					
Term GPA							Cum GPA: 2.542 Cum Totals 102.000					
Transfer Term GPA							Transfer Cum GPA 2.542 Transfer Totals 23.000					
Combined GPA							Combined Cum GPA 2.542 Comb Totals 125.000					
							End of Unofficial Transcript					



Unofficial Transcript for: Garcia, Juan

Program	Academic Status	Classification	Advisor(s)	
Graduate	Good standing	Master's	Cochrane, Stephen	Cunningham, Rachel
First Major: Teaching	Second Major:	Degree: Master of Arts in Educ		

	Attempted Credits	Earned Credits	Pass Credits	GPA Credits	Quality Points	GPA
Transfer	0.000	0.000	0.000	0.000	0.000	0.000
Residential	17.000	11.000	11.000	11.000	44.000	4.000
Cumulative	17.000	11.000	11.000	11.000	44.000	4.000

Term: 2018 January Session

Course	Title	Grade	Repeat	Attempted Credits	Earned Credits	Pass Credits	GPA Credits	Quality Points	GPA	Notes
EDU6003	PRESERVICE FOR INTERN TEACHING	A	N	2.000	2.000	2.000	2.000	8.000		
EDU6005	PSYCHO-EDUCATIONAL DEVELOPMENT OF DIVERSE LEARNER CLASSROOM APPLICATION	A	N	3.000	3.000	3.000	3.000	12.000		
Term Totals:				5.000	5.000	5.000	5.000	20.000	4.000	
Career Totals:				5.000	5.000	5.000	5.000	20.000	4.000	

Term: 2018 March Session

Course	Title	Grade	Repeat	Attempted Credits	Earned Credits	Pass Credits	GPA Credits	Quality Points	GPA	Notes
EDU6112	APPLIED LINGUISTICS SEMINAR - CONTENT AREA READING: SINGLE SUBJECT	A	N	3.000	3.000	3.000	3.000	12.000		
EDU6828	SINGLE SUBJECT METHODS SOCIAL SCIENCE	A	N	3.000	3.000	3.000	3.000	12.000		
Term Totals:				6.000	6.000	6.000	6.000	24.000	4.000	
Career Totals:				11.000	11.000	11.000	11.000	44.000	4.000	

Term: 2018 April/May Session

Transferred Academic Program From CRED SSSI to MAE/CRED SSSI

Course	Title	Grade	Repeat	Attempted Credits	Earned Credits	Pass Credits	GPA Credits	Quality Points	GPA	Notes
EDU6004	EDUCATIONAL FOUNDATIONS	N/A until 07/06/2018	N	3.000	0.000	0.000	0.000	0.000		
EDU6063	PRINCIPLES, PRACTICES, & SOCIO-CULTURAL ISSUES OF TEACHING ENGLISH LANGUAGE LEARNERS	N/A until 07/06/2018	N	3.000	0.000	0.000	0.000	0.000		
Term Totals:				6.000	0.000	0.000	0.000	0.000	0.000	
Career Totals:				17.000	11.000	11.000	11.000	44.000	4.000	

Term: 2018 July Session

Course	Title	Grade	Repeat	Attempted Credits	Earned Credits	Pass Credits	GPA Credits	Quality Points	GPA	Notes
TCH7621	CRITICAL THINKING FOR TEACHING AND LEARNING	N/A until 08/31/2018	N	3.000	0.000	0.000	0.000	0.000		
TEL7170	TECHNOLOGY IN THE CURRICULUM	N/A until 08/31/2018	N	3.000	0.000	0.000	0.000	0.000		

Term: 2018 August/September Session

Course	Title	Grade	Repeat	Attempted Credits	Earned Credits	Pass Credits	GPA Credits	Quality Points	GPA	Notes
TCH7685	RESEARCH/SEMINAR	N/A until 10/29/2018	N	3.000	0.000	0.000	0.000	0.000		

2/15

**AGREEMENT FOR EMPLOYMENT
AS A CERTIFICATED EMPLOYEE**

This Agreement, made between the Governing Board of the Ducor Union Elementary School District (“District”), and Sara Mederos, (“Employee”), provides as follows:

RECITALS:

A. Employee represents that he/she possesses the following California credentials and certificates, duly registered with the Tulare County Superintendent of Schools:

<u>TYPE</u>	<u>EXPIRES</u>
1. Multiple Subject Teaching Credential	10/01/2021
2.	
3.	

B. Employee further represents that he/she is not now under contract to any other school district or public school entity in the State of California except as set forth by a memorandum attached to this Agreement.

C. District is empowered by law to hire certificated persons and desires to fill a certificated position.

D. District expressly relies on the above representations of Employee in entering into this Agreement.

NOW, THEREFORE, the parties agree as follows:

1. **EMPLOYMENT:** District offers to Employee, and Employee accepts, employment in the certificated service of the District pursuant to the further terms of this Agreement.

2. **CLASSIFICATION:** Employee is classified as follows (choose one):
 Probationary 0 Probationary 1 Probationary 2

 Permanent

3. **COMPENSATION:** Employee will be compensated at the applicable rate of pay for certificated employees, which shall be \$4,519.36 per month. Payment will be made monthly by payroll warrant, with appropriate deductions for tax withholding, STRS, Social Security (if applicable) and any other deduction authorized in writing by the Employee and accepted by the District.

4. **TERM OF EMPLOYMENT:** This Agreement is made effective **August 1, 2020** and will continue until the occurrence of the earliest of the following events:

- a. Resignation by Employee: It is understood that the District Superintendent is empowered to receive and accept resignations. It is agreed that the District may set the effective date of a resignation, which may be based, in part, upon the availability of a satisfactory replacement employee;
- b. Abandonment of position by Employee;
- c. Termination of employment due to layoff under Education Code section 44955;

- d. Termination of probationary employment due to non-reelection under Education Code section 44929.21;
- e. Retirement;
- f. Dismissal pursuant to Education Code section 44932, 44948.3, or 44948.5;
- g. Failure to maintain a credential or certificate (as further provided in paragraph 5 below);
- h. Failure to pass either the CBEST or a District-prescribed proficiency test, if applicable;
- i. Termination for any other reason authorized by law.

5. **MAINTENANCE OF CREDENTIAL(S):** Employee warrants and represents that he/she will, with respect to each credential recited above and any other credential subsequently obtained by Employee:

- a. Immediately register each credential with all appropriate agencies, including the Tulare County Superintendent of Schools.
- b. Take and pass all examinations or continuing education courses which are now or may be required for renewal of each credential.
- c. Refrain from any act or omission which is intended to or will result in suspension or revocation of any or all credentials. Employee acknowledges that his/her continuing employment with the District is expressly subject to maintenance of each credential. Failure to maintain each credential may be treated by the District as a material breach of this contract and as grounds for dismissal for unprofessional conduct.

6. **ADHERENCE TO LAWS AND REGULATIONS:** Employee agrees that he/she will faithfully adhere to all laws of the State of California and of the United States, the regulations of the State Board of Education, the regulations, policies, and directives of the District Board and all lawful directives of Employee's superiors. Said laws and rules are hereby made a part of the terms and conditions of this offer of employment, the same as if they had been expressly set forth herein.

7. **THIS AGREEMENT** constitutes an offer of employment only and confers no legal or equitable rights until and unless it is approved by the Governing Board of the District at a lawfully conducted public meeting.

Executed at Ducor, California, this 11th day of August, 2020.

“Employee”

“District:”

Signed: _____

By _____

Superintendent/Principal

Name: Sara Mederos

Date of Governing Board Approval _____, 2020.

**AGREEMENT FOR EMPLOYMENT
AS A CERTIFICATED EMPLOYEE**

This Agreement, made between the Governing Board of the Ducor Union Elementary School District (“District”), and Sarina Acevedo, (“Employee”), provides as follows:

RECITALS:

A. Employee represents that he/she possesses the following California credentials and certificates, duly registered with the Tulare County Superintendent of Schools:

<u>TYPE</u>	<u>EXPIRES</u>
1. Multiple Subject Teaching Credential	09/01/2023
2.	
3.	

B. Employee further represents that he/she is not now under contract to any other school district or public school entity in the State of California except as set forth by a memorandum attached to this Agreement.

C. District is empowered by law to hire certificated persons and desires to fill a certificated position.

D. District expressly relies on the above representations of Employee in entering into this Agreement.

NOW, THEREFORE, the parties agree as follows:

1. **EMPLOYMENT:** District offers to Employee, and Employee accepts, employment in the certificated service of the District pursuant to the further terms of this Agreement.

2. **CLASSIFICATION:** Employee is classified as follows (choose one):
 Probationary 0 Probationary 1 Probationary 2

 Permanent

3. **COMPENSATION:** Employee will be compensated at the applicable rate of pay for certificated employees, which shall be **\$4,653.91** per month. Payment will be made monthly by payroll warrant, with appropriate deductions for tax withholding, STRS, Social Security (if applicable) and any other deduction authorized in writing by the Employee and accepted by the District.

4. **TERM OF EMPLOYMENT:** This Agreement is made effective **August 1, 2020** and will continue until the occurrence of the earliest of the following events:

- a. Resignation by Employee: It is understood that the District Superintendent is empowered to receive and accept resignations. It is agreed that the District may set the effective date of a resignation, which may be based, in part, upon the availability of a satisfactory replacement employee;
- b. Abandonment of position by Employee;
- c. Termination of employment due to layoff under Education Code section 44955;

- d. Termination of probationary employment due to non-reelection under Education Code section 44929.21;
- e. Retirement;
- f. Dismissal pursuant to Education Code section 44932, 44948.3, or 44948.5;
- g. Failure to maintain a credential or certificate (as further provided in paragraph 5 below);
- h. Failure to pass either the CBEST or a District-prescribed proficiency test, if applicable;
- i. Termination for any other reason authorized by law.

5. **MAINTENANCE OF CREDENTIAL(S):** Employee warrants and represents that he/she will, with respect to each credential recited above and any other credential subsequently obtained by Employee:

- a. Immediately register each credential with all appropriate agencies, including the Tulare County Superintendent of Schools.
- b. Take and pass all examinations or continuing education courses which are now or may be required for renewal of each credential.
- c. Refrain from any act or omission which is intended to or will result in suspension or revocation of any or all credentials. Employee acknowledges that his/her continuing employment with the District is expressly subject to maintenance of each credential. Failure to maintain each credential may be treated by the District as a material breach of this contract and as grounds for dismissal for unprofessional conduct.

6. **ADHERENCE TO LAWS AND REGULATIONS:** Employee agrees that he/she will faithfully adhere to all laws of the State of California and of the United States, the regulations of the State Board of Education, the regulations, policies, and directives of the District Board and all lawful directives of Employee’s superiors. Said laws and rules are hereby made a part of the terms and conditions of this offer of employment, the same as if they had been expressly set forth herein.

7. **THIS AGREEMENT** constitutes an offer of employment only and confers no legal or equitable rights until and unless it is approved by the Governing Board of the District at a lawfully conducted public meeting.

Executed at Ducor, California, this 11th day of August, 2020.

“Employee”

“District:”

Signed: _____

By _____

Name: Sarina Acevedo

Superintendent/Principal

Date of Governing Board Approval _____, 2020.

**AGREEMENT FOR EMPLOYMENT
AS A CERTIFICATED EMPLOYEE**

This Agreement, made between the Governing Board of the Ducor Union Elementary School District (“District”), and Steven McCurry, (“Employee”), provides as follows:

RECITALS:

A. Employee represents that he/she possesses the following California credentials and certificates, duly registered with the Tulare County Superintendent of Schools:

	<u>TYPE</u>	<u>EXPIRES</u>
1.	Variable Term Waiver	To Be Determined
2.		
3.		

B. Employee further represents that he/she is not now under contract to any other school district or public school entity in the State of California except as set forth by a memorandum attached to this Agreement.

C. District is empowered by law to hire certificated persons and desires to fill a certificated position.

D. District expressly relies on the above representations of Employee in entering into this Agreement.

NOW, THEREFORE, the parties agree as follows:

1. **EMPLOYMENT:** District offers to Employee, and Employee accepts, employment in the certificated service of the District pursuant to the further terms of this Agreement.

2. **CLASSIFICATION:** Employee is classified as follows (choose one):
 Probationary 0 Probationary 1 Probationary 2

Permanent

3. **COMPENSATION:** Employee will be compensated at the applicable rate of pay for certificated employees, which shall be **\$4,519.36** per month. Payment will be made monthly by payroll warrant, with appropriate deductions for tax withholding, STRS, Social Security (if applicable) and any other deduction authorized in writing by the Employee and accepted by the District.

4. **TERM OF EMPLOYMENT:** This Agreement is made effective **August 1, 2020** and will continue until the occurrence of the earliest of the following events:

- a. Resignation by Employee: It is understood that the District Superintendent is empowered to receive and accept resignations. It is agreed that the District may set the effective date of a resignation, which may be based, in part, upon the availability of a satisfactory replacement employee;
- b. Abandonment of position by Employee;
- c. Termination of employment due to layoff under Education Code section 44955;

- d. Termination of probationary employment due to non-reelection under Education Code section 44929.21;
- e. Retirement;
- f. Dismissal pursuant to Education Code section 44932, 44948.3, or 44948.5;
- g. Failure to maintain a credential or certificate (as further provided in paragraph 5 below);
- h. Failure to pass either the CBEST or a District-prescribed proficiency test, if applicable;
- i. Termination for any other reason authorized by law.

5. **MAINTENANCE OF CREDENTIAL(S):** Employee warrants and represents that he/she will, with respect to each credential recited above and any other credential subsequently obtained by Employee:

- a. Immediately register each credential with all appropriate agencies, including the Tulare County Superintendent of Schools.
- b. Take and pass all examinations or continuing education courses which are now or may be required for renewal of each credential.
- c. Refrain from any act or omission which is intended to or will result in suspension or revocation of any or all credentials. Employee acknowledges that his/her continuing employment with the District is expressly subject to maintenance of each credential. Failure to maintain each credential may be treated by the District as a material breach of this contract and as grounds for dismissal for unprofessional conduct.

6. **ADHERENCE TO LAWS AND REGULATIONS:** Employee agrees that he/she will faithfully adhere to all laws of the State of California and of the United States, the regulations of the State Board of Education, the regulations, policies, and directives of the District Board and all lawful directives of Employee's superiors. Said laws and rules are hereby made a part of the terms and conditions of this offer of employment, the same as if they had been expressly set forth herein.

7. **THIS AGREEMENT** constitutes an offer of employment only and confers no legal or equitable rights until and unless it is approved by the Governing Board of the District at a lawfully conducted public meeting.

Executed at Ducor, California, this 11th day of August, 2020.

"Employee"

"District:"

Signed: _____

By _____

Superintendent/Principal

Name: Steven McCurry

Date of Governing Board Approval _____, 2020.

**AGREEMENT FOR EMPLOYMENT
AS A CERTIFICATED EMPLOYEE**

This Agreement, made between the Governing Board of the Ducor Union Elementary School District (“District”), and Rachel Centeno, (“Employee”), provides as follows:

RECITALS:

A. Employee represents that he/she possesses the following California credentials and certificates, duly registered with the Tulare County Superintendent of Schools:

<u>TYPE</u>	<u>EXPIRES</u>
1. District Intern Credential	09/01/2021
2.	
3.	

B. Employee further represents that he/she is not now under contract to any other school district or public school entity in the State of California except as set forth by a memorandum attached to this Agreement.

C. District is empowered by law to hire certificated persons and desires to fill a certificated position.

D. District expressly relies on the above representations of Employee in entering into this Agreement.

NOW, THEREFORE, the parties agree as follows:

1. **EMPLOYMENT:** District offers to Employee, and Employee accepts, employment in the certificated service of the District pursuant to the further terms of this Agreement.

2. **CLASSIFICATION:** Employee is classified as follows (choose one):
 Probationary 0 Probationary 1 Probationary 2

 Permanent

3. **COMPENSATION:** Employee will be compensated at the applicable rate of pay for certificated employees, which shall be **\$4,653.91** per month. Payment will be made monthly by payroll warrant, with appropriate deductions for tax withholding, STRS, Social Security (if applicable) and any other deduction authorized in writing by the Employee and accepted by the District.

4. **TERM OF EMPLOYMENT:** This Agreement is made effective **August 1, 2020** and will continue until the occurrence of the earliest of the following events:

- a. Resignation by Employee: It is understood that the District Superintendent is empowered to receive and accept resignations. It is agreed that the District may set the effective date of a resignation, which may be based, in part, upon the availability of a satisfactory replacement employee;
- b. Abandonment of position by Employee;
- c. Termination of employment due to layoff under Education Code section 44955;

- d. Termination of probationary employment due to non-reelection under Education Code section 44929.21;
- e. Retirement;
- f. Dismissal pursuant to Education Code section 44932, 44948.3, or 44948.5;
- g. Failure to maintain a credential or certificate (as further provided in paragraph 5 below);
- h. Failure to pass either the CBEST or a District-prescribed proficiency test, if applicable;
- i. Termination for any other reason authorized by law.

5. **MAINTENANCE OF CREDENTIAL(S):** Employee warrants and represents that he/she will, with respect to each credential recited above and any other credential subsequently obtained by Employee:

- a. Immediately register each credential with all appropriate agencies, including the Tulare County Superintendent of Schools.
- b. Take and pass all examinations or continuing education courses which are now or may be required for renewal of each credential.
- c. Refrain from any act or omission which is intended to or will result in suspension or revocation of any or all credentials. Employee acknowledges that his/her continuing employment with the District is expressly subject to maintenance of each credential. Failure to maintain each credential may be treated by the District as a material breach of this contract and as grounds for dismissal for unprofessional conduct.

6. **ADHERENCE TO LAWS AND REGULATIONS:** Employee agrees that he/she will faithfully adhere to all laws of the State of California and of the United States, the regulations of the State Board of Education, the regulations, policies, and directives of the District Board and all lawful directives of Employee's superiors. Said laws and rules are hereby made a part of the terms and conditions of this offer of employment, the same as if they had been expressly set forth herein.

7. **THIS AGREEMENT** constitutes an offer of employment only and confers no legal or equitable rights until and unless it is approved by the Governing Board of the District at a lawfully conducted public meeting.

Executed at Ducor, California, this 11th day of August, 2020.

"Employee"

"District:"

Signed: _____

By _____

Name: Rachel Centeno

Superintendent/Principal

Date of Governing Board Approval _____, 2020.

2.16

**AGREEMENT FOR EMPLOYMENT
AS A CERTIFICATED EMPLOYEE**

This Agreement, made between the Governing Board of the Ducor Union Elementary School District (“District”), and Maria Barajas, (“Employee”), provides as follows:

RECITALS:

A. Employee represents that he/she possesses the following California credentials and certificates, duly registered with the Tulare County Superintendent of Schools:

<u>TYPE</u>	<u>EXPIRES</u>
1. Provisional Internship Permit	To Be Determined
2.	
3.	

B. Employee further represents that he/she is not now under contract to any other school district or public school entity in the State of California except as set forth by a memorandum attached to this Agreement.

C. District is empowered by law to hire certificated persons and desires to fill a certificated position.

D. District expressly relies on the above representations of Employee in entering into this Agreement.

NOW, THEREFORE, the parties agree as follows:

1. **EMPLOYMENT:** District offers to Employee, and Employee accepts, employment in the certificated service of the District pursuant to the further terms of this Agreement.

2. **CLASSIFICATION:** Employee is classified as follows (choose one):
 Probationary 0 Probationary 1 Probationary 2
 Permanent

3. **COMPENSATION:** Employee will be compensated at the applicable rate of pay for certificated employees, which shall be **\$4,519.36** per month. Payment will be made monthly by payroll warrant, with appropriate deductions for tax withholding, STRS, Social Security (if applicable) and any other deduction authorized in writing by the Employee and accepted by the District.

4. **TERM OF EMPLOYMENT:** This Agreement is made effective **August 1, 2020** and will continue until the occurrence of the earliest of the following events:

- a. Resignation by Employee: It is understood that the District Superintendent is empowered to receive and accept resignations. It is agreed that the District may set the effective date of a resignation, which may be based, in part, upon the availability of a satisfactory replacement employee;
- b. Abandonment of position by Employee;
- c. Termination of employment due to layoff under Education Code section 44955;

- d. Termination of probationary employment due to non-reelection under Education Code section 44929.21;
- e. Retirement;
- f. Dismissal pursuant to Education Code section 44932, 44948.3, or 44948.5;
- g. Failure to maintain a credential or certificate (as further provided in paragraph 5 below);
- h. Failure to pass either the CBEST or a District-prescribed proficiency test, if applicable;
- i. Termination for any other reason authorized by law.

5. **MAINTENANCE OF CREDENTIAL(S):** Employee warrants and represents that he/she will, with respect to each credential recited above and any other credential subsequently obtained by Employee:

- a. Immediately register each credential with all appropriate agencies, including the Tulare County Superintendent of Schools.
- b. Take and pass all examinations or continuing education courses which are now or may be required for renewal of each credential.
- c. Refrain from any act or omission which is intended to or will result in suspension or revocation of any or all credentials. Employee acknowledges that his/her continuing employment with the District is expressly subject to maintenance of each credential. Failure to maintain each credential may be treated by the District as a material breach of this contract and as grounds for dismissal for unprofessional conduct.

6. **ADHERENCE TO LAWS AND REGULATIONS:** Employee agrees that he/she will faithfully adhere to all laws of the State of California and of the United States, the regulations of the State Board of Education, the regulations, policies, and directives of the District Board and all lawful directives of Employee's superiors. Said laws and rules are hereby made a part of the terms and conditions of this offer of employment, the same as if they had been expressly set forth herein.

7. **THIS AGREEMENT** constitutes an offer of employment only and confers no legal or equitable rights until and unless it is approved by the Governing Board of the District at a lawfully conducted public meeting.

Executed at Ducor, California, this 11th day of August, 2020.

"Employee"

"District:"

Signed: _____

By _____

Name: Maria Barajas

Superintendent/Principal

Date of Governing Board Approval _____, 2020.

2.17

Tulare County Office of Education

Committed to Students, Support & Service

Tim A. Hire
County
Superintendent
of Schools

P.O. Box 5091
Visalia, California
93278-5091

(559) 733-6300
tcoe.org

Administration
(559) 733-6301
fax (559) 627-5219

Business Services
(559) 733-6474
fax (559) 737-4378

Human Resources
(559) 733-6306
fax (559) 627-4670

Instructional Services
(559) 302-3633
fax (559) 739-0310

Special Services
(559) 730-2910
fax (559) 730-2511

Main Locations

**Administration
Building & Conference
Center**
6200 S. Mooney Blvd.
Visalia

Doe Avenue Complex
7000 Doe Ave.
Visalia

**Liberty Center/
Planetarium &
Science Center**
11535 Ave. 264
Visalia

TO: Superintendents/Personnel Administrators
FROM: Sara Marvin
Credentials and Retirement Analyst
RE: Declaration of Need Form for 2020-21 School Year
DATE: May 15, 2020

If you will be employing teachers on long-term emergency or limited assignment permits for the 2020-21 school year, please submit a new Declaration of Need (Form CL-500) covering your anticipated needs of permits for the year beginning July 1, 2020. This includes summer school teachers.

Please note that the form includes your anticipated needs for the General and Special Education Limited Assignment Permits. You do not include applicants employed on Provisional Internship Permits (PIP) or Short-Term Staff Permits (STSP).

The Declaration of Need must be adopted by the governing board in a regularly-scheduled public board meeting *in its entirety*. It may NOT be presented as part of a consent calendar. Your Declaration must be on file before any emergency permits will be issued. Once it is approved by your board, please submit it to this office with a copy of the board agenda.

Again, we cannot process any applications for emergency permits until a Declaration of Need is received in this office. If you recently mailed your original form to the Commission on Teacher Credentialing, please submit a copy to us as soon as possible. If you have any questions, please feel free to contact me at 733-6859 or saram@tcoe.org.

lb
Enclosure

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____/____/____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

<i>Name</i>	<i>Signature</i>	<i>Title</i>
<i>Fax Number</i>	<i>Telephone Number</i>	<i>Date</i>
<i>Mailing Address</i>		
<i>E-mail Address</i>		

► *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subject(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
CLAD/English Learner Authorization (applicant already holds teaching credential)	_____
Bilingual Authorization (applicant already holds teaching credential)	_____
List target language(s) for bilingual authorization:	

Resource Specialist	_____
Teacher Librarian Services	_____

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	
Single Subject	
Special Education	
TOTAL	

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes No

If no, explain. _____

Does your agency participate in a Commission-approved college or university internship program? Yes No

If yes, how many interns do you expect to have this year? _____

If yes, list each college or university with which you participate in an internship program.

If no, explain why you do not participate in an internship program.

Tulare County
Office of Education
Committed to Students, Support & Service

Tim A. Hire
County
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of Schools

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Planetarium &
Science Center**
11535 Ave. 264
Visalia

TO: Employers of Substitute Teachers
FROM: Sara Marvin
Credentials and Retirement Analyst
RE: EMPLOYMENT OF SUBSTITUTE TEACHERS
DATE: May 15, 2020

The holder of a valid Emergency 30-day Substitute or Emergency Designated Subjects Vocational Education 30-day Substitute Teaching Permit (see restrictions below) may be employed on the basis of that permit in any district or county. In order to do so, however, each employing district must have a current Statement of Need form on file, and the permit must be registered by the holder within each county the individual is employed.

Each school district employing holders of Emergency 30-day Substitute or Emergency Designated Subjects Voc. Ed. 30-day Permits must complete a single Statement of Need form (CL-505a) for each school year. A copy of this form is attached for your use. Only one form is required for all substitutes. If you intend to employ substitutes holding 30-day permits, please complete the form at once. Retain the original for your office, and submit a copy to the *Credentials Department*, Tulare County Office of Education. Warrants will not be issued to holders of substitute permits substituting for districts who have not submitted a Statement of Need form to the County office.

The Commission on Teacher Credentialing is not requiring that the school boards approve the Statement of Need. Each individual school district may establish its own policy regarding this. If you have any questions, please feel free to contact me at 733-6859 or saram@tcoe.org.

Please note the following restrictions:

The Designated Subjects Voc. Ed. Substitute Permit shall be restricted to service in a program of technical, trade or vocational education.

The holder of an Emergency 30-day or Emergency Voc. Ed. Permit shall not serve as a substitute for more than 30 days for any one teacher during the school year.

Substituting in a special education classroom is restricted to **only 20 days** for any one teacher during the school year.

A holder of a 30-day Substitute Teaching Permit cannot be employed to teach summer school unless he/she **qualifies and applies** for the appropriate certification.

lb
Enclosure



State of California
Commission on Teacher Credentialing
Certification Division
1900 Capitol Avenue
Sacramento, CA 95811-4213

Email: credentials@ctc.ca.gov
Website: www.ctc.ca.gov

ANNUAL STATEMENT OF NEED 30-DAY SUBSTITUTE and DESIGNATED SUBJECTS CAREER TECHNICAL EDUCATION 30-DAY SUBSTITUTE TEACHING PERMITS

INSTRUCTIONS TO THE EMPLOYER

This statement of need must be filed at the school district office each school year when employing holders of Emergency 30-Day Substitute Permits. The employing agency will complete a single statement of need form (below) and retain the form at the school district office.

The form must be completed annually, indicating that either no credentialed person is available or that those available are not deemed qualified for substitute teaching and details of the circumstances that necessitate the use of emergency permit holders rather than fully credentialed teachers.

This statement of need form does not require listing specific employees or their positions. The form must be signed by the superintendent of the employing school district. It does not need to be co-signed by the county superintendent of schools.

A copy of the form does not need to be submitted to the county or the Commission with each Emergency 30-Day Substitute Teaching Permit application; however, the county superintendent of schools, whose responsibilities include areas such as district payroll or district substitute placement, may request a copy of the district's statement of need form to accurately fulfill these duties.

County superintendent of schools offices employing holders of the Emergency 30-Day Substitute Teaching Permit are also required to annually file, at their office, this completed statement of need form. The county superintendent of schools will sign the form.

The Commission does not require that the school board approve the statement of need. The individual school district may establish its own policy regarding this matter.

References: California Education Code, Sections 44225 and 44300 and California Code of Regulations, Title 5, Sections 80023, 80025 and 80026

This form must be signed by either:

The district superintendent of schools and filed at the school district office if the holder of any Emergency 30-Day Substitute Teaching Permit will be employed as a substitute in a public school operated by a school district.

OR

The county superintendent of schools and filed at the county superintendent of schools' office if the holder of any Emergency 30-Day Substitute Teaching Permit will be employed as a substitute in a county-operated school.

Certification and Authorized Signature

The district superintendent of schools or the county superintendent of schools has reviewed the information contained in this statement of need and certifies one the following:

Either a credentialed person is not available or one or more credentialed persons are available, but are not deemed qualified by the district or county, as applicable, to serve as a day-to-day substitute teacher.

OR

The situation or circumstances that necessitate the use of an emergency permit holder are as follows:
(Attach additional sheets, if necessary.)

I hereby certify that all of the information contained in this statement of need is true and correct.

Signature of the District Superintendent *District* *Date*

Signature of the County Superintendent of Schools *County* *Date*

It is not necessary to submit this form to the Commission on Teacher Credentialing.

Ducor Union Elementary School District Reopening School Guidelines-2020-2021**VERSATILE, EFFICIENT, EFFECTIVE, EQUITABLE**

Given the uncertainty of the times, the unpredictability of COVID-19 and the ramifications of the pandemic, the DUESD staff must be **VERSATILE** to respond to any immediate directives or changes that arise due to COVID-19. We must be able to pivot and address the safety, health, and educational needs of students and staff in a timely fashion. Given the state budget shortfall and its impact on the district's budget the DUESD staff must be **EFFICIENT** in all financial decisions and practices to conduct services at high levels while being mindful of expenditures. Efficiency today will protect jobs tomorrow! Given the limited resources all staff must ensure we are **EFFECTIVE** in lesson planning, instruction, and materials used. Students will not have the usual classroom minutes with teachers. Instruction must be focused and deliberate with no wasted classroom time to ensure all students receive a quality education minimizing learning loss. Support staff must be deliberate and effective in all safety/cleaning/sanitizing/health procedures to ensure the wellbeing of all DUESD staff. **EQUITABLE** practices must be implemented to address the needs of special populations in the District. Students in special populations will be provided with additional support and a specialized instructional program to address needs during this crisis. The SPED instructors will be contacting parents and students via phone call and online meetings.

ASSUMPTIONS FOR REOPENING:

The health and safety of our students, staff, and families is of utmost importance. When the 2020-2021 school year begins, on campus school will look much different than previous years due to new health and safety measures. Ducor School will develop plans to reopen schools based on guidance from public health officials and state agencies. District plans will be updated as the situation evolves.

It is important to note our district plans must focus sharply on academic instruction to enhance student performance and address learning loss. We will modify extra curricular activities when the safety and well being of students and staff can move forward instructing music, arts and crafts and cooking classes. Sports will be delayed until further notice.

On May 15, 2020, Governor Newsom shared California's May Budget Revision for 2020-2021. Schools have never faced this level of funding cuts. These significant funding cuts for schools will impact the reopening of school campuses. Districts are faced with increased costs to address safety measures connected to the pandemic. The California Department of Education

recommended that all school districts receive full funding based on the 2019-20 ADA report. This along with the additional state and federal funding; CARES, ESSER, FEMA, LLM, these one time restriction funds will target COVID-19 pandemic educational support for distance learning and school safety.

The District is planning on the reopening of school on a distance learning platform. Distance Learning limits student attendance on campus but focuses learning online. In time when Tulare County is off the monitoring list for high frequency of the COVID-19 transmission, the next strategy will be modified to a hybrid model, daily student attendance. Distance learning offers these safety guidelines;

- Protect the health and safety of students and staff
- Follow the guidelines set by Tulare County and Human Services Agency (County Health Department) and California Department of Education (CDE)
- Provide students with school routines for social, emotional, and academic learning
- Provide clear safety expectations for teachers, students, staff and parents during this pandemic learning situation

DEFINITIONS:

- **Class-Base Learning** is a form of education where students and teachers are in the same location physically during instruction.
- **Distance Learning** is a form of education in which there is a physical separation of teachers and students during instruction. In some instances, students receive materials and are provided instructional support through virtual check-ins. Other models involve the use of a variety of technology for instruction.
- **Hybrid Learning** is a combination of Class-Base Learning and Distance Learning. Instructions are conducted both remotely and in person.
 - **Synchronous** is the kind of learning that happens in real time. This means that you, your classmates, and your instructor interact in a specific virtual place, through a specific online medium, at a specific time. Methods of synchronous online learning include video conferencing, teleconferencing, live chatting, and live-streaming lectures.
 - **Asynchronous** learning happens on your schedule. Methods of asynchronous online learning include self-guided lesson modules, streaming video content, virtual libraries, posted lecture notes, and exchanges across discussion boards or social media platforms.

DISTANCE LEARNING

Distance Learning is when students are not on campus, either by state or health regulation, or by instructional design. Students who remain home due to a significant health risk will be able to access similar lessons and activities as their classmates who are on campus. Students will be assigned a teacher and Distance Learning activities will be conducted by the assigned teacher. Synchronous and asynchronous models for learning and interaction will be required daily. Students will need to remain in the full Distance Learning until transitioning back into the physical classroom is safe.

Teachers will be available by email, phone or by video conference for students who are Distance Learning. Students and parents can contact the Teacher, or the principal with Distance Learning questions.

DEVELOPMENT OF DISTANCE LEARNING

Distance Learning can be a challenge. Teachers and students working together via the internet will need time and practice. It may feel daunting to include all students when your classroom is a video conferencing. The principal of Universal Design for Learning (UDL) can help. Planning for UDL can proactively reduce barriers to learning so that all students in your classroom can engage. Here are few ideas for teachers and parents to know and understand how to accept and or overcome challenges;

1. Explicitly teach expectations and engagement. Video and distance learning is a different medium of teaching and learning. Both you and your students may need time and support to learn how to learn and engage effectively in this space. Co-create and share expectations for how to engage in this learning environment. Give opportunities for practice. Know, too, that there will be a learning curve for everyone. It may take some time and repeated support for all students to get the hang of how to interact and learn in this new environment.
2. Allow for Asynchronous learning. If you are delivering live instruction via video, record it for students to review or access later. You can upload the video to a space like Google Classroom or send it to your students via email.
3. Get students into the habit of participating. Make goals and expectations crystal clear. Specify when students should show up and exactly what task they need to complete. Fear of Missing Out can help. Emphasize how many other students are showing up or highlight positive trends. Example, student attendance, homework assignments completed, student teaching other students, activities in small groups

4. *Make materials accessible.* Create short text descriptions of images and videos you use during video and distance learning. Avoid using inaccessible image-based PDFs for handouts and other digital materials. Use word, google docs, or another accessible format instead. Check written materials for screen readers accessible with online tools.
5. *Embrace your students as teachers.* You can provide them with a sketch and initial thoughts of how you think learning and teaching might work virtually, but create activities that let students provide feedback on your plans. Give them the chance to cocreate what teaching and learning will look like now that you're all working remotely. Remember that many students are digital natives. Ask about their preferences and innovative ideas on how to approach online learning. This supports learner agency, self-determination, and motivation to learn in this environment.
6. *Actively build a supportive community.* Build time into your teaching and learning to reduce social isolation and support feelings of connectedness and belonging. Integrate small group discussions and use discussion boards for older students. Example, Zoom, allows you to create separate "rooms" for breakout discussions. Try to set up frequent individual virtual check-ins or short phone calls with each student. Encourage students engagement to help your students feel like they have agency in this online space.
7. *Focus on content, not comprehension skills.* Resist the pressure for hours spent practicing reading comprehension "skills and strategies". Focus on topics in social studies and science to build the knowledge and vocabulary that are vital to comprehension. Rather than having students practice "finding the main idea" on disconnected passages, teachers should ask questions that get students to think deeply, critical thinking strategies, ideas that require self reflection and to share their ideas with others. Have students talk about the current interest, current knowledge of the situation and to connect past pandemics and make connections with comparisons and contrast models. Keep students engaged and active.
8. *Keep it simple.* Simple, clear directions and expectations are always important, but never more so than in a situation where teachers can't easily gauge when students are confused. Don't use too many different apps or platforms. Teachers need to concentrate on reinforcing what students have already learned, lest they forget it.

9. *Dole out new information in brief doses.* Limit the amount of new information students are getting within one session. Provide segments of no more than 15-20 minutes, especially if the subject matter is new or students are younger. Breaking up the information and delivering it in short sessions-and training and returning to the same points later on or distributed practice.
10. *Balance synchronous and asynchronous learning.* Remote learning can be done either synchronous, with everyone online at the same time, or asynchronously, with students accessing the same lesson at different times. Synchronous lessons allow prompt teacher feedback, it enables teachers and students to maintain connections and feel part of the group. For younger students, asynchronous learning can be challenging.

DELIVERING INSTRUCTIONS

EDGENUITY is an online platform that offers access to guided instruction delivered by teachers and or assigned lessons to work during class-base time, synchronous time and asynchronous time. Edgenuity performs multiple tasks simultaneously. Students will be assigned a username to access the program. All students will be monitored by their assigned teacher as well as the school administrator to ensure assignments are completed. Teachers will control daily activities for each student. Students will be assigned activities to accomplish online learning. These online activities are designed to meet educational standards as well as learning minutes required by the department of education. Students in grades K-2 must complete 180 minutes of learning each day. Students in grades 3-8 must complete 240 minutes of learning each day. These minutes are a combination of synchronous and asynchronous learning times. Edgenuity will record all activities assigned to students online. Those minutes will then be checked for completion by the teacher and will be recorded. Students will also take quizzes and exams online. These assessments will determine student learning for understanding or students needing more time to redo the assignment before moving onto the next lesson. Students cannot move ahead in assignments or take any assessment without the consent of the teacher. Grading will be determined by the students activities completed, assessments and attendance. Students will have ample opportunity to complete their assignments and meet their instructional minutes. Students will have access to EDGENUITY 24 hours a day 7 days a week. This means that students can login online to complete assignments late in the evening and on weekends. Students will only have quality time with the teacher during school hours. Teachers may adjust their school hours to accommodate students and parents in the evenings.

Edgenuity will be offered to all full time Distance Learning students. Distance learning sessions will take place daily. All teachers will be based in their assigned classroom. Teachers will have prior training in Edgenuity. All teachers will plan a schedule to offer synchronous learning time. All students will be required to be online and ready to participate at 8:30am. Teachers will provide a schedule for all students to follow. The schedule will identify the curriculum and activities during the sessions. Regulated attendance will be recorded. Tardy and absences will be recorded daily. Instructional minutes will be recorded. All students identified in the Special Education population will receive online learning activities as well as modifications to their learning abilities. Special Education teachers will be available weekly to offer direct assistance and support. A schedule will be available as needed.

DUESD STUDENT SAFE RETURN:

When the time for students to return to class-based instruction; the hybrid program will be enforced. The opening of class time will begin as normal for all students. The modified program will be 2 ½ days in class-based learning and 2 ½ days distance learning. Students enrolled in TK-4 will attend class Monday through Wednesday. And students in grades 5-8 will attend class Wednesday through Friday. This schedule may change at any time due to any additional COVID-19 outbreak at the school site and or instructed by the local health department and or the Governor of California.

PUBLIC HEALTH OVERVIEW

DUESD Schools will continue to collaborate with Tulare County Health Department to ensure a safe and healthy learning environment for students and staff. Regardless of the class-based and distance learning models, any person entering the DUESD Schools will be required to follow all public health regulations. Below is an explanation of the health regulations we anticipate based upon current information:

Group Gatherings and Social Distancing Requirements

- Recently state and local public health orders limiting the size of group gatherings and 6 feet social distancing expectations wherever practicable.
- DUESD will limit the use of large group gathering areas
 - An area is considered any room or wherever instruction takes place including outside space. Includes large areas - gymnasiums, cafeterias, hallways.

- **Social Distancing Requirements**

- Maintain 6 feet (about 2 arms' length) from other people.
- Avoid mass gatherings in large groups such as assemblies, cafeterias, field trips, staff meetings.
- Maintain social distancing outside - includes recess. Playground equipment and sharing of playground equipment limitations will be considered.

Number of Students and Staff Requirements

- Group gathering limitations and social distancing forces Ducor School to afford enough space per person in our buildings. To meet these needs, we may need to reduce building capacity.
- To lower building capacity and preserve space for students and staff, visitors will not be allowed at schools.
- To the extent possible, DUESD intends to keep the same student cohorts together.

School Traffic Guidelines and Symptom Screening

- Upon building entry, a symptom screening process will take place.
 - To the extent possible, the same staff will conduct symptom screening with the same group of students upon building entry each day. This will increase entry efficiency and enable staff to know their students when recognizing if certain students are presenting ill.
 - Attempt to create a one-way traffic flow with separate entry and exit at each school will be explored.
 - Visual cues such as floor decals, colored tape, or signs to indicate to students and staff the flow and direction of one-way traffic. Additional cues may be to indicate 6 foot intervals when standing in a line.
 - Furniture will be arranged to support social distancing practices.
 - Schools will control the flow of traffic into and out of the building to ensure that maximum capacity plans are adjusted and managed at each entry and exit point.

Personal Protective Equipment (PPE) and Hygiene Measures

- Face coverings (nose and mouth) will be required for students and staff
- Gloves are required for Food and Nutrition Services workers at all times and other staff whenever cleaning or sanitizing an item or surface.
- Personal Protective Equipment (PPE) including face coverings (back-ups to personal face coverings), hand sanitizer, thermometers, and gloves will be provided to schools on a continual basis throughout the school year
- Additional PPE and accommodations (e.g. plexiglass/cardboard, sneeze guards) will be provided for staff and students who are in a higher health risk category.
- Additional signage on how to stop the spread of COVID-19, properly wash hands, promote everyday protective measures including face coverings will be on display in buildings.
- Consistent scheduled times and procedures will be established throughout the day for hand hygiene, promoting hand washing. Students will wash/sanitize as they enter classrooms.
- All staff and students will be required to stay home when experiencing COVID-19 symptoms.

Suspected/Confirmed COVID-19 Cases - School Decision Tree

- Symptomatic staff and students in the building will need to go to an established isolated room (not the health room, as this must be kept available) until they can safely leave the building.
- Coordination with Tulare County Health Department regarding suspected and confirmed cases.
- The District Level Administration will assist School leadership teams to determine a course of action for their individual schools on a case-by-case basis.
- This may include the dismissal of students and most staff for a short-term period.

Transmission Mitigation and Cleaning Procedures

Consideration for increasing the circulation of outdoor air as much as possible by opening windows and/or doors as long as it does not pose a safety or health risk to other students.

To the extent possible, students and staff must prohibit the sharing of all supplies, utensils, devices, toys, books, and learning aids.

Custodial Services cleaning practices will be focused on cleaning for health, which includes an emphasis on disinfecting surfaces where bacteria or viruses are most likely to be transmitted.

The Custodial Services Department will consult with the district Health Services department, and the Tulare County Health Department to ensure appropriate and timely measures are taken to preserve the health and safety of our students, staff, and community.

TEACHING AND LEARNING

TEACHING

We are in a pandemic teaching and learning situation and our goal is to provide students with an understanding of school routines to include social, emotional, and academic learning in the school environment. Students may receive instruction through Distance Learning, on-site instruction or a combination of both based on need, circumstances and state mandates. Lessons will be designed to provide practice for consolidating skills and new learning. Teachers will use teaching materials, styles, and strategies that are familiar as well as develop new skills and methodology as appropriate (synchronous and asynchronous teaching). Students will be encouraged to read independently at home daily. In general, school materials must not be transferred from school to home or home to school daily.

For the great majority, working and collaborating together will be different. In addition, we have developed the following guidelines to limit frequent physical contact on campus:

- Staff will use Zoom or Google Hangout as much as possible for meetings and collaboration.
- Staff may be in close proximity to a student **ONLY** when necessary and will be required to wear a face mask/face shield.
- Staff is to adhere to the 6-foot distance guidelines, where applicable, when working in the same room and must wash hands before entering the room and after leaving the room.
- Face masks are recommended when the 6-foot social distancing cannot be maintained.
- Staff room usage is allowed only if adults wash their hands when entering the staff room **AND** follow social distancing rules.
- Staff will be trained in new guidelines and procedures for health and safety before the beginning of the school year using the District's COVID-19 Education Module for staff.

LEARNING

The schedule used for this emergency is designed to meet state mandates, student needs and to limit the movement and contact of staff and students throughout the school for safety reasons. Principals will develop a versatile schedule. The schedule may need to be modified as a response to the current health situation.

The focus of lessons will be on Reading, Writing, Math (STEM), English Language Arts, English Language Development, Science, History , Physical Education and Social Emotional Learning with their assigned teachers and life coaches.

Teachers will plan the daily schedule of lessons within the arrival/dismissal time and around recess and lunch breaks for students on campus. All lessons will take place in the students' assigned classroom space with the designated teacher.

The Library will be open for teachers on designated times and with specific precautions. Teachers will select books for students as needed. Teachers and students will discuss time and dates to pick up and drop off library books as needed.

A schedule of PE classes will be developed to allow students to have PE inside and/or outside. During Distance Learning, alternative procedures will be provided.

All teachers/life coaches will provide emotional/social support through lesson delivery and classroom practices built into the school day or Distance Learning structure.

Learning support services will be developed and delivered by the student's teacher and students needing additional support will be provided with a support system plan. TCOE SPED instructor, Psychologist and Speech Therapist will report to Ducor School during their schedule time during the week.

ON-SITE GUIDELINES AND PROCEDURES

GENERAL SITE ARRIVAL AND DISMISSAL EXPECTATIONS

The following expectations and procedures are in place to ensure health, safety and hygiene standards are met.

IN GENERAL:

- All movement around and within the site is to happen with the expected 6-foot minimum distance where practicable.
- Students and staff are not to be in school if they show symptoms of illness and must be symptom-free with no fever for 72 hours before returning or be cleared with a physician's release.
- Students are to be on campus for their assigned time only.
- Students may not enter the campus before their scheduled arrival time unless involved in an approved before school program.
- Students may not stay on campus after dismissal time unless involved in an approved after school activity.
- Staff and students will follow the outlined health and safety guidelines thermal checks at arrival, face masks/face shields, washing and disinfecting hands in the entrance and exit of spaces.

The School Principal will make assignments for the school's bell schedule, student arrival and dismissal times. Student drop-off and pick-up locations will be the same locations. Students will wear their masks. Students will either enter the cafeteria or go directly to their assigned classroom. Markers will be displayed on the walking to help maintain social distance. Hand sanitizer will be available in the classrooms and outside the classrooms.

EXPECTATIONS FOR STUDENTS

- Students will be trained on the guidelines for health and safety using the COVID-19 Student Education Module delivered by grade span.
- Students will be allowed on the campus and/or classroom at their assigned start time and will wear face masks and submit to a thermal check at entrance.
- Students are to enter the campus **without parents** at their **assigned entrance area**.
- Students must wash hands where practicable or sanitize hands at a minimum when entering the classroom (gel in and gel out).

- Students must adhere to the 6-foot distancing rule when entering and exiting classrooms where practicable.
- Students may bring only the **minimal items** needed to the classroom. Backpacks will not be permitted during these times. Students may bring their own lunches as needed.
- It is important for students and parents to arrive at school on time, do not arrive until designated time.
- Students who **arrive late** must enter the site through the Main Office. Students are to check in at the office for thermal check and then go to their class.
- Elementary students will be taken to their dismissal point or the After School Program by teachers. Students will be released either to their assigned bus or to their parents (or designee). Staff will wait with their students until all students are picked up.
- Students in the After School Program must be signed out by a parent or other authorized person minimizing adults on the school premises.
- School Site Administration will designate drop-off and pick-up locations for their site.
- Students should not share water bottles or any personal items with other students at any time.

EXPECTATIONS FOR PARENTS

• Please take your students' temperature daily before leaving for school. Students with a fever of 100.4 or above or who exhibit COVID-19 symptoms MUST NOT be sent to school.

- Parents will participate in the District health, safety and instructional education session with their student before the student begins school for the 2020-2021 school year. Parents will be trained with the COVID-19 Health, Safety and Instruction Module for their grade span.
- Parents will arrive at the assigned start time and dismissal time – it is especially important to keep to these times to encourage social distancing.
- Parents are encouraged to bring their children to school rather than using the school bus for transportation.
- Parents drop students off outside of the campus.
- Parents are encouraged to allow their student to make the last part of the journey into school independently unless delivering a reluctant student or a student that needs special assistance.
- Parents are encouraged to drop off older students at the car drop off location.

- Parents will choose to enroll their student into physical attendance at school for their students (traditional/hybrid) or full distance learning (learning at home). The program chosen will continue to be the student's learning program through the trimesters.
 - Parents will pick students up at the office.
 - During the COVID-19 pandemic volunteers in the classrooms will not be allowed. Visitors to the schools and offices are discouraged.
 - Parent engagement and education opportunities will be provided via Zoom or in small groups.
 - Participants will need to follow all district safety guidelines when arriving on campus; thermal checks, face masks, distancing, and sanitizing.
 - Parents are highly encouraged to communicate with the Health Staff at school if a student or any family member has tested positive for COVID-19.
 - Parent/Teacher Conferences may be held virtually to accommodate COVID restrictions
 - Parents should help their children keep their facial coverings clean and in a safe place. Children should have multiple masks to use as needed. Cloth masks should be washed daily. The school will provide Surgical masks for all students and staff as needed.
 - Parents will check-out and sign off for electronic devices at the student's school site.
- Parents and students are responsible for the care and use of all computer equipment assigned to the student. Any devices that need to be repaired must be delivered to the school office. Extra devices may be available, but the devices need to be repaired and returned, and this takes time.
- PARENTS: CLEAN ALL COMPUTER DEVICES FREQUENTLY.

EXPECTATIONS FOR TEACHERS AND STAFF

- Staff will be trained on new guidelines and procedures for health and safety before the beginning of the school year using the Safeschools Pandemic Flu Module for staff.
- Teachers and staff will enter through the main office entrances.
- Food Services staff will enter through the kitchen door and then follow the check-in procedure.
- Teachers and staff must sanitize hands when entering the office or classrooms (gel in, gel out).
- All employees are to complete the Exposure Control Form each day upon arrival. Employees will have a thermal check with a touchless device or use the face reader mounted in the office (for those who arrive early) and record the result on the Exposure Control Form. The form must be placed in the designated area.
- Teachers and staff are to use the 6-foot distancing standard when entering and leaving the buildings and campus where practicable.

- To ensure the safety of all students, staff members will help monitor students Before School and After School.
- Elementary Teachers or staff will report to their designated morning pick up area as specified by Site Administration to wait for students as they arrive on campus. Teachers will help monitor and supervise students ensuring social distancing. A duty rotation schedule may be used.
- Teachers and staff will take their classes to dismissal areas as assigned by the Site Administration while maintaining the 6-foot distancing standard where practicable.
- Teachers are to discourage students from sharing electronic devices and school materials.
- Teachers should remove all non-essential personal belongings from the classroom.
- **All staff must wear face masks while on school campus.**

MOVEMENT OF PEOPLE IN, OUT AND THROUGHOUT THE SCHOOL CAMPUS

All movement of students around and within the buildings is to be supervised by an adult and adhere to the expected 6-foot distance where practicable. When students are moving around the building, they need to be taught the following expectations. These expectations must be reinforced consistently by all teachers and staff. They include:

- Everyone washes or sanitizes their hands as they enter another section of the school (gel in, gel out).
- Stay five steps apart (6 feet apart).
- Keep hands and bodies to him/herself.
- Students must wash hands after using or exiting the restroom.
- Face masks will be used per grades 3-8.
 - **Face Masks for grades TK-2 are NOT ALLOWED.**

ENTERING AND EXITING THE CLASSROOM

BEGINNING OF THE DAY:

- Upon entering the classroom, students will either wash or sanitize their hands, (gel in, gel out) place their coats on the back of their chair and their bag(s) outside on designated areas
- Students are then ready to begin the day.

DURING THE DAY:

- Students must wash or sanitize their hands upon entering the classroom; after recess or PE and after using the restroom or any other time they enter a room.
 - Students do not need to bring their own sanitizer. The school will provide sanitizers in every classroom and designated locations on campus.

END OF THE DAY:

- Students wash their hands or sanitize before lining up to be taken to exits and busses.
 - MASKS required as students exit the campus
 - Bus riders must wear masks at all times
 - Walkers must wear masks in larger groups of 6 or more
 - Students walk to the designated dismissal area while maintaining social distancing. Teachers remain with their class until all students are picked up. **A duty rotation schedule may be used.**

CLASSROOMS AND NON-CLASSROOM SPACES

- Students should remain in the same space and in groups as small and consistent as practicable. Keep the same students and teacher or staff with each group, to the greatest extent practicable.
- Maximize space between seating and desks. Distance teacher and other staff desks at least six feet away from student desks. Establish separation of students through other means if practicable, such as, six feet between desks, markings on classroom floors to promote distancing or arranging desks in a way that minimizes face-to-face contact.
- Implement procedures for turning in assignments to minimize contact, utilize electronic assignment submission as much as possible.
- Consider holding recess activities in separated areas designated by class/group.
- Minimize congregated movement through hallways as much as practicable. Establish additional ways to enter and exit a classroom and campus, and stagger passing times when necessary or when students cannot stay in one room.

OUTDOOR PLAY

Principals will create a revised recess schedule to provide outdoor playtime for all students and limit the number of students on the playground at one time. Designated staff will be on duty for every recess period at each playground. Procedures for sanitizing/cleaning play equipment and recreational materials must be planned for.

STUDENT EXPECTATIONS FOR OUTDOOR PLAY

- Students are expected to follow the school rules and cooperate when instructed and directed by staff.
- Students are expected to adhere to all new procedures to meet new guidelines for health and safety.
- Students who struggle to meet the new expectations will be provided alternative physical activities.
- Students must maintain a 6-foot distance when playing where practicable.
- Independent ball play is permitted during outdoor play.
- Students will have access to playground equipment, toys or bikes on the schedule specified by the School Administration. Cleaning and sanitizing will need to take place after every student group.

USE OF MATERIALS IN THE CLASSROOM

CLASSROOMS MATERIALS

- Teachers need to maintain the sanitization of the classroom and materials.
- Teachers/staff need to wash or sanitize their hands prior to handling materials.
- All toys and manipulatives need to be cleaned/sanitized after every group of students uses them. If they cannot be washed they must be packed away.
- Soft toys and pillows/cushions/blankets must be removed and stored away.
- All school materials (other than electronic devices) stay at school; no home materials are to be brought to school with the exception of a pencil case which will then stay at school.
- Students cannot bring personal toys/items to school.
- Teachers will designate learning materials for each student that will not be shared with others.

ELECTRONIC DEVICES

- Electronic devices must not be shared with others.
- Electronic devices must be taken home and sanitized at the end of the day.
- Students must wash hands or use hand sanitizer before and after use of electronic devices.

OTHER MATERIALS

- Limit sharing of objects and equipment, such as toys, games and art supplies to the extent practicable. When allowed, items must be cleaned and disinfected between use.
- No play dough/clay at the elementary sites.
- Role play corners are to be disinfected after the use of every group of students.

CLASSROOM AND CENTRAL LIBRARIES

- Libraries will be open with heightened disinfection and sanitization of the space. Books are not to be touched unless they will be checked out. Books must remain in the return box for 24 hours before wiping them and shelving them.

HEALTH AND SAFETY GUIDELINES AND PROCEDURES

GENERAL

- Implement screening and other procedures for all staff and students entering the facility.
- Conduct visual wellness checks of all students and thermal checks with a no-touch thermometer.
- Ask all individuals about COVID-19 symptoms within the last 24 hours and whether anyone in their home has had COVID-19 symptoms or a positive test.
- If a student is exhibiting symptoms of COVID-19, staff should communicate to the front office who will then communicate with the parent/caregiver and refer to the student's health history form and/or emergency card to identify if the student has a history of allergies.
- Monitor staff and students throughout the day for signs of illness; send students and staff home with a fever of 100.4 degrees or higher, cough or other COVID-19 symptoms.
- Students or staff members who become ill at school are to report their symptoms to the office. The school office will be responsible for reporting suspected COVID-19 cases to county health officials.

HANDWASHING AND SANITIZING

- Hand sanitizer will be placed inside each classroom entry door.
- Upon entering the classroom, all students will wash their hands or use hand sanitizer (gel in, gel out).
- Staff will teach students to use tissue to wipe their nose and to cough/sneeze inside a tissue or their elbow.
- Students and staff should wash their hands before and after eating; after coughing or sneezing; after being outside; and before and after using the restroom.
- Students and staff should wash their hands for 20 seconds with soap, rubbing thoroughly after application, and use paper towels (or single use cloth towels) to dry hands thoroughly.
- Staff should model, practice and monitor proper handwashing.

6 FEET WHEN WEARING A FACE MASKS

- 6-foot marks will be placed before doors and on sidewalks.
- Students will enter school at their assigned area, one at a time, 6-foot apart where practicable.
- Students will be separated by a 6-foot distance throughout the school day both in the classroom and when transitioning to/from one activity to another where practicable.
 - The 6-foot separation requirement does not apply to infant and toddler classrooms.
- Students will exit and enter the campus from their designated areas.

FACE MASKS

Staff should teach and reinforce the use of masks. Face coverings are most essential when physical distancing is not practicable.

- Teachers, speech therapists and other specialized staff may use face shields, if available, which enable younger students to see their teachers' faces and to avoid potential barriers to phonological instruction.
- Food service workers and staff in routine contact with the public (e.g., front office) need to use gloves and facial coverings.
- Students are encouraged to use cloth face coverings. Cloth face coverings are best in settings where physical distancing cannot easily be maintained, such as school buses or other settings where space may be insufficient.

CLEANING OF ROOMS

- Door handles, light switches, faucet handles etc. will be wiped down and sanitized by custodial staff daily.
- Classrooms will be disinfected through sanitizer pump that covers large square footage cubic areas, the mist is harmless to all persons and will be performed after all persons have left the building
- Toilets and sinks will be washed and sanitized at various times throughout the day as needed by the custodial staff. A log for daily bathroom cleaning will be kept for each bathroom documenting date, time and custodian who cleaned the bathroom.

When disinfecting, the disinfection solution will sit for 30 seconds and then the surface will be wiped dry with paper towels if still wet. The goal is to establish a sanitary baseline before the site opens. The site should be 100% disinfected prior to the next day.

SCHOOL HEALTH OFFICE

- Students who need to be sent home due to illness will be assessed and then isolated as per district health office guidelines.
- Other non-illness student health needs will be initially checked by front office staff prior to sending them to the Health Office to prevent overcrowding.
- Minor injuries or other issues will be treated when the office is clear of students with fever.

STUDENTS ILLNESS – PARENT/GUARDIAN MESSAGING

Students who show signs of illness may not attend school. Please do NOT send your student to school if he or she is showing symptoms of illness which could be passed onto another person. Do **NOT** send your student to school if any member of the household has symptoms or has been diagnosed with COVID-19. Your student should self-quarantine. Quarantine means completely avoiding contact with other people for **14 days**. Quarantine stops other people from getting infected. Your student will likely not be tested unless he/she develops symptoms. Your student is in quarantine because your student is in close contact of a confirmed case of coronavirus. Close contact can be household contacts, defined as living or sleeping in the same home, individuals in shared accommodation sharing kitchen or bathroom facilities.

Students who show signs of illness, have a temperature of 100.4F, or higher will be sent home from school. The student shall wear his/her face masks and the student shall be isolated from the non-ill students until parent pick up. A member of Administration, or Teacher will follow up with a phone call to the parent to arrange immediate pick up of the ill student.

When positive cases in staff or students arise, classroom population will be closed and follow the 14 day quarantine mandate. If 25% of the school population is deemed contaminated, then the superintendent will close all classrooms and offices for a quarantine mandate. Tulare County Health Department will advise on the next step.

STAFF ILLNESS

Staff who show signs of illness (not just COVID-19) or have a temperature of 100.4F or higher should not come to school or, if already at school, should go home immediately. Staff must notify his/her administrator and enter the absence on Aesop.

Staff are considered sick when there are symptoms of illness, even mild symptoms. Staff with symptoms of illness are to stay home from work and use their appropriate leave entitlement.

Staff may return to work 72 hours after he/she no longer has a fever and is not using any fever reducing medication.

If a person who has been at school is confirmed (or suspected) to be infected with COVID-19, the Personnel Department must be informed in order to ensure proper leave benefits are applied and any legal notices are given.

It is recommended that a person with diagnosed COVID-19 isolates themselves as much as possible in their home away from other family members and avoid all physical contact with others in the home. Employees may not return to work until a clearance note from a healthcare professional is submitted.

When positive cases in staff or students arise, health personnel will determine the impact of the situation, in conjunction, with the County Health Department to advise on the next step.

FAMILY MEMBER ILLNESS

If you suspect someone in your home has COVID-19, stay home out of caution. You will be using your COVID-19 leave. Do your best to isolate yourself from the ill person. Contact your doctor and ask to have the ill person tested as you are an essential worker and need to return to work. If it is confirmed that it is not COVID-19, you are to return to work.

If a family member has a confirmed case of COVID-19, the employee should be tested as well. After a negative test result, the employee is to return to work. The last action before leaving the house should be a thermal check and washing his/her hands daily.

AT RISK STUDENTS

Teachers and staff will monitor the emotional well-being of students in the new learning environment. Parents will be asked to share any concerns with their student's teacher.

We will be particularly aware of the following situations and issues:

1. Reluctant students*
2. Social / emotional concerns including new concerns because of new class, teacher, environment, friendships
3. Behavior / disciplinary issues
4. General academic concerns
5. Late and absent students
6. Student protection issues

*Students who are not agreeable to coming to school, who have difficulty separating from parents, who refuse to enter classrooms, who make excuses during the day will be sent home.

FOOD SERVICES

These guidelines apply to both in classroom eating and cafeteria eating when reopened. Until schools are fully open, we will deliver all brunch and lunches for students to their homes as mandated by the department of education. Students will receive two bags. Each meal in the bag may need to be heated. Meal counts will be required for each student receiving a sack lunch and brunch. NO MEAL will be left at the home if no person is available to accept the meals. Any student who did not receive a meal must call the school office to verify the home address is correct. Meals for non-students attending Ducor School cannot be served unless authorized by the school administration.

MEAL SERVICE PROCEDURES

ELEMENTARY SITE

All students will eat in their designated area. This may include inside the classroom, outside the classroom or near the cafeteria. The district will be offering meals in either boxes or bags to limit the possible exposure and keep items safe and compliant. Milk will be packaged separately to keep it cold.

CLASSROOMS

- All students and staff wash their hands before eating breakfast, lunch or snack.
- Students sit at their designated spot for lunch.
- Meal service is supervised by the teacher or other staff.
- Staff use the provided disinfectant and towels to clean the desks/tables after students have eaten.
- When meals are served in the classrooms, it is the teacher/staff responsibility to maintain the sanitation and cleaning of the tables before and after meals.

SERVICE IN THE CAFETERIA

- The elementary school cafeteria can feed approximately 50 students with social distancing.
- Designated seating areas will be labeled for students who eat in the cafeterias, maintaining social distancing.
- Students will also maintain the 6-foot distancing while picking up and eating their meals where practicable.

TRANSPORTATION

The transportation schedule for home to school bus runs will remain the same in the mornings. Under the hybrid model, selected grade levels on Monday-Wednesday and Wednesday and Fridays will be picked up and dropped off. This means the individual school site bell schedules for the start and end of school remain the same for Monday, Tuesday, Thursday and Friday's. Wednesday bus routes will begin at 11:30 AM to start time 12:30 PM pick up times and class end time at 12:30 PM to 1:30 PM drop off times. Walkers and parent pick up times will also include

these beginning and end times on Wednesdays. (These times are subject to change. Wednesday may be designated as teacher prep time as needed.)

- Drivers will be provided disinfectant supplies and disposable gloves to support disinfection.
- Buses must be thoroughly cleaned and disinfected daily after each route as practicable and after transporting any individual who is exhibiting symptoms of COVID-19 by trained staff.
- Open windows and maximize space between students and between students and the driver on school buses where practicable.
- Students will use face coverings as they enter the bus. Students are encouraged to use cloth face coverings because they are more effective in settings where physical distancing cannot easily be maintained, such as school buses or other settings where space may be insufficient.
- Families (siblings) must sit together on the bus while wearing face masks.

DUESD School Decision Tree
ALL SCHOOLS REGARDLESS OF COMMUNITY SPREAD

Confirmed person with COVID-19 in school site?

Assess Risk

Clean/disinfect/contact trace in consultation with local health officials

NO COMMUNITY SPREAD

- Prepare
 - Teach and reinforce healthy hygiene
 - Develop information sharing systems
 - Site logs with central District access
 - Intensify cleaning and disinfection
 - Monitor for absenteeism
 - Assess group gatherings and events
 - consider postponing non-critical gatherings and events
 - Require sick students and staff to stay home
 - Establish procedures for someone becoming sick at school
 - Refer to student flowchart
- Monitor changes in community spread

MINIMAL TO MODERATE OR SUBSTANTIAL COMMUNITY SPREAD

Is community spread Minimal to Moderate or Substantial?

- Coordinate with local health officials
 - Implement multiple social distancing strategies for gatherings, classrooms, and movement through the building.
 - Consider ways to accommodate the needs of children and families at high risk.
- Implement Extended School Dismissals

- Classroom goes home when there is a confirmed case.
- Schools close if multiple cohorts have positive cases, or 5% of school is positive
- District closes if 25% of its schools are closed within 14- day period

*This form will continuously be evaluated as new information is released per CDC and/or state and local sources.

Verbal

When did symptoms start?

Recent travel?

Recent exposure to someone who is ill?

Conduct Risk Assessment per HHSA

Allow to rest for 10 minutes

Improving: Back to Class

Notify parents

DUESD STUDENT COVID-19 SCREENING FLOWCHART

Verbal, Visual and Physical concerns are abnormal.

(REMINDER: NOTIFY parents immediately)

***Assess all three areas ***

Front office to assist with students that have non-contagious issues & send them back to class to prevent extra exposure until the student is in isolation.

Visual

Flushed cheeks,
 rapid breathing or difficulty breathing (without recent physical activity),
 Fatigue or extreme discomfort
 Going to use of the bathroom
 Complaints of pain or discomfort, complaints of loss of taste

Physical

Temp > 100.4°F (confirmed with oral thermometer) or Pulse Ox. <94% Isolate
 Contact family. Notify Parents/Guardians of criteria for return to school:

- Provider's clearance note
- Letter of clearance from HHSA
- Completion of 14 day quarantine and symptom free, no fever x 3 days without medications.

DOCUMENT ALL FINDINGS

Call EMS: if student has the following symptoms

- Trouble breathing/low oxygen level (<94%)
- Persistent pain or pressure in the chest
- New confusion
- Inability to awaken or stay awake
- Blue color to lips or face

Pediatric patients with COVID-19 may experience the following signs or symptoms over the course of the disease:

- Fever
- Cough
- Nasal congestion
- Sore throat
- Shortness of breath
- Diarrhea
- Nausea or vomiting
- Fatigue
- Headache
- Body/Muscle aches
- Poor appetite

Other: rash, red eyes, cracked/swollen lips, red/swollen tongue, swelling of hands/feet, stomach pain

Learning Loss Mitigation Funds (LLMF) Assurances



The Learning Loss Mitigation Funds (LLMF) were created to support pupil academic achievement and mitigate learning loss related to COVID-19 school closures.

Submission Confirmation

Ducor Union Elementary (CDS Code **54718940000000**) successfully completed submission for LLMF funds on **7/24/2020 1:00:20 PM**.

You may print a copy of this confirmation for your records.

[LLMF Home](#)

[LLMF search](#)

Ducor Union Elementary

Contact Information

LEA:

Ducor Union Elementary

DUNS Number:

949427926

First Name:

Isidro

Last Name:

Rodriguez

Job Title:

Superintendent/Principal

E-mail:

superintendent@ducor.k12.ca.us

Telephone:

(559) 534-2261

Question:

What is your favorite sport?

Answer:

Baseball

Certification

The checkbox was selected, certifying that I have read the applicable certifications, assurances, terms, and conditions identified on this grant application and I agree to comply with all requirements as a condition of funding.

On behalf of Ducor Union Elementary, I hereby apply to the California Department of Education for LLMF funds and agree to all of the following assurances:

Learning Loss Mitigation Funds

PART I: General Assurances for Learning Loss Mitigation Funds

Ducor Union Elementary assures that:

Funds apportioned to LEAs from the GEER Fund are to be used from March 13, 2020, to September 30, 2022, inclusive, and all other funds apportioned pursuant to the Learning Loss Mitigation Funds shall be used from March 1, 2020, to December 30, 2020, for activities that directly support pupil academic achievement and mitigate learning loss related to COVID-19 school closures, and shall be expended for any of the following purposes:

- (1) Addressing learning loss or accelerating progress to close learning gaps through the implementation, expansion, or enhancement of learning supports that begin before the start of the school year and the continuation of intensive instruction and supports into the school year.
- (2) Extending the instructional school year by making adjustments to the academic calendar, increasing the number of instructional minutes provided during each week or school day, or taking any other action that increases the amount of instructional time or services provided to pupils based on their learning needs.
- (3) Providing additional academic services for pupils, such as diagnostic assessments of pupil learning needs, intensive instruction for addressing gaps in core academic skills, additional instructional materials or supports, or devices or connectivity for the provision of in-classroom and distance learning.
- (4) Providing integrated pupil supports to address other barriers to learning, such as the provision of health, counseling, or mental health services, professional development opportunities to help teachers and parents support pupils in distance-learning contexts, access to school breakfast and lunch programs, or programs to address pupil trauma and social-emotional learning.

PART II: Other Assurances for Learning Loss Mitigation Funds

Ducor Union Elementary assures that:

- (1) As a condition of receipt of these funds:
 - (a) An eligible LEA shall certify that funding received will be used in full compliance with federal law, as detailed in the GEER and CR Fund assurances below, and shall adopt, on or before September 30, 2020, at a regularly scheduled meeting of the governing board or body of the LEA, a learning continuity and attendance plan pursuant to Section 43509 of the Education Code.
 - (b) This does not preclude an eligible LEA from receiving or expending funds before the adoption of its learning continuity and attendance plan for the 2020–21 school year.

- (c) Each eligible LEA shall maintain a file of all receipts and records of expenditures made pursuant to this section for a period of no less than three years, or, where an audit has been requested, until the audit is resolved, whichever is longer. Receipts and records that are required to be retained by each eligible local educational agency shall be made available to the Superintendent, upon request. The Superintendent shall take action to recoup any federal disallowances of funds allocated to eligible local educational agencies, as applicable.
- (d) An eligible LEA shall report, on or before August 31, 2020, the balance of any unexpended funds received from the CR Fund to the Superintendent. Funds that are not expended by December 30, 2020, shall be reported to the Superintendent within 30 days, and the Superintendent shall initiate collection proceedings.
- (e) An eligible local educational agency shall report, on or before August 31, 2021, the balance of any unexpended funds received from the GEER Fund to the Superintendent. Funds that are not expended by September 30, 2022, shall be reported to the Superintendent within 30 days, and the Superintendent shall initiate collection proceedings.

GEER Fund

PART I: General Assurances for Local Educational Agencies (LEAs)

For any GEER funds received, Ducor Union Elementary will comply with the requirements in Section 442 of the General Education Provisions Act (GEPA) (20 U.S.C. 1232e):

- (1) The LEA will administer each program covered by the application in accordance with all applicable statutes, regulations, program plans, and applications;
- (2) The control of funds provided to the LEA under each program, and title to property acquired with those funds, will be in a public agency and that a public agency will administer those funds and property;
- (3) The LEA will use fiscal control and fund accounting procedures that will ensure proper disbursement of, and accounting for, federal funds paid to that agency under each program;
- (4) The LEA will make reports to the State agency or board and to the U.S. Secretary of Education, as requested, as may reasonably be necessary to enable the State agency or board and the Secretary to perform their duties and that the local educational agency will maintain such records, including the records required under Section 1232f of this title, and provide access to those records, as the State agency or board or the Secretary deem necessary to perform their duties;
- (5) The LEA will provide reasonable opportunities for the participation by teachers, parents, and other interested agencies, organizations, and individuals in the planning for and operation of each program;
- (6) Any application, evaluation, periodic program plan or report relating to each program will be made readily available to parents and other members of the general public;
- (7) In the case of any project involving construction, the LEA will provide reasonable assurances that—
 - (a) the project is not inconsistent with overall State plans for the construction of school facilities, and
 - (b) in developing plans for construction, due consideration will be given to excellence of architecture and design and to compliance with standards prescribed by the Secretary under Section 794 of title 29 in order to ensure that facilities constructed with the use of Federal funds are accessible to and usable by individuals with disabilities;

- (8) The LEA has adopted effective procedures for acquiring and disseminating to teachers and administrators participating in each program significant information from educational research, demonstrations, and similar projects, and for adopting, where appropriate, promising educational practices developed through such projects;
- (9) None of the funds expended under any applicable program will be used to acquire equipment (including computer software) in any instance in which such acquisition results in a direct financial benefit to any organization representing the interests of the purchasing entity or its employees or any affiliate of such an organization. (20 U.S.C. 1232e)

PART II: GEER Usage of Funds Assurances

Ducor Union Elementary assures that any GEER funds received will be used in accordance with section 18002(c) of Division B of the Coronavirus Aid, Relief, and Economic Security (CARES) Act, which provides in relevant part that grants awarded under the Governor's Emergency Education Relief Fund be used to continue to provide educational services to their students in any of the following ways:

- (1) Any activity authorized by the Elementary and Secondary Education Act (ESEA) of 1965, including the Native Hawaiian Education Act and the Alaska Native Educational Equity, Support, and Assistance Act (20 U.S.C. 6301 et seq.), the Individuals with Disabilities Education Act (20 U.S.C. 1400 et seq.) ("IDEA"), the Adult Education and Family Literacy Act (20 U.S.C. 1400 et seq.), the Carl D. Perkins Career and Technical Education Act of 2006 (20 U.S.C. 2301 et seq.) ("the Perkins Act"), or subtitle B of title VII of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11431 et seq.).
- (2) Coordination of preparedness and response efforts of local educational agencies with State, local, Tribal, and territorial public health departments, and other relevant agencies, to improve coordinated responses among such entities to prevent, prepare for, and respond to coronavirus.
- (3) Providing principals and other school leaders with the resources necessary to address the needs of their individual schools.
- (4) Activities to address the unique needs of low-income children or students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and foster care youth, including how outreach and service delivery will meet the needs of each population.
- (5) Developing and implementing procedures and systems to improve the preparedness and response efforts of local educational agencies.
- (6) Training and professional development for staff of the local educational agency on sanitation and minimizing the spread of infectious diseases.
- (7) Purchasing supplies to sanitize and clean the facilities of a local educational agency, including buildings operated by such agency.
- (8) Planning for and coordinating during long-term closures, including for how to provide meals to eligible students, how to provide technology for online learning to all students, how to provide guidance for carrying out requirements under the Individuals with Disabilities Education Act (20 U.S.C. 1401 et seq.) and how to ensure other educational services can continue to be provided consistent with all Federal, State, and local requirements.
- (9) Purchasing educational technology (including hardware, software, and connectivity) for students who are served by the local educational agency that aids in regular and substantive educational interaction between

students and their classroom instructors, including low-income students and students with disabilities, which may include assistive technology or adaptive equipment.

- (10) Providing mental health services and supports.
- (11) Planning and implementing activities related to summer learning and supplemental afterschool programs, including providing classroom instruction or online learning during the summer months and addressing the needs of low-income students, students with disabilities, English learners, migrant students, students experiencing homelessness, and children in foster care.
- (12) Other activities that are necessary to maintain the operation of and continuity of services in local educational agencies and continuing to employ existing staff of the local educational agency.
- (13) Child care and early childhood education.
- (14) Social and emotional support.
- (15) The protection of education-related jobs.

The U.S. Department of Education generally does not consider the following to be an allowable use of GEER funds, under any part of 18003: 1) subsidizing or offsetting executive salaries and benefits of individuals who are not employees of the state educational agency (SEA) or LEAs or 2) expenditures related to state or local teacher or faculty unions or associations.

Please note, while Section 18002(c) of Division B of the CARES Act permits the above uses, pursuant to SB 98 (Ch. 24, Statutes of 2020), the use of funds is limited to those described in the Learning Loss Mitigation Funds Section, (above).

PART III: Programmatic, Fiscal, and Reporting Assurances

For any GEER funds received, Ducor Union Elementary will comply with all of the accountability, transparency, and reporting requirements that apply to the program, which the Governor has already assured.

- (1) LEAs receiving GEER funds will provide equitable services to students and teachers in non-public schools as required under 18005 of Division B of the CARES Act.
 - (a) A LEA receiving funds under sections 18002 or 18003 of this title shall provide equitable services in the same manner as provided under section 1117 of the ESEA of 1965 to students and teachers in non-public schools, as determined in consultation with representatives of non-public schools.
 - (b) The control of funds for the services and assistance provided to a non-public school under subsection (a), and title to materials, equipment, and property purchased with such funds, shall be in a public agency, and a public agency shall administer such funds, materials, equipment, and property and shall provide such services (or may contract for the provision of such services with a public or private entity).
- (2) The LEA and any other entity that receives GEER funds will, to the greatest extent practicable, continue to compensate its employees and contractors during the period of any disruptions or closures related to COVID-19 in compliance with Section 18006 of Division B of the CARES Act. In addition, each entity that accepts funds will continue to pay employees and contractors to the greatest extent practicable based on the unique financial circumstances of the entity. CARES Act funds generally will not be used for bonuses, merit pay, or similar expenditures, unless related to disruptions or closures resulting from COVID-19.

- (3) The LEA receiving GEER funds will comply with all reporting requirements, including those under Section 15011(b)(2) of Division B of the CARES Act. The SEA may require additional reporting in the future, which may include: the uses of funds by the LEAs or other entities and demonstration of their compliance with Section 18002(c), such as any use of funds addressing the digital divide and related issues in distance learning.
- (4) The LEA receiving GEER funds will cooperate with any examination of records with respect to such funds by making records available for inspection, production, and examination, and authorized individuals available for interview and examination, upon the request of (i) the U.S. Department of Education and/or its Inspector General; or (ii) any other federal agency, commission, or department in the lawful exercise of its jurisdiction and authority.

PART IV: Other Assurances

Ducor Union Elementary assures that, for any GEER funds received:

- (1) The LEA will comply with all applicable assurances in OMB Standard Forms 424B and D (Assurances for Non-Construction and Construction Programs), including the assurances relating to the legal authority to apply for assistance; access to records; conflict of interest; merit systems; nondiscrimination; Hatch Act provisions; labor standards; flood hazards; historic preservation; protection of human subjects; animal welfare; lead-based paint; Single Audit Act; and the general agreement to comply with all applicable Federal laws, executive orders and regulations.
- (2) With respect to the certification regarding lobbying in Department Form 80-0013, no Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making or renewal of Federal grants under this program; the State will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," when required (34 C.F.R. Part 82, Appendix B); and the State will require the full certification, as set forth in 34 C.F.R. Part 82, Appendix A, in the award documents for all subawards at all tiers.
- (3) Any LEA receiving funding under this program will have on file a set of assurances that meets the requirements of Section 442 of the General Education Provisions Act (GEPA) (20 U.S.C. 1232e).
- (4) To the extent applicable, an LEA will include a description of how the LEA will comply with the requirements of Section 427 of GEPA (20 U.S.C. 1228a) in future reports. The description must include information on the steps the LEA proposes to take to permit students, teachers, and other program beneficiaries to overcome barriers (including barriers based on gender, race, color, national origin, disability, and age) that impede access to, or participation in, the program.
- (5) The State will comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance) requirements in Subpart D—Post Federal Award Requirements (2 CFR §§200.300-345) and Subpart E—Cost Principles (2 CFR §§200.400-475) to ensure that LEAs, including charter schools that are LEAs, are using GEER funds for purposes that are reasonable, necessary, and allocable under the CARES Act.
- (6) The State and other entities will comply with the provisions of all applicable acts, regulations and assurances; the following provisions of Education Department General Administrative Regulations (EDGAR) 34 CFR parts 76, 77, 81, 82, 84, 97, 98, and 99; the OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Non-procurement) in 2 CFR part 180, as adopted and amended as regulations of the Department in 2 CFR part 3485; and the Uniform Guidance in 2 CFR part 200, as adopted and amended as regulations of the Department in 2 CFR part 3474.

Coronavirus Relief (CR) Fund

PART I: General Assurances for CR Fund

Ducor Union Elementary assures that any CR funds received will be used in accordance with section 601(d) of the CARES Act, which provides in relevant part that grants awarded will be used in any of the following ways:

- (1) Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
- (2) Were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
- (3) Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

The following is a nonexclusive list of examples of costs that would not be eligible expenditures of payments from the CR Fund:

- (1) Damages covered by insurance.
- (2) Payroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency.
- (3) Expenses that have been or will be reimbursed under any federal program, such as the reimbursement by the federal government pursuant to the CARES Act of contributions by States to State unemployment funds.
- (4) Reimbursement to donors for donated items or services.
- (5) Workforce bonuses other than hazard pay or overtime.
- (6) Severance pay.
- (7) Legal settlements

Please note, while Section 601(d) of the CARES Act permits the above uses, pursuant to SB 98 (Ch. 24, Statutes of 2020), the use of funds is limited to those described in the Learning Loss Mitigation Funds Section, (above).

PART II: Other Assurances for CR Fund

- (1) The CR Fund payments to subrecipients would count toward the threshold of the Single Audit Act and 2 C.F.R. part 200, subpart F re: audit requirements. Subrecipients are subject to a single audit or program specific audit pursuant to 2 C.F.R. § 200.501(a) when the subrecipients spend \$750,000 or more in federal awards during their fiscal year.
- (2) Fund payments are subject to the following requirements in the Uniform Guidance (2 C.F.R. Part 200): 2 C.F.R. § 200.303 regarding internal controls, 2 C.F.R. §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements.
- (3) The LEA will make reports to the State agency or board and to the federal government, as requested.

Questions: Government Affairs Division | CARESAct@cde.ca.gov

3.2

Resource	Object	Amount	Description	Date to Spend
LLM CRF-3220	58000	\$ 40,000.00	Distance Learning Programs (Illuminate 12,000, Dibels 20,000, Edgenuity) Instruction	12/30/20
	43000	\$ 30,000.00	Technology Instruction	
	44000	\$ 15,000.00	Technology Instruction	
	64000	\$ 15,000.00	Refrigerator Trailer for Student Meals	
	52000	\$ 5,000.00	Teacher Training	
		\$ 38,401.00	Additional Teacher Pay & Employer Paid Benefits August-November	
Total (143,401)		\$ 143,401.00		

Resource	Object	Amount	Description	Date to Spend
LLM Prop 98-7420	58000	\$ 15,177.00	Distance Learning Program (Edgenuity) Instruction	12/30/20
Total		\$ 15,177.00		

Resource	Object	Amount	Description	Date to Spend
GEER-3215	58000	\$ 1,840.00	Distance Learning Programs (Edgenuity) Instruction	9/30/22
Total		\$ 1,840.00		

Resource	Object	Amount	Description	Date to Spend
ESSER-3210	43000	\$ 40,000.00	materials and supplies-instruction	9/30/22
	43000	\$ 15,000.00	non cap equipment-instruction	
	44000	\$ 10,000.00	cleaning equipment (vacuum, sprayer)	
	43000	\$ 23,354.00	cleaning supplies and protective equipment	
	52000	\$ 5,000.00	Teacher Training	
Total (93,354)		\$ 93,354.00		



Where learning clicks.

Hello Parents, Guardians, and Family Members,

To help ensure your students can continue learning, your district has partnered with Edgenuity® to offer virtual learning during a school closure. This partnership means that students have access to guided instruction delivered by educators and/or assigned lessons to work on independently. Virtual learning may be new to you and your students, so the following tips can offer structure and support to you both.

Virtual Learning Basics

WHAT DO I NEED TO KNOW FROM MY STUDENT'S SCHOOL?

- Know when and how often students should log in during the day, or if they need to be online at a specific time for live, teacher-led instruction.
- Make sure your student is aware of the requirements and expectations for virtual learning.
- Find out when teachers will be available for student support and what options exist for extra help.
- Students may need to set aside additional time to complete assignments offline.

WHAT ARE SOME TIPS FOR PREPARING MY STUDENT TO WORK AT HOME?

- Designate a comfortable place free from distractions as a work area for your student.
- Offer structure, such as focus time, to increase engagement and promote progress.
- Ensure your student has access to Wi-Fi and a charged device, such as a laptop, tablet, or mobile phone. **Note: Consult your school or district as appropriate if you need assistance providing a device.*
- Periodically check in on students throughout their virtual sessions to make sure they're actively working and learning, and in case they need additional help.

At-Home Support for Virtual Learning

The following questions can help students understand that you're invested in their education and that even though this form of learning may be different, they're still expected to work and learn. Consider asking your student:

- Do you have any questions about what you learned yesterday before getting started today?
- What did your learning focus on today?
- What did you accomplish today?
- Did you find anything challenging today? If so, how did you overcome the challenge?
- How can you apply what you learned, and/or what personal connections can you make to your learning?

For all learners—especially younger students—we recommend frequent monitoring and hands-on assistance as needed from those providing the at-home support. **Note: If you have questions or cannot offer at-home support, reach out to your school or district for guidance.*

We are here to support you and want to assure you that even though your students may not be going in to school every day, they can still receive a high-quality and engaging education that moves them forward in their learning.

Your partner in education,

Edgenuity

Hola padres, tutores y familiares:

Para garantizar que los estudiantes sigan aprendiendo, su distrito se ha asociado con Edgenuity[®] para ofrecerles un aprendizaje virtual durante el período de cierre de la escuela. Esta asociación implica que los estudiantes tendrán acceso a una instrucción guiada que será impartida por educadores y/o habrá lecciones asignadas para trabajar de forma independiente. Puede ser que el aprendizaje virtual sea algo nuevo para usted y para los estudiantes, por lo que los siguientes consejos pueden orientarles y ofrecerles apoyo.

Conceptos Básicos de Aprendizaje Virtual

¿QUÉ TENGO QUE SABER ACERCA DE LA ESCUELA DEL ESTUDIANTE?

- Saber cuándo y con qué frecuencia los estudiantes deben iniciar sesión durante el día, o si tienen que estar en línea a una hora determinada para recibir una clase en directo dirigida por un profesor.
- Asegurarse de que el estudiante conozca los requisitos y expectativas para aprender de manera virtual.
- Averiguar cuándo estarán disponibles los profesores para ofrecer apoyo al estudiante y qué opciones existen para obtener ayuda adicional.
- Es posible que los estudiantes tengan que dedicar tiempo adicional para completar las tareas fuera de línea.

¿CUÁLES SON ALGUNOS CONSEJOS PARA QUE EL ESTUDIANTE SE PREPARE PARA TRABAJAR EN CASA?

- Establezca un área de trabajo para el estudiante, en un lugar en el que se sienta cómodo y esté libre de distracciones.
- Ofrezca una manera de organizarse, como un tiempo de estudio. Esto servirá para incrementar su participación y promover su progreso.
- Asegúrese de que el estudiante tenga acceso a Wi-Fi y a un dispositivo cargado, como una computadora portátil, tableta o teléfono celular. **Nota: Consulte a su escuela o distrito según corresponda si necesita ayuda para facilitar un dispositivo.*
- Supervise habitualmente a los estudiantes durante sus sesiones virtuales para asegurarse de que estén trabajando y aprendiendo de manera activa, y para ver si necesitan ayuda adicional.

Apoyo en el Hogar para el Aprendizaje Virtual

Las siguientes preguntas pueden ayudar a los estudiantes entender que a ustedes les interesa su educación y que, aunque esta forma de aprendizaje sea diferente, se espera que sigan trabajando y aprendiendo. Consideren preguntarle al estudiante:

- ¿Tienes alguna pregunta sobre lo que aprendiste ayer antes de empezar con lo de hoy?
- ¿En qué se centró tu aprendizaje hoy?
- ¿Qué lograste hoy?
- ¿Hay algo que te resultó difícil? Si es así, ¿cómo conseguiste solucionarlo?
- ¿Cómo puedes usar lo que has aprendido? y/o ¿cómo puedes relacionar lo aprendido con tu vida personal?

Para todos los estudiantes, especialmente los estudiantes más jóvenes, recomendamos una supervisión frecuente y una asistencia práctica, según sea necesario, de parte de aquellos que ofrecen su apoyo en el hogar. **Nota: Si tienen preguntas o no pueden ofrecer ayuda en el hogar, comuníquense con su escuela o distrito para recibir orientación.*

Estamos aquí para apoyarles y queremos asegurarles que, aunque sus estudiantes no vayan a la escuela todos los días, pueden continuar recibiendo una educación interesante y de alta calidad que los impulse en su aprendizaje.

Su compañero de educación,

Edgenuity

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spark		Search by last name			
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SPARK	Acevedo SPARK Mathematics Grade 1 Trimester 1	Acevedo, Sarina	FLEX	<input checked="" type="checkbox"/>	
SPARK	Centeno Kinder SPARK English Language Arts Grade K	Centeno, Rachel	FLEX		
SPARK	Centeno Kinder SPARK Mathematics Grade K	Centeno, Rachel	FLEX		
SPARK	McCurry-SPARK English Language Arts Grade 4 (Trimester 1)	McCurry, Steven	FLEX		
SPARK	McCurry-SPARK English Language Arts Grade 4(Trimester 2)	McCurry, Steven	FLEX		
SPARK	McCurry-SPARK English Language Arts Grade 4 (Trimester 3)	McCurry, Steven	FLEX		
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SPARK	McCurry-SPARK Mathematics Grade 4 (Trimester 1)	McCurry, Steven	FLEX		
SPARK	McCurry-SPARK Mathematics Grade 4 (Trimester 2)	McCurry, Steven	FLEX		
SPARK	McCurry-SPARK Mathematics Grade 4 (Trimester 3)	McCurry, Steven	FLEX		
SPARK	Mrs. Woodruff 2nd Grade Math	Woodruff, Maryann	FLEX		
SPARK	Mrs. Woodruffs 2nd Grade ELA	Woodruff, Maryann	FLEX		
SPARK	Ms. Barajas TK English Trimester 1	mainadmin	FLEX		
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3.4



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**California Department of Education
News Release**

Release: #20-65
August 5, 2020

Contact: Communications
E-mail: communications@cde.ca.gov
Phone: 916-319-0818

State Superintendent Tony Thurmond Announces Major Collaboration with Apple and T-Mobile to Connect Students in Need

Districts can acquire discounted, internet-enabled devices as distance learning resumes

SACRAMENTO—State Superintendent of Public Instruction Tony Thurmond announced today that the California Department of Education (CDE) is collaborating closely with Apple and T-Mobile to connect up to 1 million students in need as most schools across California expect to begin the next school year in distance learning.

At a time when schools have experienced a shortage of available computing devices, the two companies are teaming up with the state to facilitate technological access that currently prevents hundreds of thousands of students from connecting with their teachers, peers, and school communities. Apple and T-Mobile will fulfill orders from districts—which could reach up to 1 million students—with discounted iPads already equipped with high-speed internet connectivity.

The COVID-19 pandemic forced an estimated 97 percent of California's 6.2 million students to resume their school year in distance learning. Since April, the State Superintendent and his Closing the Digital Divide Task Force—in collaboration with the Governor's Office, state lawmakers, and nonprofits such as the Californians Dedicated to Education Foundation—have been working to remove inequitable barriers to student access by working with internet service providers, tech companies, device manufacturers, and others to increase access to devices and internet connections.

"As schools are working around the clock to prepare students and families for virtual learning, I want to commend Apple and T-Mobile for stepping up in a monumental way to support California's neediest students," said Thurmond. "As Californians, we have a shared commitment to ensure every student has access to the basic tools needed to connect to their learning, succeed in today's world, and pursue their dreams. This commitment provides schools across the state a unique chance to put devices in the hands of students now, while potentially making longer-term investments that can help us remove these inequities once and for all."

iPad with cellular offers a powerful and portable solution for schools that will keep students engaged in learning from anywhere. Apple's Professional Learning team is dedicated to supporting educators and will be providing weekly virtual training sessions for California teachers, offering creative strategies for learning remotely. Apple also offers one-to-one virtual coaching sessions and teachers can gain foundational technology skills through the Apple Teacher Learning Center, available at no cost. Since March, Apple has led more than 150 thousand educator coaching sessions worldwide.

"At Apple, we believe technology has the power to transform the learning experience for students at all levels," said Susan Prescott, Apple's vice president of Markets, Apps, and Services. "We are proud the State of California has chosen iPad to facilitate remote learning, and during these challenging times we look forward to working with administrators and school districts across the state to help make learning more accessible for their students."

In response to the pandemic, T-Mobile has accelerated its efforts to help close the digital divide and enable families and schools to embrace remote learning, connecting hundreds of thousands of kids for virtual learning in over 300 school districts nationwide, even before this landmark collaboration with the State of California.

"Education is the great leveler in our society but only if everyone can access it. The pandemic has exposed just how widespread and detrimental the digital divide really is for millions of children in this country. At T-Mobile, we're committed to doing something about it, and we're incredibly proud to partner with Apple to help the State of California connect up to a million students when they need it most," said Mike Katz, EVP of T-Mobile for Business.

CDE's commitment to working with Apple and T-Mobile comes at the same time the Governor's Office and lawmakers included \$5.3 billion in one-time funding in the state budget for schools to strengthen distance learning heading into the same year. These funds can be used immediately for purchasing needed technology. Under the arrangement, T-Mobile will provide discounted service and Apple is offering special pricing for iPad + cellular, which has been available to schools on top of its education volume pricing, to enable all learners during this time.

The CDE will provide instructions to school districts to submit orders to Apple and T-Mobile. At least 100,000 devices can be ready to arrive through the back to school time frame, according to Apple and T-Mobile. The companies expect to be able to fulfill school district demand through the end of 2020.

School district leaders will have the opportunity to learn more about pricing options, ordering procedures, and timelines for deliveries during a special webinar of the Closing the Digital Divide Task Force at 11 a.m. today. The webinar will be broadcast live on CDE's Facebook page and school district leadership teams can register on Zoom at https://us02web.zoom.us/webinar/register/WN_Ojom6-BXS2idutF2RKC8Ug.

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Tony Thurmond — State Superintendent of Public Instruction
Communications Division, Room 5602, 916-319-0818, Fax 916-319-0100

Last Reviewed: Wednesday, August 5, 2020
