

Open House

- ~Teachers - Video of classroom & about me
- ~1 min - 2 min video created by teacher on or before Open House **Check on email capabilities for sending videos.**
- ~Someone watch video prior to sending it out
- ~Email own video out to parents by 4 p.m on the date of Open House
- ~Admin to do the virtual building tour
- ~All admin video will be sent out by Aug. 14th
- ~Staff - For video- all PreK-6th grade teachers will be given time on Aug. 17th in the afternoon to create their video
- ~Come to the building-Limit Parents/Students to 1 adult per student
- ~Outside Table - Face Shield so kids can see faces
- ~All parents able to come but still split into the alphabetical cut
- ~Rain plan-Teachers will set up zoom links for each alphabetical times for kids to meet teacher.

First Few Weeks of school

We will focus on safety while at school, practice safety precautions(hand washing, staying in assigned seats, moving through the halls, standing on tape while waiting, bathroom limitations), & social emotional learning.

Communication

If a student is out being tested from your homeroom nurse Cara will email you and the office. Nurse Cara will send an email to the office and cc the homeroom teacher when it is safe for the student to return to school. Please remember to keep confidentiality at the forefront this year.

Teachers Kids

- ~Please stay out of the teachers lounge.
- ~Stay in their parents room before and after school.
- ~Only use student restrooms.
- ~Teachers students coming up from other schools will have a designated area.
- ~Teacher's kids will go to their parents room after buses are called.

SACC

- ~Keep the students in the same groups socially distanced
- ~Students need to hand sanitize as they enter the room

Arrival

- ~Buses will unload one at a time
- ~Students at parent drop off and buses will sanitize as they enter the building
- ~K & 1 go straight to the room (we will work towards k & 1 grabbing breakfast after 2 weeks)
- ~2nd, 3rd & 4th - Grab and go breakfast

Breakfast

- ~Kindergarten & 1st grade students will have their breakfast delivered to the room (we will work towards k & 1 grabbing breakfast after 2 weeks)
- ~All hallways will have dumping stations and trash cans
- ~Please spray the desk or table after eating and have the students wipe it.
- ~Day custodian will come around to clean any big spills.
- ~Snack

Entering a room

- ~Anytime a student enters a room they need to hand sanitize. Even after coming from handwashing in bathrooms.
- ~Doors can be open, but have to remain locked.

Moving through the building

- ~Tape on the floor throughout the building to help with spacing.
- ~We ordered more floor tape for any area of the building you feel needs it.
- ~Train students to keep spacing while walking and for sure when stagnant (waiting for lunch, bathroom, etc.)
- ~Have a "wait wall" and "finish wall" while using the restroom.
- ~Teachers should consider using bigger bathrooms when going as a class.
- ~Use a consistent line order and keep students that are within 3 feet in the classroom next to each other in line.

Specials

- ~Share seating charts from your classroom with specials teachers.
- ~PE will be outside as much as possible, plan to have students wear coats when needed
- ~Music will be outside when possible, wear face shields when inside (seating or standing chart)

- ~Library sanitize when entering, social distance with a seating chart (3 Feet minimum) - returned books will sit 24 hrs and can be put back into circulation.
- ~Art sanitize when entering, social distance with a seating chart (3 feet minimum) Students will bring their supply pouches.

- ~Guidance will come to the classroom

Lunch

- ~Students will wash hands prior to lunch
- ~Seating chart in lunch
- ~We will have a maximum of 4 classes in the cafe' at a time
- ~We wrote a grant and hope to have more tables outside. Lunches will take place outside as much as possible

- ~6 students maximum to a table, students sit in their squares
- ~students will hand sanitize prior to going outside
- ~2 classes on the playground at a time
- ~It is imperative that you pick up on time from lunch recess to keep the schedule of 2 classes out at a time.

- ~Lunchboxes will be allowed.

Recess

- ~Sanitize on the way to the playground
- ~2 classes maximum on the playground at a time
- ~Wash hands when returning from the playground

~Orange status all recess balls and equipment will be put away and only 1 class on the playground at a time.

Inside the classroom

- ~Covid expectations and precautions need to be taught daily.
- ~Establish a seating chart to only be changed per quarter (with the exception of a behavior issue then document the change)

- ~Small groups, guided reading and centers groupings should try to stay as consistent as possible. However, we do not want to hold a student back in a guided reading group so make note if they move to another group.

- ~Guided Reading and other small group activities with the teacher within 6 feet of the same students should try to stay 15 minutes or under. Students will wear a face shield.

- ~When 3 feet spacing is not possible use face shields and/or barriers.
- ~Students will sanitize when moving between community items & centers.
- ~books from student book boxes will sit 24hrs before recirculation.
- ~Title students will take their face shield to Title & Interventions with them.
- ~Sanitize before touching TV (Make sure it is dry)
- ~If you have all desks, it may be better to have a pod of 4 rather than single desks in rows.
- ~Carpet time is okay, try to keep students 3 feet apart and sitting next to their regular seating group as much as possible. Keep under 15 minutes when this is not possible.
- ~If the teacher is teaching the whole group more than 6 ft apart they may remove their face covering

Bathrooms

- ~By Office - 4 maximum occupancy
- ~Kindergarten - 2 maximum occupancy
- ~2nd grade hall - 3 maximum occupancy
- ~3rd & 4th grade hall - 2 maximum occupancy
- ~There will be tape outside of the bathroom to line up
- ~ All water fountains are closed - plan to teach students how to properly use bottle fillers
- ~Have a "wait wall" and "finish wall" while using the restroom.
- ~Teachers should consider using bigger bathrooms when going as a class.

Dismissal

- ~Tape is on the floor in the cafe' for parent pick-up distancing
- ~Tape is on the floor in the gym for bus pick-up social distancing

- ~Teachers kids go to their parents' room after the buses are gone.

Teacher Wants

- ~Electric Pencil Sharpeners
- ~Ask for a microphone if you want one.