BOARD OF EDUCATION
TONAWANDA CITY SCHOOL DISTRICT
100 HINDS STREET, TONAWANDA, NY 14150

AGENDA
AUGUST 25, 2020

REGULAR BOARD OF EDUCATION MEETING

THS Library Media Center
TONAWANDA MIDDLE/HIGH SCHOOL
600 FLETCHER STREET

6:30 PM

1.0 CALL TO ORDER:

1.1 Pledge of Allegiance
1.2 A Moment of Silence
1.3 Roll Call
1.4 Board of Education Disclaimer: Cell Phone Usage During Board Meetings
1.5 Board of Education Agenda Amendments/Agenda Confirmation

2.0 MINUTES OF PREVIOUS MEETING

2.1 REGULAR BOARD MEETING OF JUNE 17, 2020 ENC.

RESOLVED: That the minutes of the Regular Meeting of **June 17, 2020** of the Board of Education be approved and that they are hereby adopted in their entirety.

2.2 TRANSCRIPTION OF REGULAR BOARD MEETING OF JUNE 17, 2020 ENC.

RESOLVED: That the transcript of the Regular Meeting of **June 17, 2020** of the Board of Education be approved and that it is hereby adopted in its entirety.

2.0.1 CONSENT AGENDA: MINUTES AND TRANSCRIPT OF JUNE 17, 2020 BOARD MEETING

Moved by _____ and seconded by _____, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above minutes and transcript, Items 2.1 and 2.2 as presented.

Ayes _____ Nays _____ Abs _____ Pass _____ Fail _____

2.3 REORGANIZATION MEETING OF JULY 7, 2020 ENC.

RESOLVED: That the minutes of the Reorganization Meeting of **July 7, 2020** of the Board of Education be approved and that they are hereby adopted in their entirety.

2.4 REGULAR BOARD MEETING OF JULY 7, 2020 ENC.

RESOLVED: That the minutes of the Regular Meeting of **July 7, 2020** of the Board of Education be approved and that they are hereby adopted in their entirety.

2.5 SPECIAL BOARD MEETING OF AUGUST 11, 2020 ENC.

RESOLVED: That the minutes of the Special Meeting of **August 11, 2020** of the Board of Education be approved and that they are hereby adopted in their entirety.

2.0.2 CONSENT AGENDA: MINUTES OF BOARD MEETINGS

Moved by _____ and seconded by _____, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above minutes, Items 2.3 through 2.5 as presented.

Ayes _____ Nays _____ Abs _____ Pass _____ Fail _____

3.0 NEW/OLD BUSINESS ENC.

4.0 SPECIAL RECOGNITIONS NONE

5.0 VERBAL COMMUNICATIONS ON AGENDA ITEMS/RESOLUTIONS

5.1 RESPONSE TO PREVIOUS QUESTIONS

5.2 PUBLIC COMMENT SESSION #1

The Tonawanda Board of Education, in an effort to conduct district business in a timely fashion, and as part of its long-standing goal to maintain an open line of communication with the public, welcomes comments on topics relevant to the meeting and public education.

- Persons wishing to speak and be recognized by the **Board President** are to be courteous, respectful, well-prepared, non-repetitive and brief.
- All questions or comments should be addressed only to the **Board President** or to the **Superintendent**. No discussion of individual personnel matters will be discussed by the Board.
- Please state your name and address clearly for inclusion in the meeting Minutes. In the event any person wishes a response outside of the confines of a regular Board meeting, please leave all necessary contact information with the Clerk at the end of the meeting.
- Persons may address the Board of Education during two (2) separate sessions of the meeting for a total of twenty (20) minutes per session.
- Individuals may speak a total of three (3) minutes per speaker per session. The Board will adhere to this three (3) minute guideline in an effort to allow everyone an opportunity to speak who wishes to do so.
- The Board reserves its right to limit or expand upon these time limits as the Board may deem necessary and prudent.

6.0 SUPERINTENDENTS' REPORTS/PRESENTATIONS

6.1 ANNOUNCEMENTS/COMMUNICATIONS

<u>CONSENT AGENDA ITEMS</u>

7.0 MANAGEMENT SERVICES

7.1 FINANCIAL REPORTS: ENC.

7.1.1 Treasurer's Report – May/June 2020
7.1.2 Payment of Bills as Certified by Auditor – May/June 2020
7.1.3 Revenues – May/June 2020 – $3,803,277/$3,411,517 (Year-to-date $35,205,344)
7.1.4 Expenditures – May/June 2020 – $4,226,255/$4,189,653 (Year-to-date $34,396,975)
7.1.5 Fund Balance Projection Report – May/June 2020
7.1.6 Delinquent Tax Report – May/June 2020
7.1.7 School Lunch Program – None
7.1.8 Capital Fund – None

7.1.9 Trust and Agency – May/June 2020
7.1.10 Budget Transfers – May/June 2020 – $0 (Year-to-date $0)
7.1.11 Central Treasurers Report – None
7.1.12 Wire Transfers and ACH Payments – May/June 2020
7.1.13 Claims Audit Report –May/June 2020

7.2 CONSENT AGENDA: SUB PAY RATE CHANGES ENC.

Resolved, that the Board of Education upon the recommendation of the Superintendent hereby sets the following teacher substitute per diem rates effective August 26, 2020: Uncertified BA degree, $90.

7.0.1 CONSENT AGENDA: FINANCIAL REPORTS/RESOLUTIONS

Moved by _____ and seconded by _____, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above Management Services Items 7.1 and 7.2 as presented.

Ayes _____ Nays _____ Abs _____ Pass _____ Fail _____

8.0 INSTRUCTIONAL PERSONNEL

RESIGNATIONS/APPOINTMENTS/UNPAID LEAVES/TENURE/ETC. ENC.

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Board Actions, **pending official clearance by the New York State Commission of Education of fingerprint/background check WHERE APPLICABLE** and upon successful completion of probationary period, where applicable. For new teacher hires, it is hereby further resolved that such probationary expiration date shall depend upon their individual APPR ratings and in order to receive tenure they must receive overall APPR ratings of effective or highly effective in at least three of composite or overall APPR rating in their final year of probation, they shall not be eligible for tenure at that time.

Item No.	Name	New or Replacing	Position/Tenure Area/ Certification	BOE ACTION REQUESTED	Step Level/Degree/Effective Date(s) Italics/Highlighted -Correction
8.1	**Steven Trenchard**	N/A	Physical Education	Tenure Appointment	Effective September 1, 2020 Upon successful completion of probationary period
8.2	**Maria Mastroianni**	N/A	Music	Tenure Appointment	Effective September 1, 2020 Upon successful completion of probationary period
8.3	**Karrie Smith**	N/A	Elementary	Tenure Appointment	Effective September 1, 2020 Upon successful completion of probationary period
8.4	**Allison Caron**	N/A	Elementary	Tenure Appointment	Effective September 1, 2020 Upon successful completion of probationary period
8.5	**Shannon Finley**	N/A	Teacher Assistant	Tenure Appointment	Effective September 5, 2020 Upon successful completion of probationary period
8.6	**Kelly Platten**	N/A	Special Education	Tenure Appointment	Effective September 6, 2020 Upon successful completion of probationary period
8.7	**Julie Ratchuk**	N/A	Reading	30-Day Announcement of Tenure Appointment	Effective October 12, 2020 Upon successful completion of probationary period

Item No.	Name	New or Replacing	Position/Tenure Area/ Certification	BOE ACTION REQUESTED	Step Level/Degree/Effective Date(s) Italics/Highlighted -Correction
8.8	**Valerie Velasquez**	N/A	Family & Consumer Sciences	Accept Resignation	Effective August 12, 2020
8.9	**Krista Berg**	N/A	Teacher Assistant	Accept Resignation	Effective August 17, 2020
8.10	**Bethany Dzielski**	N/A	English	Approve Unpaid Leave of Absence	Effective through December 18, 2020 Approve extension from BOE meeting of 6/18/19, Item 8.7. *Effective December 18, 2019 (PM) through December 18, 2020*
8.11	**Bree Knight**	N/A	Special Education	Approve Leave of Absence	August 31, 2020 through June 30, 2021

COACHING APPOINTMENTS/ RESIGNATIONS – ENC.

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the following resolutions and approves the Athletic Coach appointments , per the attached, **pending official clearance by the New York State Commissioner of Education of fingerprint/background check of all those applicable**

Item No.	Name	Sport	BOE ACTION REQUESTED	Step Level/Rate/Effective Date(s)
8.12	**Samantha Szalkowski**	Girls' Modified Soccer Coach	Accept Resignation	Effective July 6, 2020
8.13	**Samantha Szalkowski**	Girls' Junior Varsity Basketball Coach	Accept Resignation	Effective July 6, 2020
8.14	**Ashley Morris**	Junior Varsity Cheerleading Coach	Accept Resignation	Effective August 26, 2020

ADDITIONS TO THE INSTRUCTIONAL SUBSTITUTE LIST(S) ENC.

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, approves the **Additions to the Instructional Substitute Teacher List(s),** as listed on the attachments(s), **pending official clearance by the New York State Commission of Education of fingerprint/background check.** The Board of Education also approves the **EMERGENCY CONDITIONAL APPOINTMENT** of all substitute additions as listed on the attachment(s) for a period not to exceed twenty (20) calendar days.

Item No.	Name	Certification Area	BOE Action Requested	Rate/Effective Date(s)
8.15	**Christyann West**	Bachelor's Degree	Approve Addition to Elementary List	$90 per day ***(contingent on approval of Item 7.2)*** Effective August 26, 2020
8.16	**Eleni Shehata**	English Language Arts 5-12	Approve Addition to Secondary List	$110 per day Effective August 26, 2020
8.17	**Jena Nunnari**	English Language Arts 7-12	Approve Addition to Secondary List	$110 per day Effective August 26, 2020

8.0.1. CONSENT AGENDA: INSTRUCTIONAL PERSONNEL ITEMS

Moved by _____ and seconded by _____, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the Instruction Personnel Action Items 8.1 through 8.17 as presented.

Ayes _____ Nays _____ Abs _____ Pass _____ Fail _____

9.0 NON-INSTRUCTIONAL PERSONNEL

RESIGNATIONS/APPOINTMENTS/UNPAID LEAVES/ETC. ENC.

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Board Actions, **pending official clearance by the New York State Commission of Education of fingerprint/background check as applicable** and upon successful completion of probationary period where applicable.

Item No.	**Name**	**Position**	**BOE Action Requested**	**Step Level/Rate/Effective Date(s)** Italics/Highlighted = Correction
9.1	**Robert Robbins**	Cleaner	Accept Amended Resignation for Retirement	Effective July 10, 2020
9.2	**Bradley Neupert**	Custodian	Accept Resignation	Effective May 27, 2020
9.3	**Benjamin LaFountain**	Custodian (MS/HS)	Accept Resignation	Effective July 13, 2020
9.4	**Keisha Clarke**	Clerk Typist (PPS)	Approve Six-Month Probationary Appointment	$27,887.57 per year Effective July 29, 2020
9.5	**Janine Barone**	RN Supervisor	Approve Appointment	$550 stipend 2020-2021 school year
9.6	**Richard Graff**	School Monitor (Part-Time)	Approve Appointment	$15.04 per hour Effective August 31, 2020 through June 30, 2021
9.7	**Cori Harvey**	School Monitor (Part-Time)	Approve Appointment	$15.04 per hour Effective August 31, 2020 through June 30, 2021
9.8	**Carly Strauch**	School Monitor (Part-Time)	Approve Appointment	$15.04 per hour Effective August 31, 2020 through June 30, 2021
9.9	**Tami Mislin**	School Monitor (Part-Time)	Approve Appointment	$15.04 per hour Effective August 31, 2020 through June 30, 2021
9.10	**Jennifer Miller-McKie**	School Monitor (Part-Time)	Approve Appointment	$15.04 per hour Effective August 31, 2020 through June 30, 2021
9.11	**Kelly Lyons**	School Monitor (Part-Time)	Approve Appointment	$15.04 per hour Effective August 31, 2020 through June 30, 2021
9.12	**Jeff Schultz**	School Monitor (Part-Time)	Approve Appointment	$15.04 per hour Effective August 31, 2020 through June 30, 2021
9.13	**Tom Balk**	School Monitor (Part-Time)	Approve Appointment	$15.04 per hour Effective August 31, 2020 through June 30, 2021

Item No.	Name	Position	BOE Action Requested	Step Level/Rate/Effective Date(s) Italics/Highlighted = Correction
9.14	**Michael Warthling**	School Monitor (Part-Time)	Approve Appointment	$15.04 per hour Effective August 31, 2020 through June 30, 2021
9.15	**Lori Gilcart**	School Monitor (Part-Time)	Approve Appointment	$15.04 per hour Effective August 31, 2020 through June 30, 2021

9.0.1 CONSENT AGENDA: NON-INSTRUCTIONAL PERSONNEL

Moved by _____ and seconded by _____, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the Non-Instructional Personnel Action Items 9.1 through 9.15 as presented.

Ayes _____ Nays _____ Abs _____ Pass _____ Fail _____

9.16 APPROVAL OF STIPEND – DISTRICT CLERK ENC.

RESOLVED: That the Board of Education upon the recommendation of the Superintendent of Schools authorizes the funding of the employment agreement for the District Clerk at a stipend of $4,500 per fiscal year effective July 1, 2020 – June 30, 2023.

9.0.2 CONSENT AGENDA: NON-INSTRUCTIONAL PERSONNEL

Moved by _____ and seconded by _____, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the Non-Instructional Personnel Action Item 9.16 as presented.

Roll Call Vote Ayes _____ Nays _____ Abs _____ Pass _____ Fail _____

10.0 CURRICULUM/INSTRUCTION

10.1 COMMITTEES ON SPECIAL EDUCATION (CSE) ENC.

COMMITTEE TYPE	DESCRIPTION	MEETING DATES
District Committee on Special Education	Annual Review	*4/6/20*
District Committee on Special Education	Requested Review	*8/3/20, 8/6/20, 8/19/20*
District Committee on Pre-School Special Education	Initial Eligibility Determination Meeting	*7/7/20, 7/8/20, 7/23/20, 8/4/20*
District Committee on Pre-School Special Education	Annual Review	*8/18/20*
District Committee on Pre-School Special Education	Requested Review	*8/5/20*

10.0.1 CONSENT AGENDA: CSE

Moved by _____ and seconded by _____, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above Item 10.1 as presented.

Ayes _____ Nays _____ Abs _____ Pass _____ Fail _____

11.0 POLICY ITEMS: NONE

12.0 OTHER

12.1 APPOINT INDEPENDENT AUDITOR ENC.

RESOLVED: That Tette, Ingersoll & Co., be, and hereby, is appointed the District Independent Auditor for the 2020-2021 school year at a cost of $9,000.

12.2 ADOPTION OF DISTRICT CODE OF CONDUCT ENC.

RESOLVED: That the Board of Education, upon the recommendation of the Superintendent adopts the Tonawanda City School District **Code of Conduct** for the 2020-2021 school year.

12.3 APPOINTMENT OF COMMITTEE ASSIGNMENTS AND REPRESENTATIVES OF THE TONAWANDA CITY SCHOOL DISTRICT BOARD OF EDUCATION FOR THE 2020-2021 YEAR:

(Said representatives will report back to the full Board in a timely fashion).

BOARD OF EDUCATION REPRESENTATIVE (2020-2021)	*COMMITTEE ASSIGNMENT*
Elizabeth Koch, Heather Sternin	*APPR*
Dan Calabrese, Renee Gilbert, Heather Sternin	*Audit Committee*
Elizabeth Koch, Heather Sternin	*Counseling Advisory Council*
Elizabeth Koch Alternate Heather Sternin	*Delegate to Erie County Association of School Boards*
Elizabeth Koch Alternate Heather Sternin	*Delegate to NYS School Board Association Business Meeting*
Renee Gilbert, Elizabeth Koch,	*Distinguished Alumni Committee*
Elizabeth Koch, Danielle Opalinski, Heather Sternin	*District Planning Team*
Kristin Schmutzler Alternate Jeff Thorp	*Erie County Association of School Boards Budget & Finance Team*
Kristin Schmutzler Alternate Renee Gilbert	*Erie County Association of School Boards Legislative Team*
Daniel Calabrese, Danielle Opalinski, Heather Sternin	*Policy Committee*
Kristin Schmutzler, Jeff Thorp	*Professional Development Committee*
Daniel Calabrese, Renee Gilbert	*S.A.V.E./Safety Committee Representative*
Daniel Calabrese, Heather Sternin	*SMSI*
Danielle Opalinski, Heather Sternin	*Strategic Planning Committee*
Kristin Schmutzler, Jeff Thorp	*Technology Committee*
Heather Sternin	*Wellness/Nutrition Committee(s)*
Board President	*Ex Officio Member of all Committees*

12.4 APPROVE REVISED TCSD 2020-2021 INSTRUCTIONAL CALENDAR ENC.

RESOLVED: That the Board of Education upon the recommendation of the Superintendent of Schools approves the revised Tonawanda City School District Instructional Calendar for the 2020-2021 school year as presented.

12.0.1 CONSENT AGENDA: OTHER

Moved by _____ and seconded by _____, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above Items 12.1 through 12.4 as presented.

Ayes _____ Nays _____ Abs _____ Pass _____ Fail _____

12.5 AUTHORIZES FUNDING FOR EXTENSION OF SEIU CONTRACT

RESOLVED: That the Board of Education upon the recommendation of the Superintendent authorizes the funding for the Extended Agreement between the Board of Education and the Service Employee International Union (SEIU) effective through June 30, 2023.

12.0.2 CONSENT AGENDA: SEIU CONTRACT

Moved by _____ and seconded by _____, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above Management Services Item 12.5 as presented.

Ayes _____ Nays _____ Abs _____ Pass _____ Fail _____

12.6 CAPITAL OUTLAY PROJECT (2019-2020 BUDGET YEAR)

A RESOLUTION, DATED AUGUST 25, 2020, OF THE BOARD OF EDUCATION OF THE CITY SCHOOL DISTRICT OF THE CITY OF TONAWANDA, ERIE COUNTY, NEW YORK (THE "DISTRICT") CONFIRMING THE DETAILS OF A CAPITAL OUTLAY PROJECT (INVOLVING MODEST IMPROVEMENTS AT THE MIDDLE/HIGH SCHOOL) AND CONFIRMING THE PROJECT AS BEING A TYPE II ACTION UNDER SEQRA.

WHEREAS, The City School District of the City of Tonawanda, Erie County, New York (the "District"), after consultation by District officials with the District's retained architectural firm (Gordon W. Jones Associates, Architects, P.C., or "Jones"), resolved that the District should undertake a capital outlay project involving certain modest improvements at the District's Junior Senior High School (a/k/a Middle/High School), such work being anticipated to include, but not necessarily be limited to, expansion of the security system including the acquisition and installation of additional security cameras to cover blind spots, other computer support upgrades for the security camera system including items such as video hard drive/server, network encoders, and switches, a two-way radio system, and all associated work (collectively, the "Project,"--New York State Education Department Project Control Number 14-25-00-01-0-001-017); and

WHEREAS, the estimated maximum cost of the Project (inclusive of all preliminary and incidental costs) has been determined by Gordon W. Jones Associates, Architects, P.C. to be $100,000; and

WHEREAS, the Project is to be financed by the application of $100,000 of funds earmarked for such purpose as a "Transfer to Capital Fund" in the District's approved (2019-2020) budget, with the work on the Project being expected to be completed during the 2020-2021 fiscal year of the District; and

WHEREAS, the District wishes to reserve the right to expand, contract or modify the scope of the Project in light of the level of future construction bids received, with the understanding that the estimated maximum cost of the Project will not exceed $100,000; and

WHEREAS, in accordance with New York State Education Department guidance and policy, the District/Board of Education is the appropriate agency to be the lead agency to undertake Project review under the State Environmental Quality Review Act ("SEQRA"); and

WHEREAS, Section 617.5 of the SEQRA regulations (6 NYCRR Part 617) provides that certain activities are Type II actions which are not subject to review under SEQRA and that such activities include "maintenance or repair involving no substantial changes in an existing structure or facility," "replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site…," and "routine activities of educational institutions…"; and

WHEREAS, the Project constitutes one or more of such activities; and

WHEREAS, the Memorandum of Understanding between the New York State Office of Parks, Recreation and Historic Preservation a/k/a the State Historic Preservation Office ("SHPO") and the New York State Education Department exempts from SHPO review such activities as "installation or replacement of video surveillance cameras… and security systems on the condition that no trim or architectural features are altered," and the Project architect will consult with SHPO to confirm that no properties, including archaeological and/or historic resources, listed in or eligible for the New York State and National Registers of Historic Places will be impacted.

NOW THEREFORE, BE IT RESOLVED, that it is the final determination of the District's Board of Education that the Project is a Type II action, which is not subject to review under SEQRA, and that the Project will not result in a significant adverse impact on the environment; and be it further

RESOLVED, that funding for the Project has been included as a "Transfer to Capital Fund" line item (not exceeding $100,000 in amount) in the District's approved budget for the 2019-2020 fiscal year (with appropriate additional notification to District voters regarding the anticipated details of the work having been given in connection with the District's regular budget presentation and approval process), so that the Project may be initiated and completed during the District's 2020-2021 fiscal year; and be it further

RESOLVED, that this resolution will take effect immediately.

12.0.3 CONSENT AGENDA: CAPITAL OUTLAY PROJECT

Moved by _____ and seconded by _____, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the above Management Services Item 12.6 as presented.

Ayes _____ Nays _____ Abs _____ Pass _____ Fail _____

13.0 ATTENDANCE REPORT **NONE**

14.0 BOARD INFORMATIONAL ITEMS **ENC.**

14.1 Facility Usage Report

15.0 PUBLIC COMMENT SESSION #2 FOLLOWING BOARD RESOLUTIONS
(Same guidelines as those found in Item 5.1. Three (3) minutes per speaker for a 20 Minute Session.)

16.0 BOARD OF EDUCATION ROUND-UP

The Tonawanda Board of Education members would like to take an opportunity to share news regarding the school district since the prior Board of Education Meeting, *(e.g., Board of Education school visits or school events)*

17.0 ADJOURNMENT

Moved by _____ and seconded by _____, that the Board of Education adjourns the meeting at _____ PM.

Ayes _____ Nays _____ Abs _____ Pass _____ Fail _____