

Tuxedo Board of Education-Regular Meeting

Thursday, July 23, 2020

Tuxedo Union Free School District
Board of Education
Google Meet Video Conference

7:00PM

Generated by Kristine DiFrancesco on Tuesday, July 28, 2020

Members present

Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

Meeting called to order at 7:02 PM

1. Meeting Opening

Procedural: 1.1 Call to Order

Procedural: 1.2 Pledge of Allegiance

Procedural: 1.3 Roll Call and Quorum Check

Action: 1.4 Approval of the Agenda

Motion to approve the agenda.

Motion by Meg Vaught, second by Kimberly Breiland.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

2. Public Comment

Information, Procedural: 2.1 Guidelines for Public Comment

None

3. Administrators' Reports

Reports: 3.1 Assistant Principal of Student Services Report

Ms. Scariano gave her report which included in an up date on Special Education. Guidelines are being reviewed and preparations are being made for protocols for the reopening of school. She provided and update on the SEQRA corrective action, it had been submitted ahead of schedule.

Reports: 3.2 Lower School Principal's Report

Mr. Brown gave his report. He has been attending county and regional conference calls and reading documentation from NY State about the re-opening of school guidelines. Kindergarten screening will take place the beginning of August.

The Scholastic Literacy program has arrived. Training for teachers started at the end of June and will continue the beginning of September. He has been working with Mrs. Martin on Travera, a new bus routing software which is being implemented. Mr. Brown has been giving tours to local students from schools that have announced closure. Maintenance staff has been sanitizing, cleaning and painting GGM.

Action, Reports: 3.3 School Business Official Report

Mr. Ziemba provided the board with the month's financials. A bid opening was done earlier that day for the 1 year emergency bus lease. Only 1 bid was received and was approximately \$300k more than what was budgeted for transportation in the upcoming year. He presented the board with the option to either accept the bid or to consider putting the same bus proposition that was voted down in June, back out to the voters. A 45 day notice would need to be put out to the public, so the vote would need to take place in September. Discussion ensued.

BE IT RESOLVED that the following proposition be placed on the ballot at a Special District Meeting of the qualified voters of the Tuxedo Union Free School District, to be conducted on September 7, 2020:

Shall the Board of Education of the Tuxedo Union Free School District be authorized to enter into a lease-purchase agreement and any financing associated therewith, in accordance with General Municipal Law §109-b, to lease-purchase Four (4) 66- Passenger Buses, Two (2) 66-Passenger Buses with Luggage Compartment, One (1) 34-Passenger Bus, One (1) 30-Passenger Bus, One (1) 24-Passenger Wheelchair Bus, and Three (3) 22-Passenger Buses for a maximum estimated amount of \$672,200, at a cost of \$168,050 per for four (4) years, commencing in the 2020-2021 school year, and to levy and collect a tax in an amount not to exceed \$168,050 per year to meet such obligation, with the purchase option at the end of the lease term in the amount of \$261,500.

AND BE IT FURTHER RESOLVED, that the School District Clerk is hereby authorized and directed to publish this proposition in the Legal Notice of Annual Meeting, Election and Vote in the designated newspaper(s).

Motion by Meg Vaught, second by Michael Arone.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

Reports: 3.4 Superintendent's Report

Mr. Bohlke reflected on the July 16th graduation. The day was a success. The hiring process is underway for a new Payroll position through civil service. The HR position is needed. Interviews have been scheduled for Library/Media Specialist, Music Leave Replacement and Special Education. Guidance from NY State came out with regards to the reopening of school and the district has put together a Return to Learn task force to discuss the best options to safely re-open in September. Meetings are set for twice weekly over the next month.

President, Dorothy Ziegelbauer, asked for volunteers from the board to attend the Return to Learn meetings.

Mr. Bohlke prepared a spreadsheet of Administrator responsibilities to show the HR responsibilities that still needed to be addressed. This will be discussed in the next work session meeting. The Tuxedo 2025 advisory council will be formed when the Return to Learn is complete.

Mr. Bohlke discussed some of the financial impacts of items needed to re-open school - foggers, cleaning materials, facemasks, thermometers, Plexiglass barriers, cafeteria tables, etc..

4. Consent Agenda

Action (Consent): 4.1 Approval of Consent Agenda Items

Items 4.2 and 4.13 were pulled from the consent agenda.

Resolution: Motion to approve consent agenda items 4.2-4.13

Motion to approve consent agenda items 4.3-4.12

Motion by Meg Vaught, second by Kimberly Breiland.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

Action, Minutes: 4.2 Meeting Minutes 7/7/20

Daniel Castricone asked for item 4.2 on the censent agenda to be voted on separately. He asked for the names of board member to be included in the minutes. The district clerk agreed to speak with the district attorney as to the legalities.

Motion to approve items 4.2 and 4.13 with the exception of the payment to Sheila Cole.

Motion by Lucy Cerezo Scully, second by Meg Vaught.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

Motion to use board members names when a board member says something that needs to be in the minutes.

Motion by Michael Arone, second by Lucy Cerezo Scully.

Final Resolution: Motion Passed

Yes: Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

Abstain: Meg Vaught, Dorothy Ziegelbauer

Action (Consent): 4.3 Personnel Instructional Appointments

Resolution: Motion to approve Personnel Instructional Appointments as presented.

NAME	POSITION	EFFECTIVE DATE	SALARY
Cecilia Hekl	Full Time Aide	9/1/2020	\$38,934
Thomas Reilly	Home Instruction	2020-21	\$30/hr
Jenna Park	Home Instruction	2020-21	\$30/hr
Eleni Backos	After School Tutor	2020-21	per contract
John O'Donnell	After School Tutor	2020-21	per contract

Motion to approve consent agenda items 4.3-4.12

Motion by Meg Vaught, second by Kimberly Breiland.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

Action (Consent): 4.4 Personnel Non-Instructional Appointments

Resolution: Motion to approve non-instructional personnel appointments as presented.

NAME	POSITION	EFFECTIVE DATE	SALARY
Eileen Rivera	District Translator	2020-21	per contract
Cecilia Hekl	District Translator	2020-21	per contract
Shonda Merrill	Interim Payroll Manager	6-20-20	\$75/hr

Motion to approve consent agenda items 4.3-4.12

Motion by Meg Vaught, second by Kimberly Breiland.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

Action (Consent): 4.5 Salary Adjustment

Resolution: Motion to approve salary adjustments as presented.

NAME	POSITION	EFFECTIVE DATE	SALARY
*Andrea Hackett	Full Time Aide	9/1/2020	\$38,934
*Eileen Rivera	Full Time Aide	9/1/2020	\$38,934

Motion to approve consent agenda items 4.3-4.12

Motion by Meg Vaught, second by Kimberly Breiland.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

Action (Consent): 4.6 Policy 8260

Resolution: Motion to waive the second reading and approve policy 8260 as presented.

Motion to approve consent agenda items 4.3-4.12

Motion by Meg Vaught, second by Kimberly Breiland.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

Action (Consent): 4.7 Policy 5250

Resolution: Motion to waive the second reading and approve policy 5250 as presented.

Motion to approve consent agenda items 4.3-4.12

Motion by Meg Vaught, second by Kimberly Breiland.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

Action (Consent): 4.8 Policy 5310

Resolution: Motion to waive the second reading and approve policy 5310 as presented.

Motion to approve consent agenda items 4.3-4.12

Motion by Meg Vaught, second by Kimberly Breiland.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

Action (Consent): 4.9 Policy 5620

Resolution: Motion to waive the second reading and approve policy 5620 as presented.

Motion to approve consent agenda items 4.3-4.12

Motion by Meg Vaught, second by Kimberly Breiland.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

Action (Consent): 4.10 Retire Policies 5204-16, 6218, 6404, 6222

Resolution: Retire policies 5204-16, 6218, 6222 and 6404.

Motion to approve consent agenda items 4.3-4.12

Motion by Meg Vaught, second by Kimberly Breiland.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

Action (Consent): 4.11 Donations

Resolution: Motion to accept the donation of Pre-K Furniture from St. Mary's.

Motion to approve consent agenda items 4.3-4.12

Motion by Meg Vaught, second by Kimberly Breiland.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

Action (Consent): 4.12 CSE/CPSE Recommendations

Resolution: Motion to approve CSE/CPSE recommendations as presented.

Motion to approve consent agenda items 4.3-4.12

Motion by Meg Vaught, second by Kimberly Breiland.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

Action, Information: 4.13 Business Office Report

Mike Arone had questions on certain expenses in the Business office report and asked for item 4.13 to be voted on separately from the consent agenda. The expenses were discussed. A question about the payment of \$11,200 to Investigator, Sheila Cole was discussed. A previous resolution by the board called for the expense not to exceed \$10,000. The Business office will pull the paperwork and report back at the next board meeting. The district attorney will be consulted for a recommended course of action.

Motion to approve items 4.2 and 4.13 with the exception of the payment to Sheila Cole.

Motion by Lucy Cerezo Scully, second by Meg Vaught.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

5. Items for Discussion

Action, Discussion: 5.1 Forensic Audit

Business Administrator, Kevin Ziemba, updated the board on the progress of the forensic audit requested by the board at a previous meeting. Two proposals were submitted for the project from Connor O'Davies and Guidehouse. Mr. Ziemba went over the proposals with the board. He also suggested the option to defer the audit based on the unbudgeted cost. Discussion ensued. Concerns over timing due to the unknown expenses of Covid-19.

Motion to table the forensic audit discussion until the September board meeting.

Motion by Daniel Castricone, second by Kimberly Breiland.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

6. New Business

Discussion, Future Agenda Items: 6.1 Possible Items for New Business

Superintendent, Timothy Bohlke, said there would possibly be new policies that would need to be reviewed at the next meeting as guidelines are finalized for the re-opening of school.

7. Public Comment

Information, Procedural: 7.1 Guidelines for Public Comment

Julie McColgan made a comment about the survey that went out to parents and asked how the survey results were being utilized. She also asked about who was on the re-opening committee.

8. Adjournment

Action: 8.1 Adjourn Meeting

Motion to adjourn the meeting.

Motion by Lucy Cerezo Scully, second by Michael Arone.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

Respectfully Submitted,



Kristine DiFrancesco
District Clerk