

**CANISTEO-GREENWOOD CENTRAL SCHOOL
BOARD OF EDUCATION
MINUTES
MONDAY, JUNE 27, 2011**

REGULAR MEETING

HIGH SCHOOL

6:00 PM

Board Members Present:

Michael Nisbet O
 Todd Burdick X
 Douglas Brown X
 Bruce MacKellar X
 Marcy Bradley X
 Peter Wall X
 Fred Thompson O

Administration & Others Present:

Jeff Matteson X
 Michael Wright X
 Colleen Brownell O
 Michael Gill X
 Karen Mead X
 Theresa McKenna X
 William Tucker X

District Clerk:

Christine Taggart X

Community Members Present: 5

Vice President, **Doug Brown** calls the Regular Board of Education meeting to order at 6:02 PM.

MEETING OPENED

Vice President advises where the fire exits are.

Motion was made by **Pete Wall** and seconded by **Todd Burdick** to approve the following:

- a) Accept the June 27, 2011 agenda.
 - b) Accept the minutes of the Regular Meeting of June 13, 2011.
 - c) Recommendations of the CPSE Committee for action taken on June 21, 2011.
 - d) Recommendation of the Committee on Special Education for action taken on June 21, 2011.
- 5-0 Carried**

**MINUTES OF 6/13/11
APPROVED**

Building Condition Survey-Dave Adams

**BUILDING
CONDITION
SURVEY**

1st Reading and Presentation of the Proposed AP Government Textbook-Matthew Drouin

1st Reading and Presentation of the Proposed English 10 "Between Shades of Gray" Textbook-Teffenie Duschen

**1ST READING
ENGLISH TEXTBOOK**

High School RTI presentation-Pete Reynolds

Enrollment Report

Warrants

**WARRANTS
PRESENTED**

Motion was made by **Pete Wall** and seconded by **Bruce MacKellar** for the second reading and adoption of the English 9 "The Hunger Games" textbook.

**ADOPTION OF
ENGLISH BOOK**

5-0 Carried

Motion was made by **Marcy Bradley** and seconded by **Pete Wall** to adopt the revised Student Record Policy # 7240.

**ADDITION OF STUDENT
RECORD POLICY**

5-0 Carried

Motion was made by **Pete Wall** and seconded by **Todd Burdick** to approve the revised 2011-2012 Calendar.

**REVISED CALENDAR
APPROVED**

5-0 Carried

Motion was made by **Bruce MacKellar** and seconded by **Pete Wall** BE IT RESOLVED,

THIS AGREEMENT made this 1st day of July 2011, by and between the Board of Cooperative Educational Services for the Sole Supervisory District of Schuyler-Steuben-Chemung-Tioga-Allegany County, party of the first part, and Canisteeo-Greenwood Central School District, party of the second part.

**GST BOCES
CONTRACT APPROVED**

WITNESSETH, That whereas party of the first part has been duly authorized to provide the approved services listed on the attached contract for services and has been authorized to enter onto agreements with boards of education and school trustees, under the provisions of sections 1950-51 of the Education Law.

NOW, THEREFORE, The said party of the part hereby agrees to provide to the party of the first part the following services listed on the attached contract for services during the school year 2011-2012 at the cost indicated on the attached contract for services.

5-0 Carried

Motion was made by **Marcy Bradley** and seconded by **Pete Wall** to approve Dr. Uzma Mehr of St James Hospital as School Physician at a cost of \$7,000 effective July 1, 2011 through June 30, 2012.

2011-2012 SCHOOL PHYSICIAN APPROVED

5-0 Carried

Motion was made by **Pete Wall** and seconded by **Marcy Bradley** to authorize Dr. Jeffrey A. Matteson, Superintendent of Schools to sign the MOU between County of Steuben and the Canisteo-Greenwood Central School District for Preschool Transportation service effective July 1, 2011 through June 30, 2012.

PRESCHOOL TRANSPORTATION APPROVED

5-0 Carried

Motion was made by **Bruce MacKellar** and seconded by **Pete Wall** to accept the Agreements between the Canisteo-Greenwood Confidential Employees and the Superintendent of Schools, Dr. Jeffrey Matteson, effective July 1, 2011.

CONFIDENTIAL CONTRACTS APPROVED

- Theresa McKenna-School Business Administrator
- Lisa Tracy-District Treasurer
- Kim Marvin-Tax Collector/Typist
- Christine Taggart- District Clerk

5-0 Carried

Motion was made by **Pete Wall** and seconded by **Marcy Bradley** to accept the Agreement between Jim Rexford, Head Bus Driver and the Superintendent of Schools, Dr. Jeffrey Matteson, effective July 1, 2011.

JIM REXFORD CONTRACT APPROVED

5-0 Carried

Motion was made by **Pete Wall** and seconded by **Todd Burdick** to eliminate two (2) Cafeteria Aide position.

2 CAFETERIA AIDES POSITION ELIMINATED

5-0 Carried

Motion was made by **Pete Wall** and seconded by **Bruce MacKellar** to eliminate one (1) FTE Teacher Aide position.

1 TEACHER AIDE POSITION ELIMINATED

5-0 Carried

Motion was made by **Bruce MacKellar** and seconded by **Pete Wall** to eliminate one (1) FTE Building Maintenance/Mechanic position.

1 BUILDING MAINTENANCE/MECHANIC ELIMINATED

5-0 Carried

Motion was made by **Marcy Bradley** and seconded by **Pete Wall** to eliminate one (1) FTE Director of Facilities position.

1 DIRECTOR OF FACILITIES POSITION ELIMINATED

5-0 Carried

Motion was made by **Pete Wall** and seconded by **Todd Burdick** to create a Reserve for Retirement Contributions.

RESERVES FOR RETIREMENT CREATED

5-0 Carried

Motion was made by **Pete Wall** and seconded by **Marcy Bradley** to approve the Family Medical leave request for Laura Allison starting approximately September 9, 2011 to October 31, 2011.

LAURA ALLISON LEAVE APPROVED

5-0 Carried

Motion was made by **Todd Burdick** and seconded by **Pete Wall** to accept the resignation of Justin Sills, Network Administrator effective June 30, 2011.

JUSTIN SILLS RESIGNATION ACCEPTED

5-0 Carried

Motion was made by **Pete Wall** and seconded by **Marcy Bradley** to appoint the following for Special Education Extended School Program from July 6, 2011 to August 16, 2011, pending fingerprint clearance:

EXTENDED SCHOOL APPOINTMENTS APPROVED

<u>Name</u>	<u>Position</u>	<u>Rate per hour</u>
Patricia Robords	Special Education Teacher	\$25.00
Julie Bossard	Teacher Aide	\$8.35
Kimberly Quinlan	School Nurse	\$25.00
JoAnn Curran	School Nurse	\$25.00
Ann Zeltwanger	Substitute Teacher Aide	\$7.25
Donald Graham	Substitute Teacher Aide	\$7.25
Nancy Drake	Substitute Teacher Aide	\$7.25

5-0 Carried

Motion was made by **Pete Wall** and seconded by **Marcy Bradley** to appoint the following Summer School Reading Program Aides, \$8.35 per hour, from July 6, 2011 to August 16, 2011.

Tomi Stratton
Etta Teribury

5-0 Carried

**SUMMER READING
APOINTEMENTS
APPROVED**

Motion was made by **Pete Wall** and seconded by **Marcy Bradley** to appoint the following substitute aides for the Summer School Reading Program, \$7.25 per hour, from July 6, 2011 to August 16, 2011.

Renee Evingham
Nancy Drake

5-0 Carried

**SUBSTITUTES FOR
SUMMER READING
APPROVED**

Motion was made by **Marcy Bradley** and seconded by **Pete Wall** to appoint Tracy Thomas, Bus Route #6, 3 hours per day, effective July 1, 2011.

5-0 Carried

**TRACY THOMAS
BUS APPOINTED BUS
DRIVER**

Motion was made by **Todd Burdick** and seconded by **Pete Wall** to appoint the following Summer School Bus Drivers from July 6, 2011 to August 16, 2011:

Summer Reading #1	Mike Mullen	3 hrs/day
Sumer Reading #2	Etta Teribury	3 hrs/day
Summer Reading #3	Denise Brewer	3 hrs/day
Special Needs Summer	Darla Reisman	3 hrs/day
Summer School Pathway #1	Lisa Adams	3 hrs/day
Hornell Special Needs	Dick Canne	3 hrs/day
Bath Special Needs	Alan McKee	3 hrs/day
Whitesville Special Needs	Jim Drake	3 hrs/day

5-0 Carried

**SUMMER SCHOOL
DRIVERS APPOINTMENT**

Motion was made by **Bruce MacKellar** and seconded by **Todd Burdick** to appoint the following Summer School Bus Aides from July 6, 2011 to August 16, 2011:

Summer Reading #1	Helen Stratton	3 hrs/day
Special Needs Summer	Sherry Bacon	3 hrs/day
Summer School Pathway #1	Jen Bown	3 hrs/day

5-0 Carried

**SUMMER BUS AIDES
APPOINTED**

Motion was made by **Pete Wall** and seconded by **Marcy Bradley** that upon the recommendation of Dr. Jeffrey A Matteson, Superintendent, the following 90-day probationary appointment be made pending fingerprint clearance;

Name of Appointee: Marcy Morling
Area: Physical Therapist
Date of commencement of probationary services: September 1, 2011
Salary: \$47,000

5-0 Carried

**MARCY MORLING
PROBATIONARY
APPOINTMENT**

Motion was made by **Pete Wall** and seconded by **Bruce MacKellar** to approve a stipend for Kim Marvin, Tax collector in the amount of \$1,500 for the 2011-2012 School Year.

5-0 Carried

**KIM MARVIN
TAX COLLECTOR
STIPEND**

Motion was made by **Pete Wall** and seconded by **Bruce MacKellar** to approve a stipend for David Barnard, CPSE Chairperson in the amount of \$1,500 for the 2011-2012 School Year.

5-0 Carried

**DAVID BARNARD
CPSE STIPEND**

Motion was made by **Pete Wall** and seconded by **Todd Burdick** to approve a stipend for Patty Boone, LPN services in the amount of \$1,500 for the 2011-2012 School Year.

5-0 Carried

**PATTY BOONE
LPN STIPEND**

Motion was made by **Bruce MacKellar** and seconded by **Pete Wall** to approve a stipend for Christine Butler, LPN Supervision in the amount of \$1,500 for the 2011-2012 School Year.

5-0 Carried

**CHRISTINE BUTLER
LPN SUPERVISION
STIPEND**

REGULAR MEETING

-4-

June 27, 2011

Motion was made by **Todd Burdick** and seconded by **Marcy Bradley** to appoint Gerald Bertram as a transportation consultant on an hourly per diem basis as needed at \$20 per hour for the 2011-2012 school year.
5-0 Carried

**GERALD BERTRAM
CONSULTANT
APPOINTMENT**

Motion was made by **Bruce MacKellar** and seconded by **Pete Wall** to enter into Executive Session at 7:47 PM, for matters pertaining to personnel.
5-0 Carried

**INTO EXECUTIVE
SESSION**

Motion was made by **Marcy Bradley** and seconded by **Pete Wall** to move out of Executive Session at 8:34PM.
5-0 Carried

**OUT OF EXECUTIVE
SESSION**

Motion was made by **Pete Wall** and seconded by **Todd Burdick** to adjourn the Board Meeting at 8:35 PM.
5-0 Carried

**MEETING
ADJOURNED**

DATE APPROVED: _____

CHRISTINE TAGGERT, DISTRICT CLERK