

**CANISTEO-GREENWOOD CENTRAL SCHOOL
BOARD OF EDUCATION
MINUTES
MONDAY, OCTOBER 7, 2013**

REGULAR MEETING

ELEMENTARY SCHOOL

6:00 PM

Board Members Present:

Michael Nisbet X
Douglas Brown X
Marcy Bradley X
Fred Thompson X
Pete Ambuski X
Adrian Morling X
Jason Mullen X

Administration & Others Present:

Jeremy Palotti X
Michael Wright X
Colleen Brownell X
Paul Cone X
Theresa McKenna X
Ameigh Coates X
Jim Rexford X

District Clerk:

Christine Taggert X

Community Members Present: 15

MEETING OPENED

President, **Mike Nisbet** calls the Regular Board of Education meeting to order at 6 PM. President advises where the fire exits are.

Routine Actions

Motion was made by Doug Brown and seconded by Adrian Morling to approve the following:

- a) October 7, 2013 agenda as presented
- b) Minutes of the Regular meeting of September 9, 2013
- c) Recommendations of the CPSE Committee for action taken on September 25, 2013
- d) Recommendations of the CSE Committee for action taken on September 24, 2013
- e) Recommendation of the 504 Committee for action taken on September 24, 2013
- f) Consensus agenda items as presented

**MINUTES OF 9/09/13
APPROVED**

Superintendent's Report

- a) BWB, P.C. External Audit Report
- b) Middle School ELA teacher Brittany Thoma on a Common Core project
- c) Online Lunch Program
- d) Low Enrollment Report

AUDIT REPORT

Finance

- a) Warrants Presented
- b) Treasurer's Report

**WARRANTS
PRESENTED**

Correspondences

- a) Officer McNelis-September Report
- b) Confirmation of NYS Treasury Grant

OLD BUSINESS

NEW BUSINESS

Finance

Motion was made by **Marcy Bradley** and seconded by **Jason Mullen** to accept the External Audit from BWB, P. C. for the 2012-13 school year.

**ACCEPT EXTERNAL
AUDIT REPORT**

Motion was made by **Adrian Morling** and seconded by **Pete Ambuski** to accept the corrective action plan from the External Audit from BWB, P. C.

**CORRECTIVE
ACTION PLAN**

Motion was made by **Marcy Bradley** and seconded by **Pete Ambuski** to approve the recommendation of the NYS Board of Real Property Services for the following adjustment
 Parcel #249.00-01-022.000 refund amount of \$918.40
 Parcel#514.00-06-001.000 refund amount of \$24.13
 Parcel #534.00-06-161.000 refund amount of \$28.16
 Parcel #197.12-01-037.000 refund amount of \$506.54
 Parcel #197.11-05-025.000 addition of \$506.54

**REAL PROPERTY TAX
ADJUSTMENTS**

Motion was made by **Doug Brown** and seconded by **Jason Mullen** to approve the purchase of one (1) 66-passenger school buses for a total not to exceed \$106,000.

**SCHOOL BUS
APPROVED**

Motion was made by **Adrian Morling** and seconded by **Fred Thompson** to approve the purchase of two (2) school vans for a total not to exceed \$40,000.

**SCHOOL VANS
APPROVED**

Motion was made by **Fred Thompson** and seconded by **Jason Mullen** to accept the 2 donations from Target in the amount of \$89.45 and \$84.94.

**DONATIONS
APPROVED**

Motion as made by **Adrian Morling** and seconded by **Jason Mullen** to transfer funds from the Capital Reserve to Capital Saving for the capital project of \$951,487.65.

**TRANSFERS OF
FUNDS**

Motion was made by **Jason Mullen** and seconded by **Doug Brown** to accept the IDEA-Part B grant in the amount of \$9,936 and \$247,842.

GRANTS ACCEPTED

Motion was made by **Doug Brown** and seconded by **Marcy Bradley** to submit the following Grant Applications to CVSEF for consideration.

**CVSEF GRANTS
SUBMITTED**

Patty Stauring-Go RED Assemblies	\$500.00
Jenny Hartman-7 th Grade Math Supplies	\$151.20
Brittany Thoma-Last Boy of Sudan	\$145.00
Teffenie Duschen-Glee Club	\$250.00

Educational Matters

Motion was made by **Jason Mullen** and seconded by **Marcy Bradley** to declare the following items surplus according to Policy #5250:

**SURPLUS ITEMS
DECLARED**

Blue Caravan- Vin# #1D4GP24R75B188223
 Yellow Suburban- Vin #1GNGK26R8WJ359942

Motion was made by **Adrian Morling** and seconded by **Fred Thompson** to create a 2nd Midday BOCES Bus Run, 1.5 hrs per day for the 2013-14 school year.

**BOCES BUS
RUN CREATED**

Motion was made by **Jason Mullen** and seconded by **Fred Thompson** to create a 2nd PM BOCES Bus Run, 1.5 hrs per day for the 2013-14 school year.

**PM BOCES BUS
RUN CREATED**

Motion was made by **Marcy Bradley** and seconded by **Fred Thompson** approve the pay increases for the following bus drivers due to increased time for daily routes for the 2013-2014 school year.

**BUS DRIVERS
PAY INCREASES**

Steve Lewis 1.25 extra hours @ \$10.13 = \$12.66 x 180 = \$2,278.80
Misty Moore 1.5 extra hours @ \$9.84 = \$14.76 x 180 = \$2,656.80
Mike Ordway 1.25 extra hours @ \$9.51 = \$11.88 x 180 = \$2,138.40
Rose Mullen 2 extra hours @ \$9.84 = \$19.68 x 180 = \$3,542.40
Patti Ordway 2 extra hours @ \$7.77 = \$15.54 x 180 = \$2,797.20

Motion was made by **Adrian Morling** and seconded by **Jason Mullen** to approve the services for the Internal Audit for the 2013-14 school year.

INTERNAL AUDIT SERVICES

Motion was made by **Adrian Morling** and seconded by **Doug Brown** to loan the following items to the Greenwood Reading Center:

GREENWOOD CENTER ITEMS LOANED

2 Round Tables 11 Wooden Chairs 2 Book Shelves

Motion was made by **Fred Thompson** and seconded by **Adrian Morling** to create a High School Glee Club with volunteer advisor for the 2013-14 school year.

CREATE HS GLEE CLUB

Personnel

Resignation

Motion was made by **Jason Mullen** and seconded by **Marcy Bradley** to accept the resignation of Don O'Dell for purpose of retirement, effective December 23, 2013.

DONALD O'DELL RESIGNATION ACCEPTED

Leave of Absence

None

Appointments

EXTRACURRICULAR ASSIGNMENTS

a)*Appoint the following extracurricular assignments for the 2013-14 school year

Position:	Name:	Stipend
Chemical Hygiene Officer	Pete Reynolds	\$400
FFA Club Advisor	Pete Reynolds	N/A
Glee Club Advisor	Teffenie Duschen	N/A
Yearbook Co-Advisors	Brooke Jablonski	\$2,638
	Sherene Burdick	

PATTI ORDWAY FOOD SERVICE

b)*Appoint Patti Ordway, Food Service helper, 3 hrs per day effective October 8, 2013

c)*Appoint Amanda Stratton, Elementary School Itinerant Pool Aide with Lifeguard certification from October 7, 2013 to May 23, 2014 at a rate of \$10.00 per hour pending lifeguard certification.

LIFEGUARD FOR 2013-14

d)*Appoint Deb Drake, AM Bus Loop Monitor, Stipend \$550 for the 2013-14 school year.

DEB DRAKE AM BUS MONITOR

e) *Appoint Audra Drake PM Bus Loop Monitor, Stipend \$550, for the 2013-14 school year.

AUDRA DRAKE PM BUS MONITOR

f)*Appoint the following coaching assignments for the 2013-14 school year;

Athletic Director	Ann Hosmer	\$7,000.00
Varsity Wrestling Coach	Mickey Woodworth	\$4,529.80
Assistant Wrestling Coach	John Gemmell	\$2,900.00
Boy's Varsity Basketball Coach	Collin Button	\$4,586.08
Boy's JV Basketball Coach	Brad Hoyt	\$2,924.00
Boy's Modified Basketball Coach	James Dineen	\$1,775.00
Girl's Varsity Basketball Coach	Mike Wright	\$4,248.40
Girl's JV Basketball Coach	Marley Grimsley	\$3,149.12
Varsity Cheer Advisor	Norma Bond	\$1,879.00
JV Cheer Advisor	Laurie Murphy	\$1,022.00
Varsity Swimming Coach	Frank Garrigues	\$4,023.28
Swim Team Aide	Amanda Stratton	\$10 per hr
Assistant Modified Football	Josh Brott	N/A
Basketball Volunteers	Katie Kress,	N/A
	Corinne Wright, Gary	N/A
	Whiteman	
Swim Team Volunteers	Marcy Morling	N/A
	Roxanne Martz	
	Brandon Larnard	
	Jenn Wuest	

2013-14 WINTER COACHES

g)*Adjust Team Leader stipend of Deb Alexander from \$500 to \$700 and Sue Leven from \$750 to \$550.

TEAM LEADER
STIPEND

h)*Appoint the following additions to the 2013-14 Substitute list pending fingerprint clearance;

ADDITIONS TO
THE 2013-14
SUBSTITUTE LIST

- Sandra Pierce- Cleaner
- Charity DuBois-Nurse, Uncertified Teacher, Aide
- Liesl Leonard-Certified Teacher
- Erin Mayo-Uncertified Teacher
- Whitney Haynes- Uncertified Teacher, Aide
- Heidi Robinson-Uncertified Teacher, Aide
- Peggy Stewart, Aide
- Robin Jankowski-Cafeteria, Cleaner
- Rachael Morgan-Cafeteria, Cleaner
- Jeanette Lehman-Cafeteria, Cleaner
- Jessica Houghtaling-Certified Teacher, Aide, Clerical

i)*Change Elizabeth Shepard and Laura Sutphen from uncertified to certified Teacher Substitute as of October 8, 2013

DONALD GRAHAM
AIDE APPOINTMENT

j)*Appoint Donald Graham, Teacher Aide, effective October 8, 2013

k)*Appoint the following bus appointments: for the 2013-14 school year;

HELEN STRATTON
BUS MONITOR

- Helen Stratton-After School Bus Monitor
- Darla Reisman-After School South Bus Driver
- John Peisher-After School North Bus Driver

DARLA RESIMAN
SOUTH BUS DRIVER

Motion was made by **Doug Brown** and seconded by **Jason Mullen** to enter into Executive Session at 6:55PM, for matters pertaining to personnel.

JOHN PEISHER
NORTH
BUS DRIVER

Motion was made by **Fred Thompson** and seconded by **Adrian Morling** to move out of Executive Session at 8:42PM.

INTO EXECUTIVE
SESSION

Motion was made by **Adrian Morling** and seconded by **Doug Brown** to adjourn the Board Meeting at 8:43 PM.

OUT OF EXECUTIVE
SESSION

MEETING
ADJOURNED

DATE APPROVED: _____

CHRISTINE TAGGERT, DISTRICT CLERK

