

# MIDD-WEST SCHOOL DISTRICT

*Regular Meeting*

Middleburg Elementary School

Large Group Conference Room

Monday, June 22, 2020

## ***A QUALITY EDUCATION FOR ALL, FOR LIFE***

I. **EXECUTIVE SESSION: 6:00 p.m.**

II. **OPENING CEREMONY**

III. **CALL TO ORDER: 7:05 p.m.**

Mr. Victor L. Abate

IV. **ROLL CALL:**

Mr. Victor L. Abate

### **BOARD OF SCHOOL DIRECTORS**

### **PRESENT**

### **ABSENT**

### **LATE ARRIVAL**

Mr. Victor L. Abate, President	X		
Mr. Donald D. Pinci, Vice President	X		
Mr. Shawn A. Sassaman, Treasurer	X		
Mr. Terry L. Boonie	X		
Mrs. Julie R. Eriksson	X		
Mr. Justin T. Haynes	X		
Mrs. Wyona P. Lauver	X		
Mr. Christopher T. Nesbit	X		
Mrs. Sherryl L. Wagner	X		
Mr. Richard J. Musselman, Superintendent (Non-Voting Member)	X		
Ms. Allyson L. Folk, Secretary (Non-Member)	X		

### **OTHERS**

Mr. Joseph W. Stroup, Director of Curriculum and Instruction  
Mr. Ryan L. Wagner, Business Manager  
Attorney Orris C. Knepp, III, Solicitor  
Mr. Dane S. Aucker, Principal, Midd-West Middle School  
Mrs. Lee C. Bzdil, Supervisor of Special Education  
Mr. Thor R. Edmiston, Principal, Midd-West High School  
Mr. John S. Rosselli, Director of Food Services  
Miss Erin C. Sheedy, Principal, West Snyder Elementary School  
Mrs. Bree A. Solomon, Athletic Director  
Mrs. Sabrina Arbogast  
Ms. Amanda Diehl  
Mrs. Janelle Hockenbrock  
Miss Brooke Ostrander  
Two Concerned Citizens

Mr. Abate stated before we get started tonight, we will be pulling three individuals off Co-Curricular dealing with the senior class advisors. Those three individuals will be pulled from this evening's agenda.

V. **PUBLIC COMMENT ON AGENDA ITEMS**

Public comment is restricted to three (3) minutes per speaker and on the subject of Agenda Action Items only. Any individual who wishes to address the Board on an agenda item should contact the Board Secretary by 1:00 p.m. the day of the Board meeting at (570) 837-0046, Ext, 1100.

*There were no public comments.*

VI. **SCHEDULED SPEAKERS**

Mr. Victor L. Abate

*There were no scheduled speakers.*

VII. **CONSENT AGENDA**

*All matters taken under this section are considered to be routine, and action will be taken with one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.*

VIII. **ITEMS FOR ACTION**

A. **BUSINESS AND FISCAL**

Mr. Shawn A. Sassaman

Mr. Sassaman stated if there are no objections, we'll take 1. through 9. and 11, through 25.

Mr. Abate inquired is there a motion to approve Items 1. through 25., excluding 10.?

Mr. Boonie stated so move. Mr. Haynes stated second.

1. **MINUTES**

Approval is recommended of the minutes of the May 26, 2020, regular meeting of the Mid-West School District Board of School Directors.

2. **LIST OF BILLS**

Approval is recommended of the list of bills for the period May 27, 2020, through June 22, 2020.

3. **TREASURER'S REPORTS**

Approval is recommended for the Treasurer's Reports for the General Fund, Capital Reserve Fund, Food Service Fund and Activity Fund for the period ending May 31, 2020.

4. **BIDS FOR SUPPLIES**

a. **KPN - #2 FUEL OIL**

Approval is recommended to accept the KPN - #2 Fuel Oil bid as follows:

PAPCO, Inc., Aston, PA

Per Gallon/Tank Transport/Firm Price	\$1.1961
Differential (+)	<u>\$0.1446</u>
	\$1.3407

b. **KPN – ULTRA-LOW SULFUR DIESEL**

Approval is recommended to accept the KPN – Ultra-Low Sulfur Diesel bid as follows:

PAPCO, Inc., Aston, PA

Per Gallon/Tank Wagon/Fluctuating Price	\$1.0688
Differential (+)	<u>\$0.4528</u>
	\$1.5216

5. **AMENDMENTS TO 2020 EXTENDED SCHOOL YEAR TUITION AGREEMENTS – NEW STORY**

Approval is recommended of the Amendments to the 2020 Extended School Year Tuition Agreements between New Story and the Mid-West School District for four (4) students at the \$270.00 rate per day for attendance that includes all related services to be effective on July 1, 2020, through July 30, 2020, due to rate changes for the Extended School Year Distance Learning Program.

6. **RENEWAL AGREEMENT – FRONTLINE TECHNOLOGIES GROUP, LLC, DBA FRONTLINE EDUCATION**

Approval is recommended of the renewal Agreement between Frontline Technologies Group, LLC, dba Frontline Education and the Mid-West School District to provide Frontline Central Solution software to be effective on July 1, 2020, through June 30, 2021, at a cost of \$4,481.86.

7. **QUOTE FOR INTERNET CONTENT FILTER AND INTERNET FIREWALL**

Approval is recommended of the quote for Internet content filter and Internet firewall from Cipafilter for the period July 1, 2020, through June 30, 2021, at a cost of \$11,683.33.

8. **2020 HOMESTEAD AND FARMSTEAD EXCLUSION RESOLUTION**

Approval is recommended of the 2020 Homestead and Farmstead Exclusion Resolution authorizing homestead and farmstead exclusion real estate tax assessment reductions for the school year beginning July 1, 2020, under provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Tax Payer Relief Act (Act 1 of 2006).

9. **FINANCIAL INSTITUTIONS**

Approval is recommended of the following financial institutions as depositories for the period of July 1, 2020, through June 30, 2021:

First National Bank  
Fulton Financial Corporation  
Mifflinburg Bank & Trust  
Pennian Bank  
Pennsylvania Local Government Investment Trust (PLGIT)  
Pennsylvania School District Liquid Asset Fund (PSDLAF)

11. **INTERSCHOLASTIC SPORTS ACCIDENT BASIC AND CATASTROPHIC INSURANCE POLICY**

Approval is recommended of the Interscholastic Sports Accident Basic and Catastrophic Insurance Policy with A-G Administrators, LLC, through the Purdy Insurance Agency, Sunbury, PA to be effective August 1, 2020, through July 31, 2021, in the amount of \$8,800.00.  
{2019-2020: \$8,800.00}

12. **AUTHORIZATION TO PAY JULY BILLS**

Approval is recommended to grant authorization to pay the bills that would normally come due during the month of July, with submission of a list of those bills to be presented for approval in August.

13. **FINAL BUDGET TRANSFERS**

Approval is recommended to grant authorization for the Administration to make final budget transfers, as needed, prior to closing the accounts in the 2019-2020 financial statements and provide a list of these transfers, if any, to the Board for ratification upon completion of the local audit for the 2019-2020 school year.

14. **FACSIMILE SIGNATURE AUTHORIZATION**

Approval is recommended to grant authorization for the following individuals to use the facsimile signature of the Board President and Board Treasurer for the 2020-2021 school year on behalf of the following funds as follows:

Activity Fund

Cheryl L. Kahl, Susan E. Lessman and Ryan L. Wagner

Capital Reserve and Capital Projects Funds

Ryan L. Wagner and Jane I. Zimmerman

Food Service Fund

John S. Rosselli, Ryan L. Wagner and Jane I. Zimmerman

General Fund

Susan E. Lessman, Ryan L. Wagner and Jane I. Zimmerman

Payroll Fund

Cheryl L. Kahl, Susan E. Lessman and Ryan L. Wagner

15. **FALL ATHLETIC TRANSPORTATION BIDS**

Approval is recommended of the fall athletic transportation bids in the amount of \$12,128.36 as follows:

Hunters Valley, Inc.	\$3,009.00
Strawser Busing, LLC	\$3,697.00
Weikel Busing, LLC	\$5,422.36

16. **NON-BINDING LETTER OF INTENT – GAGGLE.NET, INC.**

Approval is recommended of the Non-Binding Letter of Intent between Gaggle.Net, Inc., and the Midd-West School District to provide student e-mail filtering and monitoring services for the period of July 1, 2020, through June 30, 2021, at an annual cost of \$6,050.00.

17. **QUOTE FOR SUBSCRIPTION TO BRAINPOP AND BRAINPOP JR.**

Approval is recommended of the quote to purchase a one-year subscription to BrainPOP and BrainPOP Jr. for Middleburg Elementary School and West Snyder Elementary School for Grades K through 5 to be effective on September 2, 2020, through September 1, 2021, at a cost of \$5,900.00. *{BrainPOP is an online K-5 program with reading, writing, math, science and social studies content.} {This will be paid with Title I funds.}*

18. **AGREEMENT – MERAKEY PENNSYLVANIA**

Approval is recommended of the Agreement with Merakey Pennsylvania to provide educational services to students with autism and/or emotional disturbance residing within the Midd-West School District to be effective on August 1, 2020, through July 31, 2021.

19. **OCCUPATIONAL THERAPY AND PHYSICAL THERAPY SERVICES SCHOOL-BASED CONTRACT – KIDSWORK THERAPY CENTER**

Approval is recommended of the School-Based Contract between Kidswork Therapy Center and the Midd-West School District to provide occupational therapy and physical therapy services at a fixed fee of \$3,276.00 per month, \$70.00 per hour for therapy services, \$20.00 per hour for travel between buildings, \$50.00 per hour for consultation occupational therapy services for Kindergarten and Grade 1 and \$150.00 per hour for all independent evaluations that are requested for the 2020-2021 school year to be effective on July 1, 2020, through June 30, 2021.

20. **2020-2021 IDEA-B AGREEMENT FOR THE DISTRIBUTION OF FUNDS**

Approval is requested of the 2020-2021 IDEA-B Agreement through the Central Susquehanna Intermediate Unit (CSIU) regarding the furnishing

of certified personnel, facilities, materials and other services (in consultation with the Department of Education) needed to perform selected supplemental services in compliance with terms and conditions of the Department's most current IDEA Application Guidelines to be effective on July 1, 2020, through June 30, 2021.

21. **CENTRAL SUSQUEHANNA REGIONAL GUEST TEACHER TRAINING/ EDUCATION MAJOR CONSORTIUM AGREEMENT**

Approval is recommended of the Agreement between the Central Susquehanna Regional Guest Teacher Training/Education Major Consortium and the Mid-West School District to participate in the 2020-2021 Guest Teacher Training/Education Major Consortium due to the ongoing shortage of qualified substitute teachers in many disciplines and subject areas at a flat annual membership fee no greater than \$500.00.

22. **RENEWAL OF FUNDING LETTER OF AGREEMENT TO SUPPORT PREVENTION SPECIALIST SERVICES**

Approval is recommended to renew the Funding Letter of Agreement to Support Prevention Specialist Services between CMSU Behavioral Health/ID Programs and the Mid-West School District to mutually fund a Prevention Specialist/SAP Liaison in the Mid-West School District to be effective on July 1, 2020, through June 30, 2021. *{The District's share of the cost is \$38,270.00 as outlined.}*

23. **PSBA INSURANCE TRUST AGREEMENT**

Approval is requested of the Agreement between PSBA Insurance Trust and the Mid-West School District to participate in the Better Unemployment Compensation System (BUCS) Comprehensive Program for the coverage period of July 1, 2020, through June 30, 2021, at a cost of \$10,175.36.

24. **CARES ACT FUNDING PURCHASES**

Approval is recommended of the purchases using the Cares Act funding for the 2020-2021 school year in the amount of \$640,000.00 as follows:

- 1) Computers
  - Teacher Replacement at Middleburg Elementary School and Mid-West High School
  - Grade 8 Replacement
  - Grades K – 2
- 2) Charging Cases
  - Two per class at Middleburg Elementary School
  - One per class at West Snyder Elementary School
- 3) Hot Spots (Individual Students/Community Bases)
- 4) Monthly Hot Spot Fee
- 5) Jump Drives and Postage for Packet Delivery

- 6) Middleburg Elementary School Closet Replacement
- 7) Mid-West High School MDF Closet Replacement
- 8) Web-Cams and Microphones
- 9) Share of non-public serving Mid-West School District resident students
- 10) Paraprofessional/Custodial Replacement Machines
- 11) Plato/Edmentum Package for 2020-2021 Year

25. **INDEPENDENT LOCAL AUDITING SERVICES**

Approval is recommended to appoint Stambaugh Ness, PC, of York, PA, as the independent local auditor for fiscal year ending June 30, 2020, at a cost of \$25,000.00.

Yes: Abate, Boonie, Eriksson, Haynes, Lauver, Nesbit, Pinci, Sassaman, Wagner

No: None

9-0-0-0

MOTION CARRIED

10. **RENEWAL OF CONTRACTS**

a. **STUDENT ACCIDENT INSURANCE**

Approval is recommended of the 2020-2021 Student Accident Insurance Program proposal submitted by A-G Administrators, LLC, through the Purdy Insurance Agency, Sunbury, PA, at a rate of \$28.00 for school-time coverage and a rate of \$124.00 for 24-hour coverage.

*{The rate for 2019-2020 was \$28.00 for school-time and \$124.00 for 24-hour coverage.}*

b. **DISTRICT INSURANCE POLICIES**

Approval is recommended of the following insurance policies proposed by Purdy Insurance Agency, Sunbury, PA, to be effective July 1, 2020, through June 30, 2021:

<i>Primary Package Premium</i>	\$ 95,092.00
<i>(Includes Property, Excess Property, General Liability, Automobile, Inland Marine, Pollution and School Board Legal Liability)</i>	
<i>Excess Liability</i>	\$ 9,282.00
<i>Boiler/Machinery</i>	\$ 6,396.00
<i>Network Security Liability</i>	<u>\$ 6,885.00</u>
<i>Total</i>	\$117,655.00
	<i>{2019-2020: \$107,190.00}</i>

Approval is recommended to renew the following insurance policies through the Purdy Insurance Agency, Sunbury, PA, effective July 1, 2020, through June 30, 2021:

**CM Regent Insurance Company**

*Worker's Compensation* \$ 79,274.00  
{2019-2020: \$88,584.00}

**PSBA Insurance Trust**

*Volunteers Accident Insurance* \$ 650.00  
{2019-2020: \$650.00}

Mr. Abate inquired is there a motion to approve Items 10.a., b., and Regent Insurance Company and PSBA Insurance Trust?

Mr. Nesbit stated so move. Mr. Boonie stated second.

Discussion:

Mr. Pinci stated I'm concerned. Did we get any discount on automotive?

Mr. Abate stated, Don, I'm sorry. On what?

Mr. Pinci responded well, under b., District Insurance Policies, the cost is \$117,655.00. Last year it was \$107,000.00.

Mr. Wagner stated the same organization that we had at \$107,000.00 was now \$132,600.00. That's why we went with this one.

Mr. Pinci inquired what is making it go up?

Mr. Wagner stated the primary package policy went up.

Mrs. Eriksson inquired this is a different insurer?

Mr. Wagner responded yes, last year it was Lancaster-Lebanon Public Schools Insurance Pool (LLPSIP) Consortium.

Mr. Pinci inquired I mean is there something that caused it to go up?

*Mr. Sassaman made a statement, but it was inaudible.*

*Mr. Musselman made a statement, but it was inaudible.*

*Mr. Wagner made a statement, but it was inaudible.*

*Mr. Musselman made a statement, but it was inaudible.*

*Mr. Abate made a statement, but it was inaudible.*

*Mr. Wagner made a statement, but it was inaudible.*

Mr. Pinci stated I have another question with PBSA Insurance Trust, the Volunteers Accident Insurance, traveler's insurance. I think it's a nice gesture, but I can't see that as a need. *Next statement was inaudible.* Free money. I don't think we need that.

*Mr. Abate made a statement, but it was inaudible.*

Mr. Pinci stated well, I can't vote yes on insurances because of the increase and with the life insurance *remaining statement was inaudible.*

Mr. Haynes stated, Mr. Wagner, how many insurance companies did you seek a quote from?

*Mr. Wagner responded, but it was inaudible.*

Mr. Musselman stated Purdy went out and looked for other quotes. They're not actually providing the insurance. They will actually go out and do that for you.

Mr. Haynes inquired so, it's safe to say then we received quotes from multiple insurers; one being our previous provider and the other being through a broker?

Mr. Wagner responded yes.

Mr. Haynes inquired so, *question was inaudible* best interest of the school district?

Mr. Wagner responded yes.

Mr. Musselman inquired was your question about the volunteer accident insurance?

Mr. Pinci stated yeah.

Mr. Musselman stated I'm sorry. I had trouble hearing that. You're saying that why do we need that or?

Mr. Pinci responded yes.

*Mr. Wagner made a statement, but it was inaudible.*

Mr. Abate stated now I'm confused.

Attorney Knepp stated your volunteers aren't necessarily part of the worker's compensation so that may be the reasoning for having the volunteer insurance *remaining statement was inaudible.*

*Mr. Abate made a statement, but it was inaudible.*

Yes: Abate, Boonie, Eriksson, Haynes, Lauver, Nesbit, Sassaman, Wagner

No: Pinci

8-1-0-0

MOTION CARRIED

B. **POLICY AND PROGRAMS**

Mr. Donald D. Pinci

Mr. Pinci stated under Policy and Programs we have 1. through 13.

Mr. Abate inquired is there a motion to accept items under B., Policy and Programs, on Page 7 and ending on Page 9. through Item 13.

Mrs. Eriksson stated so move. Mr. Haynes stated second.

1. **TARGETED SUPPORT INTERVENTION (TSI) PLAN FOR MIDD-WEST MIDDLE SCHOOL**

Approval is recommended of the Targeted Support Intervention (TSI) Plan for the Midd-West Middle School to be implemented for the 2020-2021 school year as an early warning system for at-risk student groups and as a signal to schools that may be at future risk for more intensive support and improvement strategies.

2. **ATHLETICS HEALTH AND SAFETY PLAN**

Approval is recommended of the Athletics Health and Safety Plan for the Midd-West School District that allows District team sports activities to resume with the established guidelines outlined in the Plan.

3. **MEMORANDUM OF UNDERSTANDING – SUMMIT EARLY LEARNING**

Approval is requested of a Memorandum of Understanding with Summit Early Learning to satisfy requirements of Every Student Succeeds Act (ESSA) which requires that a Memorandum of Understanding be developed for the purpose of coordinating mutually beneficial activities of the parties involved to provide effective services for children and families served to be effective July 1, 2020, through June 30, 2021.

4. **REVISED POLICY GUIDE 805 – EMERGENCY PREPAREDNESS AND RESPONSE**

Approval is recommended to revise Policy Guide 805, Emergency Preparedness and Response, on first reading.

5. **REVISED POLICY GUIDE 810.2 – TRANSPORTATION OF RESIDENT NONPUBLIC STUDENTS**

Approval is recommended to revise Policy Guide 810.2, Transportation of Resident NonPublic Students, on first reading.

6. **POLICY GUIDE 811 – BONDING**

Approval is recommended to renew Policy Guide 811, Bonding, without any revisions.

7. **REVISED POLICY GUIDE 812 – PROPERTY INSURANCE**

Approval is recommended to revise Policy Guide 812, Property Insurance, on first reading.

8. **POLICY GUIDE 813 – OTHER INSURANCE**

Approval is recommended to renew Policy Guide 813, Other Insurance, without any revisions.

9. **REVISED POLICY GUIDE 814 – COPYRIGHT MATERIAL**

Approval is recommended to revise Policy Guide 814, Copyright Material, on first reading.

10. **POLICY GUIDE 825 – STATE MANDATE WAIVERS**

Approval is recommended to renew Policy Guide 825, State Mandate Waivers, without any revisions.

11. **2020-2021 ELEMENTARY PARENT/STUDENT HANDBOOK**

Approval is recommended of the 2020-2021 Parent/Student Handbook for Middleburg Elementary School and West Snyder Elementary School.

12. **2020-2021 MIDD-WEST MIDDLE SCHOOL STUDENT HANDBOOK**

Approval is recommended of the 2020-2021 Mid-West Middle School Student Handbook.

13. **2020-2021 MIDD-WEST HIGH SCHOOL STUDENT HANDBOOK**

Approval is recommended of the 2020-2021 Mid-West High School Student Handbook.

Yes: Abate, Boonie, Eriksson, Haynes, Lauver, Nesbit, Sassaman, Wagner

No: Pinci

8-1-0-0

MOTION CARRIED

Mr. Pinci inquired can I discuss Policy 810.2, and that's Number 5.?

Mr. Abate responded Revised Policy Guide 810.2.

Mr. Pinci stated I should have pulled it out; Transportation of Resident Nonpublic Students. An issue was brought up at the legislature last October. *Next statement was inaudible.* The reason I voted no is that we're paying for students *remaining statement was inaudible.* *Beginning of statement was inaudible* here, but the *inaudible* at schools in Philadelphia who has students going into Delaware which is within ten miles, and they're paying for their transportation, and there was a part, and *remaining statement was inaudible.*

Mr. Musselman stated I believe it's still the law.

Mr. Pinci stated oh, it's still the law.

Mr. Musselman stated by law we are required to transport non-public  
*remaining statement was inaudible.*

Mrs. Eriksson stated this was just a policy revision.

C. **PERSONNEL**

Mr. Donald D. Pinci

Mr. Pinci stated I'd like to take 1. through 3.g.

Mr. Abate inquired is there a motion to accept Personnel on Page 9, Items 1. through and including on Page 11, Items 3.i.?

Mr. Sassaman moved and Mr. Haynes seconded it.

1. **EMPLOYMENT – CERTIFICATED**

Approval is requested to employ the following individual:

- a. Temporary Professional Employee – Brooke N. Ostrander – Vocational Agriculture Teacher – Mid-West High School – Effective: August 19, 2020, pending receipt of Act 34, 151, 114, 24 and 31 – Salary: \$47,266.00 {Replacement/Edmiston}

2. **EMPLOYMENTS – CLASSIFIED**

Approval is requested to employ the following individuals:

- a. Classified Employee – Janelle N. Hockenbrock – Elementary Secretary – West Snyder Elementary School – Effective: July 1, 2020, pending receipt of Act 34, 151, 114, 24 and 31 – Salary: \$14.75 per hour {Replacement/Sheedy}
- b. Classified Employee – Faith A. Jones – Part-time Elementary Clerical Assistant – Middleburg Elementary School – Effective: July 1, 2020, pending receipt of Act 24 and 31 – Salary: \$13.50 per hour {Replacement/Lohr}

3. **APPOINTMENTS**

a. **EXTRA-CURRICULAR**

Approval is requested to reappoint the following individuals for the 2020-2021 school year:

Jacob T. Keister	Assistant Boys Soccer Coach	MWHS	\$2,947.00
Penny S. Rudy	Assistant Field Hockey Coach	MWHS	\$3,203.00
Edward W. Gunkle, II	Assistant Golf Coach	MWHS	\$2,729.00
Lance J. Adams	Assistant Football Coach	MWHS	\$3,140.00
Daniel P. Bishop	Assistant Football Coach	MWHS	\$3,140.00
Wesley S. Peters	Junior High Football Coach	MWMS	\$2,166.00
Dexter J. Herman	Assistant Junior High Football Coach	MWMS	\$1,517.00

b. **EXTRA-CURRICULAR**

Approval is requested to appoint the following individuals for the 2020-2021 school year:

Lori A. Goodling	Co-Assistant Girls Soccer Coach	MWHS	\$1,601.50
Christopher S. Sauer	Co-Assistant Girls Soccer Coach	MWHS	\$1,601.50
Ali N. Beh*	Assistant Football Coach	MWHS	\$2,638.00
Jace E. Kreamer**	Assistant Cross Country Coach	MWHS	\$2,292.00

\*Pending receipt of Act 114

\*\*Pending receipt of Act 34, 151 and 114

c. **CO-CURRICULAR**

Approval is requested to reappoint the following individuals for the 2020-2021 school year:

Ryan J. VanHorn	Yearbook Advisor	MWHS	\$2,209.00
Nicholas M. Gallinot	Assistant Yearbook Advisor	MWHS	\$1,396.00
Gregory R. Erb	FFA Advisor	MWHS	\$3,153.00
Stacy A. Hostetter	Marching Band Director	MWHS	\$5,200.00
Alexis M. Bixler	Assistant Marching Band Director	MWHS	\$2,000.00
Melinda A. Callender	Student Council Advisor	MWHS	\$1,104.00
Heidy J. Oldt	Student Council Advisor	MWHS	\$1,104.00
Kathryn E. Gaugler	Dramatics Director (play)	MWHS	\$3,314.00
Adam R. Dietz	Assistant Dramatics Director (play)	MWHS	\$2,674.00
Matthew C. Reinhart	Technical Director (musical)	MWHS	\$3,049.00
Kathryn E. Gaugler	Dramatics Director (musical)	MWHS	\$3,314.00
Adam R. Dietz	Assistant Dramatics Director (musical)	MWHS	\$2,674.00
Stacy A. Hostetter	Instrumental Director (musical)	MWHS	\$3,314.00
Devin R. Flynt	Vocal Director (musical)	MWHS	\$3,314.00
Zane P. Simpson	Eighth Grade Class Advisor	MWHS	\$ 362.00
Sharon I. Tittle	Freshman Class Advisor	MWHS	\$ 585.00
Jennifer Hummel	Assistant Freshman Class Advisor	MWHS	\$ 294.00
Peter J. Voss	Sophomore Class Advisor	MWHS	\$ 585.00
Beth J. Keister	Assistant Sophomore Class Advisor	MWHS	\$ 294.00
Melinda A. Callender	Junior Class Advisor	MWHS	\$1,104.00
Heidy J. Oldt	Assistant Junior Class Advisor	MWHS	\$ 585.00
Mandi L. Romig	Assistant Junior Class Advisor	MWHS	\$ 585.00
Julie A. Stugart	Senior Class Advisor	MWHS	\$1,104.00
Shawn A. Bainbridge	Assistant Senior Class Advisor	MWHS	\$ 538.00
Kathryn E. Gaugler	Assistant Senior Class Advisor	MWHS	\$ 538.00

d. **CO-CURRICULAR**

Approval is requested to appoint the following individual for the 2020-2021 school year:

Matthew C. Reinhart	Technical Director (play)	MWHS	\$3,049.00
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e. **EXTRA-CURRICULAR – VOLUNTEERS**

Approval is recommended of the following individuals as volunteers for the 2020-2021 school year:

Keenan L. Dietz	Volunteer Assistant Boys Soccer Coach	MWHS
Dexter J. Herman	Volunteer Boys Basketball Coach	MWHS
Jennifer Hummel	Volunteer Field Hockey Coach	MWHS
Jamie A. Portzline	Volunteer Football Coach	MWHS
Thane J. Spriggle*	Volunteer Girls Soccer Coach	MWHS
Kelsey L. Stuck	Volunteer Girls Soccer Coach	MWHS
Erica L. Wagner	Volunteer Assistant Junior High Softball Coach	MWMS

*\*Pending receipt of Act 34, 151, 114 and 24*

**f. SUBJECT AREA CURRICULUM COORDINATORS**

Approval is requested to reappoint the following individuals for the 2020-2021 school year at a stipend of \$600.00:

Erica L. Hood	Subject Area Coordinator (K-5) Mathematics	MES
Heather F. Portzline	Subject Area Coordinator (K-5) Mathematics	MES
Nichole J. Snyder	Subject Area Coordinator (6-8) Mathematics	MWMS
Lori M. Keister	Subject Area Coordinator (K-5) Literacy	MES
Emily M. Kramer	Subject Area Coordinator (K-5) Literacy	WSES
Brandy M. Shawver	Subject Area Coordinator (6-8) Literacy	MWMS
Mandi L. Romig	Subject Area Coordinator (9-12) Literacy	MWHS
Tracey E. Mitchell	Subject Area Coordinator (K-12) Fine Arts	
Jason A. Gemberling	Subject Area Coordinator (K-12) Health & Physical Education	
Holly J. Rorke	Subject Area Coordinator (K-12) Student Support – Guidance and Special Education	
Christopher A. Snyder	Subject Area Coordinator (7-12) Careers – Agriculture, Family & Consumer Sciences, Technology Education, Business Computer Information Technology	
Monica P. Romig	Subject Area Coordinator (9-12) World Languages	
Chandler M. Sheaffer	Subject Area Coordinator (9-12) Mathematics	
Melinda A. Callender	Subject Area Coordinator (6-12) Science	
Peter J. Voss	Subject Area Coordinator (6-12) Social Studies	

**g. SUPPORT TEACHERS**

Approval is recommended of the following individuals as support teachers for the 2020-2021 school year at a stipend of \$500.00:

Gregory R. Erb  
Erica L. Knepp  
Nancy M. Marrara  
Chandler M. Sheaffer

**h. CYBER SCHOOL TEACHERS**

Approval is recommended of the following individuals as cyber school teachers for the 2020-2021 school year at the hourly rate of \$23.00 as indicated in the Collective Bargaining Agreement:

Amber L. Bardell  
Melinda A. Callender  
David A. Fadale  
Peter J. Voss

i. **CYBER SCHOOL MONITORS**

Approval is recommended of the following individuals as cyber school monitors for the 2020-2021 school year at the hourly rate of \$23.00 as indicated in the Collective Bargaining Agreement:

Gretchen E. Powell  
Brian W. Rees  
Andrea R. Seebold  
Kathleen A. Troutman

Discussion:

Mrs. Lauver stated I have a question. The cyber school teachers, are they for our on-line students? Is that what you're saying?

Mr. Musselman responded yes, yes, for our own cyber school.

Mrs. Lauver stated all right. So, the students have a choice of doing our cyber school.

Mr. Musselman stated or going to an outside cyber school, and that's their choice.

Mrs. Lauver inquired so, the on-line cyber *question was inaudible* for our on-line?

Mr. Musselman responded that's different. Those are students that we *inaudible* coming to our school *inaudible* on-line classes, but you can enroll in our cyber school, and we started that several years ago, but *remaining statement was inaudible*. If the parents do not want to send their children here, they can go ahead and send them to our cyber school. We would much rather have them in our cyber school than another one because it costs us astronomical for them to go to an outside cyber school.

Mrs. Lauver stated if I'm correct, is this for elementary the whole way up through or just high school?

Mr. Musselman responded we are starting elementary classes for next year. So, this will be our first year doing elementary grade levels. So, yes, it will be all the way up, elementary to high school. So, *statement was inaudible*.

Mrs. Lauver inquired will we? Does the state have to? Why was I thinking the state had to approve our cyber school? Did they, or did they not, or is that something the state is now asking us to approve?

Mr. Musselman responded no, they're asking us to put together a plan for next year if that's what you're talking about for next year which may include cyber education to outside *inaudible* school *inaudible* technology just like we did the end of the year. They're asking us to develop a plan *remaining statement was inaudible*. I don't know that it's an approval. I know we have to submit it, but

Mrs. Lauver made a statement, but it was inaudible.

Mr. Musselman made a statement, but it was inaudible.

Mrs. Lauver had a question, but it was inaudible.

Mr. Musselman responded no.

Mrs. Lauver stated no.

Mr. Musselman stated this is our own cyber school. These are our own cyber schools. Those kids can enroll in the Cyber Academy. They're taught by our teachers. We developed this several years ago. We are starting *inaudible* next year. If you're talking about flexible instruction days, *inaudible*, and we chose not to because there was a concern. We're not asking you to approve *inaudible* just recognizing that it was submitted because they weren't sure how school districts were going to *inaudible* for special education; however, they were going to do that. Some school districts *inaudible*. We will be requesting flexible instruction days for next year. We do have that plan. We'll be submitting that, but that was the very first year. We took the *inaudible*. We'll sit back and look at this. There were too many red flags in our opinion to move forward with it, and *inaudible* when our calendar was built *remaining statement was inaudible*. We had flexible instruction days. Three, four or five days. Five days, flexible instruction days. So, we had built into our calendar *inaudible* take that risk *remaining statement was inaudible*. *Inaudible* changed since then, and there are *inaudible* for *remaining statement was inaudible*.

Yes: Abate, Boonie, Eriksson, Haynes, Lauver, Nesbit, Pinci, Sassaman, Wagner

No: None

9-0-0-0

MOTION CARRIED

Mr. Musselman inquired can we recognize some folks?

Mr. Abate responded yes, you may.

Mr. Musselman stated we want to take a moment and recognize those people that are with this. Brooke's out there. She is going to be our ag teacher. So, we're really excited to have her join us tonight. So, welcome aboard, and Faith, who goes by Mandy, right? We'll learn these things. So, she's going to be over at ME (Middleburg Elementary) as a secretary. So, real excited to have you come on board as well, and Janelle is here, Actually, Janelle's mom is secretary here (Middleburg Elementary), but Janelle is going to be out at West Snyder. So, welcome aboard. We're just happy to have you guys.

Mr. Pinci stated I'd like to take 4. through 8.

Mr. Abate stated we're going to go with 4. through 7. Is there a motion to accept Items 4., 5., 6. and 7.?

Mrs. Lauver stated so move. Mr. Nesbit seconded it.



D. **OTHER**

Mr. Victor L. Abate

1. **SALARY RECOMMENDATIONS – ADMINISTRATIVE STAFF**

Mr. Pinci moved and Mrs. Eriksson seconded approval of the 2020-2021 salaries for the following administrators, which have been determined by and fall within the Act 93 Agreement, to be effective July 1, 2020:

Dane S. Aucker	\$ 90,200.00
Jeremy D. Brown	\$ 81,750.00
Lee C. Bzdil	\$ 93,100.00
Umberto G. Catania	\$ 48,500.00
Thor R. Edmiston	\$ 94,700.00
Julie L. Lohr	\$ 88,875.00
John S. Rosselli	\$ 46,825.00
Erin C. Sheedy	\$ 88,875.00
Bree A. Solomon	\$ 49,474.00
Joseph W. Stroup	\$106,805.00

Discussion:

None

Yes: Abate, Boonie, Eriksson, Haynes, Lauver, Nesbit, Pinci,  
Sassaman, Wagner

No: None

9-0-0-0

MOTION CARRIED

2. **HOURLY RATE – CONFIDENTIAL STAFF**

Mrs. Lauver moved and Mr. Sassaman seconded approval of the hourly rate for the following individual for the 2020-2021 school year to be effective July 1, 2020:

Allyson L. Folk	\$24.05
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Discussion:

None

Yes: Abate, Boonie, Eriksson, Haynes, Lauver, Nesbit, Pinci,  
Sassaman, Wagner

No: None

9-0-0-0

MOTION CARRIED

3. **STIPEND FOR SECRETARY TO THE BOARD**

Mr. Pinci moved and Mr. Boonie seconded approval for the monthly stipend for Secretary to the Board of \$385.00 for the term of July 1, 2020, through June 30, 2021.

Discussion:

None

Yes: Abate, Boonie, Eriksson, Haynes, Lauver, Nesbit, Pinci,  
Sassaman, Wagner

No: None

9-0-0-0

MOTION CARRIED

4. **RESOLUTION CALLING FOR THE GENERAL ASSEMBLY TO PROVIDE CRITICAL SUPPORT AND MANDATE RELIEF BENEFITTING PUBLIC SCHOOLS AND STUDENTS**

Mr. Sassaman moved and Mr. Haynes seconded approval of the Resolution Calling for the General Assembly to Provide Critical Support and Mandate Relief Benefitting Public Schools and Students that the Mid-West School Board along with the Pennsylvania Schools Boards Association calls upon the General Assembly to prioritize public education in the Commonwealth's 2020-2021 state budget and, at a minimum, maintain the 2019-2020 level of state investments for public education without reductions in basic education, special education and other critical subsidies and that the Mid-West School Board calls upon the General Assembly to provide cost savings to school districts through approval of a permanent mandate waiver program which would enable districts to improve instructional programs or operate in a more effective, efficient and economical manner.

Discussion:

None

Yes: Abate, Boonie, Eriksson, Haynes, Lauver, Nesbit, Pinci,  
Sassaman, Wagner

No: None

9-0-0-0

MOTION CARRIED

IX. **CLOSING CEREMONIES**

X. **PUBLIC COMMENT**

Mr. Victor L. Abate

Comment from the public is limited to three (3) minutes per person, and at the discretion of the Board President.

*There were no public comments.*

XI. **SCHEDULED SPEAKERS**

Mr. Victor L. Abate

*There were no scheduled speakers.*

XII. **REPORTS**

1. **SUPERINTENDENT**

Mr. Richard J. Musselman

Mr. Musselman reported on the following items:

1) Update on Solar Farm Project

So, things are moving ahead. The electricity switch is turned on sometime in August. So, it's exciting to see all that happen. Same is true at West Snyder. They're moving forward with installing solar panels out there as well.

2) PDDC Grant

Just for the Board's knowledge, I also wanted to let you know that *inaudible* PDDC which is Pennsylvania *inaudible*. *Beginning statement was inaudible* \$267,040.00. So, I will be completing that grant. There is a time *inaudible*. It has to be done here by. The whole report done for Schedule B. I will be submitting that grant and getting a letter to Mr. Abate in support. We will utilize those dollars for some of the things we're looking at with the Cares Act money, and then we can utilize those dollars for something else. I know there's instructions for us for that, but *remaining statement was inaudible*. We're looking at putting these dollars as one-time costs. *Beginning statement was inaudible* something that's continuing costs. *Beginning statement was inaudible* your budget, so. With these dollars and the \$600 and some thousand dollars *inaudible* Cares Act as well as some of the other things, obviously, we do have more *remaining statement was inaudible*. *Statement was inaudible*. So, *statement was inaudible*.

I know Mr. Stroup has a lot of information. How we are going to start the school off. Basically, it's a local decision. It's your decision. Joe's going to give you a presentation on some of the things that he as well as the buildings principals have worked on.

2. **DIRECTOR OF CURRICULUM AND INSTRUCTION**

Mr. Joseph W. Stroup

Mr. Stroup reported on the following items:

1) Return to School Survey

The school district administration, our community, *inaudible* and the Board are faced with the task by the state of coming up with a Return to School Plan for the fall, and really in order to be effective, *inaudible* needs more information from our constituents. The first thing we did was create a survey to get an idea of what they were thinking. To date, 838 people responded to the survey which is really good. I was pleased with that, and we asked ten questions. The first thing *inaudible* was the level of concern *remaining statement was inaudible*. Some concerns was 50.8% of our respondents; 31.5% indicated they had no concerns; and then very concerned was 17.7%. The things that people were concerned about here are maybe not what you think. The top three responses were 1) almost 70% of the respondents said requiring students to wear masks was the top concern; 2) 48.3% indicated that school not opening or opening in a modified form was their greatest concern and 3) 47.4% respondents indicated that the children's loss of socialization, sports, extra-curricular opportunities was

among their greatest concerns. So, *inaudible* high end of the population is looking at those areas. It may not be or may be COVID-19 related, and then you have a very sensitive *inaudible*, too, and 11.8% respondents did indicate that they were very concerned about coming back to school with no masks being worn by the staff or students. So, you have that as well, and when we put together a plan, we want to take all these thoughts into consideration to try to develop something that *remaining statement was inaudible*. The next thing we tried to gage was social distancing strategies what they supported. The top three are there; frequent handwashing, increased cleaning of classrooms and educating students on COVID-19. Wearing masks was the lowest supportive strategy. It was 12.3% of respondents indicating that it was appropriate. *Statement was inaudible*. Instructional Program Preference was the last thing. School could look entirely different *inaudible* the way we ended the year with all virtual students. They had to go online to get all their educational projects. So, we may be *inaudible*. 46.5% indicated responding they preferred regular classroom activities even as a half day or every other day off. They want it back to a regular setting. 25.3% indicated they preferred a model like hybrid; regular classroom instruction and alternating on-line courses. 8.4% indicated they preferred a full-time cyber model *inaudible* everything is through the computer, and that's totally different from the next one; a virtual model is where they can see what's happening in the classroom being filmed with a camera *inaudible* and interacting with a teacher who is in that room *remaining statement was inaudible*. So, that's the difference between the two. *Beginning statement was inaudible*, people wanting to get back in the regular classes *remaining statement was inaudible*.

## 2) Return to School Health and Safety Plan

As you can see from all the survey data, there's significant differences in opinions of people of what should be done and how *remaining statement was inaudible*. In the perfect world, everything would be back to normal and will remain that way. *Beginning of statement was inaudible*, but ultimately we need to prepare for the *inaudible* situation. So, our draft *inaudible* is not meant to be perfect, but it's supposed to be reasonable, and our reasonable first attempt to *inaudible* between what our constituents and what the CDC and the state of Pennsylvania expects from us and then what we all feel as educators and *inaudible* for all our students at Midd-West School District, and the challenge *inaudible* what we think is best, what the state and CDC recommending and what our constituents want. It could change in another six weeks, too, depending on what's happening *remaining statement was inaudible*. So, our plan has to be really flexible, and we have to be able to *inaudible* maybe with only two days' notice. So, as I said earlier, right now PDE is saying that these plans are local decisions. So, *inaudible* are initial thoughts. Our initial thoughts are that if we are in green status, all students will return with notification and *inaudible* steps in place. *Statement was inaudible*. *Statement was inaudible*. Green status. Yellow status, that means *inaudible* and have to take a step back. For some reason *inaudible* we would return our students with an adapted schedule offering some face-to-face instruction and some days of online instruction, and then if the state of Pennsylvania is in red status like it was at the end of the year, *remaining statement was inaudible*. Administration just talked today. Green status *inaudible* return to school as close to normal as possible with some limitations and restrictions based upon *remaining statement was inaudible*.

*Statement was inaudible. Beginning of statement was inaudible* we need to talk to our constituents, our families and try to see how *remaining statement was inaudible. Beginning of statement was inaudible* cyber school or attend a virtual setting. *Beginning of statement was inaudible* child back to first grade or *remaining statement was inaudible*. So, we have four meeting nights across the District that we're *remaining statement was inaudible*. *Statement was inaudible*. High school is going to be July 8. Middleburg Elementary will be *inaudible* July 9. I need to talk to Julie before I confirm that. The middle school will be July 13 and July 14 will be West Snyder. They will all begin at 6 o'clock, and *remaining statement was inaudible*. For those who can't make it, there will be some type of on-line component. It could be Zoom or a virtual *inaudible* as well. Our plan *remaining statement was inaudible*. How can we do this? How can we bring kids back in the fall? *Statement was inaudible*. So, our plan relies heavily on screening taking place in the home *remaining statement was inaudible*. Steps in place to *inaudible* and from the sounds of things, *remaining statement was inaudible*. *Beginning of statement was inaudible* hope to have a finalized version *inaudible* and have everything ready to approve on August 10. *Statement was inaudible*. I can address any questions. I wanted to have the Board to *inaudible* see these plans first before *remaining statement was inaudible*.

Mr. Abate inquired you're looking for approval at the August 10 meeting?

Mr. Stroup responded yes.

Mrs. Wagner inquired did I hear you say you're looking at screenings from the home perspective?

Mr. Stroup responded yes.

Mrs. Wagner inquired so, is that something that we are going to *remaining question was inaudible*? I know, for instance, the health care providers, health care workers, even *remaining statement was inaudible*.

Mr. Stroup stated yeah, a great idea. I didn't think about that. I was thinking about *remaining statement was inaudible*.

Mr. Musselman inquired do you have information on that, Mrs. Wagner?

Mrs. Wagner responded I can get that for you. *Statement was inaudible*. I think you *remaining statement was inaudible*.

Mr. Stroup stated that would be really, really helpful. We thought about students in homeroom *remaining statement was inaudible*.

Mrs. Wagner stated I'll e-mail you tomorrow.

Mr. Musselman stated that would be fine. *Statement was inaudible*.

3. **BUSINESS AND FISCAL**

Mr. Ryan L. Wagner

Mr. Wagner had no report.

4. **STUDENT ATHLETIC ACTIVITIES**

Mrs. Bree A. Solomon

1) Return to Athletics Health and Safety Plan

I just want to thank you guys for approving the Return to Athletics Health and Safety Plan. Just to bring you up to date, there are a few other things that have been added. We do have a form now. Every coach has to go through a Zoom or personal screening with myself *remaining statement was inaudible*. *Statement was inaudible*. Also, I've created a *inaudible* form that is going to be used as the *inaudible* way to do the screening for all the athletes. *Beginning statement was inaudible* at practice, *inaudible* coaches take the temp. They will add that in, and it will all be time-stamped and documented. That way *inaudible* know that Johnny was at practice on July 10 on the football field *inaudible* players *remaining statement was inaudible*. So, that's one thing that we added. *Statement was inaudible*. *Statement was inaudible*. Any questions?

*Attorney Knepp made a statement, but it was inaudible.*

Mrs. Solomon responded we talked about it as a conference. Well, actually, most of them *remaining statement was inaudible*. *Statement was inaudible*.

5. **FOOD SERVICE OPERATIONS**

Mr. John S. Rosselli

Mr. Rosselli reported on the following item:

1) 2020-2021 Approval

I just wanted to let everybody know we *inaudible* approval from the state for the 2020-2021 school year regarding the *inaudible* of *remaining statement was inaudible*.

Mr. Pinci inquired are we still serving meals?

Mr. Rosselli responded no, we basically *remaining statement was inaudible*.

6. **CENTRAL SUSQUEHANNA INTERMEDIATE UNIT**

Mr. Victor L. Abate

Mr. Abate reported on the following item:

1) Meeting on June 17

7. **SUN AREA TECHNICAL INSTITUTE**

Mrs. Julie R. Eriksson

Mrs. Eriksson had no report.

8. **PSBA LIAISON**

Mr. Donald D. Pinci

Mr. Pinci reported on the following item:

1) Resolution – Charter School Funding Reform

I just want to mention we adopted the Charter Funding Resolution. There's over 250 school districts that adopted it. That makes it over half.

9. **POLICY COMMITTEE** Mrs. Julie R. Eriksson  
Mrs. Eriksson had no report.
10. **BUILDINGS AND GROUNDS COMMITTEE** Mr. Terry L. Boonie  
Mr. Boonie had no report.
11. **TECHNOLOGY COMMITTEE** Mr. Justin T. Haynes  
Mr. Haynes had no report, but he stated I want to thank the Board for approving the Cares funding.
12. **FINANCE/BUDGET COMMITTEE** Mr. Shawn A. Sassaman  
Mr. Sassaman had no report.
13. **PROFESSIONAL STAFF NEGOTIATION COMMITTEE** Mr. Shawn A. Sassaman  
Mr. Sassaman had no report.
14. **SUPPORT STAFF NEGOTIATION COMMITTEE** Mr. Donald D. Pinci  
Mr. Pinci had no report.
15. **TRANSPORTATION COMMITTEE** Mr. Terry L. Boonie  
Mr. Boonie had to report.
16. **BOARD AND/OR ADMINISTRATOR COMMENTS** Mr. Victor L. Abate  
Mr. Edmiston had no report.  
Mr. Aucker had no report.  
Mrs. Bzdil had no report.  
Miss Sheedy stated I just want to thank the Board for hiring Janelle and Mandy. Julie and I are really looking forward to bringing them on board.

Mr. Abate stated the Board will be meeting on Thursday night at 6:30 p.m. here at Middleburg Elementary School to meet with the Architect on the stadium. It is an informational meeting only. Does any Board member have anything else to bring before the Board?

XIII. **ADJOURNMENT** Mr. Victor L. Abate

Mrs. Eriksson moved and Mr. Boonie seconded a motion to adjourn the regular meeting at 7:56 p.m.

Yes: Abate, Boonie, Eriksson, Haynes, Lauver, Nesbit, Pinci, Sassaman, Wagner

No: None

9-0-0-0

MOTION CARRIED

Recording Secretary:

Chairperson:

Date:

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