

**CANISTEO-GREENWOOD CENTRAL SCHOOL  
BOARD OF EDUCATION  
MINUTES  
MONDAY, AUGUST 16, 2010**

**REGULAR MEETING**

**Elementary School**

**6:00 PM**

**Board Members Present:**

Michael Nisbet	<u>  X  </u>
Todd Burdick	<u>  X  </u>
Douglas Brown	<u>  X  </u>
Bruce MacKellar	<u>  X  </u>
Marcy Bradley	<u>  X  </u>
Peter Wall	<u>  0  </u>
Fred Thompson	<u>  X  </u>

**Administration & Others Present:**

Jeff Matteson	<u>  X  </u>
Michael Wright	<u>  X  </u>
Colleen Brownell	<u>  0  </u>
Michael Gill	<u>  0  </u>
Karen Mead	<u>  0  </u>
Theresa McKenna	<u>  X  </u>
William Tucker	<u>  X  </u>

**District Clerk:**

Christine Taggert   X  

**Community Members Present:**   4  

President, **Mike Nisbet** calls the Regular Board of Education meeting to order at 6 P.M.

**MEETING OPENED**

President advises where the fire exits are.

Motion was made by **Fred Thompson** and seconded by **Todd Burdick** to approve the following:

- a) Accept the August 16, 2010 agenda
- b) Accept the minutes of the Regular Meeting of August 2, 2010.

**MINUTES OF 8/02/10  
APPROVED**

**6-0 Carried**

Food Service Audit by Jessica Lawrence  
Low Enrollment Courses presented by Mike Wright  
1<sup>st</sup> Reading of the revised Ineligibility Policy  
Revised Athletic Code of Conduct  
1<sup>st</sup> Reading of the revised Student Athletic Extra Curricular Policy  
Fitness Center Update  
Budget Transfers

**FOOD SERVICE AUDIT**

Motion was made by **Marcy Bradley** and seconded by **Fred Thompson** to approve Dr. Tejinder S. Virdee (Virdee Medical) as school physician at a cost of \$10,000 for the 2010/11 school year.

**SCHOOL PHYSICIAN  
APPROVED**

**6-0 Carried**

Motion was made by **Bruce MacKellar** and seconded by **Todd Burdick** to adopt the Transportation Code of Conduct for the 2010-2011 school year.

**TRANSPORTATION CODE  
OF CONDUCT ADOPTED**

**6-0 Carried**

Motion was made by **Doug Brown** and seconded by **Todd Burdick** to accept the Food Service Internal Audit report from TST BOCES.

**FOOD SERVICE AUDIT  
ACCEPTED**

**6-0 Carried**

Motion was made by **Marcy Bradley** and seconded by **Fred Thompson** to approve the corrective action plan from Jessica Lawrence's recommendations for the Food Service Internal Audit report.

**CORRECTIVE ACTION  
PLAN APPROVED**

**6-0 Carried**

Motion was made by **Fred Thompson** and seconded by **Marcy Bradley** to approve the 2010-2011 transportation requests from St Ann's School for the following students;

**ST ANN'S  
TRANSPORTATION  
APPROVED**

Reanna Leamen, Kyra Hancock, Susannah Lang, Dylan Ferris, Carlie Curtis

**6-0 Carried**

Motion was made by **Doug Brown** and seconded by **Bruce MacKellar** to approve the 15 hours per week unpaid leave request for Wendy Freeland from September 13, 2010 to June 24, 2011.

**WENDY FREELAND  
UNPAID LEAVE  
APPROVED**

**6-0 Carried**

Motion was made by **Fred Thompson** and seconded by **Bruce MacKellar** to approve the creation of a Modified Volleyball team for the 2010-2011 school year.

**VOLLEYBALL TEAM  
CREATED**

**6-0 Carried**

Motion was made by **Marcy Bradley** and seconded by **Todd Burdick** to accept the 2010-2011 Bus Routes.

**2010-11 BUS ROUTES  
ACCEPTED**

**6-0 Carried**

Motion was made by **Bruce MacKellar** and seconded by **Fred Thompson** to create a Bus Route to Rochester, 8 hours per day, effective September 7, 2010.

**BUS ROUTE CREATED**

**6-0 Carried**

Motion was made by **Marcy Bradley** and seconded by **Todd Burdick** to accept the resignation of Kevin Hoyt, math teacher effective August 3, 2010.

**KEVIN HOYT  
RESIGNATION  
ACCEPTED**

**6-0 Carried**

Motion was made by **Doug Brown** and seconded by **Fred Thompson** to accept the resignation of Rita O'Dell, bus aide, effective September 1, 2010.

**RITA O'DELL  
RESIGNATION  
ACCEPTED**

**6-0 Carried**

Motion was made by **Bruce MacKellar** and seconded by **Marcy Bradley** that upon the recommendation of Dr. Jeffrey A Matteson, Superintendent the following probationary appointment be made pending fingerprint clearance;

**MARLEY GRIMSLEY  
PROBATIONARY  
APPOINTMENT  
APPROVED**

Name of Appointee: Marley Grimsley  
Area: Physical Education  
Date of commencement of probationary services: September 1, 2010  
Expiration date of appointment: August 31, 2013  
Certification Status: Physical Education Initial  
Salary: \$39,294

**6-0 Carried**

Motion was made by **Doug Brown** and seconded by **Marcy Bradley** that upon the recommendation of Dr. Jeffrey A Matteson, Superintendent the following probationary appointment be made pending fingerprint clearance;

**JESSICA WHITE  
PROBATIONARY  
APPOINTMENT  
APPROVED**

Name of Appointee: Jessica White  
Area: Mathematics 7-12  
Date of commencement of probationary services: September 1, 2010  
Expiration date of appointment: August 31, 2013  
Salary: \$38,508

**6-0 Carried**

Motion was made by **Bruce MacKellar** and seconded by **Marcy Bradley** to approve Cathy Freitag, 1 FTE Teacher Aide, effective September 1, 2010.

**CATHY FREITAG  
APPOINTMENT  
APPROVED**

**6-0 Carried**

Motion was made by **Bruce MacKellar** and seconded by **Fred Thompson** to approve the following extra curricular appointments for the 2010-2011 school year:

EXTRA  
CURRICULAR  
APPOINTMENTS  
APPROVED

Yearbook Advisor	Amy Allen, Shannon Reynolds	\$2,683
Elementary Yearbook Advisor	Suzie Askins	\$1,339
Middle School Yearbook Advisor	Deb McCutchen	\$1,339
Senior Class Advisor	Sarah Bittel	\$820
Senior Class Advisor	Jamie Freeland	\$820
Junior Class Advisor	Krystal Sarvis	\$699
Sophomore Class Advisor	Teffenie Bovee	\$820
Sophomore Class Advisor	Katie McCulloch	\$820
Freshman Class Advisor	Pam Markel	\$677
Freshman Class Advisor	Beth Jacobs	\$677
Art Club Advisor	Molly Nelson	\$574
Music Club Advisor	Dawn McInroy/Chris Conklin	\$1,147
Senior Play Advisor	Jamie Freeland	\$1,448
Computer Club Advisor	Beth Jacobs	\$574
Technology Club Advisor	Justin Capen	\$574
School Paper Advisor	Sarah Bittel	\$656
National Honor Society	Renae Fortuna/Brenda Kratzer	\$525
National Honor Society-JH Level	Paula Quanz with Kate Stiffler	\$262
Student Senate - HS	Alex Richmond	\$1,721
Student Senate - HS-Co-advisor	Patty Kelley	unpaid
Student Senate - JH Level	Kate Stiffer/Jenny Hartman	\$1,721
Stage Director	Chris Conklin	\$765
Academic All-Stars	Matthew Drouin	\$1,530
Color Guard	Norma Bond	\$863
Ski Club	Frank Garrigues	\$770
Library Club	Julie Feenaughty	unpaid
Marching Band	Dawn McInroy	\$2,054
Bowling	Steve Conklin	\$765
Chemical Hygiene Officer	Pete Reynolds	\$400
Substitute Calling Elementary School	Darlene Dannemiller	\$1,500
Substitute Calling Middle School	Brenda Kosa	\$1,500
Substitute Calling High School	Donna Carnes	\$1,500
Substitute Calling Clerical Substitute- ES	Gloria Woodworth	\$25/day
Substitute Calling Clerical Substitute- MS	Deb Ambuski	\$25/day
Substitute Calling Clerical Substitute- HS	Wendy Freeland	\$25/day
Game Clock Oper &/or Shot Clock Operator	Ann Zeltwanger, Mike Rahr, Frank Garrigues, Ann Hosmer, Gerry Amidon, Katie McCulloch	
Proctors	Ann Zeltwanger, Paul Cone, Kim Marvin, Kim Cavalletti, Molly Nelson, Cindy Mills, Frank Garrigues, Jamie Freeland, Katie McCulloch, Ann Hosmer, Mike Rahr, Gerry Amidon, Shirley McCaffrey	
Ticket Taker	Ann Zeltwanger, Paul Cone, Kim Marvin, Mike Rahr, Cindy Mills, Frank Garrigues, Jamie Freeland, Ann Hosmer, Gerry Amidon, Molly Nelson, Katie McCulloch	
Site Supervisor	Paul Cone, Mike Rahr, Cindy Mills, Katie McCulloch, Gerry Amidon	

6-0 Carried

Motion was made by **Fred Thompson** and seconded by **Marcy Bradley** to appoint Jamie Sawyer, 1 FTE Teacher Aide, pending fingerprint clearance, effective September 1, 2010.

**6-0 Carried**

**JAMIE SAWYER**  
APPOINTMENT  
APPROVED

Motion was made by **Bruce MacKellar** and seconded by **Marcy Bradley** to approve Lauren Carlin, long term substitute STEP 1, for Amy Buchbinder, effective September 1, 2010 to June 24, 2011.

**6-0 Carried**

**LAUREN CARLIN**  
LONG TERM SUB  
APPROVED

Motion was made by **Fred Thompson** and seconded by **Todd Burdick** to approve the attached substitute list for the 2010-2011 school year.

**6-0 Carried**

**2010-11**  
SUBSTITUTE LIST  
APPROVED

Motion was made by **Doug Brown** and seconded by **Fred Thompson** to appoint Kathleen McCulloch, Modified Volleyball Coach, stipend of \$1,152 for the 2010-2011 school year.

**6-0 Carried**

**KATHLEEN**  
**MCCULLOCH**  
VOLLEYBALL COACH  
APPROVED

Motion was made by **Marcy Bradley** and seconded by **Fred Thompson** to increase Gail Vroman hours from 3.5 per day to 3.75 per day effective September 1, 2010.

**6-0 Carried**

**GAIL VROMAN**  
HOURS ADJUSTED

Motion was made by **Bruce MacKellar** and seconded by **Todd Burdick** to increase Rita O'Dell hours from 3.75 per day to 7 hours per day effective September 1, 2010.

**6-0 Carried**

**RITA O'DELL**  
HOURS ADJUSTED

Motion was made by **Todd Burdick** and seconded by **Marcy Bradley** to appoint Billie Jo Thompson, 1 FTE Teacher Aide effective September 1, 2010.

**5-0-1 Carried Fred Thompson Abstained**

**BILLIE JO**  
**THOMPSON**  
APPOINTMENT  
APPROVED

Motion was made by **Fred Thompson** and seconded by **Doug Brown** to appoint Debra Drake, teacher Aide, 3.5 hours per day effective September 1, 2010.

**6-0 Carried**

**DEBRA DRAKE**  
APPOINTMENT  
APPROVED

Motion was made by **Marcy Bradley** and seconded by **Fred Thompson** to appoint Larry Trumbul, Teacher Aide, 3.5 hours per day, pending fingerprint clearance effective September 1, 2010.

**6-0 Carried**

**LARRY**  
**TRUMBUL**  
APPOINTMENT  
APPROVED

Motion was made by **Todd Burdick** and seconded by **Bruce MacKellar** to appoint Amy Heckman, Teacher Aide, 3.5 hours per day effective September 1, 2010.

**6-0 Carried**

**AMY HECKMAN**  
APPOINTMENT  
APPROVED

Motion was made by **Fred Thompson** and seconded by **Todd Burdick** to approve Melvin Hibbard, Substitute Bus driver, pending completion to Article 19A.

**6-0 Carried**

**MELVIN**  
**HIBBARD**  
SUB BUS  
DRIVER  
APPROVED

Motion was made by **Bruce MacKellar** and seconded by **Fred Thompson** to enter into Executive Session at 7:03 PM, for matters pertaining to personnel.

**6-0 Carried**

INTO EXECUTIVE  
SESSION

Motion was made by **Bruce MacKellar** and seconded by **Marcy Bradley** to move out of Executive Session at 7:50 PM.

**6-0 Carried**

OUT OF  
EXECUTIVE SESSION

Motion was made by **Marcy Bradley** and seconded by **Todd Burdick** to approve the school tax warrant for the 2010-2011 school year, fixing the total tax levy at \$4,941,990.00 as presented on the warrant.

**6-0 Carried**

**2010-11 TAX**  
WARRANT APPROVED

Motion was made by **Fred Thompson** and seconded by **Bruce MacKellar** approve the library tax warrant for the 2010-2011 school year, fixing the total tax levy at \$54,440 as presented on the warrant

**6-0 Carried**

**2010-11 LIBRARY**  
TAX APPROVED

Motion was made by **Marcy Bradley** and seconded by **Fred Thompson** to adjourn the Board Meeting at 7:54 PM.

**6-0 Carried**

MEETING  
ADJOURNED

DATE APPROVED: \_\_\_\_\_