

**Maine School Administrative District 11**

**REGULAR MEETING**

**Merle E. Peacock, Jr. Board Room**

**Thursday, August 2, 2012**

**7:00 p.m.**

**PRESENT:** Rebecca Fles, Chair, Eric Jermyn, Vice Chair, Candace Avery, Marc Cone, Debra Couture, Andrew Grover, Deborah Holmes, Penny Poolman, Diane Potter, Nicole Sacre, Tyler Trott, Tony Veit, Patricia Hopkins, Superintendent, Andrea Disch, Business Manager

**ABSENT:**

**STUDENT MEMBERS:** Anastasia Zajchowski

Mrs. Fles called the meeting to order at 7:05 p.m. and declared a quorum present.

**VOTED:** Motion by Mr. Veit, seconded by Mr. Jermyn, to approve the agenda as amended.

12 – 0

1 – 0 *Student  
Members*

***Motion carried.***

**VOTED:** Motion by Ms. Avery, seconded by Mr. Veit, to approve the minutes of the June 7, 2012, Regular Board Meeting, and June 13, 2012, and June 18, 2012, Bimonthly Board Meetings.

12 – 0

1 – 0 *Student  
Members*

***Motion carried.***

**CORRESPONDENCE**

- Letter of resignation from Lindsay Gove, Ed Tech II /River View
- Letter of retirement from Theresa Fusco, Special Education Teacher /GAHS
- Letter of retirement from Alvin Legere, Bus Driver
- Letter of retirement from Tamara Blesh, Library/ Media Specialist /GAHS, GRMS
- Letter of resignation from Eric Hall, Integration Specialist /GRMS
- Letter of resignation from Jennifer Hart, Grade 4 Teacher /T.C. Hamlin
- Letter of resignation from Cathy Lemar, School Nutrition Services /GRMS
- Letter of resignation from Christine Sirois, Sp. Ed. Ed. Tech I /GAHS
- Letter of resignation from Michelle Shaw, School Nutrition Services /Laura Richards

COMMITTEE REPORTS

A. Curriculum Committee – At its May 8<sup>th</sup> meeting, the Committee discussed how Adequate Yearly Progress is determined by the Maine Department of Education. Mr. Tuttle informed the Committee because Helen Thompson has not made adequately yearly progress for two years in a row, the School has been identified as a CIPS I school. As a result the School will be required to develop and implement a school improvement plan to be approved by the Maine Department of Education.

The Committee discussed and unanimously voted to approve the Digital Citizenship Curriculum. The Curriculum includes a digital anti-bullying component which will satisfy State Law requiring schools to provide age-appropriate instruction on bullying prevention and incorporate the instruction into its curriculum.

VOTED: Motion by Mrs. Potter, seconded by Mr. Veit, to approve the Digital Citizenship Curriculum as presented by Mr. Tuttle.  
 12 – 0  
 1 – 0 Student Members

***Motion carried.***

The Committee discussed the annual fifth grade trip to Plymouth Mr. Tuttle stated consensus among teachers and administrators that the trip is long with limited instructional time. The Committee discussed viable alternatives.

B. Policy Committee – At its June 7<sup>th</sup> meeting, the Committee recommended the following policies to the School Board:

VOTED: Motion by Mrs. Couture, seconded by Mr. Veit, to approve the following:  
 12 – 0  
 1 – 0 Student Members

1<sup>st</sup> Reading

- IJNB Student Computer and Internet Use
- JKAA Use of Physical Restraint and Seclusion
- JKAA-R Procedures on Physical Restraint and Seclusion
- GE Non-Unionized Personnel Compensation and Benefits
- GE-R Non-Unionized Personnel Compensation and Benefits

2<sup>nd</sup> Reading

- JHCA Open /Closed Campus
- JCD Limited Open Enrollment for Elementary Schools

***Motion carried.***

VOTED: Motion by Mrs. Couture, seconded by Mr. Avery, to approve the following, as amended  
 12 – 0  
 1 – 0 Student Members

2<sup>nd</sup> Reading

- KF Facility Use, Facilities Rental Contract, Facilities Fees and Rates

***Motion carried.***

- C. Finance Committee – At its June 18<sup>th</sup> meeting, the Committee reviewed the FY 2013 Music Equipment Lease /Purchase as proposed by David Walker, GAHS Music Teacher. After discussion, the Committee approved the proposal with the understanding future equipment purchases would longer be purchased under a lease/purchase agreement.

Copies of the CORDJIA Retro Commissioning Study were provided to members of the Finance Committee. Jon Stonier, Director of Operations, reviewed with the Committee the findings and recommendations.

The Committee discussed concerns regarding student lunch account balances that have drifted into the negative. Specifically, the need for uniform protocol throughout the District. After discussion it was decided Ms. Disch and Mr. Flynn, Director of Student Nutrition Services, would draft procedures to be later reviewed by the Finance Committee.

The Committee entertained a request from Mary Trahan, GAHS Class of 2009, asking that the District return funds to the Class of 2009. The Committee approved returning the funds.

Ms. Disch informed the Board she is currently waiting for the proper safeguards to be in place before forwarding the funds to Ms. Trahan.

The Committee discussed the continued decline in fuel prices and the most advantageous time for which to solicit fuel bids. The Committee agreed the Business Manager would continue to monitor fuel prices and to determine, based on her discretion, the appropriate time to solicit bids before September 1, 2012.

Ms. Disch requested, based on the trending of oil prices, the Board to allow additional time for which to solicit fuel bids.

VOTED: Motion by Mr. Jermyn, seconded by Mr. Veit, to extend the fuel bid deadline to October 1, 2012.  
12 – 0  
1 – 0 *Student*  
*Members*

***Motion carried.***

- D. Negotiations Committee –*To be discussed in Executive Session.*
- E. Long Range Planning Committee – *No Meeting*
- F. Relations by Objective Committee – *No Meeting*
- G. 6 – 12 Academic Audit Sub Committee – *No Meeting*
- H. 6 – 12 Athletic Audit – *No Meeting*

GENERAL INFORMATION

The following have been appointed /hired:

- Nick Wallace, Boys Varsity Soccer Coach /GAHS
- Ben Emmott, Assistant Football Coach /GAHS
- Shawn Barnes, Assistant Football Coach /GAHS
- Patrick Quinn, Golf Coach /GAHS
- Jennifer Webb, Ed Tech II, Librarian /Helen Thompson School
- Denise Folsom, Health Aide (Expanded)
- Thomas Doucette, Bus Driver
- Kathy Skidgel, Bus Driver
- Natalie Brann, District Ed Tech I /Helen Thompson

NOMINATIONS

VOTED: Motion by Mrs. Holmes, seconded by Mr. Veit, to approve the following Contracts, as recommended by the Superintendent:

11 – 0 – 1

1 – 0 Student  
Members

- Jeremy Porter, Career Preparation Teacher /GAHS, \$32,636.09
- Andrea Creamer, World Languages Teacher /GAHS, \$41,637.44
- Emily Farley, Social Studies Teacher /GAHS, \$31,257.39
- Robert Munzing, Video Production Teacher /GAHS \$53,408.53

*Mr. Trott abstained from the vote.*

***Motion carried.***

VOTED: Motion by Mrs. Holmes, seconded by Mr. Veit, to approve the following Contracts, as recommended by the Superintendent:

12 – 0

1 – 0 Student  
Members

- Angela Gaudreau, Elementary Teacher /T.C. Hamlin, \$50,512.35
- Jennifer Boudreau, Special Education Teacher /GAHS, \$46,755.45

***Motion carried.***

OLD BUSINESSA. UPDATE ON NATURAL GAS

Mr. Jermyn updated on the Board on the developments of the State of Maine's natural gas bid award to Maine Natural Gas. Summit Natural Gas, who narrowly lost the bid, has filed an appeal. In addition, other municipalities have filed as intervenors in the appeals process, presenting their view on the issue to state officials.

VOTED: Motion by Mr. Trott, seconded by Mr. Cone, to direct the Superintendent to send a letter on behalf of the

- 11 – 0 – 1 MSAD 11 School Board expressing the Board’s interest in converting District facilities to natural gas.  
1 – 0 *Student* (Mrs. Couture abstained from the vote)  
*Members*

***Motion carried.***

NEW BUSINESS

A. APPROVAL OF ATTENDANCE COORDINATORS

Ms. Hopkins stated she is nominating each of the school administrators (principals) as the District Attendance Coordinators. The District’s Comprehensive Education Plan, as required by the State, requires the Board to appoint Attendance Coordinators.

- VOTED: Motion by Ms. Avery, seconded by Mrs. Fles, to approve the MSAD 11 School Administrators as the  
12 – 0 District’s Attendance Coordinators.  
1 – 0 *Student*  
*Members*

***Motion carried.***

B. APPROVAL OF SCHOOL PHYSICIAN, JOHN VAN SUMMERN, M.D. – GARDINER FAMILY PRACTICE

Ms. Hopkins stated she is nominating John Van Summern, M.D. as the District’s School Physician. The District’s Comprehensive Education Plan, as required by the State, requires the Board to appoint a School Physician.

- VOTED: Motion by Mr. Veit, seconded by Mrs. Holmes, to appoint John Van Summern, M.D. as the District’s  
11 – 1 School Physician. (Mrs. Couture voted in opposition)  
1 – 0 *Student*  
*Members*

***Motion carried.***

C. ANNUAL APPROVAL OF THE DISTRICT’S COMPREHENSIVE PLAN

- VOTED: Motion by Ms. Avery, seconded by Ms. Poolman, to approve the MSAD 11 Comprehensive Plan,  
12 – 0 as provided to the Board of Directors.  
1 – 0 *Student*  
*Members*

***Motion carried.***

D. MAINE TEACHER INCENTIVE FUND (TIF) 4 GRANT

Superintendent Hopkins informed the Board the District has submitted an application for the Maine Teacher Incentive Fund (TIF) 4 Grant. The TIF program, funded by the U.S. Department of Education, provides financial support to develop and implement sustainable performance-based compensation systems (PBCSs) for teachers, principals and other personnel in high-need schools in order to increase educator effectiveness and student achievement in those schools. Ms. Hopkins stated the District’s

application was chosen by the State to be one of four applications submitted to the U.S. Department of Education. School Districts will be notified by the beginning of October whether they have been chosen to receive the grant award.

VOTED: Motion by Ms. Avery, seconded by Mr. Trott, in support of the Maine Teacher Incentive Fund (TIF) 4 Grant as submitted to the U.S. Department of Education.  
12 – 0  
1 – 0 *Student Members*

***Motion carried.***

#### E. GARDINER REGIONAL MIDDLE SCHOOL – SCHOOL COLORS

Mr. Sanders, Principal of Gardiner Regional Middle School, discussed with the Board how the Middle School athletic teams often receive used athletic uniforms from the High School. Mr. Sanders explained how this has created an issue for the GRMS Athletic Director when ordering new uniforms because the uniforms received from the high school are black & orange as opposed the Middle School colors of blue & white.

VOTED: Motion by Mr. Jermyn, seconded by Mrs. Fles, to approve changing the Gardiner Regional Middle School to black & orange and for the new colors be phased in under the guidance of GRMS Principal. (*Mr. Cone and Mrs. Couture voted to abstain*)  
10 – 2 – 0  
1 – 0 *Student Members*

***Motion carried.***

#### F. SUBSTITUTE CALLER

Superintendent Hopkins discussed with the Board the need to create a substitute caller position for the District. The Superintendent proposed creating an \$8,000 stipend position that would be responsible for finding substitute teachers throughout the District. The Superintendent stated the position could possibly be funded with hiring savings or contingency.

VOTED: Motion by Mr. Jermyn, seconded by Mr. Trott, to approve the creation of substitute caller stipend position as proposed by the Superintendent. (*Mr. Grover and Mrs. Holmes voted in opposition*)  
10 – 2  
1 – 0 *Student Members*

***Motion carried.***

### REPORTS – EDUCATIONAL /ADMINISTRATIVE

#### *BOARD CHAIR REPORT*

The Board Chair updated the Board on the following:

- *Mrs. Fles has been appointed to the MSBA School Board representing Region 8.*
- *ME Educator Effectiveness Council Update*

*SUPERINTENDENT REPORT*

The Superintendent updated the Board on the following:

- *MSMA/MSBA Fall Conference Scheduled for October 25<sup>th</sup> & 26<sup>th</sup>*
- *Summer Work within the District*
- *Future Search Design Committee scheduled for August 16<sup>th</sup>*
- *MSAD 11 will be highlighted on the NWEA website*
- *Gardiner Heart & Soul Grant*
- *Hot Water System at GAHS*
- *Elimination of the School Health Coordinator position*

**VOTED:** Motion by Mr. Cone, seconded by Mrs. Fles, to go into Executive Session at 9:23 p.m. to discuss a personnel issue, pursuant to 1 M.R.S.A. § 405(6)(A). The Board reconvened at 9:32 p.m.  
12 – 0

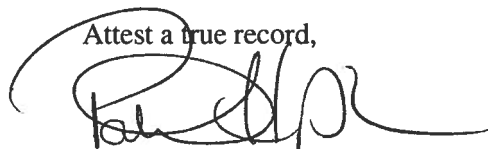
*Motion carried.*

**VOTED:** Motion by Mr. Jermyn, seconded by Ms. Avery, to go into Executive Session at 9:32 p.m. to discuss negotiations with the Gardiner Teachers Association, pursuant to 1 M.R.S.A. § 405(6)(D). The Board reconvened at 9:50 p.m.  
12 – 0

*Motion carried.*

The Meeting adjourned at 9:50 p.m.

Attest a true record,



Patricia Hopkins, Secretary