

McDermitt Re-Opening Plan Humboldt County School District

REOPENING PLAN



Every child will graduate; beginning with Kindergarten, each will be prepared and confident to succeed.

As a community, we will instill in every child a vision to graduate, providing a comprehensive, safe, challenging and effective learning environment that prepares students to be career and college ready.

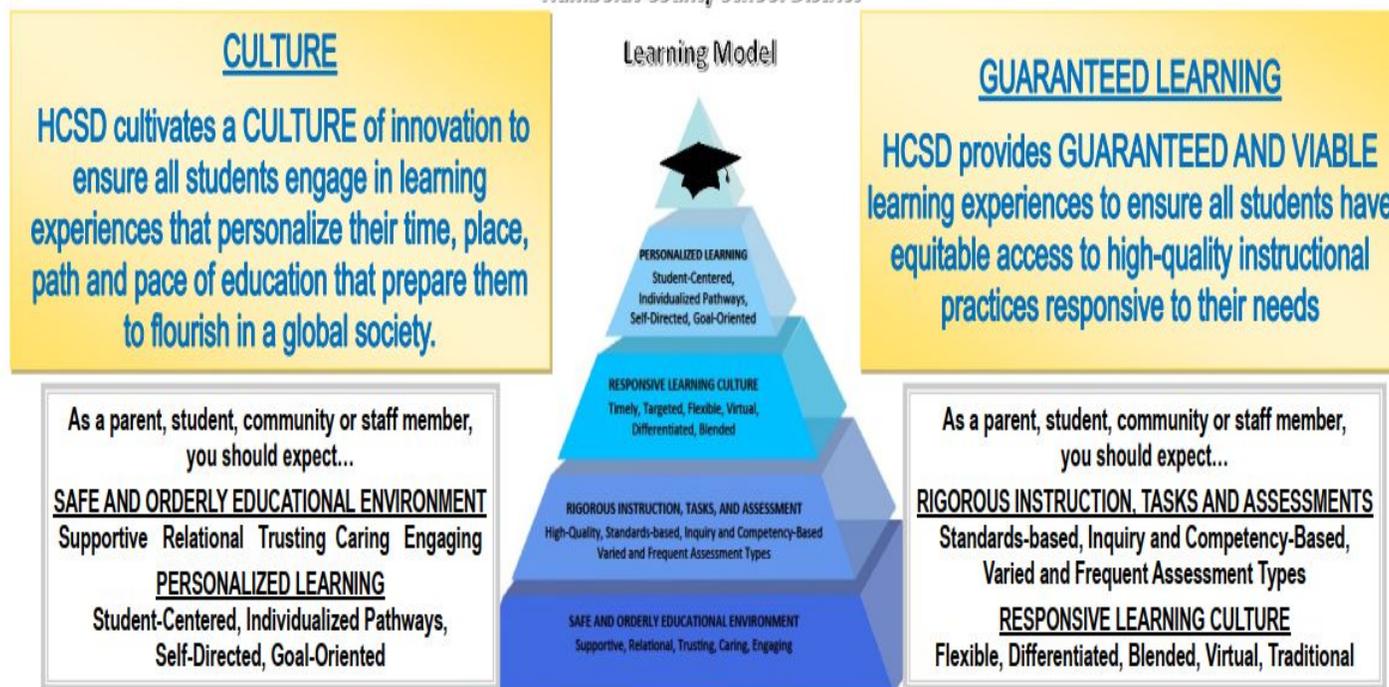
***100 Olavarria Street
McDermitt, NV 89421***

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HCSD Commitments and Reopening Priorities

HCSD Collective Commitments

Humboldt County School District



ELEVATE

Revised 5.11.20

- ★ Ensure the safety and well-being of all HCSD students and staff
- ★ Promote equitable learning opportunities including multiple access points for all HCSD students



McDermitt Update

Dr. Leslie Molina, McDermitt Combined School Principal

Dear Parents, Guardians, and Students,

As we approach the start of the 2020-21 school year, we are all faced with many educational challenges, questions, and concerns. The Humboldt County School Board approved the three phase plan for re-opening of HCSD Schools on July 28, 2020. Individual school leadership teams have now created specific site plans to meet the requirements approved by the HCSD School Board. More than ever, student and staff safety remain our top priority paired with ensuring a quality education for all students. In order to meet both of these priorities it will require McDermitt Combined Schools to operate differently than in the past.

The McDermitt site plan for re-opening is outlined in this document. An Informational parent meeting day is set. Please see the times outlined below.

- Date: August 27, 2020
- Location: Zoom virtual Meeting
- Times by grade level:
 - Kindergarten, First, Second, Third, & Fourth Grades -11:00
 - Fifth, Sixth, Seventh, & Eighth Grades - 2:00
 - Ninth, Tenth, Eleventh, and Twelfth Grades - 5:00

Two additional parent information Zoom meetings are set for September 1st and 2nd from 5:00 - 6:00. An informational Facebook video will also be posted on 8/27/2020. If you would like to meet with me individually, please call the office to schedule a phone conference or in person meeting at 775-299-5595 or 1-866-447-3991 or email me at lmolina@hcsdnv.com. I would be happy to meet with you to address any questions or concerns.

It is critical that we be able to contact and communicate with parents throughout this year as we have all seen how fast decisions are made that impact schools, your children and your families. Please call our office to ensure we have correct phone numbers and addresses so we can get information to you as soon as we are made aware. We encourage you to like both the McDermitt Schools and the HCSD Facebook pages as they are great sources of information and of course, we welcome phone calls and emails as well and will be happy to discuss personal items outside of social media.

Although challenging, we look forward to demonstrating the countless months of work in planning and preparation to do everything possible to keep us all safe and provide a challenging educational program to each student.

Thank You,

Dr. Molina & McD School Staff

Dr. Molina & The McDermitt Combined School Staff

McD Principal

lmolinai@hcsdnv.com

775-299-5595 or 1-866-447-3991

Reopening Committee Considerations

Committee Role

The reopening committee was tasked with developing three plans based on state requirements. Plans were to be developed based on three potential scenarios. For purposes of developing Humboldt County School District's plans, each were based on various phases of reopening:

Phase I: Full closure of school (100% Distance Learning)

Phase II: A blended learning or hybrid scenario in which students engage in a combination of learning from home and physical attendance at school on a reduced schedule

Phase III: Full return to traditional school

Committee Members

The Reopening Committee, a group of local stakeholders including parents, educators, city officials, local healthcare providers, faith-based organizations and school board members, worked collectively to build the HCSD Reopening Plan for the 2020-2021 school year. Two subcommittees, safety and academics, further developed each component of the plan.

HCSD District Leadership: Dr. Dave Jensen, Dawn Hagness

School Board: Glenda Deputy (President)

HCSD Administrators/Directors: Joe Brown, Leslie Molina (McD), Noel Morton, Amy Nelson, Kelly Novi (WJHS), DeAnna Owens, Lisa Weber (SHE)

Chartwells: Melissa Holden (Director of Dining Services)

City of WMCA: Dave Garrison (Chief of Police)

HCSD Classified Staff: Jennifer Brady (nutrition/HCSSO President), Lisa Lloyd (librarian)

HCSD District Employees: Laura Jensen (Nutrition services), Marian Tyree (Chief Nurse), Anthony Valenzuela (Transportation Director)

HCSD Elementary Teachers: Nikki Bengochea (4th grade), Maryjo Dufurrena (rural K-8th), Janice Lester (PreK), Jaime Peterson (5th/6th), Malinda Riemersma (Technology/HCEA President), Lori Seidlitz (4th)

HGH: Tiffany Love (HGH Chief Operating Officer)

HCSD Secondary Teachers: Chelsea Cabatbat (Special Ed.), Phillip Kendall (Science), Diana Padua (Alt. Ed.)

Parents: Lucinda Allen, Ricarda Braatz, Ester Mendoza,

Faith based organization: Brad Borowski (D3 Pastor)

Committee Considerations

The committee members were in favor of returning in Phase III with extra safety precautions. According to survey results, most HCSD parents and families expressed the same goal of being fully opened this fall. The committee was tasked with creating plans that identified three (3) phases as mandated by [Governor Directive 022](#). The HCSD Committee met throughout June and July.

Board of Trustees Approval

The plan was presented and approved by the HCSD Board of Trustees on July 28, 2020. Through several meetings, discussions, drafts and feedback, the following phases are presented for the 2020-2021 school year and will be implemented based on the current phase in which Nevada is operating.

INTRODUCTION

This plan describes the required three phases for the reopening of schools in Humboldt County School District. Potentially, over the course of the school year, it may become necessary for the safety of students and staff to transition in and out of phases at any time. As such, plans are designed to work with minimal interruption should transitioning between each be required. Due to the possibility of COVID cases throughout Humboldt County, it may be possible for various HCSD schools to be in different phases at the same time. Decisions on which phase each school will be in will be made in consultation with health officials, board of trustees and district leadership. Each phase will outline critical components for safety, academics, communication and parent engagement.

HCSD Calendars 2020-2021 (All Plans)

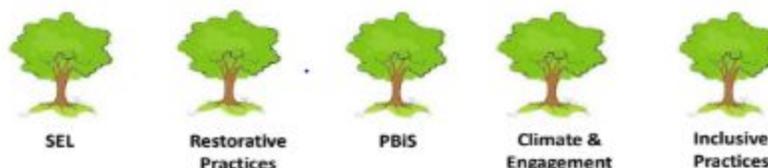
- Humboldt County School District has revised the 2020-2021 school calendar and rural school calendar to ensure staff have the time to prepare for all phases within this plan
- Student instruction will begin on September 8th, 2020, with district wide professional development for staff occurring during the week of August 31, 2020
- HCSD 2020-2021 [School Calendar](#)
- [McDermitt School Website](#)

Academic Options offered by Humboldt County School District

- Enroll in McDermitt Combined School
 - Instruction will be provided based on the approved phase plan as outlined in this document
- Enroll in HCSD Distance Education Program
 - HCSD has a process that requires all students and families interested in distance education to contact their school administrator to begin the process
 - For the 2020-2021 school year, eligibility criteria will be determined by each individual school administrator
 - Each site administrator has criteria in which they utilize to ensure that distance education is the right learning opportunity for the student applying
 - The determination of site administration is final and not subject to appeal
 - There is an application process and enrollment may be limited
 - If approved, recognize you must have internet access and you can opt to use your own device or check a chromebook out from your zone school
 - The HCSD Distance Education program is NOT the same program as the “phase 1” plan as outlined below if your student is enrolled in a brick and mortar school
 - Once enrolled, students in 7th-12th DE will be required to stay in this placement for one semester. If after two weeks of enrollment a student demonstrates the inability to complete assignments they will be transitioned back to McDermitt Combined School.

- Once enrolled, Elementary students in K-6th will be required to stay in the DE program for 9 weeks. If after two weeks of enrollment a student demonstrates the inability to complete assignments they will be transitioned back to McDermitt Combined School.
- Based on individual family circumstances, parents may consider Home School or Charter School options

Social Emotional Learning Strategies



- All staff are responsible for ensuring that Social Emotional Learning supports are in place and woven together with all facets of the student learning: EVERYONE in all phases

Communication Strategies

- HCSD and McDermitt Combined School will provide ongoing communication to all HCSD stakeholders through social media to include Facebook and district/school websites, local newspaper and radio stations and any [other forms](#) of communication as deemed appropriate
- [Humboldt County School District Facebook](#), [HCSD Website](#)
- [McDermitt Combined School Facebook](#), [McDermitt School Website](#)
- It will be important for parents/guardians to update their contact information when it changes so that the McDermitt staff can provide the most recent information. Please contact the main office at 775-299-5595 or 1-866-447-3991 to update your latest information

Family Engagement

- It is vital that during Phase I and Phase II, parents/guardians and HCSD staff work as a team to continue to provide equity and guaranteed learning to all HCSD students. In order to do this, HCSD will have materials and resources available on the HCSD website.
- McDermitt Combined Schools will have our NYPC staff, social worker and guidance counselor to reach out to parents and students to provide assistance and resources both academically and for social emotional wellness. We will also provide parent training on digital learning expectations and multiple opportunities to access school updates such as newsletters, facebook, robo calls, emails, and Zoom meetings
- McDermitt Schools will hold a virtual open house to include a welcome back message from administration, the yearly Title I Meeting, and individual classroom sessions for teachers to share with students assigned to their classroom - dates coming soon!

- McD's teacher's will maintain Google Classroom web-sites that teachers and students can access as we move between the various phases.
- McD will provide school status updates every two weeks. This will be communicated via email, mail, robo calls, Zoom meetings and Facebook and posts to the web-site as we are made aware of Phase changes or issues of student quarantine.

PHASE III

Full return to traditional school with safety protocols in place (normal operations)

SAFETY - Phase III

PPE Strategies and Screening

PPE Strategies

- HCSD will provide one reusable cloth mask for every student and employee
- Nevada Department of Health guidance on Social Distancing
 - Six feet social distancing for High School Students and Staff
 - Three feet social distancing for Elementary and Middle Schools
- Masks/Face Shields are **required based on the Governor Sisolak's Declaration of Emergency [Directive 028](#)** for students and employees
 - "Face covering" is defined as a covering that covers a person's nose and mouth
 - All K-12th grade students ***must*** wear ***cloth face coverings*** while on school buses, in school buildings, or on school campuses unless approved for an exemption as follows:
 - Students who are medically fragile as documented in an existing IEP or 504
 - OR**
 - Parents who can provide documentation from a medical provider that they are exempt because they cannot wear a face covering due to a medical condition or disability, or who are unable to remove a mask without assistance.
 - If a student is exempt based on #1 or #2 above, then the student must wear a non-restrictive alternative such as a face shield.
 - For non-exempt students, plastic face shields are ***not*** an allowable substitute for cloth face coverings and must be accompanied by a fabric face covering if worn.
- Any person exhibiting flu-like symptoms must wear a mask until leaving campus
- Establish and maintain hand sanitizer dispensers at key locations in the building and require regular hand washing schedules by classroom

- Each school will identify an isolation location for sick employees or students
- Post [Stop The Spread](#) in classrooms and other school environments

Student/Family/Staff/Volunteer Self-Screening Procedures (please review [Screening Procedures](#) found in appendix) There will be no screening at the doors of the school.

Classroom and School Environment

Classroom Environment

- Classrooms are scheduled to operate at 100% capacity
- Students and employees trained in and integrate handwashing, respiratory etiquette and mask use to mitigate exposure
- Social Distancing
 - Six feet social distancing for High School Students and Staff
 - Three feet social distancing for Elementary and Middle Schools
- COVID cleaning procedures will be in place daily
 - Disinfect desks, keyboards, and screens at appropriate transitions
 - Custodial employees routinely clean highly touched surfaces in evenings
- Avoid and discourage sharing of food and utensils
- Students and employees use personal water bottles and water bottle filling stations
- Classrooms will be disinfected using a fogging cleaning system daily

School Environment

- **Office Strategies And Other Non-Instructional Spaces**
 - Social distancing 6 foot
 - Visual markers identifying social distancing space, masking wearing and traffic flow in the hallway will be posted around campus
 - Disinfect surface areas regularly
 - Masks required and available
 - Hand sanitizer available
 - Parents must make an appointment to meet with any school staff
 - Teachers will not be allowed to congregate in the teacher's lounge, office, or copy area. They must maintain social distancing and wear masks
 - Kids will be allowed on the playground in class cohorts, as long as they are respecting social distancing and wearing masks
- **Hallways**
 - During transition times students will be asked to follow all safety procedures included in the PPE strategies
 - **Elementary (K-6th)** transitions occur outside between buildings. Students will follow social distancing guidance of 3 feet and be required to wear their face covering
 - Teachers will walk students out to dismiss and place them in lines at 3 feet apart until busses or parents arrive to pick up.

- **Secondary (7th-12th)** students will follow PBIS protocol for transitioning between classes. This requires students to stay on the “right side” of the hallway to allow for 6 feet social distancing and allow the flow of students to transition similar to a traffic pattern. No congregating will be allowed during transitional times and staff will monitor hallways
- **Bathrooms**
 - All bathrooms will be cleaned twice during the school day and once at night. **No more than two students in the bathrooms at a time.**
 - **Kindergarten** students will use the bathroom located within the Kindergarten classroom
 - **Elementary (1st-6th)** student’s will use the Elementary bathroom located in the 5th-6th grade wing
 - **Secondary (7th-12th)** student’s will use the bathroom located closest to their current class period
- **Visitors**
 - Limit visitors to parents by appointment
 - All other visitors must prearrange with the site administrator
 - No volunteers will be allowed on site
- Gatherings**
 - All school environments at 100% capacity (Phase III only)
 - Social distancing guidelines in place
 - Students will be discouraged from congregating in large groups
- **Nutrition-Cafeteria**
 - [Nutrition Services Information](#)
 - Students eating cold lunch are encouraged to bring disposable lunch items
 - Offer regular hot menu served in the cafeteria
 - Use of hand sanitizer at start of all serving lines
 - Self-service of items that are pre-packaged only
 - Encourage online prepayment via Infinite Campus or school office
 - McDermitt Nutrition Plan
 - Elementary Plan
 - Elementary will eat breakfast and lunch in the cafeteria with social distancing in place. Students will be required to sit on a sticker designating the three foot distance requirement
 - Secondary Plan
 - Secondary students will eat breakfast in their first period classroom
 - Students will have a closed lunch and remain in the cafeteria during the lunch period. This requires that the gym, hallways and other areas of campus to be off limits during the lunch period to ensure the safety of all McDermitt staff and students
- **Transportation**

- Transportation resumes for K-12 students under 50% capacity which means approximately 42 students per bus
- Students and bus staff will be required to wear a mask
- Enhanced cleaning procedures will be in place
- Parents/guardians have the right to transport their child even if they are eligible for transportation provided by HCSD

ACADEMIC - Phase III

Schedule, Curriculum and Learning Environment

Schedule

- Traditional school resumes in which K-12 students attend full day 5 days a week school schedules can be accessed at www.hcsdnv.com by clicking on your child's school
- [McDermitt Bell Schedule](#)

Curriculum

- HCSD required curriculum:
 - PIAI instructional employees will utilize McDermitt/HCSD approved curriculum

Learning Environment

- Conventional grading scale and report card grades assigned
- Attendance operates under normal HCSD procedures

PHASE II

Hybrid model where students engage in a combination of learning from home and school. Due to McDermitt Combined School low enrollment in Phase II, we will operate using the same procedures as indicated in phase III.

SAFETY - Phase II

PPE Strategies and Screening

PPE Strategies

- [Phase III procedures](#) will be utilized in phase II.

Screening Procedures

- [Screening Procedures outlined in Phase III](#)

Classroom and School Environment

Classroom Environment

- [Classroom Procedures outlined in Phase III](#)

School Environment

- [School Environment outlined in Phase III](#)

Nutrition

Class Celebrations

- In order to ensure safety of all students and employees, outside food for parties/celebrations/student birthdays will not be allowed during this phase

Chartwells

- HCSD will follow all Chartwells nutrition safety guidelines for meal prep, meal service and meal environments

Lunch Schedules

- **McDermitt Lunch School**
 - [See Phase III plan](#)

Transportation

Guidelines

- HCSD will follow all transportation safety guidelines
- The plan will include reduced capacity following social distancing protocols
- McDermitt's bus schedule will be communicated by the HCSD Transportation Department prior to September 8th, 2020
- All PPE and social distancing requirements will be followed for Phase II

ACADEMIC - Phase II

Schedules

Schedule Explanation

- McDermitt Combined School will remain on a traditional schedule with a Monday-Friday school week due to low enrollment and their ability to meet the demands of Phase II.

Curriculum and Learning Environment

Curriculum

- HCSD required curriculum
 - All staff will utilize McDermitt/HCSD approved curriculum
 - Course content delivered via a combination of learning packets, electronic platforms for virtual teaching and communication such as Google classroom and Zoom

School Learning Environment

- **Attendance**
 - Attendance requirements for hybrid learning will be determined by the Nevada Department of Education, and HCSD will follow all attendance requirements
- **Grading**
 - Conventional grading scale and report card grades will be assigned
 - The pass/fail method utilized during remote emergency learning in the spring of 2020 **will not** be in place moving forward
- **Technology**
 - Internet access for families
 - McDermitt Combined School will be utilizing grant funding to support all students with internet access points and a device for virtual learning. The internet access will be for school use only and not accessible for any other use
 - Chromebook Distribution/Check-Out
 - Chromebooks will be distributed/checked out to students at each site
 - Parents and students must complete the required forms in online registration or a paper copy received from the office prior to distribution
 - Chromebook Collection/Check-In
 - Chromebooks and chargers must be returned when requested or when a student terminates enrollment
 - Students who are withdrawn, expelled, or terminate enrollment for any reason must return their Chromebook prior to the date of termination
 - Chromebooks are the property of HCSD, and students are responsible for returning them in reasonable condition and may be charged a repair fee (per repair) not to exceed the replacement cost of \$300
- **Co-Curricular and Extra-Curricular Events**

- Follow established District & NIAA guidelines
 - Fall sports have been postponed until January. NIAA is shortening the seasons for each sport. Information will be sent out via coaches for individual sports
 - Clubs, Unity Youth Group, Class meetings will be a combination of Zoom meetings and in-person meetings following all PPE requirements

PHASE I

Distance Education Virtual learning and full school closure for students. During Phase I staff will be on school site and students will be learning from home. We recognize the hardship that full school closure creates for families. In order to ensure equity and guaranteed learning, it is imperative that we provide learning that can transition from a full virtual learning environment to in-school full time.

SAFETY - Phase I

PPE Strategies and Screening

PPE Strategies

- **STUDENTS ARE NOT ON CAMPUS**
- HCSD will provide one reusable cloth mask for every student and employee
- Nevada Department of Health guidance on Social Distancing
 - Six feet social distancing for High School Students and Staff
 - Three feet social distancing for Elementary and Middle Schools
- Masks/Face Shields are **required based on the Governor Sisolak's Declaration of Emergency [Directive 028](#)** for students and employees
 - "Face covering" is defined as a covering that covers a person's nose and mouth
 - All K-12th grade students ***must*** wear ***cloth face coverings*** while on school buses, in school buildings, or on school campuses unless approved for an exemption as follows:
 - Students who are medically fragile as documented in an existing IEP or 504
 - OR**
 - Parents who can provide documentation from a medical provider that they are exempt because they cannot wear a face covering

due to a medical condition or disability, or who are unable to remove a mask without assistance.

- If a student is exempt based on #1 or #2 above, then the student must wear a non-restrictive alternative such as a face shield.
 - For non-exempt students, plastic face shields are ***not*** an allowable substitute for cloth face coverings and must be accompanied by a fabric face covering if worn.

School Environment

- [School Environment Procedures outlined in Phase III](#)
- Students are not receiving educational services on school campus.

Nutrition

- HCSD will follow all Chartwell's nutrition safety guidelines for meal preparation, meal service and meal environments
- Meal service will be provided at pick-up location at various sites throughout the community (schedule TBD)

ACADEMIC - Phase I

Curriculum and Learning Environment

McDermitt DE Schedules for Secondary & Elementary

- [McD Elementary DE Schedule Phase I only](#)
- [McD Secondary DE Schedule Phase I only](#)

Curriculum

- HCSD required curriculum
 - All staff will utilize McDermitt/HCSD purchased and approved curriculum
 - Course content delivered via a combination of learning packets, electronic platforms for virtual teaching and communication such as Google classroom and Zoom

Learning Environment (Virtual)

- **Attendance**
 - Attendance requirements for virtual learning will be determined by the Nevada Department of Education, and HCSD will follow all attendance requirements

- **Grading**
 - Conventional grading scale and report card grades assigned. The pass/fail method utilized during remote emergency learning in spring of 2020 **will not be** in place moving forward

- **Instructional Method**
 - All HCSD teachers will utilize an online learning platform such as Google Classroom, Zoom Meetings, Facebook private groups to assign and track student assignments

- **Technology**
 - [Reference Phase II Technology section](#)

TRANSITION BETWEEN PHASES

In the event that an individual HCSD school or the entire school district has to transition from one phase to another, the following procedures will be followed:

- **Phase Transition**
 - Parents/guardians will be notified by the school administrator that a transition of phases will occur and will include reminders of the schedule your student is on within the new phase schedule
 - The new phase will be in effect the day after the notification occurs
 - Review all plans for specific details

SHORT TERM CLOSURE

In the event that a significant outbreak is confirmed within a HCSD school community, the following procedures will be effective immediately.

School Confirmed Outbreak, Regardless of Community Transmission

- A significant outbreak will be determined by the Humboldt County Health Department
 - If there is a significant outbreak of confirmed COVID, the following will take effect:
 - Humboldt County School District will coordinate with local public health and follow guidance for developing a course of action
 - If it is determined there will be school short term closure due to a potential COVID exposure, HCSD will also cancel extracurricular group activities, school-based afterschool programs, and large events
 - Students will be provided instructional materials to continue their academic progression

- School facilities will be disinfected according to CDC and local public health official guidance

APPENDIX

HCSD Self Screening Procedures

SAFETY- Screening

Student/Parent/Staff Self-Screening Procedures:

All students/families/staff shall ask themselves the following questions daily before attending school:

- Since your last day of school have you had any of these symptoms that are not attributable to another condition? [Stop the Spread](#)
 - Individuals who have symptoms of acute respiratory illness are to notify their school and stay home until they are free of fever and any other symptoms for at least 24 hours, without the use of fever-reducing or other symptom-altering medicines (e.g. cough suppressants). A fever is considered having a temperature of 100.4° F or greater using an oral or touchless thermometer.

Individuals demonstrating any of the symptoms below will be sent home for the safety of all.

- Fever or Chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Congestion or Runny Nose
- Nausea, Vomiting or Diarrhea
- Muscle or Body Aches
- Headache
- Sore throat
- New loss of taste or smell
- Are you ill, or caring for someone who is ill?
 - Individuals who are well but who have a sick family member at home with COVID-19 should stay home.
 - In the 10 days before you felt sick, did you:
 - Have contact with someone diagnosed with COVID-19?
 - Live in or visit a place where COVID-19 is spreading?
- If the answer is YES to any of these questions:
 - Do not attend school.
 - Contact your school to notify your Individual's need to be absent.
 - Contact your healthcare provider.

- If you are able to manage symptoms at home, you may return to school when the following are true:
 - At least 24 hours have passed since recovery- meaning that it has been 24 hours of the individual having no fever (measured temperature of 100.4 F or greater) without the use of medications and an improvement in respiratory symptoms like cough and shortness of breath; **AND**
 - At least 10 days have passed since the individual first displayed symptoms of COVID-19 **OR** It has been at least 24 hours since recovery **AND** a health care provider has certified that the student does not have suspected or confirmed COVID-19.
 - **Students in quarantine will be provided instructional materials to continue their academic progression.**
- In the case that a staff member is identified they will leave school campus and not return until the following are true:

AND
- In the case that a student is identified at school as having a fever of 100.4 or above, the child will be placed in a supervised isolation area and parents/guardians will be required to pick their child up from the school within 30 minutes. Please refer to your child's school plan for pick up location. The student may not return to school until the following are true:
 - At least 24 hours have passed since recovery- meaning that it has been 24 hours of the individual having no fever (measured temperature of 100.4 F or greater) without the use of medications and an improvement in respiratory symptoms like cough and shortness of breath; **AND**
 - At least 10 days have passed since the individual first displayed symptoms of COVID-19 **OR** It has been at least 24 hours since recovery **AND** a health care provider has certified that the student does not have suspected or confirmed COVID-19.

Procedures and Protocols For A Confirmed COVID-19 Case Among Students/Family/Staff:

Student/Family/Staff Responsibilities:

- If you have tested positive or have been confirmed to have COVID-19 or are living in a home with someone who has tested positive for COVID-19:
 - Do not attend school.
 - Notify your school of the positive test and your student's need to be absent.
 - Individuals who have tested positive for COVID-19 or who have not been tested but were directed to stay home from school may return to school under the following conditions:
 - At least 24 hours have passed since recovery- meaning that it has been 24 hours of the individual having no fever (measured temperature of 100.4 F or greater) without the use of medications and an improvement in respiratory symptoms like cough and shortness of breath; **AND**
 - At least 10 days have passed since the individual first displayed symptoms of COVID-19 **OR** It has been at least 24 hours since recovery **AND** a health care provider has certified that the student does not have suspected or confirmed COVID-19.

Principal Responsibilities:

- Notify the Health Assistant that you have a student/staff member who has tested positive for COVID-19. Health Assistant will contact the Chief Nurse.
- In collaboration with Health Assistant and Chief Nurse, assist with Contact Tracing and investigation to determine if the student/staff member contracted COVID-19 at school as needed.
- In collaboration with the Chief Nurse, assist the District with the implementation of the Pandemic Operation Plan For Confirmed Case in School.
- Principal, will notify school community members (staff, students) of their possible exposure to COVID-19 in the classroom through a memo while maintaining confidentiality as required by the Family Educational Rights and Privacy Act (FERPA) Health Insurance Portability and Accountability Act (HIPAA) and the Americans with Disability Act (ADA).

District Responsibilities:

- Chief Nurse will contact the Superintendent to notify them of student/staff member testing positive for COVID-19 and to determine an appropriate course of action based on the specific situation.
- Chief Nurse, in collaboration with building principal, will assist with Contact Tracing and investigation to determine if the student/staff member contracted COVID-19 in the school as needed
- In collaboration with building principal, implement Pandemic Operation Plan For Confirmed Case In School in collaboration with appropriate personnel.

Resources

- [COVID-19 Guidelines During Outbreaks or Suspected Outbreaks in School Settings](#)
- [American Association of Pediatrics](#)
- [CDC Guidelines](#)
- [HCSD Board of Trustees Reopening Powerpoint](#)
- [Humboldt County School District website](#)
- [Nevada's Path Forward \(NV ReOpening Guidance\)](#)
- [State of Nevada Department of Education Resources Related to COVID-19](#)