**CHASE COUNTY UNIFIED SCHOOL DISTRICT NO. 284**

**BOARD OF EDUCATION MINUTES**

**July 8, 2020**

Members Present: Mike Boyts (phone), Brian Filinger, Warren Harshman, Loni Heinen, Catherine Jones, Jennifer Laird, and Mike Spinden.

Others Present: Superintendent Glenna Grinstead, Kirk Engle, and Brock Pena.

Call to order by Chairperson Brian Filinger at 7:00 p.m.

Motion by Loni Heinen (Jennifer Laird) to adopt the agenda as amended – 7 YES.

Nominations for Board President

Motion by Warren Harshman (Mike Spinden) to nominate Brian Filinger for BOE President for 2020-21, cease further nominations and cast a unanimous ballot – 7 YES.

Nominations for Board Vice-President

Motion by Mike Spinden (Warren Harshman) to nominate Loni Heinen for BOE Vice-President for 2020-21, cease nominations and cast a unanimous ballot – 7 YES.

Motion by Mike Spinden (Catherine Jones) to approve the consent agenda – 7 YES.

Patron Input

Kirk Engle spoke with the board about Vehicle Insurance for 2020-21.

Staff Input

None

Board Reports

Superintendent Grinstead gave the Board an update on plans for the 2020-21 school year and survey data.

Superintendent Grinstead gave the Board a report on CCJSHS and CCES Student handbooks – no changes.

Motion by Mike Spinden (Loni Heinen) to approve handbooks with no changes – 7 YES.

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Old Business

None

New Business

Motion by Mike Spinden (Jennifer Laird) to approve the BOE meeting dates for 2020-21 - 7 YES.

Motion by Catherine Jones (Mike Spinden) to designate the Emporia Gazette as the official newspaper for the 2020-21 school year – 7 YES.

Motion by Jennifer Laird (Mike Spinden) to adopt the 1,116 hour calendar format for the 2020-21 school year – 7 YES.

Motion by Loni Heinen (Mike Spinden) to approve the following district appointments for 2020-21 – 7 YES.

Cindy Kelsheimer, Clerk of the Board

Sam Cahoone, Deputy Clerk of the Board

Brenda Wessel, Board Treasurer (in addition to district secretary duties)

Glenna Grinstead – Board of Directors, Flint Hills SPED Cooperative

Cindy Kelsheimer – KPERS agent

Brenda Wessel – Food Service Representative

Glenna Grinstead – Food Service Officer, Free and Reduced Meals

BOE Vice President– Food Service Hearing Officer

Brock Pena – Truancy Officer, CCES

Alberto Carrillo – Truancy Officer, CCJSHS

Alberto Carrillo – Flint Hills Tech College Representative

Brock Pena – Title I Coordinator

Glenna Grinstead – ADA Coordinator

Glenna Grinstead – Title VI Coordinator

Glenna Grinstead – Title IX Coordinator

Glenna Grinstead – Section 504 Compliance Coordinator

Glenna Grinstead – Freedom of Information Officer

Brock Pena, CCES – Homeless Coordinator

Alberto Carrillo, CCJSHS – Homeless Coordinator

Glenna Grinstead – Suspension/Expulsion Hearing Officer

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Motion by Mike Spinden (Jennifer Laird) to approve the following board appointments for 2020-21 –7 YES.

CCAT – Brian Filinger

TAT – Jennifer Laird

KASB Legislative Liaison – Jennifer Laird

Chief Board Negotiators – Loni Heinen, Mike Spinden

Wellness Committee – Mike Spinden

Motion by Loni Heinen (Mike Spinden) to approve USD #284 participation in the National School Lunch and Breakfast programs – 7 YES.

Motion by Mike Spinden (Loni Heinen) to instruct Superintendent Glenna Grinstead to have the payroll clerk (Cindy Kelsheimer) direct the payroll in accordance with the employee’s contracts and submit the payroll to the Treasurer (Brenda Wessel) for payment for the 2020-21 fiscal year – 7 YES.

Motion by Catherine Jones (Loni Heinen) to adopt resolution #330, The Annual Waiver of Requirements for Generally Accepted Accounting Principles (GAAP) for the 2020-21 fiscal year – 7 YES.

Motion by Warren Harshman (Mike Spinden) to adopt resolution #331, Designating the Official Depositories for USD #284 for the 2020-21 fiscal year – 7 YES.

Motion by Catherine Jones (Loni Heinen) to approve the mileage reimbursement rate of $.40 per mile for the 2020-21 fiscal year; travel required between towns, approved reimbursements and mileage-in-lieu (parents) – 7 YES.

Motion by Mike Spinden (Loni Heinen) to approve the Petty Cash limit of $800 to be maintained at the USD Office for the 2020-21 school year – 7 YES.

Motion by Mike Spinden (Jennifer Laird) to adopt the fees and assessments for 2020-21 as presented - 7 YES.

Motion by Catherine Jones (Warren Harshman) to accept the student insurance, (including KSHSAA dues) review and payment of premiums as presented – 7 YES.

**PG. #4, USD 284 BOARD OF EDUCATION MINUTES 7-8-2020**

Motion by Mike Spinden (Warren Harshman) to approve the vehicle insurance bid from Scribner Insurance for $18,455 – 6 YES. (Jennifer L. not present at time of vote).

Motion by Loni Heinen (Mike Spinden) to appoint KASB as legal counsel for 2020-21 – 7 YES.

Motion by Catherine Jones (Mike Spinden) to adopt resolution #332, Establishing School Activity Funds to be maintained at each school for 2020-21 as amended – 7 YES.

Motion by Mike Spinden (Loni Heinen) to adopt resolution #333, Destruction of Records – 7 YES.

Motion by Loni Heinen (Catherine Jones) to approve the 2020-21 certified substitute teacher compensation @ $90 per day – 7 YES.

Motion by Mike Spinden (Catherine Jones) to approve the 2020-21 classified substitute classified compensation as presented – 7 YES.

Motion by Mike Spinden (Catherine Jones) to approve the 2020-21 certified substitute teacher procedures as presented – 7 YES.

Motion by Warren Harshman (Mike Spinden) to approve the 2020-21 classified substitute bus driver procedures – 7 YES.

Motion by Catherine Jones (Mike Spinden) to approve the 2020-21 substitute cook procedures –7 YES.

Motion by Mike Spinden (Warren Harshman) to approve the 2020-21 substitute custodian procedures –7 YES.

Motion by Catherine Jones (Loni Heinen) to appoint FHSEC hearing officers for 2020-21 (Larry Rute and Sue DeVoe) – 7 YES.

Motion by Mike Spinden (Catherine Jones) to adjourn – 7 YES. Meeting adjourned a 8:45 p.m.

APPROVED:

President Clerk