

**CANISTEO-GREENWOOD CENTRAL SCHOOL  
BOARD OF EDUCATION  
MINUTES  
MONDAY, DECEMBER 9, 2013**

**REGULAR MEETING**

**ELEMENTARY SCHOOL**

**6:00 PM**

**Board Members Present:**

Michael Nisbet       X    
Douglas Brown      X    
Marcy Bradley       X    
Fred Thompson      X    
Pete Ambuski       X    
Adrian Morling     X    
Jason Mullen        O  

**Administration & Others Present:**

Jeremy Palotti      X    
Michael Wright      O    
Colleen Brownell   X    
Paul Cone           X    
Theresa McKenna     X    
Ameigh Coates      X    
Jim Rexford         X  

**District Clerk:**

Christine Taggert     X  

**Community Members Present:**    10 

**Opening of the Meeting**

President, **Mike Nisbet** calls the Regular Board of Education meeting to order at 6PM. President advises where the fire exits are.

**MEETING OPENED**

Motion was made by **Doug Brown** and seconded by **Marcy Bradley** to approve the following:

- a) December 9, 2013 agenda as presented
- b) Minutes of the Regular meeting of November 12, 2013
- c) Recommendations of the CPSE Committee for action taken on November 13, 2013
- d) Recommendations of the CSE Committee for action taken on November 19 and December 3, 2013.
- e) Recommendation of the 504 Committee for action taken on November 19 and December 3, 2013
- f) Consensus agenda items as presented

**MINUTES OF 10112/13  
APPROVED**

**6-0 Carried**

**Superintendent's Report**

- a) Kyle Roberts and Devin Ames Christmas Music
- b) Superintendent's reflection on community and faculty meetings
- c) Report from SRO on services provided to the district
- d) Larry Roach-Soccer Club
- e) Vacancy Notification-Cleaner

**VACANCY  
NOTIFICATION**

**Finance**

- a) Warrants Presented
- b) Treasurer's Report
- c) Revenue Report

**Correspondences**

None

**OLD BUSINESS**

**NEW BUSINESS**

**Finance**

Motion was made by **Fred Thompson** and seconded by **Pete Ambuski** to accept the TITLE 1, School Improvement grant in the amount of \$70,000.

**6-0 Carried**

**GRANT ACCEPTED**

Motion was made by **Adrian Morling** and seconded by **Doug Brown** to declare surplus the 2005 Thomas Bus #10, vin # 4UZAAXDCX5CU0456 7 according to policy #5250.

**6-0 Carried**

**SURPLUS  
DECLARED**

Motion was made by **Adrian Morling** and seconded by **Fred Thompson** to accept the bid of \$2,100.00 from the sales of the Blue Caravan and \$1,500 for the Yellow Suburban.

**6-0 Carried**

**BID ACCEPTED**

**COMMODITIES  
BID APPROVED**

Motion was made by **Marcy Bradley** and seconded by **Pete Ambuski** WHEREAS, it is the plan of a number of public school districts in Schuyler-Steuben-Chemung-Tioga-Allegany Counties of New York to bid jointly on equipment and supplies under the direction of the Schuyler-Steuben-Chemung-Tioga-Allegany Counties Board of Cooperative Educational, dba, Greater Southern Tier BOCES, popularly known as GST BOCES.

WHEREAS, the Canisteo-Greenwood Central School is desirous of participating with the GST BOCES and other school districts in Schuyler-Steuben-Chemung-Tioga-Allegany Counties in the joint bidding of the Commodities mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, that the Board of Education of the Canisteo-Greenwood School hereby appoints GST BOCES, to represent it in all matters related above, and, that Theresa McKenna is hereby appointed as the school district's representative to GST BOCES in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities.

BE IT FURTHER RESOLVED, that the Canisteo-Greenwood School Board of Education agrees (1) to abide by the decisions of the GST BOCES Purchasing Manager regarding the quality standards. (2) that unless all bids are rejected, award of contracts will be according to the recommendations of the GST Purchasing Manager (3) that after award of contract (s) it will conduct all business directly with the successful bidder(s).

**6-0 Carried**

Motion was made by **Doug Brown** and seconded by **Adrian Morling** to approve the Minimum wage MOU agreement between the Superintendent of School and the Canisteo-Greenwood Educational Support Personnel Association.

**6-0 Carried**

**MINIMUM WAGE MOU  
APPROVED**

Motion was made by **Fred Thompson** and seconded by **Marcy Bradley** to increase the entry level hourly rate for food service helpers, and teacher aides to \$8.00 per hour as per NYS minimum wage and to adjust wages accordingly effective January 1, 2014.

**6-0 Carried**

**MINIMUM WAGE  
INCREASE APPROVED**

Motion was made by **Adrian Morling** and seconded by **Fred Thompson** to establish the following substitute hourly rate of pay effective January 1, 2014.

Cleaner-\$8.00 per hour  
Clerical-\$8.00 per hour  
Teacher Aide-\$8.00 per hour  
Bus Driver-\$12.00 per hour  
Food Service helper-\$8.00 per hour  
Maintenance-\$15.00 per hour  
Bus Mechanic-\$15.00 per hour

**6-0 Carried**

**SUBSTITUTE HOURLY  
RATE INCREASED**

### **Educational Matters**

Motion was made by **Adrian Morling** and seconded by **Doug Brown** to;

**BE IT RESOLVED THAT** AMEIGH COATES is hereby certified as a Qualified Lead Evaluator of teachers having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9(b), including:

- (1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
- (2) Evidence-based observation techniques that are grounded in research;
- (3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
- (4) Application and use of the State-approved Teacher rubric selected by the Canisteo-Greenwood School District for use in the evaluations of teachers, including training on the effective application of such rubrics to observe a teacher's practice;

**LEAD EVALUATOR  
APPROVED**

- (5) Application and use of the assessment tools that the Canisteo-Greenwood School District utilizes to evaluate its teachers, including, but not limited to structured portfolio reviews; student, parent, teacher feedback; professional growth goals; building principal improvement goals, etc.;
- (6) Application and use of the State-approved locally selected measures of student achievement used by the Canisteo-Greenwood School District to evaluate its teachers;
- (7) The scoring methodology utilized by the Department and the Canisteo-Greenwood School District to evaluate a teacher under 8 NYCRR Subpart 30-2, including:
- how scores are generated for each subcomponent and the composite effectiveness score of teachers, and
  - application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of teachers and their subcomponent ratings; and
- (8) Specific considerations in evaluating teachers of English language learners and students with disabilities.

This certification has been issued in accordance with the process for certifying lead evaluators described in the Canisteo-Greenwood School District's annual professional performance review plan.

**6-0 Carried**

Motion was made by **Marcy Bradley** and seconded by **Pete Ambuski** to eliminate one (1) FTE custodial position.

**6-0 Carried**

**ELIMINATE CUSTODIAL  
POSITION**

Motion was made by **Fred Thompson** and seconded by **Adrian Morling** to create one (1) FTE cleaner position.

**6-0 Carried**

**CREATE CLEANER  
POSITION**

### Personnel

#### Leave of Absence

\*Approve the leave of absence of Elizabeth Rodbourn from approximately March 22, 2014 to May 18, 2014 according to the Family Medical Leave Act.

**ELIZABETH RODOURN  
LEAVE APPROVED**

#### Appointments

- \*Appoint Audra Drake, AM Bus Loop Monitor, Stipend \$550 for the 2013-14 school year.
- \*Approve Hilary York and Brianna Mills, girls basketball unpaid assistants for the 2013-14 school year.
- \*Approve the following spring coaching assignments for the 2013-14 school year.

**AUDRA DRAKE  
MONITOR**

**SPRING COACHING  
ASSIGNMENT**

Girl's Varsity Softball Coach	Laura Allison	\$3824.80
Girl's JV Softball Coach	Sue Creelman	\$3490.04
Girl's Modified Softball Coach	Jessica VanScoter	\$1536.00
Boy's Varsity Baseball Coach	Matthew Drouin	\$3262.00
Boy's JV Baseball Coach	Paul Keeley	\$2477.00
Varsity Boy's Track Coach	Bill Zeltwanger	\$3262.00
Varsity Girl's Track Coach	Gerry Amidon	\$4331.32
Varsity Golf Coach	Frank Garrigues	\$4443.88

d)\*Appoint the following fall coaching assignments for the 2014-15 school year.

Varsity Football Coach	Paul Keeley
Asst. Football Coach	Matt Drouin
Asst. Football Coach	Ryan LePore
Modified Football Coach	Brett Young
Girl's Fall Tennis Coach	Mike Rahr
Girls Varsity Soccer Coach	Jason Hartman
Girl's JV Soccer Coach	Sue Creelman
Varsity Volleyball Coach	Kathleen VanSkiver
Cross Country Coach	Bill Zeltwanger
Athletic Director	Ann Hosmer
Unpaid Assistant Volleyball	Amy Congdon

e) \*Approve the following Ski Club chaperones for the 2013-14 school year.

Roxanne Martz                      Mark Cline                      Ryan LePore  
Brett Young                      Brian McCaffrey

SKI CLUB CHAPERONES  
APPROVED

a) \*Adjust the salary of Jon Gemmell, Assistant Wrestling coach from full time-\$2,900 to part time \$1,450.

ADJUST JON GEMMELL  
COACHING

h)\*Probationary appointment of the following, pending fingerprint clearance;

Name of Appointee: Brian Cray  
Area: Technology Teacher 7-12  
Date of commencement of probationary services: January 20, 2014  
Expiration date of appointment: January 19, 2017  
Salary: \$40,284

**BRIAN CRAY**  
TEACHER APPOINTMENT

f) Motion was made by **Doug Brown** and seconded by **Fred Thompson** to appoint the following additions to the 2013-14 Substitute list pending fingerprint clearance;

ADDITIONS TO THE  
2013-14 SUBSTITUTE LIST

Karen Warriner                      Uncertified Teacher, Aide  
Lynda McNeil                      Uncertified Teacher, Aide  
Michelle White                      Uncertified Teacher, Aide, Food Service Helper, Bus Aide,  
Clerical  
Katie Cappadonia                      Uncertified Teacher  
Anne Allison                      Uncertified Teacher, Aide. Clerical  
Sharleen Reidy                      Uncertified Teacher, Clerical  
Bethany Newell                      Certified Teacher

**5-0-1- Carried Marcy Bradley abstained**

Stipends

a)\*Approve the Instructional Coach stipend in the amount of \$2,500 for the 2013-14 school year:

K-7 ELA Jamie Freeland                      8-12 ELA Teffenie Duschen  
K-7 Math Patricia Stauring                      8-12 Math Pete Reynolds

INSTRUCTIONAL  
STIPENDS

b)\*Approve the APPR Peer Reviewer stipend in the amount of \$1,000 for the 2013-14 school year;

Eileen Miller                      Jamie Freeland  
Norma Bond                      Teffenie Duschen

PEER REVIEW STIPENDS

INTO EXECUTIVE  
SESSION

Motion was made by **Doug Brown** and seconded by **Fred Thompson** to enter into Executive Session at 6:37PM, for matters pertaining to personnel. **6-0 Carried**

OUT OF EXECUTIVE  
SESSION

Motion was made by **Fred Thompson** and seconded by **Adrian Morling** to move out of Executive Session at 7:21PM. **6-0 Carried**

MEETING ADJOURNED

Motion was made by **Adrian Morling** and seconded by **Marcy Bradley** to adjourn the Board Meeting at 7:21 PM **6-0 Carried**

DATE APPROVED: \_\_\_\_\_

CHRISTINE TAGGERT, DISTRICT CLERK