

Motion was made by **Marcy Bradley** and seconded by **Todd Burdick** to appoint Christine Taggert as District Clerk for the 2010-2011 school year.

C. TAGGERT APPT.
DISTRICT CLERK

7-0, Carried

President to administer the Oath of Office to District Clerk

Motion was made by **Todd Burdick** and seconded by **Pete Wall** to appoint Lisa Tracy as District Treasurer for the 2010-2011 school year.

L. TRACY APPT.
DISTRICT TREASURER

7-0, Carried

District Clerk will administer the Oath of Office to District Treasurer on July 13th am

Motion was made by **Pete Wall** and seconded by **Fred Thompson** to appoint Kim Marvin as Deputy District Treasurer for the 2010-11 school year. **7-0, Carried**

K. MARVIN APPT.
DEPUTY DISTRICT
TREASURER

District Clerk will administer the Oath of Office to Deputy District Treasurer on July 13th am

Motion was made by **Pete Wall** and seconded by **Todd Burdick** to approve the following appointments as noted below for the 2009-2010 school year:

DESIGNATIONS
APPROVED

1. Working Papers Supervisor – Michael Wright
2. Student Transcripts – Michael Wright
3. Census Taker – Gloria Woodworth
4. Legal Counsel – Hogan, Sarzynski, Lynch, Surowka & DeWind, LLP, as per contract
5. Insurance Consultant – Lawley Insurance Group
6. Asbestos (LEA) designee – William Tucker
7. Bond Counsel – Timothy R. McGill, Fairport, NY
8. Financial Advisors – Bernard P. Donegan, Inc.
9. Designated Education Official (DEO) – Michael Wright
10. Title IX and Section 504 Compliance Officer – Michael Wright
11. Extra Curricular Activity Treasurer – Lisa Tracy
12. School Tax Collector – Kim Marvin
13. Records Management Officer – Theresa McKenna
14. Homeless Liaison – (McKinney-Vento Act) –Karen Mead
15. Audit Committee- Board of Education
16. Impartial Hearing Officer- Superintendent
17. Discrimination Officer-Superintendent
18. Sexual Harassment Officer- Superintendent
19. Section 504 Coordinator- Superintendent
20. Purchasing Agent- Theresa McKenna
21. Deputy Purchasing Agent- Superintendent
22. External Auditor-Paul Doran
23. Records Access Officer- Theresa McKenna
24. Records Appeals Officer- Superintendent
25. Access to Financial Information- Theresa McKenna
26. Deputy District Clerk-Theresa McKenna
27. Attendance Officer-Michael Wright

7-0, Carried

Motion was made by **Fred Thompson** and seconded by **Marcy Bradley** to appoint Sheila Leach as Internal Clams Auditor for the 2010-11 school year.

INTERNAL CLAIMS
AUDITOR APPOINTED

7-0, Carried

A motion was made by **Marcy Bradley** and seconded by **Pete Wall** that the Board approve the authorizations as noted below for the 2009-2010 school year:

AUTHORIZATIONS
APPROVED

- a) Attendance of all staff at conferences, conventions and workshops with expenses –Superintendent
- b) Representative of all Federal Projects and funds – Superintendent
- c) Approval of budget transfers – Superintendent
- d) Execution of contracts on behalf of Board of Education – Superintendent
- e) Apply for grants in aid (State and Federal) – Superintendent
- f) Payroll Certification Officer- Superintendent

7-0, Carried

A motion was made by **Fred Thompson** and seconded by **Pete Wall** to authorize the District Treasurer, Lisa Tracy to open a petty cash fund in the amount of \$50.00 for Athletic Director Ann Hosmer, for Athletic events and a petty cash fund of \$75.00 to Heather Wakeley, from lunch fund for the cafeteria for the 2010-2011 school year.

**PETTY CASH
FUNDS OPEN**

7-0, Carried

Motion was made by **Doug Brown** and seconded by **Bruce MacKellar** to grant authority to the Deputy District Treasurer to sign checks in the absence of the District Treasurer for the 2010-2011 school year.

**AUTHORIZATION TO
SIGN CHECKS**

7-0, Carried

Motion was made by **Pete Wall** and seconded by **Bruce MacKellar** that the Board approve the designations as noted below for the 2010-2011 school year:

**MEETING DATES
APPROVED**

7-0, Carried

Regular monthly meetings – 2nd & 4th Mondays, at 6:00 PM, with exceptions as noted below:

July 12	6:00 PM High School, Board Room
August 2	6:00 PM High School, Board Room
*August 16	6:00 PM Elementary School, Library
September 13	6:00 PM High School, Board Room
**October 4	6:00 PM Elementary School, Library
October 25	6:00 PM Middle School, Cafetorium
November 8	6:00 PM High School, Board Room
November 22	6:00 PM High School, Board Room
December 13	6:00 PM Elementary School, Library
January 10, 2011	6:00 PM High School, Board Room
January 24	6:00 PM Middle School, Cafetorium
February 14	6:00 PM High School, Board Room
March 14	6:00 PM High School, Auditorium
March 28	6:00 PM High School, Board Room
April 11	6:00 PM Elementary School, Library
<i>Wednesday</i> , April 20	6:00 PM High School, Board Room
May 9	6:00 PM High School, Auditorium
May 23	6:00 PM Middle School, Cafetorium
June 13	6:00 PM High School, Board Room
June 27	6:00 PM High School, Board Room

*3rd Monday

** 1st Monday

7-0, Carried

A motion was made by **Pete Wall** and seconded by **Marcy Bradley** to approve the following designations as noted below for the 2010-2011 school year:

**DESIGNATIONS
APPROVED**

- a) Official Newspapers - Evening Tribune
- b) Official Bank Depositories - First State Bank & JP Morgan Chase Bank, Steuben Trust Company

7-0, Carried

A motion was made by **Doug Brown** and seconded by **Pete Wall** to recommend that the Board approve bonding of all personnel in the amount of \$100,000.00 limit of liability, except the District Treasurer, Deputy Treasurer, Central Treasurer Activity Funds, Internal Claims Auditor and Tax Collector who will be bonded at \$1,000,000.00.

**BONDING OF
PERSONNEL**

7-0, Carried

A motion was made by **Marcy Bradley** and seconded by **Todd Burdick** to recommend that the Board approves bonding of the Superintendent at \$1,000,000.00.

**BONDING OF
SUPERINTENDENT**

7-0, Carried

Motion was made by **Fred Thompson** and seconded by **Pete Wall** BE IT RESOLVED that the Board does and hereby approves legal indemnification of Board Members, Officers, the Superintendent and School Administrators against all uninsured financial or property loss arising out of any proceeding, claim, demand, suit, tort, arbitration or judgment by reason of alleged negligence or other conduct resulting in bodily or other injury to any person or damage to the property of any person committed while Board Member,

**INDEMNIFICATION
OF PERSONNEL**

Officer, Superintendent, School Administrator is acting within the scope of his/her employment or at the discretion of the Board of Education for fiscal year 2010-2011. **7-0, Carried**

A motion was made by **Doug Brown** and seconded by **Pete Wall** to approve mileage reimbursement at the rate of .50 cents currently approved by the IRS for the 2010-2011 school year for administrative staff and for teaching and support staff at the rate of .25 cents as per contract. **7-0, Carried**

**MILEAGE
REIMBURSEMENT
RATE SET**

A motion was made by **Pete Wall** and seconded by **Fred Thompson** to review and reaffirm the following policies:

POLICIES REVIEWED

- a. Code of Conduct
- b. Purchasing
- c. Investments

7-0, Carried

A motion was made by **Marcy Bradley** and seconded by **Pete Wall** to hereby resolve that all policies, code of ethics, code of conduct, regulations and procedures in effect during the 2009-2010 fiscal year shall be carried over into the 2010-2011 fiscal year. **7-0, Carried**

POLICIES READOPTED

A motion was made by **Pete Wall** and seconded by **Fred Thompson** to renew the Canisteo-Greenwood Central School's participation in the National School Lunch and Breakfast programs for the 2010-2011 school year and further, to adopt the attached NYS family income eligibility scales for free and reduced price meals when they are released, appoint the Superintendent, as hearing officer and verification official and Heather Wakeley as reviewing official. **7-0, Carried**

**SCHOOL LUNCH
PROGRAM**

A motion was made by **Marcy Bradley** and seconded by **Pete Wall** to establish May 9th, 2011, as the date for the Budget Hearing and May 17th, 2011, as the date for Annual Budget Vote and Board of Education election from 10:00 AM to 8:00 PM. **7-0, Carried**

**BUDGET HEARING
DATE SET**

Motion was made by **Fred Thompson** and seconded by **Pete Wall** to appoint the following Robert Cole, Linda O'Rourke, Bernice Mann and James Rexford, to serve as the Board of Registration for the Canisteo-Greenwood School District. **7-0, Carried**

**BOARD OF
REGISTRATION
APPOINTED**

Motion was made by **Bruce MacKellar** and seconded by **Pete Wall** to set the voter registration day for May 4, 2011 from 12-6 PM in the District Office. **7-0, Carried**

**VOTER REGISTRATION
DAY SET**

Motion was made by **Marcy Bradley** and seconded by **Pete Wall** to continue the following District committees for the 2010-2011 school year with the following Board representatives:

**COMMITTEES MEMBERS
APPOINTED**

Health, Safety & Facilities -Pete Wall, Todd Burdick
Technology-Doug Brown, Fred Thompson

7-0, Carried

Motion was made by **Fred Thompson** and seconded by **Pete Wall** to authorize the Business Administrator to approve payments to utilities, credit cards and interest charging accounts, upon receipt of invoices. This is done to avoid late payments for utilities, maintenance agreements and other payments listed. **7-0, Carried**

**AUTHORIZATION TO
PAY ACCOUNTS**

Motion was made by **Pete Wall** and seconded by **Fred Thompson** to appoint the following as per attached: CSE Committee and Subcommittee members; CPSE Committee; Guardian Ad Litem; Surrogate Parents; Impartial Hearing Officers; Special Education Mediation and Parent Representatives to the CSE for the 2010-2011 school year. **7-0, Carried**

**CSE COMMITTEES
APPOINTED**

Motion was made by **Pete Wall** and seconded by **Fred Thompson** to establish the ordinary rate for per diem substitute teachers for the 2010-2011 school year as following:

**SUBSTITUTE
RATE SET**

- | | | |
|---|---------------------------|---------------------|
| -Per Diem rate | Certified \$70.00 | Uncertified \$60.00 |
| -After 10 days of consecutive Substitute teaching in same Assignment. | Certified \$80.00 | Uncertified \$75.00 |
| -After 20 days of consecutive Substitute teaching in same Assignment | Certified 1/200 of step 1 | |

7-0, Carried

Motion was made by **Pete Wall** and seconded by **Marcy Bradley** to authorize Theresa. McKenna, Business Administrator, to update the Visa credit card accounts for district use. **7-0, Carried**

**AUTHORIZATION TO
UPDATE CREDIT CARDS**

NEW BUSINESS

Motion was made by **Pete Wall** and seconded by **Fred Thompson** to approve the following:

**MINUTES OF 6/28/10
APPROVED**

- a) Accept the July 12, 2010 agenda as presented
- b) Revised minutes of the regular meeting of June 28, 2010.
- c) Recommendations of the CSE Committee for action taken on May 25, 2010.
- d) Recommendation of the CPSE Committee for action taken on June 29, 2010.

7-0, Carried

Warrants were reviewed
Budget Transfers

WARRANTS REVIEWED

Motion was made by **Pete Wall** and seconded by **Fred Thompson** to create the following new courses: Cinema Studies, Ecology / Botany, Technology and Civilization, Art in the Living World, Book Art and Print Making, Ceramics, Fashion, Advertising and Interior Design.

**NEW COURSES
CREATED**

7-0, Carried

Motion was made by **Doug Brown** and seconded by **Fred Thompson** to approve a stipend for Kim Marvin, Tax collector in the amount of \$1,500.

**KIM MARVIN
STIPEND APPROVED**

7-0, Carried

Motion was made by **Marcy Bradley** and seconded by **Bruce MacKellar** to approve a stipend for David Barnard, CPSE Chairperson in the amount of \$1,500.

**DAVID BARNARD
STIPEND APPROVED**

7-0, Carried

Motion was made by **Pete Wall** and seconded by **Fred Thompson** to approve a stipend for Patty Boone, LPN services in the amount of \$1,500.

**PATTY BOONE
STIPEND APPROVED**

7-0, Carried

Motion was made by **Doug Brown** and seconded by **Todd Burdick** to approve a stipend for Christine Butler, LPN Supervision in the amount of \$1,500.

**CHRISTINE BUTLER
STIPEND APPROVED**

7-0, Carried

Motion was made by **Pete Wall** and seconded by **Bruce MacKellar** to authorize Dr. Jeffrey A. Matteson, Superintendent of Schools to sign the Substitute Calling Stipend MOU between the Educational Support Personnel Association and the Canisteo-Greenwood Central School District effective July 1, 2010 through June 30, 2011.

MOU APPROVED

7-0, Carried

Motion was made by **Pete Wall** and seconded by **Bruce MacKellar** to amend the annualized salary of David Barnard from \$55,608.00 to \$60,518.00 due to submission of an official transcript.

**DAVID BARNARD
SALARY AMENDED**

7-0, Carried

Motion was made by **Fred Thompson** and seconded by **Pete Wall** to accept the resignation for the purpose of retirement of Terry Bardeen, bus driver, effective July 30, 2010.

**TERRY BARDEEN
RESIGNATION
ACCEPTED**

7-0, Carried

Motion was made by **Doug Brown** and seconded by **Bruce MacKellar** to appoint Jennifer Bown as summer bus aide, 4 hours per day, effective July 6, 2010 to August 16, 2010.

**JENNIFER BOWN
APPOINTMENT**

7-0, Carried

Motion was made by **Fred Thompson** and seconded by **Bruce MacKellar** to appoint Richard Canne, summer school bus driver, 3 hours per day effective July 12, 2010 to August 16, 2010.

**RICHARD CANNE
APPOINTMENT**

7-0, Carried

Motion was made by **Pete Wall** and seconded by **Bruce MacKellar** to appoint Helen Snyder food service helper, 6.25 hours per day effective September 1, 2010.

**HELEN SNYDER
APPOINTMENT**

7-0, Carried

REORGANIZATIONAL MEETING

-6-

JULY 12, 2010

Motion was made by **Pete Wall** and seconded by **Marcy Bradley** to appoint Susan Wardlow, food service helper, 4 hours per day effective September 1, 2010 pending fingerprint clearance.

7-0, Carried

SUSAN WARDLOW
APPOINTED
FOOD SERVICE

Motion was made by **Pete Wall** and seconded by **Fred Thompson** to appoint Christina Hutchins, food service helper, 3 hours per day effective September 1, 2010 pending fingerprint clearance.

7-0, Carried

CHRISTINA HUTCHINS
APPOINTED FOOD SERVICE

Motion was made by **Pete Wall** and seconded by **Fred Thompson** to adjourn the Board Meeting at 6:48 PM.

7-0, Carried

MEETING ADJOURNED

DATE APPROVED: _____

CHRISTINE TAGGERT
DISTRICT CLERK