

**Public Schools of Robeson County Administrator
Exceptional Children Compliance Form 2020-2021**

School: _____ Administrator: _____

Month: _____ Completed Date: _____

**Please submit by the end of the last day of each month.
Circle YES or NO for each question. Please make sure you have all required signatures.**

All EC Folders on my campus are compliant. **YES NO** If not, explain.

All Speech Folders on my campus are compliant. **YES NO** If not, explain.

EC Students are receiving all services indicated in his/her IEP. **YES NO** If not, explain.

I have monitored instruction of all my EC staff during the month. **YES NO** If not, explain.

I have monitored instruction of all related service personnel at least once during the month. **YES NO**
If not, explain.

I have ensured that the EC Teachers at my school have been informed and instructed to attend all EC monthly meetings. **YES NO** If not, explain.

EC Teachers have been advised of any/all changes affecting the EC Department. **YES NO** If not, explain.

All General Education Teachers have been informed of the required accommodations and modifications for all students they teach who have been identified as EC. **YES NO** If not, explain.

All General Education Teachers have been informed of their requirement to participate in IEP Meetings. **YES NO** If not, explain.

I have ensured that the LEA Representative for all IEP Team Meetings holds an administrative degree and can make decisions on behalf of the school. **YES NO** If not, explain.

I verify to the best of my knowledge that IEP meetings are occurring on my campus and signatures have not been obtained in lieu of an actual meeting. **YES NO** If not, explain.

I have not exceeded the mandatory suspensions for students with disabilities without adhering to proper procedures. **YES NO** If so, explain.

If there is a behavior issue, I verify that I have reviewed the IEP to make sure that there is an FBA and a BIP in place and that teachers are adhering to requirements in the BIP. **YES NO** If not, explain.

I have not overly suspended regular education students (1 or more long term suspensions without invoking Child Find). **YES NO** If you have not invoked Child Find, please explain.

All EC Folders for students transferring/transitioning to my school were compliant upon arrival. **YES NO** If not, explain.

As of right now, my school has _____ EC students on Homebound.

School Administrator Signature

Date

Exceptional Children Chairperson Signature

Date

Exceptional Children Program Specialist Signature

Date