Alta Vista Elementary School District
Board of Trustees
Agenda

Regular Meeting
Board of Trustees
Wednesday, June 14, 2017
5:30pm
Alta Vista Elementary School District
Administration Office
2293 East Crabtree Avenue
Porterville, Ca 93257-5225

1. Call to Order – (Time) **In accordance with Board Bylaw 9324, a recording is being made of this meeting, and the recorder shall be place in plain view of all persons present, insofar as possible.**

_____ Mrs. Miley _____ Mrs. Perez _____ Mrs. Prado

_____ Ms. Ramirez _____ Mrs. Williams

Staff and Guests: _____

_____

2. Flag Salute/Moment of Silence

3. Welcome: Welcome to a meeting of the Alta Vista Elementary School District Board of Trustees. Please read the brochure regarding Alta Vista Board meetings and procedures for addressing the Board. Audience members desiring to address the Board on any item *on the agenda* are asked to raise their hand at the time the item is up for discussion, which is the board discussion. When recognized by the Board president, please state your name for the record. Speakers will be limited to 2 minutes and a total of 10 minutes per item. For items *not on the agenda*, audience members may address the Board during "Public Comments" at the end of the agenda.

4. Request to Vary the Sequence

If any of the Board Members wish to vary the sequence of the Agenda or to pull an item from routine business for discussion, now is the time to make this request.

5. Adjourn to Closed Session (Time)

Motion: _____ Second: _____ Vote: _____

A. Public Employee Employment Gov. Code 54947.6
- Personnel
- Superintendent Evaluation

6. Return to Open Session (Time)

Motion: _____ Second: _____ Vote: _____

Public Report

7. Routine Business (These items will be enacted by a single motion with no separate discussion of these items unless the item has been pulled from Routine Business under Agenda Item 3a.)

A. Approval of Agenda

B. Approval of Minutes of Regular Meeting: May 10, 2017

C. Consent Items/Warrants

D. Budget Revisions

Motion: _____ Second:_____ Vote: _____

8. Reports and Information Items

A. Administration Report (This is the opportunity for Administration to share recent involvement in school and/or community activities).
   1. All American Presentation

B. Board Members Report (This is the opportunity for Board members to share their recent involvement in school and/or community activities).

C. Staff Report (This is the opportunity for Staff to share recent school activities).

D. Enrollment/Attendance Report

E. Preschool Report

F. Maintenance & Operations Report

G. Student Nutrition Services Report

H. LCAP Update

I. AVTA

J. CSEA

9. Action Items

A. **Public Hearing:**

1. Local Control and Accountability Plan (LCAP) 2017-2018
   Public Hearing Opened at – (Time)
   Public Comment:

   Public Hearing Closed at – (Time)

B. **Public Hearing**:

2. Proposed Budget 2017-2018
   Public Hearing Opened at – (Time)
   Public Comment:

   Public Hearing Closed at – (Time)

C. Discussion and Approval of Contract for Superintendent Robert Hudson

Public Comment
Board Discussion

Motion: _____ Second:_____

PRESENTER: Lora Haston

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Administration recommends approval of Robert Hudson's Contract.

BUDGET IMPACT:
Annual: X
One Time:
On Going:
N/A:

Vote:_____

D. Declaration of Need 2017-2018 School Year

Public Comment
Board Discussion

Motion: _____ Second:_____

PRESENTER: Lora Haston

RECOMMENDED ACTION: Consideration of Approval

BACKGROUND: In order to employ teachers on long-term emergency or limited assignment permits for the 2017-18 school year, approval is needed of the "Declaration of Need" Form for the 2017-18 school year.

BUDGET IMPACT:
Annual:
One Time:
On Going:
N/A: X

Vote: _____

E. SchoolWorks, Inc. 2017-18 State Funding & Eligibility Contract

Public Comment
Board Discussion

Motion: _____ Second:_____

PRESENTER: Lora Haston

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The District has a long-standing relationship with SchoolWorks, Inc. The company tracks the district's State eligibility for Modernization and new construction.

BUDGET IMPACT:
Annual: X
One Time:
On Going:
N/A:

Vote:_____

F. Board Policy Revisions/Updates May 17, 2017

Public Comment
Board Discussion

Motion: _____ Second:_____

PRESENTER: Lora Haston

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: These policies revisions/updates are presented for approval.

BUDGET IMPACT:
Annual:
One Time:
On Going: X
N/A:

Vote:_____

G. Renewal of Subscription to CSBA's Policy Service(s):
Manual Maintenance Plus and Gamut Online 7/1/17 - 6/30/18

Public Comment
Board Discussion

Motion: _____ Second:_____

PRESENTER: Lora Haston

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Administration recommends renewal of CSBA Policy Service(s) for Manual Maintenance Plus and Gamut Online, the total cost is $4,340.00.

BUDGET IMPACT:
Annual: X
One Time:
On Going:
N/A:

Vote:_____

H. Resolution 2016-17-09 to Certify Approval of the Governing Board to Continue Preschool Services Through the State of California.

Public Comment
Board Discussion

Motion: _____ Second:_____

PRESENTER: Lora Haston

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: This resolution certifies the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services to authorize the designated personnel to sign contract documents for Fiscal Year 2017-18.

BUDGET IMPACT:
Annual:
One Time:
On Going:
N/A: X

Vote:_____

I. Approval of Contract No. CSPP-7642 for California State Preschool Program

Public Comment
Board Discussion

Motion: _____ Second:_____

PRESENTER: Lora Haston

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: This resolution certifies the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services to authorize the designated personnel to sign contract documents for Fiscal Year 2017-18.

BUDGET IMPACT:
Annual: X
One Time:
On Going:
N/A:

Vote:_____

J. Psychological Services Agency Agreement 2017-2018

Public Comment
Board Discussion

Motion: _____ Second:_____

PRESENTER: Lora Haston

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Previously, Alta Vista has contracted with TCOE for Psychological Services for 1.5 per week. This agreement is for the 2.0 days per week. The additional 0.5 day will be funded through LCAP Goal 2.04.

BUDGET IMPACT:
Annual: X
One Time:
On Going:
N/A:

Vote:_____

K. Approval of Clinical Practice Agreement Between California State University, Bakersfield and Alta Vista Elementary School District.

Public Comment
Board Discussion

Motion: _____ Second:_____

PRESENTER: Lora Haston

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: This agreement allows California State Bakersfield to place student teachers at Alta Vista ESD for the purpose of providing teaching experience.

BUDGET IMPACT:
Annual:
One Time:
On Going:
N/A: X

Vote:_____

L. Personnel Assignment Order 2016-17 #007

Public Comment
Board Discussion

Motion: _____ Second:_____

PRESENTER: Lora Haston

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The Board will consider Classified and Certificated Employment, resignations, retirements, and/or non reelection.

Budget Impact:
Annual: X
One Time:
On Going:
N/A:

Vote:_____

M. Superintendent Employment Agreement ("Second Addendum")

Public Comment
Board Discussion

Motion: _____ Second:_____

PRESENTER: Lora Haston

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The Superintendent (Lora Haston) and Board entered into an Employment Agreement Addendum dated May 10, 2017. The Second Addendum will clarify the lump sum payment as an incentive to retire no later than August 31, 2017, and the Superintendent shall not receive retiree health benefits.

Budget Impact:
Annual: X
One Time:
On Going:
N/A:

Vote:_____

N. Authorization to Contract with Document Tracking Services for LCAP Translation to Spanish

Public Comment
Board Discussion

Motion: _____ Second:_____

PRESENTER: Lora Haston

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Document Tracking Services provided a translation service. Administration is asking authorization to contract with DTS for an amount "not to exceed" $2,000.00 to provide translation, to be funded through LCAP. Previously, the district has used an employee to translate, this option may not be available this year.

Budget Impact:
Annual: X
One Time:
On Going:
N/A:

Vote:_____

O. In the Matter of Authorization for County Superintendent of Schools to make Year end Budget Transfers – Resolution #2016-17-10

Public Comment
Board Discussion

Motion: _____ Second:_____

PRESENTER: Lora Haston

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: With this consent of the Governing Board this authorizes TCOE to make transfers between the undistributed reserve and any expenditure classification or classifications or balance any expenditure of the budget.

Budget Impact:
Annual: X
One Time:
On Going:
N/A:

Vote:_____

10. Board Work Session:

11. Public Comment:

Again, when recognized by the Board President, please state your name. Each speaker will have up to three (3) minutes to address the board and a maximum of 20 minutes will be given to any item. The Board President may extend the speaking time at his/her discretion. Please understand that the Board does not take action on non-agendized items.

Reconvene to Closed Session (Time)

Motion: _____ Second:_____ Vote: _____

Return to Open Session (Time)

Motion: _____ Second:_____ Vote: _____

Public Report:

12. Adjournment (Time)

Motion: _____ Second:_____ Vote: _____

NOTICE: The district adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please call the school office at 559-782-5700 at least three days before the meeting.

NOTICE: If documents are distributed to board members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the District Office located at 2293 E. Crabtree Avenue, Porterville, CA 93257.

Alta Vista Elementary School District
Board of Trustees
MINUTES

Regular Meeting
Board of Trustees
Wednesday, May 10, 2017
Alta Vista Elementary School District
Conference Center
2293 East Crabtree Avenue
Porterville, Ca 93257-5225

1. Call to Order – 5:30pm In accordance with Board Bylaw 9324, a recording is being made of this meeting, and the recorder shall be place in plain view of all persons present, insofar as possible.

X	Mrs. Miley	A	Mrs. Perez	X	Mrs. Prado
X	Ms. Ramirez	A	Mrs. Williams		

Staff and Guests: Lora Haston, Teresa Orth, Denise Carver, Brandon Chiapa, Amanda Miller, Vanessa Reilly, Jane Mitchell, Maria Pimentel, Cliff Cantrell, Joe Cook, Jesse Wilcox

2. Flag Salute/Moment of Silence

3. Welcome: Welcome to a meeting of the Alta Vista Elementary School District Board of Trustees. Please read the brochure regarding Alta Vista Board meetings and procedures for addressing the Board. Audience members desiring to address the Board on any item *on the agenda* are asked to raise their hand at the time the item is up for discussion, which is the board discussion. When recognized by the Board president, please state your name for the record. Speakers will be limited to 2 minutes and a total of 10 minutes per item. For items *not on the agenda*, audience members may address the Board during "Public Comments" at the end of the agenda.

4. Request to Vary the Sequence – *Public Comments moved before Routine Business*

If any of the Board Members wish to vary the sequence of the Agenda or to pull an item from routine business for discussion, now is the time to make this request.

5. Adjourn to Closed Session 5:33pm

Motion: M. Prado Second: S. Ramirez Vote: 3-0
Ayes: M.Prado, S.Ramirez, L.Miley Abstain:0 Absent: L.Perez, S.Williams

A. Public Employee Employment Gov. Code 54957
   1. Superintendent Goals/Evaluation
   2. Public Employee Employment/Dismissal/Release

6. Return to Open Session 5:58pm

Motion: S. Ramirez Second: M. Prado Vote: 3-0
Ayes: S.Ramirez, M.Prado, L.Miley Abstain:0 Absent: L.Perez, S.Williams

Public Report – *No Action*

7. Routine Business (These items will be enacted by a single motion with no separate discussion of these items unless the item has been pulled from Routine Business under Agenda Item 3a.)

A. Approval of Agenda

B. Approval of Minutes of Regular Meeting: April 12, 2017

C. Consent Items/Warrants

D. Budget Revisions

Motion: M. Prado Second: S. Ramirez Vote: 3-0
Ayes: M.Prado, S.Ramirez, L.Miley Abstain:0 Absent: L.Perez, S.Williams

8. Reports and Information Items

A. Administration Report (This is the opportunity for Administration to share recent involvement in school and/or community activities). *Mrs. Haston reported on the 7th gr. trip to Medieval Times, these trips supported by LCAP Funding*

B. Board Members Report (This is the opportunity for Board members to share their recent involvement in school and/or community activities). *Ms. Ramirez attended Muffins with Moms, very nice.*

C. Staff Report (This is the opportunity for Staff to share recent school activities). *Mrs. Reilly reported on special activities, 3rd gr. Wax Museum Night, 4th gr. Mission Night, Muffins with Moms and May 25th is the All American Celebration. Great Parent participation this year.*

D. Enrollment/Attendance Report - *569*

E. Preschool Report - *32*

F. Maintenance & Operations Report – *Electronic Marquee approved by DSA*

G. Student Nutrition Services Report – *N/A*

H. LCAP Update – *Mrs. Haston has been working with consultant for the 2017-18 LCAP Budget*

I. AVTA – *Electing new leadership next week*

J. CSEA – *N/A*

K. P-2 Report – *548 ADA*

L. Review of Second Interim Report - *Positive*

M. PARS – *Results of supplementary calculations – Current Year 2 certificated/3 classified*

9. Action Items

A. Approval of SCICON Facilities Use Agreement (June 23-25, 2017)

Public Comment
Board Discussion – *Motion made to approve up to ten participants*

Motion: S. Ramirez Second: M. Prado

PRESENTER: Lora Haston

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: At the April 12, 2017 Board Meeting, the District Leadership Planning Retreat was approved. Administration is requesting approval of the attached SCICON Facilities Use Agreement.

BUDGET IMPACT:
Annual:
One Time:
On Going:
N/A: X

Vote: 3-0 Ayes: S.Ramirez, M.Prado, L.Miley Abstain:0 Absent: L.Perez, S.Williams

B. Superintendent Employment Agreement Addendum

Public Comment
Board Discussion

Motion: S. Ramirez Second: M. Prado

PRESENTER: Lora Haston

RECOMMENDED ACTION: Consideration of Approval

BACKGROUND: The Superintendent is requesting an addendum to the Retiree Health Benefits section of the current employment agreement.

BUDGET IMPACT:
Annual:
One Time: X
On Going:
N/A:

Vote: 3-0 Ayes: S.Ramirez, M.Prado, L.Miley Abstain:0 Absent: L.Perez, S.Williams

C. Board Authorization for Carol Foster to Teach English Language Arts in a Departmentalized Setting for the 2017-18 school year.

Public Comment
Board Discussion

Motion: M. Prado Second: S. Ramirez

PRESENTER: Lora Haston

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Administration is requesting Board approval for Mrs. Foster To teach 7th and 8th grade English Language Arts in a departmentalized setting for the 2017-18 School Year, based on authorization provided by Education Code §44256(b).

BUDGET IMPACT:
Annual:
One Time:
On Going:
N/A: X

Vote: 3-0 Ayes: M.Prado, S.Ramirez, L.Miley Abstain:0 Absent: L.Perez, S.Williams

D. Board Authorization for Scott Ziebell to Teach Math in a Departmentalized Setting for the 2017-18 school year.

Public Comment
Board Discussion

Motion: S. Ramirez Second: M. Prado

PRESENTER: Lora Haston

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Administration is requesting Board approval for Mr. Ziebell to teach 7th and 8th grade Mathematics in a departmentalized setting for the 2017-18 School Year, based on authorization provided by Education Code §44256(b)

BUDGET IMPACT:
Annual:
One Time:
On Going:
N/A: X

Vote: 3-0 Ayes: S.Ramirez, M.Prado, L.Miley Abstain:0 Absent: L.Perez, S.Williams

E. Resolution #2016-17-08 To Provide a Retirement Incentive Offer to Eligible Employees Who Wish to Voluntarily Exercise Their Option to Separate from District Service

Public Comment – *Staff Members spoke in support of PARS*
Board Discussion – *No Motion*

Motion: _____ Second:_____

PRESENTER: Lora Haston

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: This resolution adopts the PARS Supplementary Retirement Plan.

BUDGET IMPACT:
Annual:
One Time:
On Going: X
N/A:

Vote:_____

F. To Authorize Public Agency Retirement Services to Act as Administrator to Assist the Agency in the Establishment of Early Retirement Incentive Programs

Public Comment
Board Discussion – *N/A without motion of Item E.*

Motion: _____ Second:_____

PRESENTER: Lora Haston

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The attached Agreement is fro administrative services to be Provided if the Board adopts the Supplementary Retirement Plan being considered in Agenda Item 9E.

BUDGET IMPACT:
Annual: X
One Time:
On Going:
N/A:

Vote:_____

G. Personnel Assignment 2016-17 #006

Public Comment – *Mrs. Miller spoke in support of her position as a 2nd gr. teacher & would like the opportunity to teach an additional year as a probationary employee. Mr. Cook read a letter from AVTA Grievance Committee and Mrs. Pimentel spoke in support.*

Board Discussion – *Motion to approve Summer School & to Withdraw Mrs. Miller's Non-Re elect*

Motion: M. Prado Second: S. Ramirez

PRESENTER: Lora Haston

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The Board will consider Classified and Certificated resignations, retirements, and non reelection.

BUDGET IMPACT:
Annual:
One Time:
On Going: X
N/A:

Vote: 3-0 Ayes: M.Prado, S.Ramirez, L.Miley Abstain:0 Absent: L.Perez, S.Williams

H. Clarification of Vacation Days – Community Liaison

Public Comment
Board Discussion

Motion: S. Ramirez Second: M. Prado

PRESENTER: Lora Haston

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: This position was revised at the April 12, 2016, but was brought back to clarify the vacation days.

BUDGET IMPACT:
Annual: X
One Time:
On Going:
N/A:

Vote: 3-0 Ayes: S.Ramirez, M.Prado, L.Miley Abstain:0 Absent: L.Perez, S.Williams

10. Board Work Session:

Not Scheduled

11. Public Comment:

Again, when recognized by the Board President, please state your name. Each speaker will have up to three (3) minutes to address the board and a maximum of 20 minutes will be given to any item. The Board President may extend the speaking time at his/her discretion. Please understand that the Board does not take action on non-agendized items.

Maria Pimentel commented on our school (new to the area) and in support of Mrs. Miller. Mr. Wilcox, thanked the board for Mrs. Atkinson's recent pay increase.

Reconvene to Closed Session (Time) - **N/A**

Motion: _____ Second:_____ Vote: _____

Return to Open Session (Time)

Motion: _____ Second:_____ Vote: _____

Public Report:

12. Adjournment – 7:02pm

Motion: M. Prado Second: S. Ramirez Vote: 3-0
Ayes: M.Prado, S.Ramirez, L.Miley Abstain:0 Absent: L.Perez, S.Williams

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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
012776	ACSA	PV-170628	4/1/2017		041723,042399		010-00000-0-00000-27000-53000-000	$338.88		
							MEMBERSHIP DUES - APRIL/MAY			
	ACSA		4/1/2017		041723,042399		010-00000-0-00000-71500-53000-000	$294.60		
							Total Check Amount:	**$633.48**		
014009	AMERICAN INC.	PV-170627	4/28/2017		7063111		130-53100-0-00000-37000-56000-000	$296.25		
							CAFETERIA SERVICE - OVEN REPAIR			
							Total Check Amount:	**$296.25**		
013105	CARD MEMBER SERVICES	PV-170629	5/2/2017		VISA		010-07200-1-11100-10000-43000-114	$510.36	M	
							PARENT INVOLVEMENT, LCAP, PRESCHOOL, MAINT., CONF			
	CARD MEMBER SERVICES		5/2/2017		VISA		010-07200-1-11100-10000-43000-035	$342.16	M	
	CARD MEMBER SERVICES		5/2/2017		VISA		121-61050-0-00010-10000-43000-000	$881.10	M	
	CARD MEMBER SERVICES		5/2/2017		VISA		010-62640-0-11100-10000-52000-000	$399.00	M	
	CARD MEMBER SERVICES		5/2/2017		VISA		010-00000-0-00000-82000-43000-000	$128.74	M	
	CARD MEMBER SERVICES		5/2/2017		VISA		010-11000-0-00000-24950-43000-000	$2,633.73	M	
							Total Check Amount:	**$4,895.09**		
012443	CITY OF PORTERVILLE	PV-170630	5/7/2017		50-85000-00		010-00000-0-00000-82000-55000-000	$289.65		
							UTILITIES			
							Total Check Amount:	**$289.65**		
013968	DAVID PRADO	PV-170634	5/9/2017		REIMB.		010-90102-0-11331-10000-43000-000	$36.94		
							SYMPHONY SUPPLIES			
							Total Check Amount:	**$36.94**		
013890	HD SUPPLY FACILITIES MAINTENAC	PV-170631	3/20/2017		9153008805,915316540		010-00000-0-00000-82000-43000-000	$234.83		
							MAINTENANCE SUPPLIES			
							Total Check Amount:	**$234.83**		
011556	JACK GRIGGS, INC.	PV-170632	4/24/2017		697922		010-00000-0-00000-82000-43000-000	$60.52		
							MAINTENANCE SUPPLIES			
							Total Check Amount:	**$60.52**		

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
014016	OLD MISSION SANTA BARBARA	PV-170633	5/10/2017		00		010-07200-1-11100-10000-58000-018	$279.00		
							ADMISSION - 4TH GR. TRIP			
							Total Check Amount:	**$279.00**		
013227	REALLY GOOD STUFF, INC.	PV-170638	4/19/2017		5927950		010-07200-1-11100-10000-43000-013	$721.50		
							GRADE LEVEL ALLOTMENT (LCAP) - 4TH GR.			
							Total Check Amount:	**$721.50**		
012614	SYSCO FOOD SERVICES OF CENTRAL	PV-170636	4/6/2017		184124456,184124457,		130-53100-0-00000-37000-43000-000	$793.45		
							CAFETERIA FOOD AND SUPPLIES			
	SYSCO FOOD SERVICES OF CENTRAL		4/6/2017		184124456,184124457,		130-53100-0-00000-37000-47000-000	$14,516.97		
							Total Check Amount:	**$15,310.42**		
005388	THE GAS COMPANY	PV-170635	5/2/2017		13931685005		010-00000-0-00000-82000-55000-000	$156.52		
							UTILITIES			
							Total Check Amount:	**$156.52**		
012741	WASTE MANAGEMENT/USA WASTE	PV-170637	5/1/2017		4091948-0165-3		010-00000-0-00000-82000-55000-000	$1,853.63		
							REFUSE SERVICE			
							Total Check Amount:	**$1,853.63**		

FOR APPROVAL AT 6-14-17 BOARD MEETING

** FINAL **
Batch No 205

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT

Total District Payment Amount: **$24,767.83**

Tulare County Office of Education
Accounts Payable Final - 5/11/2017 3:02:36 PM

** FINAL **
Batch No 205

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
Batch No 205							Total Accounts Payable:	$24,767.83		

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling $24,767.83 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

Authorizing Signature 5-11-17 Date

Fund Summary	Total
010	$8,280.06
121	$881.10
130	$15,606.67
Total	$24,767.83

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
012563	A T & T	PV-170640	5/11/2017		000009660938		010-00000-0-00000-72000-59000-000	$523.48		
							UTILITIES			
							Total Check Amount:	**$523.48**		
000159	ALTA VISTA SCHOOL DISTRICT	PV-170639	5/2/2017		CK#1632-1337,1639-16		010-00000-0-00000-00000-95030-000	$130.00	G	
							USE TAXES, FINGERPRINTS, FIELD TRIP ADMISSIONS, T-			
	ALTA VISTA SCHOOL DISTRICT		5/2/2017		CK#1632-1337,1639-16		010-00000-0-00000-72000-58000-000	$183.00	G	
	ALTA VISTA SCHOOL DISTRICT		5/2/2017		CK#1632-1337,1639-16		010-07200-1-11100-10000-58000-018	$811.23	G	
							Total Check Amount:	**$1,124.23**		
014009	AMERICAN INC.	PV-170641	4/28/2017		5319069,5319057		130-53100-0-00000-37000-56000-000	$1,940.36	D	
							OVEN REPAIRS			
	AMERICAN INC.		4/28/2017		5319069,5319057		010-07200-1-00000-85000-56000-116	$3,961.12	D	
							Total Check Amount:	**$5,901.48**		
013873	BRIAN CHAPMAN	PV-170643	5/8/2017		276685		010-00000-0-00000-82000-58000-000	$850.00		
							WEED ABATEMENT SERVICES - OLIVE PROPERTY			
							Total Check Amount:	**$850.00**		
013768	CALIFORNIA TUTORING COMPANY, L	PV-170645	5/1/2017	170025	1556		010-30100-0-11100-10000-58000-000	$6,825.00	H	
							SUPPLEMENTAL SERVICES - FINAL PAYMENT			
							Total Check Amount:	**$6,825.00**		
011884	CDE NUTRITION SERVICES	PV-170642	5/18/2017		17 SF-25045		130-53100-0-00000-37000-47000-000	$273.00		
							CAFETERIA COMMODITIES			
							Total Check Amount:	**$273.00**		
014017	CPI	PV-170646	5/13/2017		IUSI0087210		010-00000-0-00000-27000-53000-000	$150.00		
							ANNUAL MEMBERSHIP RENEWAL			
							Total Check Amount:	**$150.00**		
013566	DOUGLAS K. JANZEN, ARCHITECTS	PV-170644	5/4/2017		217081,217083		010-07200-1-00000-85000-58000-116	$1,249.13		
							PROGRESS BILLING: CORRIDOR CEILING REPAIR/MARQUE			

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
							Total Check Amount:	**$1,249.13**		
013955	ELVIRA SANCHEZ	PV-170662	5/10/2017		REIMB.		010-07200-1-11100-10000-58000-018	$25.00		
							FIELD TRIP DEPOSIT			
							Total Check Amount:	**$25.00**		
011593	FARMERS TRACTOR & EQUIPMENT CO	PV-170647	4/18/2017		98619		010-00000-0-00000-82000-43000-000	$5.50		
							MAINTENANCE SUPPLIES			
							Total Check Amount:	**$5.50**		
013895	HOUGHTON MIFFLIN HARCOURT	PV-170649	5/10/2017	170093	953088643,953081738		010-07200-1-11100-10000-41000-110	$36,031.27	A	
							LANGUAGE ARTS ADOPTION 6-8			
							Total Check Amount:	**$36,031.27**		
013969	JEFF'S MUSIC	PV-170650	2/22/2017		11122,11459		010-90102-0-11331-10000-43000-000	$24.89		
							MUSIC SUPPLIES - DONATION FUNDS			
							Total Check Amount:	**$24.89**		
013278	NASCO	PV-170651	5/4/2017	170091	299747		010-07200-1-11100-10000-43000-013	$77.45		
							GRADE LEVEL ALLOTMENT - 1ST GR.			
							Total Check Amount:	**$77.45**		
013700	NETMEDIC LLC	PV-170652	5/20/2017		1705006		010-00000-0-00000-24200-58000-000	$1,400.00		
							ERATE SERVICES			
							Total Check Amount:	**$1,400.00**		
012520	OFFICE DEPOT	PV-170653	4/17/2017		919898676001,9287205		010-00000-0-00000-27000-43000-000	$246.92		
							OFFICE AND CLASSROOM SUPPLIES			
							Total Check Amount:	**$246.92**		
013664	PATTY GABRIEL	PV-170648	5/12/2017		REIMB.		010-00000-0-00000-72000-52000-000	$33.71		
							MILEAGE - TCOE MEETING			
							Total Check Amount:	**$33.71**		

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
013033	PORTERVILLE COLLEGE FOUNDATION	PV-170654	5/10/2017		831,832		010-07200-1-11100-10000-58000-018	$250.00		
							SMART LAB VISITS - MIDDLE SCHOOL			
							Total Check Amount:	**$250.00**		
006968	PORTERVILLE RECORDER	PV-170655	1/18/2017		04101711		010-00000-0-00000-71100-58000-000	$112.24		
							PUBLIC NOTICE			
							Total Check Amount:	**$112.24**		
011876	PRODUCERS DAIRY FOODS INC	PV-170656	4/22/2017		20902515,20905199,20		130-53100-0-00000-37000-47000-000	$2,598.67		
							CAFETERIA - DAIRY PRODUCTS			
							Total Check Amount:	**$2,598.67**		
013227	REALLY GOOD STUFF, INC.	PV-170657	4/25/2017	170086	5931848		010-07200-1-11100-10000-43000-013	$262.83		
							GRADE LEVEL ALLOTMENT - 2ND GR.			
	REALLY GOOD STUFF, INC.	PV-170658	5/3/2017	170090	5940288		010-07200-1-11100-10000-43000-013	$580.02		
							GRADE LEVEL ALLOTMENT - 1ST GR.			
	REALLY GOOD STUFF, INC.	PV-170659	5/9/2017		5944484		010-07200-1-11100-10000-43000-114	$380.22		
							CLASSROOM ALLOTMENT - W. JONES			
	REALLY GOOD STUFF, INC.		5/9/2017		5944484		010-07200-1-11100-10000-43000-013	$11.13		
							Total Check Amount:	**$1,234.20**		
013912	RES COM PEST CONTROL	PV-170660	5/13/2017		1529365		130-53100-0-00000-37000-56000-000	$40.00		
							CAFETERIA MAINTENANCE SERVICE			
							Total Check Amount:	**$40.00**		
014015	RHYME UNIVERSITY	PV-170661	5/10/2017	170089	7094058		121-61050-0-00010-10000-43000-000	$156.25		
							PRESCHOOL SUPPLIES			
							Total Check Amount:	**$156.25**		
005383	SOUTHERN CALIF EDISON CO	PV-170663	5/11/2017		2-01-535-2917,3-23-0		010-00000-0-00000-82000-55000-000	$1,132.13		
							UTILITIES			
							Total Check Amount:	**$1,132.13**		

FOR APPROVAL AT 6-14-17 BOARD MEETING

** FINAL **
Batch No 206

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
013642	SOUTHWEST SCHOOL & OFFICE SUPP	PV-170664	5/25/2017	170005	0269758,0270933		010-11000-0-11100-10000-43000-000	$150.02		
							CLASSROOM ALLOTMENT			
	SOUTHWEST SCHOOL & OFFICE SUPP	PV-170665	5/3/2017		0272433,0273801		010-00000-0-00000-72000-43000-000	$65.62		
							GRADE LEVEL ALLOTMENT - 1ST GR., SCH/DIST OFF SUPP			
	SOUTHWEST SCHOOL & OFFICE SUPP		5/3/2017		0272433,0273801		010-00000-0-00000-27000-43000-000	$328.10		
	SOUTHWEST SCHOOL & OFFICE SUPP		5/3/2017		0272433,0273801		010-07200-1-11100-10000-43000-013	$236.19		
							Total Check Amount:	**$779.93**		
012614	SYSCO FOOD SERVICES OF CENTRAL	PV-170666	4/13/2017		184140480,184188260		010-07200-1-11100-10000-43000-111	$1,089.42		
							CAFETERIA FOOD/SUPPLIES, ALL AMERICAN SUPPLIES			
	SYSCO FOOD SERVICES OF CENTRAL		4/13/2017		184140480,184188260		130-53100-0-00000-37000-43000-000	$272.75		
	SYSCO FOOD SERVICES OF CENTRAL		4/13/2017		184140480,184188260		130-53100-0-00000-37000-47000-000	$3,554.77		
	SYSCO FOOD SERVICES OF CENTRAL		4/13/2017		184140480,184188260		130-53100-0-00000-37000-47000-000	($109.61)		
							Total Check Amount:	**$4,807.33**		
011959	TULARE COUNTY OFFICE OF EDUCAT	PV-170667	5/12/2017		172431		010-30100-0-11100-10000-58000-000	$3,308.33		
							BEHAVIOR TUTOR SERVICES - MARCH			
	TULARE COUNTY OFFICE OF EDUCAT	PV-170668	5/5/2017	170083	172387		010-07200-1-00000-21400-52000-011	$150.00		
							WORKSHOP - R. ELIZONDO			
	TULARE COUNTY OFFICE OF EDUCAT	PV-170669	5/5/2017	170088	172388		010-62640-0-11100-10000-52000-000	$150.00		
							WORKSHOP - A. MILLER			
							Total Check Amount:	**$3,608.33**		
012584	WEISENBERGER ACE HARDWARE	PV-170671	4/10/2017		A514420,A515793,A517		010-00000-0-00000-82000-43000-000	$257.75		
							MAINTENANCE SUPPLIES			
							Total Check Amount:	**$257.75**		
013179	WELLS FARGO FINANCIAL LEASING	PV-170670	5/9/2017		5003939355		010-00000-0-00000-27000-56000-000	$840.24		
							COPIER LEASE			

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
							Total Check Amount:	**$840.24**		
013055	ZOOM IMAGING SOLUTIONS, INC.	PV-170672	2/24/2017		1763622,1770094,1770		010-00000-0-00000-72000-56000-000	$261.79		
							COPIER USAGE APRIL-MAY			
	ZOOM IMAGING SOLUTIONS, INC.		2/24/2017		1763622,1770094,1770		010-00000-0-00000-27000-56000-000	$1,169.11	D	
	ZOOM IMAGING SOLUTIONS, INC.		2/24/2017		1763622,1770094,1770		010-00000-0-00000-27000-43000-000	$399.50	D	
	ZOOM IMAGING SOLUTIONS, INC.		2/24/2017		1763622,1770094,1770		010-00000-0-00000-27000-56000-000	($11.28)	D	
	ZOOM IMAGING SOLUTIONS, INC.		2/24/2017		1763622,1770094,1770		121-61050-0-00010-10000-56000-000	$5.21	D	
							Total Check Amount:	**$1,824.33**		

Tulare County Office of Education
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** FINAL **
Batch No 206

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT

Total District Payment Amount: $72,382.46

Tulare County Office of Education
Accounts Payable Final - 5/25/2017 4:57:13 PM

** FINAL **
Batch No 206

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
Batch No 206							Total Accounts Payable:	$72,382.46		

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling $72,382.46 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

Authorizing Signature 5/26/17 Date

Fund Summary	Total
010	$63,651.06
121	$161.46
130	$8,569.94
Total	$72,382.46

FOR APPROVAL AT 6-14-17 BOARD MEETING

** FINAL **
Batch No 207

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
012776	ACSA	PV-170673	6/1/2017		043137		010-00000-0-00000-27000-53000-000	$169.44		
							MEMBERSHIP DUES			
	ACSA		6/1/2017		043137		010-00000-0-00000-71500-53000-000	$147.30		
							Total Check Amount:	**$316.74**		
013763	ADVANCED MICRO SYSTEMS	PV-170675	3/20/2017		170536,170537		010-00000-0-00000-24200-58000-000	$956.00		
							NETWORK SERVICES			
							Total Check Amount:	**$956.00**		
014018	BOVEE ENVIRONMENTAL MANAGEMENT	PV-170676	5/26/2017		27197		010-81500-0-00000-81100-58000-000	$500.00		
							MICROBIAL INSPECTION SERVICES			
							Total Check Amount:	**$500.00**		
013352	FOLLETT EDUCATIONAL SERVICES	PV-170677	9/21/2016	170024	2038721B		010-07200-1-11100-10000-41000-110	$300.27		
							CURRICULM			
							Total Check Amount:	**$300.27**		
012520	OFFICE DEPOT	PV-170678	5/24/2017		930764737001		010-07200-1-11100-10000-43000-114	$167.00		
							LCAP ALLOTMENT - N. DIKIN			
							Total Check Amount:	**$167.00**		
014019	SANTA CRUZ BEACH BOARDWALK	PV-170687	6/1/2017		00		010-07200-1-11100-10000-58000-018	$1,174.00		
							ADMISSION - 8TH GR.			
							Total Check Amount:	**$1,174.00**		
012884	SISC III	PV-170688	6/1/2017		INS.		010-00000-0-00000-71100-34020-000	$7,159.75		
							PREMIUMS - JUNE			
	SISC III		6/1/2017		INS.		010-00000-0-11100-10000-37010-000	$1,420.70		
	SISC III		6/1/2017		INS.		010-00000-0-00000-00000-95024-000	$77,187.55	A	
							Total Check Amount:	**$85,768.00**		
013642	SOUTHWEST SCHOOL & OFFICE SUPP	PV-170680	5/24/2017		281874,281887		010-07200-1-11100-10000-43000-013	$287.46		
							LCAP ALLOTMENTS - 1ST GR. LEVEL & R. LERMA			

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
013642	SOUTHWEST SCHOOL & OFFICE SUPP	PV-170680	5/24/2017		281874,281887		010-07200-1-11100-10000-43000-114	$59.74		
							LCAP ALLOTMENTS - 1ST GR. LEVEL & R. LERMA			
	SOUTHWEST SCHOOL & OFFICE SUPP	PV-170681	5/3/2017	170005	272300,272317,272328		010-11000-0-11100-10000-43000-000	$449.94		
							CLASSROOM ALLOTMENTS			
							Total Check Amount:	**$797.14**		
011959	TULARE COUNTY OFFICE OF EDUCAT	PV-170684	5/10/2017		172419,172456,172484		010-30100-0-11100-10000-58000-000	$3,215.02	H	
							BEHAVIORIAL TUTOR (APRIL), WORKSHOP, SUPPLIES			
	TULARE COUNTY OFFICE OF EDUCAT		5/10/2017		172419,172456,172484		010-62640-0-11100-10000-52000-000	$229.18	H	
	TULARE COUNTY OFFICE OF EDUCAT		5/10/2017		172419,172456,172484		010-07200-1-11100-10000-43000-114	$11.56	H	
	TULARE COUNTY OFFICE OF EDUCAT		5/10/2017		172419,172456,172484		010-07200-1-00000-21400-52000-011	$20.82	H	
							Total Check Amount:	**$3,476.58**		
014000	VAST NETWORKS	PV-170686	6/1/2017		8977		010-00000-0-11100-24204-58000-000	$265.50		
							NETWORK CONNECTION TO TCOE			
							Total Check Amount:	**$265.50**		
013292	VISALIA UNIFIED SCHOOL DIST.	PV-170685	5/25/2017		24335		010-07200-1-11100-10000-58000-018	$1,076.85		
							TRANPORTATION - FRESNO ZOO - 1ST GR. (LCAP)			
							Total Check Amount:	**$1,076.85**		

Tulare County Office of Education
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** FINAL **
Batch No 207

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
							Total District Payment Amount:	$94,798.08		

Tulare County Office of Education
Accounts Payable Final - 6/1/2017 5:18:08 PM

** FINAL **
Batch No 207

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
Batch No 207							Total Accounts Payable:	$94,798.08		

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling $94,798.08 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

Authorizing Signature — Date 6/1/17

Fund Summary	Total
010	$94,798.08
Total	$94,798.08

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
013822	AGRI-HOME	PV-170689	5/8/2017		32472		010-00000-0-00000-82000-43000-000	$46.94		
							MAINTENANCE SUPPLIES			
							Total Check Amount:	**$46.94**		
013906	ALL AMERICAN STUDENT CLASSIC	PV-170690	5/30/2017		2017-20		010-07200-1-11100-10000-43000-111	$1,895.00		
							ALL AMERICAN PROGRAM			
							Total Check Amount:	**$1,895.00**		
000159	ALTA VISTA SCHOOL DISTRICT	PV-170691	5/10/2017		CK#1638		010-07200-1-11100-10000-58000-018	$363.98	M	
							FIELD TRIP EXPENSES - 5TH GR.			
							Total Check Amount:	**$363.98**		
013435	AMERIPRIDE UNIFORM SERVICE	PV-170692	5/4/2017		1501886730,150189168		010-00000-0-00000-82000-58000-000	$41.28		
							UNIFORMS, MAINTENANCE & CAFETERIA SERVICE			
	AMERIPRIDE UNIFORM SERVICE		5/4/2017		1501886730,150189168		130-53100-0-00000-82000-55000-000	$152.76		
	AMERIPRIDE UNIFORM SERVICE		5/4/2017		1501886730,150189168		010-00000-0-00000-82000-55000-000	$209.60		
							Total Check Amount:	**$403.64**		
012427	FRUIT GROWERS SUPPLY CO	PV-170705	5/22/2017		91867938		010-00000-0-00000-82000-43000-000	$182.95		
							MAINTENANCE SUPPLIES			
							Total Check Amount:	**$182.95**		
013920	ITC	PV-170697	6/8/2017		15138		010-00000-0-00000-27000-56000-000	$65.00		
							TELECOMMUNICATION REPAIR			
							Total Check Amount:	**$65.00**		
013417	LAKESHORE LEARNING MATERIALS	PV-170693	5/26/2017	170096	3682550517		010-07200-1-11100-10000-43000-114	$407.26		
							LCAP CLASSROOM ALLOTMENT - MRS. BANKS			
							Total Check Amount:	**$407.26**		
012520	OFFICE DEPOT	PV-170694	5/31/2017		932156749001		010-07200-1-11100-10000-43000-114	$29.63		
							LCAP CLASSROOM ALLOTMENT - MRS. JONES			

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
							Total Check Amount:	**$29.63**		
013545	PITNEY BOWES	PV-170695	6/1/2017		3101301250		010-00000-0-00000-72000-56000-000	$154.89		
							POSTAGE MACHINE LEASE			
							Total Check Amount:	**$154.89**		
012515	PORTER VISTA PUD	PV-170696	6/1/2017		1161		010-00000-0-00000-82000-55000-000	$374.83		
							UTILITIES			
							Total Check Amount:	**$374.83**		
011876	PRODUCERS DAIRY FOODS INC	PV-170698	6/1/2017		20910548,20913220		130-53100-0-00000-37000-47000-000	$2,459.12		
							CAFETERIA DAIRY PRODUCTS			
							Total Check Amount:	**$2,459.12**		
013177	RAMIREZ, IRMA	PV-170699	6/5/2017		00		130-53100-0-00000-37000-47000-000	$62.84		
							REIMB. - CAFETERIA ITEMS			
							Total Check Amount:	**$62.84**		
013813	SEBASTIAN	PV-170700	6/1/2017		10450017		010-00000-0-00000-82000-58000-000	$39.95		
							MONITORING SERVICE			
							Total Check Amount:	**$39.95**		
005383	SOUTHERN CALIF EDISON CO	PV-170701	6/2/2017		2-01-521-4117		010-00000-0-00000-82000-55000-000	$10.69		
							UTILITIES			
							Total Check Amount:	**$10.69**		
013642	SOUTHWEST SCHOOL & OFFICE SUPP	PV-170702	6/2/2017		284711		010-07200-1-11100-10000-43000-114	$158.42		
							LCAP CLASSROOM ALLOTMENT - MRS. ELIZONDO			
	SOUTHWEST SCHOOL & OFFICE SUPP	PV-170703	5/31/2017	170005	283915		010-11000-0-11100-10000-43000-000	$59.62		
							CLASSROOM ALLOTMENT			
							Total Check Amount:	**$218.04**		
013118	STUDENT TRANSPORTATION OF	PV-170704	6/1/2017		5481689		010-11000-0-11306-42000-58000-000	$434.64		
							TRANSPORTATION - SPORTS, 2ND GR. FIELD TRIP			

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
013118	STUDENT TRANSPORTATION OF	PV-170704	6/1/2017		5481689		010-07200-1-11100-10000-58000-018	$450.84		
							TRANSPORTATION - SPORTS, 2ND GR. FIELD TRIP			
							Total Check Amount:	**$885.48**		
012614	SYSCO FOOD SERVICES OF CENTRAL	PV-170706	5/4/2017		184165248,184166795		130-53100-0-00000-37000-43000-000	$852.69		
							CAFETERIA FOOD AND SUPPLIES			
	SYSCO FOOD SERVICES OF CENTRAL		5/4/2017		184165248,184166795		130-53100-0-00000-37000-47000-000	$18,284.82	A	
							Total Check Amount:	**$19,137.51**		
013990	TFS LEASING A PROG OF DE LAGE	PV-170707	6/15/2017		54712770		121-61050-0-00010-10000-56000-000	$128.60		
							COPIER LEASE - PRESCHOOL			
							Total Check Amount:	**$128.60**		
013338	TULARE CO. ENVIRONMENTAL HEALT	PV-170708	5/3/2017		INO164045		130-53100-0-00000-37000-58000-000	$358.00		
							CAFETERIA INSPECTION			
							Total Check Amount:	**$358.00**		
011959	TULARE COUNTY OFFICE OF EDUCAT	PV-170710	5/26/2017		172533		010-11000-0-11351-10000-58000-000	$13,552.59	L	
							SCICON			
							Total Check Amount:	**$13,552.59**		
012741	WASTE MANAGEMENT/USA WASTE	PV-170711	6/1/2017		4095971-0165-1		010-00000-0-00000-82000-55000-000	$1,899.97		
							REFUSE SERVICE			
							Total Check Amount:	**$1,899.97**		
012584	WEISENBERGER ACE HARDWARE	PV-170709	5/9/2017		A519463,A521433,B783		010-00000-0-00000-82000-43000-000	$238.90		
							MAINTENANCE SUPPLIES			
							Total Check Amount:	**$238.90**		
013066	WELLS FARGO VENDOR FIN SERV	PV-170712	5/17/2017		66987121		010-00000-0-00000-27000-56000-000	$345.33		
							COPIER LEASES			

** FINAL **
Batch No 208

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
013066	WELLS FARGO VENDOR FIN SERV	PV-170712	5/17/2017		66987121		010-00000-0-00000-72000-56000-000	$345.33		
							COPIER LEASES			
							Total Check Amount:	**$690.66**		

** FINAL **
Batch No 208

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
							Total District Payment Amount:	$43,606.47		

Tulare County Office of Education
Accounts Payable Final - 6/8/2017 3:16:47 PM

** FINAL **
Batch No 208

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
Batch No 208							Total Accounts Payable:	$43,606.47		

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling $43,606.47 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

Authorizing Signature

Date 6/8/17

Fund Summary	Total
010	$21,307.64
121	$128.60
130	$22,170.23
Total	$43,606.47

Action Item

Memo

Date: June 14, 2017

To: Board of Trustees

From: Lora Haston

Subject: LCAP PUBLIC HEARING

☐ Reports/Information ☒ Action 9- A

Action Item

Memo

Date: June 14, 2017

To: Board of Trustees

From: Lora Haston

Subject: 2017-2018 ORIGINAL BUDGET PUBLIC HEARING

☐ Reports/Information ☒ Action 9 - B

Action Item

Memo

Date: June 14, 2017

To: Board of Trustees

From: Lora Haston

Subject: Discussion and Approval of Contract for Superintendent Robert Hudson

☐ Reports/Information ☒ Action 9 – C

Agenda:

Discussion and approval of contract for Superintendent Robert Hudson.

Statement/announcement:

"Before the Board considers approval of Mr. Hudson's contract to take effect on July 1, I would like to share with the public that his beginning annual salary will be $161,000. Mr. Hudson may purchase the District's health and welfare benefits at his own expense. As with our current Superintendent, he will be reimbursed for attending conferences and other professional meetings. The District will also provide Mr. Hudson with a $50,000 life insurance policy. Copies of the contract have been made available to the public at this Board meeting." [END OF SUMMARY]

"I now ask the Board to take final action by voting on this proposed contract with Mr. Hudson." [VOTE SUBSEQUENTLY TAKEN BY THE BOARD.]

Action Item

Memo

Date: June 14, 2017
To: Board of Trustees
From: Lora Haston
Subject: Declaration of Need 2017-2018 School Year

☐ Reports/Information ☒ Action 9 - D

In order to employ teachers on long-term emergency or limited assignment permits for the 2017-18 school year, approval is needed of the "Declaration of Need" Form for 2017-18 school year.

The district's first priority is to seek teachers who are appropriately credentialed. Approval of the "Declaration of Need" allows the district to seek alternate options when appropriately credentialed teachers are not available.

Tulare County Office of Education

Committed to Students, Support and Service

Jim Vidak
County Superintendent of Schools

P.O. Box 5091
Visalia, California
93278-5091

(559) 733-6300
tcoe.org

Administration
(559) 733-6301
fax (559) 627-5219

Business Services
(559) 733-6474
fax (559) 737-4378

Human Resources
(559) 733-6306
fax (559) 627-4670

Instructional Services
(559) 733-6328
fax (559) 739-0310

Special Services
(559) 730-2910
fax (559) 730-2511

Main Locations

Administration Building & Conference Center
6200 S. Mooney Blvd.
Visalia

Doe Avenue Complex
7000 Doe Ave.
Visalia

Liberty Center/ Planetarium & Science Center
11535 Ave. 264
Visalia

TO: Superintendents/Personnel Administrators

FROM: Enid Brinkman
Credentials and Retirement Supervisor

RE: Declaration of Need Form for 2017-18 School Year

DATE: May 19, 2017

If you will be employing teachers on long-term emergency or limited assignment permits for the 2017-18 school year, please submit a new Declaration of Need (Form CL-500) covering your anticipated needs of permits for the year beginning July 1, 2017. This includes *summer school* teachers.

Please note that the form includes your anticipated needs for the General and Special Education Limited Assignment Permits. You do not include applicants employed on Provisional Internship Permits (PIP) or Short-Term Staff Permits (STSP).

The Declaration of Need must be adopted by the governing board in a regularly-scheduled public board meeting *in its entirety*. It may NOT be presented as part of a consent calendar. Your Declaration must be on file before any emergency permits will be issued. Once it is approved by your board, please submit it to this office with a copy of the board agenda.

Again, we cannot process any applications for emergency permits until a Declaration of Need is received in this office. If you recently mailed your original form to the Commission on Teacher Credentialing, please submit a copy to us as soon as possible. If you have any questions, please feel free to call 733-6327.

lb

Enclosure

State of California
Commission on Teacher Credentialing
Certification Division
1900 Capitol Avenue
Sacramento, CA 95811-4213

Email: credentials@ctc.ca.gov
Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: _____

Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: _____ District CDS Code: _____

Name of County: _____ County CDS Code: _____

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on ____/____/____ certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

▶ ***Enclose a copy of the board agenda item***
With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, _____.

Submitted by (Superintendent, Board Secretary, or Designee):

_____	_____	_____
Name	*Signature*	*Title*
_____	_____	_____
Fax Number	*Telephone Number*	*Date*

_____
Mailing Address

_____
EMail Address

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____/____/____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

▶ ***Enclose a copy of the public announcement***

Submitted by Superintendent, Director, or Designee:

Name	*Signature*	*Title*
Fax Number	*Telephone Number*	*Date*

Mailing Address

EMail Address

▶ *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	**Estimated Number Needed**
CLAD/English Learner Authorization (applicant already holds teaching credential)	_____
Bilingual Authorization (applicant already holds teaching credential)	_____
List target language(s) for bilingual authorization: _____	
Resource Specialist	_____
Teacher Librarian Services	_____

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	
Single Subject	
Special Education	
TOTAL	

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to **www.cde.ca.gov** for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes ☐ No ☐

If no, explain. _____

Does your agency participate in a Commission-approved college or university internship program? Yes ☐ No ☐

If yes, how many interns do you expect to have this year? _____

If yes, list each college or university with which you participate in an internship program.

_____

_____

_____

If no, explain why you do not participate in an internship program.

_____

_____

Action Item

Memo

Date: June 14, 2017
To: Board of Trustees
From: Lora Haston
Subject: SchoolWorks, Inc. 2017-18 State Funding & Eligibility Contract

☐ Reports/Information ☒ Action 9 - E

The District has a long-standing relationship with SchoolWorks, Inc. The company tracks the district's State eligibility for modernization and new construction.

SchoolWorks, Inc.
8331 Sierra College Blvd., #221
Roseville, CA 95661
Phone: 916-733-0402
www.SchoolWorksGIS.com

Facility Problem Solvers

May 8, 2017

Annual Eligibility Services Contract: 2017-2018

To: Lora Haston, Superintendent
ALTA VISTA ELEMENTARY SCHOOL DISTRICT

From: Owen Alvarez – Vice President, State Building Program

Subject: 2017-2018 State Funding & Eligibility Contract

I have enclosed the new Annual Eligibility Contract for 2017-18.

It's also time to start thinking about your school facilities and the impact your 2017-2018 enrollment will have on your State Eligibility for Modernization and New Construction. We will be contacting you again prior to the October 4, 2017 reporting date to request the new enrollment numbers. Once we receive that information, we can calculate your New Construction and Modernization Eligibility for the coming year.

The Statewide School Facility Bond was approved last November. As of March 2017 there were $1,705 billion in projects in line for new construction and $981 million in line for modernization projects. This still leaves room for lots of additional projects but it will take some time to get your plans ready and get in line, so don't delay. The funds could be encumbered within the next two years if the applications come in at the historic rates.

To get the process started, just sign, date and return to our office. You can return the signed and dated contract via any of the following methods:

* Scan and .pdf the signed/dated Contract and email to Alice@SchoolWorksGIS.com
* Send regular mail

We appreciate the confidence you have shown in us in the past and hope that you will continue to allow us to assist you with your facility planning needs.

OA:at
Enclosure: Eligibility Contract

Action Item

Memo

Date: June 14, 2017
To: Board of Trustees
From: Lora Haston
Subject: Board Policy Revisions/Updates May 17, 2017
☐Reports/Information ☒Action 9 - F

CSBA MANUAL MAINTENANCE SERVICE CHECKLIST – May 2017

District Name: ALTA VISTA ELEMENTARY SCHOOL DISTRICT

Contact Name: LORA HASTON Phone: 559-782-5700 Email: lhaston@altavistaesd.org

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
BP 1312.3	Uniform Complaint Procedures		
AR 1312.3	Uniform Complaint Procedures	**Fill in Blanks** **Superintendent** **2293 E. Crabtree** **Porterville, CA 93257** **(559)782-5700** **AND** **OPTION 1: ☐** **OPTION 2: ☒**	
BP 1340	Access To District Records		
BP 2121	Superintendent's Contract		
BP 3551	Food Service Operations/Cafeteria Fund	**OPTION 1: ☐** **OPTION 2: ☒**	
AR 3551	Food Service Operations/Cafeteria Fund		
AR 3580	District Records		
BP 4127/4227/4327	Temporary Athletic Team Coaches		
AR 4127/4227/4327	Temporary Athletic Team Coaches		
BP 4312.1	Contracts		
AR 5145.3	Nondiscrimination/Harassment	**Fill in Blanks** **Superintendent** **2293 E. Crabtree** **Porterville, CA 93257** **(559)782-5700**	

CSBA MANUAL MAINTENANCE SERVICE CHECKLIST – May 2017

District Name: _____

BP 6142.93	Science Instruction		
BP 6145	Extracurricular And Cocurricular Activities		
BP 6145.2	Athletic Competition		
AR 6145.2	Athletic Competition		
BP 6178.1	Work-Based Learning		
AR 6178.1	Work-Based Learning	**OPTION 1:** ☒ **OPTION 2:** ☐	
BP 7214	General Obligation Bonds		
BB 9012	Board Member Electronic Communications		

POLICY GUIDE SHEET
May 2017
Page 1 of 3

Note: Descriptions below identify revisions made in CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts should review the sample materials and modify their own policies accordingly.

BP/AR 1312.3 - Uniform Complaint Procedures
(BP/AR revised)

Policy and regulation updated to reflect **NEW LAW** (AB 2306, 2016) which authorizes the use of uniform complaint procedures for complaints alleging noncompliance with requirements related to course credit transfer and exemption from local graduation requirements for former juvenile court school students. Regulation also references **NEW LAW** (SB 1375, 2016) which requires districts, on or before July 1, 2017, to post information relating to Title IX, including specified information about complaint procedures, on their web sites.

BP 1340 - Access to District Records
(BP revised)

Policy updated to reflect **NEW COURT DECISION** (City of San Jose v. Superior Court) which held that using a personal account or device to send or receive communications regarding public business does not categorically exclude those records from disclosure in response to a request under the California Public Records Act and that public agencies are obliged to disclose applicable records that they can locate with reasonable effort.

BP 2121 - Superintendent's Contract
(BP revised)

Policy updated to reflect **NEW LAW** (SB 1436, 2016) which requires the board, prior to taking final action on the superintendent's salary or benefits, to orally report a summary of the recommended action during open session of a board meeting. Updated policy also clarifies that deliberations regarding the superintendent's salary or other compensation cannot be held during a special meeting of the board.

BP/AR 3551 - Food Service Operations/Cafeteria Plan
(BP/AR revised)

Policy and regulation updated to reflect **NEW FEDERAL GUIDANCE** (U.S. Department of Agriculture Memorandum SP 46-2016 and SP 23-2017) which mandates any district participating in the National School Lunch and/or Breakfast Program to adopt a written policy on meal charges, including the collection of delinquent meal charge debt, no later than July 1, 2017, and to annually communicate that policy to parents/guardians. Policy and regulation also reflect **NEW STATE GUIDANCE** (California Department of Education Management Bulletin SNP-03-2017) which requires district policy to ensure that students with unrecovered or delinquent meal charge debt are not overtly identified, requires that debt collection efforts are consistent with specified cost principles, and establishes conditions for reclassifying unpaid debt as bad debt. Policy also revised to reflect the Buy American provision of federal regulations which requires districts, to the maximum extent practicable, to purchase domestically grown and processed foods.

AR 3580 - District Records
(AR revised)

Regulation updated to revise material related to the retention of electronic records, including records pertaining to district business that are created, saved, sent, or received on an employee's or board member's personal device, to reflect **NEW COURT DECISION** (City of San Jose v. Superior Court) which held that such records may be accessible to the public in accordance with the California Public Records Act.

BP/AR 4127/4227/4327 - Temporary Athletic Team Coaches
(BP/AR revised)

Policy and regulation updated to reflect **NEW LAW** (AB 1639, 2016) which requires coaches, beginning July 1, 2017, to complete a training course related to the nature and warning signs of sudden cardiac arrest and to retake such a course every two years thereafter. Policy also allows a coach to submit either the Activity Supervisor Clearance Certificate or the Department of Justice and Federal Bureau of Investigation criminal background check. Material regarding certification of coaches' qualifications to the board and the State Board of Education moved from AR to BP.

BP 4312.1 - Contracts
(BP revised)

Policy updated to reflect **NEW LAW** (SB 1436, 2016) which requires the board, prior to taking final action on the salary or benefits of employees whose position within the district is established through an employment contract, to orally report a summary of the recommended action during open session of a board meeting. Updated policy also clarifies the limited circumstances under which salary and benefits may be discussed in closed session and the prohibition against discussing salary or other compensation during a special meeting of the board.

AR 5145.3 - Nondiscrimination/Harassment
(AR revised)

Regulation updated to reflect **NEW LAW** (SB 1375, 2016) which requires districts and schools to post specified Title IX information on their web sites by July 1, 2017. Regulation also explains the limited impact in California of the February 22, 2017 federal action to rescind earlier guidance regarding transgender students' use of sex-segregated facilities in accordance with their gender identity.

BP 6142.93 - Science Instruction
(BP revised)

Policy updated to reflect the **NEW CURRICULUM FRAMEWORK** for science instruction adopted by the State Board of Education in November 2016 and the Next Generation Science Standards. Policy also adds new material related to the required course of study, science courses required for high school graduation, staff development, program evaluation, and safety in science laboratories.

BP 6145 - Extracurricular and Cocurricular Activities
(BP revised)

Policy updated to reflect law which provides that a homeless student must be immediately deemed to meet all residency requirements for participation in extracurricular activities. Legal cites added for the prohibition against student fees and the requirement to annually review the policy.

BP/AR 6145.2 - Athletic Competition
(BP/AR revised)

Policy and regulation updated to reflect **NEW LAW** (AB 1639, 2016) which requires (1) distribution to student athletes and parents/guardians of information on the nature and warning signs of sudden cardiac arrest, (2) training of coaches and athletic directors on the nature and warning signs of sudden cardiac arrest, and (3) removal of a student from an athletic activity if he/she passes out or faints, until clearance is obtained from a health care provider. Policy also updated to reflect the prohibition against the use of a racially derogatory or discriminatory athletic team name, mascot, or nickname. Policy reflects law which provides that a homeless student must be immediately deemed to meet all residency requirements for participation in interscholastic athletic activities. Regulation also updated to reflect **NEW LAW** (SB 1375,

2016) which requires districts and schools to post specified Title IX information on their web sites by July 1, 2017.

BP/AR 6178.1 - Work-Based Learning
(BP/AR revised)

Policy updated to add material formerly in AR regarding board approval of any district plan for work-based learning and board approval to pay students' wages out of district funds. Regulation updated to reflect **NEW LAW** (AB 2063, 2016) which authorizes the district to grant credit for satisfactory completion of a work experience education program to students ages 14-15 when the principal certifies that such credit is necessary for the student's participation in a career technical education (CTE) program. Regulation also reflects provision of AB 2063 which allows students to participate in job shadowing activities for up to 40 hours per semester, intersession, or summer school session if the principal certifies that it is necessary for participation in a CTE program.

BP 7214 - General Obligation Bonds
(BP revised)

Policy updated to reflect **NEW LAW** (SB 1029, 2016) which requires the board to adopt a debt management policy prior to issuing any debt, including a general obligation bond, and to certify to the California Debt and Investment Advisory Commission that any proposed issuance of debt is consistent with the district's policy. Policy also reflects **NEW LAW** (AB 2116, 2016) which requires the board to obtain reasonable and informed projections of assessed valuations that take into consideration projections of assessed property valuations made by the county assessor, and **NEW LAW** (AB 2738, 2016) which prohibits districts from withdrawing proceeds from bond sales at any time for the purpose of making investments outside the county treasury. Policy also adds caution that some uses of bond proceeds that are specified in the Education Code for bond elections with a 66.67 percent threshold may be inconsistent with the California Constitution and encourages consultation with legal counsel.

BB 9012 - Board Member Electronic Communications
(BB revised)

Bylaw updated to reflect **NEW COURT DECISION** (City of San Jose v. Superior Court) which held that using a personal account or device to send or receive communications regarding public business does not categorically exclude those records from disclosure in response to a request under the California Public Records Act and that public agencies are obliged to disclose applicable records that they can locate with reasonable effort.

Action Item

Memo

Date: June 14, 2017
To: Board of Trustees
From: Lora Haston
Subject: Renewal of Subscription to CSBA's Policy Service(s): Manual Maintenance Plus (07/01/2017-06/30/2018) and Gamut Online (07/01/2017-06/30/2018

☐Reports/Information ☒Action 9 – G

Administration recommends renewal of CSBA Policy Service(s) for Manual Maintenance Plus and Gamut Online.

Total cost is $4,340.00.

csba
California School Boards Association

May 15, 2017

Superintendent and Board President
Alta Vista ESD
2293 E. Crabtree Ave.
Porterville, CA 93257-5225

Dear Superintendent and Board President,

Thank you for your continued subscription to CSBA's Policy Service(s). Enclosed is the 2017-18 invoice for the policy services to which your district subscribes.

We are very excited about the work we will be conducting on your behalf and our continued investment in the products and services that support you, our valued member. To ensure that we are able to continue to provide you with quality products and services, as well as ongoing expert policy advice, we have adjusted our rates for the upcoming year. This adjustment is reflected in the enclosed invoice.

In our continuing effort to improve the services we provide to our members, we have also updated the format of the annual service agreements for GAMUT Online and Manual Maintenance. The contract revisions clarify the terms and conditions of the agreement, but do not change the substantive rights and responsibilities of the parties. The updated service agreements allow CSBA to provide improved services and increase our efficiency as we move forward with updates to GAMUT Online, Manual Maintenance, and our other Policy Services.

Thank you for understanding that this price increase allows us to maintain the superior standard of our products and services. If you have any questions, please contact our office at 1-800-266-3382.

Sincerely,

Robert Tuerck
Senior Director,
Policy Development and Governance Technology Services

CALIFORNIA SCHOOL BOARDS ASSOCIATION
GAMUT ONLINE SERVICE AGREEMENT

This GAMUT Online Agreement (Agreement) is entered into between the California School Boards Association (CSBA) and Alta Vista ESD of Porterville, California (District) and shall be effective on the date executed by District.

WHEREAS CSBA is a statewide membership association for California school districts and county offices of education.

WHEREAS California school districts and county offices of education, including District, are required by law to establish policies and procedures for the governance and operations of educational programs and other activities for which they are responsible.

WHEREAS CSBA has written or developed, and as necessary, updates, a reference policy manual, including sample policies, regulations, bylaws, and exhibits, based on applicable state and federal law.

WHEREAS subject to the terms and conditions of this Agreement, CSBA grants school districts and county offices of education which are CSBA members in good standing a nontransferable and nonassignable access to its reference policy manual.

NOW THERFORE, CSBA and District in consideration of the covenants herein contained, and other good and valuable consideration, agree as follows:

I. CSBA RESPONSIBILITIES

CSBA agrees to the following:

a. Provide online access to CSBA's reference policy manual, including sample policies, regulations, bylaws, and exhibits and links to related policy resources through GAMUT, CSBA's web-based policy hosting platform

b. Provide regular notifications of policy updates, sent to the District Liaison through email or other means of electronic communications.

c. Provide District with user accounts to access GAMUT.

II. DISTRICT RESPONSIBILITIES

District accepts responsibility for updating and maintaining District policies consistent with applicable laws and agrees to the following:

a. Comply with the GAMUT Online License Agreement (Attachment A).

V. COPYRIGHT

a. All copies of CSBA's sample policies, regulations, bylaws, and exhibits, including electronic, digital, or other data storage device containing such materials, as well as the materials made available through CSBA's GAMUT website, are for District's sole use and shall not be made available for use outside of District.

b. District shall comply with the GAMUT End User License Agreement attached to the District's GAMUT Online Service Agreement with CSBA.

VI. DISCLAIMER OF WARRANTY

a. District acknowledges that by providing the services described in this Agreement, CSBA, its employees, agents, representatives and consultants are neither acting as District's legal counsel nor providing legal advice or counsel to District.

b. CSBA policy services provide sample policies, administrative regulations, bylaws and exhibits as a resource for school districts and county offices of education in developing their own policy manual and are not intended for exact replication or as a substitute for legal advice. CSBA's samples are a reflection of current law and do not necessarily express the personal or political opinions or viewpoints of CSBA, its Board of Directors, or its employees.

c. Although CSBA's sample policies, regulations, bylaws and exhibits have been carefully crafted and thoroughly reviewed, they contain no warranty as to their sufficiency for addressing District's specific legal situations. District is cautioned to seek the advice of its legal counsel when confronted with legal questions or situations requiring legal advice.

VII. MISCELLANEOUS

a. This Agreement and any Attachments hereto contain all of the terms and conditions agreed upon by CSBA and District relating to the matters covered by this Agreement, and supersede any and all prior and contemporaneous agreements, negotiations, correspondence, understandings, and communications between CSBA and District, whether oral or written, respecting the matters covered by this Agreement.

b. This Agreement may be modified or amended only by a writing signed by the CSBA and District, or their authorized representatives.

CALIFORNIA SCHOOL BOARDS ASSOCIATION
MANUAL MAINTENANCE SERVICE AGREEMENT

This Manual Maintenance Agreement (Agreement) is entered into between the California School Boards Association (CSBA) and Alta Vista ESD of Porterville, California (District) and shall be effective on the date executed by District.

WHEREAS CSBA is a statewide membership association for California school districts and county offices of education.

WHEREAS California school districts and county offices of education, including District, are required by law to establish policies and procedures for the governance and operations of educational programs and other activities for which they are responsible.

WHEREAS CSBA has written or developed, and as necessary, updates, a reference policy manual, including sample policies, regulations, bylaws, and exhibits, based on applicable state and federal law.

WHEREAS subject to the terms and conditions of the GAMUT Online Service Agreement, CSBA grants school districts and county offices of education which are CSBA members in good standing a nontransferable and nonassignable access to its reference policy manual.

WHEREAS subject to the terms and conditions of this Agreement, CSBA provides limited word processing and consulting services in relation to the access it permits to its reference policy manual.

NOW THERFORE, CSBA and District in consideration of the covenants herein contained, and other good and valuable consideration, agree as follows:

I. CSBA RESPONSIBILITIES

CSBA agrees to the following:

a. Maintain a current digital or electronic copy of District Manual, including any adopted revisions of the District policies, regulations, or bylaws provided to CSBA.

b. Host District Manual on GAMUT, CSBA's web-based policy hosting platform

c. Permit District online access to District Manual on GAMUT in accordance with this Agreement.

d. Provide District with regular "Policy Update Packets" that include revised, updated, and/or new CSBA sample policies, regulations, and bylaws for District use.

g. CSBA reserves the right to recommend that District undergo a CSBA policy development workshop or other policy development service whenever CSBA determines, due to the number or size of the policies, regulations, and bylaws, included in a single request submitted by District, that District needs to develop a new District Manual.

h. The CSBA samples policies, regulations, bylaws, and exhibits to which District is given access are CSBA's proprietary materials, they are provided for the District's sole use, and they may not be transmitted, reproduced, or distributed to others, in whole or in parts, without CSBA's written consent.

III. FEES AND PAYMENT SCHEDULE

a. In consideration for the services provided by CSBA under this Agreement, District shall pay an annual fee of $2640.00 to CSBA, based on the CSBA payment schedule for Manual Maintenance Service.

b. CSBA shall have the right to adjust the annual fee to reflect changes in the cost of providing services described in this Agreement. CSBA, through its regular billing process, shall provide notice of any such change by June 1 each year, and District shall have the right to cancel this Agreement in accordance with the terms and provisions contained herein.

c. The annual fee shall be due and payable on July 1 each year and CSBA reserves the right to suspend any services of this Agreement if payment is not received by August 31 of that year.

IV. TERM

a. The term of this Agreement shall commence upon the mutual execution of this Agreement by the undersigned agents of CSBA and District and shall remain in effect and be deemed automatically renewed July 1 of each year unless terminated by either District or CSBA in a written notice delivered to the other party no later than June 15.

b. In the event District fails to maintain its membership in CSBA or to timely pay the annual fees described in Section III of this Agreement, CSBA shall have no obligation to perform any services under this Agreement.

V. COPYRIGHT

a. All copies of CSBA's sample policies, regulations, bylaws, and exhibits, including electronic, digital, or other data storage device containing such materials, as well as the materials made available through CSBA's GAMUT

d. This Agreement may be executed in one or more counterparts which, taken together, shall be deemed to constitute one and the same document. An executed copy of this Agreement shall be valid as an original. Signatures of the Parties transmitted by facsimile or email shall be deemed binding.

VIII. CANCELLATION

a. Either CSBA or District may terminate this Agreement at any time by providing at least thirty (30) days notice in writing to the other party.

b. CSBA may terminate this contact if District fails to maintain its membership in CSBA or to timely pay the annual fees described in Section III of this Agreement.

c. District understands and acknowledges that no refunds of any fees described in Section III of this Agreement will be given by CSBA if District cancels this Agreement after September 1 of the fiscal year.

California School Boards Association	Alta Vista ESD
Robert Tuerck	Name of Official
Sr. Director, Policy Development & Governance Technology Title of Official	Title of Official
Date	Date

Please sign both copies of this Agreement. One copy is to be retained by the district and one copy is to be returned to CSBA Policy Services, 3251 Beacon Blvd., West Sacramento, CA 95691.

Attachment A

CALIFORNIA SCHOOL BOARDS ASSOCIATION
GAMUT ONLINE LICENSE AGREEMENT

This licensing agreement is incorporated by reference in the GAMUT Online Service Agreement and the terms and conditions stated herein shall have the same effect as if expressly stated in the GAMUT Online Service Agreement.

NOTICE TO USER - California School Boards Association (CSBA) is the sole and exclusive owner of the GAMUT Online policy information system (PIS) and hereby grants a nontransferable, nonassignable license to use the GAMUT Online PIS under the terms and conditions of this agreement. By using the GAMUT Online PIS, licensee agrees to all the terms and conditions of this agreement. Any licensee who does not agree with the terms and conditions of this agreement must notify CSBA that they do not agree and CSBA will terminate the licensee's user accounts.

PROPRIETARY RIGHTS - The GAMUT™ software and accessible data are valuable property of CSBA. Licensee will not make or have made, or permit to be made, any copies of the software, documentation, or any portion thereof. The software provides access to data which licensee is authorized to adapt or customize for its sole and exclusive use or benefit. Licensee agrees not to modify, adapt, translate, decompile, disassemble the software or create derivative works based on the software. Licensee agrees not to distribute the accessible data, passwords, or other access information to anyone other than its employees and officials.

TRADE SECRET - Licensee acknowledges that the software is confidential in nature and constitutes a trade secret of CSBA. Licensee agrees not to sell, rent, license, distribute, transfer, or directly or indirectly permit the sale, rental, licensing, distribution, or transfer of the software to any other party, either during the term of this agreement or thereafter. Licensee agrees to use its best efforts to prevent inadvertent disclosure of the software to any third party during the term of this agreement or thereafter.

LIMITED WARRANTY - The GAMUT Online PIS is provided "as is" without warranty of any kind, either expressed or implied, including, but not limited to, the implied warranties of merchantability and fitness for a particular purpose. CSBA does not warrant that functions contained in the GAMUT Online PIS program will meet the user's requirements or that the operation of the program will be uninterrupted or error free. CSBA does not warrant the accessible data to be error free.

NO LIABILITY FOR CONSEQUENTIAL DAMAGES - In no event shall CSBA be liable for any damages whatsoever (including, without limitation, damages for loss of profits and/or savings, business interruption, loss of business information or other pecuniary losses) arising from use or inability to use the GAMUT Online PIS.

LICENSEE'S RESPONSIBILITIES - Licensee is responsible for insuring the proper configuration of any hardware used in operating GAMUT Online PIS and for establishing and implementing procedures necessary for the fulfillment of licensee's obligations under this agreement. Licensee agrees to inform all of the licensee's users of licensee's obligations and responsibilities under this agreement including, but not limited to, the nondistribution requirement.

Action Item

Memo

Date: June 14, 2017
To: Board of Trustees
From: Lora Haston
Subject: Resolution 2016-17-09 to Certify Approval of the Governing Board to Continue Preschool Services Through the State of California.

☐ Reports/Information ☒ Action 9 – H

This resolution certifies the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services to authorize the designated personnel to sign contract documents for Fiscal Year 2017-18.

RESOLUTION # 2016-17-09

This resolution is adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2017–18.

RESOLUTION

BE IT RESOLVED that the Governing Board of _____

_____

authorizes entering into local agreement number_____and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

NAME	TITLE	SIGNATURE
_____	_____	_____
_____	_____	_____
_____	_____	_____

PASSED AND ADOPTED THIS_____day of_____2017, by the

Governing Board of _____

of_____County, in the State of California.

I, _____, Clerk of the Governing Board of

_____, of_____, County, in the State of California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a_____meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

_____ _____
(Clerk's signature) (Date)

Action Item

Memo

Date: June 14, 2017
To: Board of Trustees
From: Lora Haston
Subject: Approval of Contract No. CSPP-7642 for California State Preschool Program

☐ Reports/Information ☒ Action 9 – I

This resolution certifies the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services to authorize the designated personnel to sign contract documents for Fiscal Year 2017-18.

CALIFORNIA DEPARTMENT OF EDUCATION
1430 N Street
Sacramento, CA 95814-5901

F.Y. 17 - 18

DATE: July 01, 2017

LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES

CONTRACT NUMBER: CSPP-7642
PROGRAM TYPE: CALIFORNIA STATE PRESCHOOL PROGRAM
PROJECT NUMBER: 54-7181-00-7

CONTRACTOR'S NAME: ALTA VISTA ELEMENTARY SCHOOL DISTRICT

This Agreement is entered into between the State Agency and the Contractor named above. The Contractor agrees to comply with the terms and conditions of the CURRENT APPLICATION; the GENERAL TERMS AND CONDITIONS (GTC 04/2017)*; the STATE PRESCHOOL PROGRAM REQUIREMENTS*; and the FUNDING TERMS AND CONDITIONS (FT&C)*, which are by this reference made a part of this Agreement. Where the GTC 04/2017 conflicts with either the Program Requirements or the FT&C, the Program Requirements or the FT&C will prevail.

Funding of this Agreement is contingent upon appropriation and availability of sufficient funds. This Agreement may be terminated immediately by the State if funds are not appropriated or available in amounts sufficient to fund the State's obligations under this Agreement.

The period of performance for this Agreement is July 01, 2017 through June 30, 2018. For satisfactory performance of the required services, the Contractor shall be reimbursed in accordance with the Determination of Reimbursable Amount Section of the FT&C, at a rate not to exceed $40.45 per child per day of full-time enrollment and a Maximum Reimbursable Amount (MRA) of $138,341.00.

SERVICE REQUIREMENTS

Minimum Child Days of Enrollment (CDE) Requirement	3,420.0
Minimum Days of Operation (MDO) Requirement	175

Any provision of this Agreement found to be in violation of Federal and State statute or regulation shall be invalid, but such a finding shall not affect the remaining provisions of this Agreement.

Items shown with an Asterisk (*), are hereby incorporated by this reference and made part of this Agreement as if attached hereto. These documents can be viewed at http://www.cde.ca.gov/fg/aa/cd/ftc2017.asp.

STATE OF CALIFORNIA				**CONTRACTOR**
BY (AUTHORIZED SIGNATURE)				BY (AUTHORIZED SIGNATURE)
PRINTED NAME OF PERSON SIGNING VALARIE BLISS,				PRINTED NAME AND TITLE OF PERSON SIGNING
TITLE CONTRACT MANAGER				ADDRESS
AMOUNT ENCUMBERED BY THIS DOCUMENT $ 138,341	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs		FUND TITLE General	Department of General Services use only
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT $ 0	(OPTIONAL USE) 0656 23038-7181			
TOTAL AMOUNT ENCUMBERED TO DATE $ 138,341	ITEM 30.10.010. 6100-196-0001	CHAPTER B/A	STATUTE 2017	FISCAL YEAR 2017-2018
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-6105 Rev-8590			
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.			T.B.A. NO.	B.R. NO.
SIGNATURE OF ACCOUNTING OFFICER			DATE	

Action Item

Memo

Date: June 14, 2017
To: Board of Trustees
From: Lora Haston
Subject: 2017-2018 Psychological Services Agency Agreement

☐ Reports/Information ☒ Action 9 – J

Previously, Alta Vista has contracted with TCOE for Psychological Services for 1.5 days per week. This agreement is for 2.0 days per week. The additional 0.5 day will be funded through LCAP Goal 2.04.

AGENCY AGREEMENT

THIS AGREEMENT is entered into between the **TULARE COUNTY OFFICE OF EDUCATION,** referred to as SUPERINTENDENT and **ALTA VISTA SCHOOL DISTRICT,** referred to as DISTRICT.

ACCORDINGLY, IT IS AGREED:

1. **TERM:** This Agreement shall become effective as of **July 1, 2017** and shall expire on **June 30, 2018.**

2. **SERVICES:** SUPERINTENDENT shall provide DISTRICT with **0.5** days per week of psychological services, which include:

Behavior Analysis and Intervention:

- Conduct Functional Behavior Assessments.
- Design and implement research/evidence based behavior intervention plans.
- Model and monitor effective behavior interventions.
- Data collection and Progress Monitoring input and oversight.

Conduct Psycho-Educational Assessments:

- Present psycho-educational assessment results to the IEP team.
- Provide written psycho-educational assessment report to all IEP team members.
- Input assessment data into the IEP prior to the IEP meeting.
- Present assessment findings at the scheduled IEP team meeting.

Consultation and Collaboration:

- On-going coordination/collaboration with all student stakeholders.
- Provide professional development in-service training opportunities to school site (per request).

Short-Term Counseling for School-Based Difficulties (individual/small group):

- Social Skill development.
- Anger Management.
- Problem-Solving skill development.
- Crisis response and emergency intervention.

Student Study Team (SST) and Individualized Education Program (IEP):

- Attend and participate in SST/IEP meetings (as needed).
- On-going collaboration with other SST/IEP team members.

3. **COST OF SERVICES:** DISTRICT shall pay SUPERINTENDENT **$17,575.00** for the services described above, not to exceed the sum of **$17,575.00.**

4. **METHOD OF PAYMENT:**

a. SUPERINTENDENT shall transfer this sum from the funds of the DISTRICT to the County School Service Fund at **May 31, 2018.**

5. **INDEMNIFICATION:** SUPERINTENDENT and DISTRICT shall hold each other harmless, defend and indemnify their respective agents, officers and employees from and against any liability, claims, actions, costs, damages or losses of any kind, including death or injury to any person and/or damage to property, arising out of the activities of SUPERINTENDENT or DISTRICT or their agents, officers and employees under this Agreement. This indemnification shall be provided by each party to the other party regarding its own activities undertaken pursuant to this Agreement, or as a result of the relationship thereby created, including any claims that may be made against either party by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, or any claims made against either party alleging civil rights violations by such party under Government Code section 12920 et seq. (California Fair Employment and Housing Act). This indemnification obligation shall continue beyond the term of this Agreement as to any acts or omissions occurring under this Agreement or any extension of this Agreement.

6. **TERMINATION:** Either party may terminate this Agreement without cause by giving thirty (30) calendar days advance written notice to the other party.

THE PARTIES, having read and considered the above provisions, indicate their agreement by their authorized signatures below.

DISTRICT
Lora Haston, Superintendent
Alta Vista School District
2293 E. Crabtree Ave.
Porterville, CA 93257

By: _____

Date: _____

SUPERINTENDENT
Tammy Bradford, Assistant Superintendent
Special Services
Tulare County Office of Education
P.O. Box 5091
Visalia CA 93278-5091

By: Tammy Bradford

Date: 5-24-17

TCOE Program Information
Contact Person and Phone No: Joe Martinez, Director-Psychological Services
730-2910 Ext. 5164
Budget Number: 010-00014-0-0-8699

Please return an original copy to:
Tulare County Office of Education
Tammy Bradford, Assistant Superintendent
P.O. Box 5091
Visalia, CA 93278-5091

Action Item

Memo

Date: June 14, 2017
To: Board of Trustees
From: Lora Haston
Subject: Approval of Clinical Practice Agreement Between California State University, Bakersfield and Alta Vista Elementary School district

☐ Reports/Information ☒ Action 9 – K

This agreement allows California State Bakersfield to place student teachers at Alta Vista ESD for the purpose of providing teaching experience.

CLINICAL PRACTICE AGREEMENT
BETWEEN CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
AND ALTA VISTA ELEMENTARY SCHOOL DISTRICT

This Agreement is entered into between the Trustees of the California State University on behalf of California State University, Bakersfield (CSUB) and ALTA VISTA ELEMENTARY SCHOOL DISTRICT. The University and ALTA VISTA ELEMENTARY SCHOOL DISTRICT are referred to collectively as the Parties.

SECTION 1 PURPOSE OF AGREEMENT

1.1 **Purpose.** The District will provide teaching experience through Clinical Practice teaching to teacher candidates enrolled in the University's teacher training curricula.

1.2 **Definition of Clinical Practice.** Clinical Practice means active participation in the duties and functions of classroom practice teaching within the District, under the direct supervision and instruction of employees of the District who hold valid California teaching credentials (other than emergency or provisional credentials) that authorize those District employees to serve as classroom teachers in the school(s) or class(es) in which practice teaching is provided.

SECTION 2 GENERAL CLINICAL PRACTICE PROGRAM REQUIREMENTS

2.1 **Term of Agreement.** This Agreement shall be effective July 1, 2017 and remain in effect until termination on June 30, 2020.

2.2 **Termination of a Teacher Candidate's Clinical Practice Assignment.** The District may, for good cause, refuse to accept the assignment of any University teacher candidate assigned to a Clinical Practice assignment in the District and, upon the request of the District and a showing of good cause, the University shall terminate the assignment of that teacher candidate in the District.

SECTION 3 RESPONSIBILITIES OF ALTA VISTA ELEMENTARY SCHOOL DISTRICT

3.1 **Clinical Practice Assignments.** The District shall provide to University teacher candidates the opportunity for practice teaching in schools and classes within the District. Such practice teaching shall be provided in schools or classes of the District and under the direct supervision and instruction of such employees of the District as the District and the University (through their authorized representatives) may mutually determine.

3.2 **Length of Clinical Practice Assignments.** The District shall make available to each University teacher candidate presented to it a Clinical Practice assignment of approximately 16 weeks, except that a Clinical Practice assignment in an early childhood special education setting shall be for approximately sixty (60) hours per term.

3.3 **Effect of Absence From Assigned Practice Teaching.** An absence by a teacher candidate from assigned practice teaching shall not be counted as absences in computing the semester units of Clinical Practice provided to the teacher candidate by the District.

3.4 **Acknowledgement of Videotaping.** The District acknowledges that one or more teacher candidates may be evaluated through the use of videotape or other recording of a portion of the Clinical Practice assignment, and agrees that such recording may take place in each such class in accordance with this Agreement and all applicable laws, including the completion of Student Release Forms. The District, or any school or class within it, will not hinder the teacher candidate in obtaining fully executed Student Release Forms as required.

3.5 **Maintenance of Student Release Forms.** To the extent that the District, or any school within it, has parents or guardians of students in classes subject to Clinical Practice assignments complete the California Teaching Performance Assessment Student Release Form (Attachment 2) or other similar form at the beginning of a school term and maintains them at the school or District, then the District shall complete the Administrator Release Form and provide a fully-executed copy of it to the University for maintenance in the University's files for the required length of time.

SECTION 4 RESPONSIBILITIES OF THE UNIVERSITY

4.1 **Qualified Teacher Candidates.** The University shall ensure that each teacher candidate assigned to the District will have, by the effective date of the Clinical Practice assignment, satisfactorily completed the prerequisites for Clinical Practice assignments as set forth in the University's teacher training curricula.

4.2 **Assignments of Teacher Candidates to District.** The University shall, in its sole discretion, assign one or more teacher candidates to the District for Clinical Practice assignments. Such teacher candidate assignment will be effective as of the date on which the teacher candidate is presented by a representative of the University to the designated proper authority of the District. The University may assign a teacher candidate to more than one Clinical Practice assignment.

4.3 **Teacher Candidate Record Maintenance.** The University shall maintain records relating to each Clinical Practice teacher candidate for the period required for retention of such records (but at a minimum, through the term of this Agreement), including records of (1) a negative TB test; (2) CBEST scores; (3) the Certificate of Clearance issued by the State of California (which includes fingerprint clearance from the Department of Justice); and (4) the Teacher Candidate Acknowledgement, Release of Liability, and Promise Not to Sue.

4.4 **Evaluation of Teacher Candidates.** The University will be responsible for evaluating each teacher candidate who is assigned to the District in accordance with the University teacher training curricula.

SECTION 5 INSURANCE AND INDEMNIFICATION

5.1 **Insurance.** Each Party shall maintain in effect for the term of this Agreement the following policies of insurance (or provide evidence upon request of self-insurance sufficient to cover the following): (1) commercial general liability insurance with single combined limits of no less than $1,000,000 per occurrence; (2) professional liability insurance; and (3) worker's compensation insurance as required under state law; except that the teacher candidates are not considered employees of the District and thus the District is not responsible for worker's compensation insurance for the teacher candidates.

5.2 **Indemnification.** The State of California, the Trustees of the California State University, CSU Bakersfield, their officers, agents and employees shall be responsible for the damages caused by the negligence of their officers, agents and employees occurring in the performance of this Agreement, except as otherwise provided in the Teaching Candidate Acknowledgment, Release of Liability and Promise Not to Sue (which will be executed by each teacher candidate prior to the start of that teacher candidate's Clinical Practice Assignment) as set forth in Attachment 1. The District, their officers, agents and employees shall be responsible for damages caused by the negligence of its officers, agents, and employees occurring in the performance of this Agreement. It is the intention of the Parties that the provisions of this paragraph be interpreted to impose on each Party the responsibility for the negligence (active or passive) of their respective officers, agents and employees.

SECTION 6 GENERAL TERMS

6.1 **Independent Status.** This Agreement is between two independent entities and is not intended to, and shall not be construed to, create the relationship of agent, servant, employee, partnership, joint venture or association.

6.2 **Non-Discrimination**. The District shall not engage in any discriminatory practices in its performance under this Agreement, including its employment practices, on the basis of sex, race, color, religion, national origin, ethnic group, marital or parental status, ancestry, age, sexual orientation, or physical or mental disability or perception of one or more of such characteristics.

6.3 **Notices.** Any notices under this Agreement must be in writing and sent by U.S. mail and email as follows:

To the University:	California State University, Bakersfield, 9001 Stockdale Hwy, Bakersfield CA 93312; cjenkins@csub.edu
To the District:	Alta Vista Elementary School District, 2293 East Crabtree Avenue, Porterville CA 93257

6.4 **Construction of Agreement.** This Agreement, together with its attachments, contains the entire agreement between the parties and shall not be modified, amended, or supplemented, or any rights waived, unless such amendment or modification is in writing, refers to this Agreement, and is executed by an authorized representative of each party. This Agreement shall be construed in accordance with and governed by the laws of the State of California. This Agreement supersedes any and all previous agreements, whether written or oral,

TCH1035

CERTIFICATION

I, the duly appointed and acting Clerk or Secretary of the Governing Board of the School District listed below, do hereby certify that the following is a true and exact copy of a portion of the Minutes of the regular meeting of the Governing Board held on _____.

It was moved, seconded and carried that the attached contract with the Trustees of the California State University, under which the University may assign teacher candidates in the District for practice teaching, be approved; and that TCH1035 is hereby authorized to execute the contract.

District: ALTA VISTA ELEMENTARY SCHOOL DISTRICT

County: TULARE

By:_____

Clerk / Secretary of the Governing Board of the School District

Memo

Date: June 14, 2017
To: Board of Trustees
From: Lora Haston
RE: Personnel Assignment Order 2016-17 #007

☐Reports/Information ☒Action 9L

The Board will consider Classified and Certificated employment, resignations, retirements, and/or non reelection.

EMPLOYMENT:

1. Classified: None

2. Certificated:
Alta Vista Summer School June 12-30, 2017
(Funding Source: Approved LCAP Budget Goal/Action 3.06)

1.	Vanessa Reilly	K-5	Lead Teacher (0.5 hours/day) (To replace Jane Mitchell)
2.	Olivia Gomez	K-5	Classroom Teacher (4.0 hours/day) (To replace Jane Mitchell)

RESIGNATIONS/RETIREMENTS:

1. Classified:

Cynthia S. Schott has submitted her Letter of Retirement, effective June 8, 2017. Mrs. Schott has been employed by the district for 21 years as an Instructional Assistant and, most recently, in food services.

Maria DeLaCruz has submitted her Letter of Retirement, effective June 8, 2017. Mrs. DeLaCruz has been employed by the district for 21 years, all in food services.

2. Certificated:

Memo

Date: June 14, 2017
To: Board of Trustees
From: Lora Haston
RE: Superintendent Employment Agreement ("Second Addendum")

☐Reports/Information ☒Action 9M

The Superintendent (Lora Haston) and Board entered into an Employment Agreement Addendum dated May 10, 2017 which provided retiree health benefits (cost $17,318.40) or a lump sum payment in lieu of benefits. **This option has been revoked.**

The Second Addendum will clarify the lump sum payment as an incentive to retire no later than August 31, 2017, and that the Superintendent **shall not** receive retiree health benefits.

The lump sum payment to the Superintendent remains at $14,775.00, to be disbursed in one payment, on or after September 1, 2017. This payment shall not constitute creditable service or creditable compensation for retirement purposes. This results in additional savings to the district as no payment to STRS is required for payment that does not constitute creditable service or creditable compensation.

ALTA VISTA ELEMENTARY SCHOOL DISTRICT
EMPLOYMENT AGREEMENT SECOND ADDENDUM

This Employment Agreement Second Addendum ("Second Addendum") is made and entered into between the Alta Vista Elementary School District ("District") and Lora Haston ("Superintendent").

A. The Superintendent's employment relationship with the District is governed by an employment agreement dated August 10, 2016, (the "Agreement").
B. The term of the Agreement is through June 30, 2020.
C. Superintendent received a satisfactory evaluation for the 2015-2016 school year.
D. Superintendent would like to retire earlier than June 30, 2020.
E. Superintendent and District Board have mutually agreed that Superintendent will retire on August 31, 2017.
F. The Superintendent and Board entered into an Employment Agreement Addendum ("Addendum") dated May 10, 2017 which provided retiree health benefits (cost $17, 318.40) or a lump sum payment in lieu of benefits. This option has been revoked.
G. The Second Addendum will clarify the lump sum payment as an incentive to retire no later than August 31, 2017.

Accordingly, the parties agree as follows:

1. Recitals. The recitals set forth above are true.

2. Retirement Incentive. In consideration for Superintendent's agreement to retire no later than August 31, 2017, the District will provide the Superintendent a lump sum payment of Fourteen Thousand, Seven Hundred Seventy-Five dollars ($14,775.) The lump sum payment will be disbursed in one payment, on or after September 1, 2017. This payment shall not constitute creditable service or creditable compensation for retirement purposes.

3. Retiree Health Benefits. The Superintendent shall not receive retiree health benefits.

4. Impact on the Agreement. Except as set forth in this Second Addendum, all other terms and conditions of the Agreement shall remain in full force and effect.

Dated: _____, 2017

DISTRICT

_____
Hellena Miley
Board President
Alta Vista Elementary School District

SUPERINTENDENT

_____
Lora Haston
Superintendent
Alta Vista Elementary School District

Memo

Date: June 14, 2017
To: Board of Trustees
From: Lora Haston
RE: Authorization to Contract with Document Tracking Services for LCAP Translation to Spanish

☐Reports/Information ☒Action 9N

Previously, the district has used an employee to translate the LCAP into Spanish. This option may not be available this year.

Document Tracking Services provides a translation service. Administration is asking authorization to contract with DTS for an amount "not to exceed" $2,000.00 to provide translation, to be funded through LCAP.

DOCUMENT TRACKING SERVICES

June 7, 2017

Alta Vista Elementary School District
2293 East Crabtree Avenue
Porterville, CA 93257

Re: Quote for DTS Translation Services

QUOTE: T-9325702

As requested, please find a quote to translate your document(s) from English to Spanish. The quote was calculated based on a review of the file(s) you provided. A description of the documents and services to be rendered is provided below for your review.

Description of Services
Translation performed by a native speaker and then proofread by a second native linguist.

Document Details		**Price**
Name:	2017 Local Control and Accountability Plan & Annual Update	$1,234
Number of Words:	9,143	
Estimated Turnaround Time:	8-10 business day	

Project Approval
I, the undersigned, request that DTS proceed with the translation project outlined in this quote and agree to pay the fee indicated in the selected payment option below, as indicated by my initials.

Signed: _____ **Date:** _____

Print Name: _____

Position: _____

Please, complete the section above, select a payment option on the following page and return all pages via fax to 858-587-4640. You can also email a scanned copy of the project approval to aaron@doc-tracking.com. Thank you!

DOCUMENT TRACKING SERVICES

Payment Options

Translations priced at $500 or less must be paid for via credit card. Translations priced at more than $500 can be paid for by any major credit card or invoiced upon completion with the submission of a purchase order before translation work begins. DTS cannot accept a delay in payment due to documents awaiting approval. Prices quoted are valid for 30 days from the date of this memo.

Initials	Payment will be provided via...	Price
_____	Credit Card (3.5% service fee assess by credit card processor):	$1,234
	Type: _____	
	Name on Card: _____	
	Number: _____	
	Expiration MM/YY: _____	
	CVC (3-digit code): _____	
	Zip Code: _____	
_____	Purchase Order Number: _____	$1,234

Please Make Checks Payable To: Document Tracking Services

Send to:

Aaron Tarazon, Director
Document Tracking Services
10225 Barnes Canyon Road, Suite A200
San Diego, CA 92121
858-784-0967 - Phone
858-587-4640 - Corporate Fax

Memo

Date:	June 14, 2017
To:	Board of Trustees
From:	Lora Haston
RE:	Resolution 2016-17-10 To Authorize the County Superintendent to Make Appropriate Transfers Between the Undistributed Reserve and Any Expenditure Classification for Which Such Transfer May Be Necessary

☐Reports/Information ☒Action 90

Annually, the District has authorized the County Superintendent to make transfers from the undistributed reserve to any account that may have a negative balance in order to permit the payment of obligations incurred during the current school year (2016-17).

RESOLUTION OF THE GOVERNING BOARD OF
ALTA VISTA ELEMENTARY SCHOOL DISTRICT

In the Matter of Authorization for County)
Superintendent of Schools to make year end) RESOLUTION NUMBER. 2016-17-10
Budget Transfers)

WHEREAS, at the close of any school year the County Superintendent of schools may, with the consent of the Governing Board of a school district previously given, make such transfers between the undistributed reserve and any expenditure classification or classifications or balance any expenditure classifications of the budget of the district for such school year as are necessary to permit the payment of obligations of the district incurred during such school year; and,

WHEREAS, the total amount budgeted as the proposed expenditure of the school district for each major classification of school district expenditures listed in the school district budget forms prescribed by the Superintendent of Public Instruction shall be the maximum amount which may be expended for that classification of expenditures for the school year; and,

WHEREAS, the district wishes to ensure that all expenditures of the school district during the 2016-2017 fiscal year have been appropriately budgeted for.

THEREFORE, BE IT RESOLVED that, at the close of the 2016-2017 Fiscal year the County Superintendent of Schools be authorized in accordance with Education Code Section 42601 to make such transfers between the unappropriated fund balance and/or any expenditures classifications of the budget as are necessary to permit the payment of obligations of the school district incurred during the fiscal year.

THE FOREGOING RESOLUTION WAS ADOPTED upon the motion of _____, seconded by _____, at a regular meeting of the Governing Board on the 14th day of June, 2017 by the following vote.

Ayes:
Noes:
Abstentions:
Absent:

_____
Secretary/Clerk of said District Board

County superintendents who make certain year-end fund balance transfers for small school districts in their county are now required to notify each district of the transfers made. The definition of a small school district has been changed from A... those districts with an average daily attendance of 2,500 or less...@ to those districts identified in EC 41301 which sets forth the state school fund allocation schedule. Small elementary school districts are now defined as having less that 901 units of average daily attendance (ada), small high school districts are now defined as having less than 301 ada, and small unified school districts are now defined as having less than 1,501 ada.

42601. At the close of any school year a school district may, with the approval of the governing board, identify and request the county superintendent of schools to make the transfers between the designated fund balance or the unappropriated fund balance and any expenditure classification or classifications, or balance any expenditure classifications of the budget of the district for that school year as necessary to permit the payment of obligations of the district incurred during that school year. For each elementary, high school, and unified school district that, during the preceding school year, had an average daily attendance less than the level, as appropriate, specified in subdivision (a) of Section 41301, the county superintendent of schools, with the consent of the governing board of the school district, may identify and make the transfers, and shall so notify the districts.