

Maine School Administrative District 11

REGULAR MEETING

Merle E. Peacock, Jr. Board Room

Thursday, December 6, 2012

7:00 p.m.

PRESENT: Rebecca Fles, Chair, Eric Jermyn, Vice Chair, Candace Avery, Marc Cone, Debra Couture, Andrew Grover, Deborah Holmes, Penny Poolman, Diane Potter, Nicole Sacre, Patricia Hopkins, Superintendent, Andrea Disch, Business Manager

ABSENT: Tyler Trott, Tony Veit

STUDENT MEMBERS: Anastasia Zajchowski

Mrs. Fles called the meeting to order at 7:00 p.m. and declared a quorum present.

GAHS Student Council President, Mariah Damon, updated the Board on its activities. The Student Council, as part of its service for the month, has adopted a family of five for the holiday. The Council is beginning preparations for the Snow Ball, its semi-formal dance, to be held at the end of January and the Winter Carnival, to be scheduled in February.

VOTED: Motion by Mrs. Couture, seconded by Mr. Cone, to approve the agenda as amended.

10 – 0

1 – 0 *Student
Members*

Motion carried.

VOTED: Motion by Mr. Jermyn, seconded by Mrs. Holmes, to approve the minutes of the November 1, 2012 Regular Board Meeting.

10 – 0

1 – 0 *Student
Members*

Motion carried.

CORRESPONDENCE

- Letter of Resignation from Joseph Merrill, Special Ed. Ed Tech III /GAHS
- Letter of Resignation from Jennifer Webb, Library Ed Tech II /Helen Thompson School
- Letter of Resignation from Rudy Fish, 7th Grade Boys Basketball /GRMS
- Letter of Resignation from Marsha Wells, Secretary /Pittston Consolidated School

COMMITTEE REPORTS

- A. Curriculum Committee – At its November 13th meeting, the Committee discussed the Lucy Caulkins Writing Program being piloted by K-5 teachers and the various ELA programs currently being piloted by 6-8 teachers.

The Committee also discussed Personal Learning Plan prototypes being piloted by four teachers at Gardiner Regional Middle School. The District is in search for a meaningful model that would satisfy LD 1422 requiring all students to have a Personal Learning Plan beginning 2013 – 2014.

Lyn Kelley, Chair of the Wellness Committee, and Mike Flynn, Director of School Nutrition Services, discussed Wellness Initiatives taking place throughout the District despite the loss of the School Health Coordinator position.

- B. Policy Committee – At its December 6th meeting, the Committee reviewed the following job descriptions:

- High School Principal
- High School Assistant Principal /Athletic Director
- High School Assistant Principal
- Director of Operations

VOTED: Motion by Mrs. Couture, seconded by Mrs. Holmes, to approve the following:

10 – 0

1 – 0 *Student*
Members

2nd Reading

- Policy KF Community Use of School Facilities and Grounds
 Facilities Rental Contract
 Facilities Fees and Rates

Motion carried.

- C. Finance Committee – At its November 20th meeting, Curtis Dow of CORDJIA Capital Projects Group presented an analysis of viable heating alternatives. It was suggested the Superintendent, Business Manager, and Board Leadership meet with the Gardiner City Council to discuss the future of the proposed natural gas pipeline.

The Committee approved the revised Transportation Bid. The Bid has since been sent to vendors.

The draft FY 2014 Budget Time Line was provided to members of the Finance Committee.

The Committee discussed the Affordable Care Act and its anticipated impact on MSAD 11.

The Committee discussed the 2014 budget revenue forecast.

- D. Negotiations Committee –*To be discussed in Executive Session.*
- E. Long Range Planning Committee – *No Meeting*

F. Relations by Objective Committee – *No Meeting*

G. 6 – 12 Academic Audit Sub Committee – *No Meeting*

H. 6 – 12 Athletic Audit – *No Meeting*

The Superintendent proposed removing dormant committees from the Board's monthly agenda and to replace with an Educational Planning Committee. It was noted that Policy BDE and BDE-R will have to be reviewed to reflect this change.

VOTED:

10 – 0

1 – 0 *Student
Members*

Motion by Mr. Jermyn, seconded by Ms. Avery, to eliminate the following Committees and to replace with an Educational Planning Committee

- Long Range Planning Committee, *provided it is not listed as a Board Standing Committee*
- 6 – 12 Academic Audit Sub-Committee
- 6 – 12 Athletic Audit Committee

Motion carried.

ADMINISTRATIVE REPORTS

- A. Diann Bailey, Director of Adult Education
- B. Andrea Disch, Business Manager
- C. Mike Flynn, Director of Child Nutrition Services
- D. Al Ghoreyeb, Principal /River View Community School
- E. Lynn Izzi, Principal /Helen Thompson School
- F. Chad Kempton, Principal /Gardiner Area High School
- G. Peg Long, Director of Special Education
- H. Terry McGuire, Director of Technology
- I. Karen Moody, Principal /Laura E. Richards School
- J. Todd Sanders, Principal /Gardiner Regional Middle School
- K. Shelly Simpson, Principal /Pittston Consolidated School
- L. Jon Stonier, Director of Operations
- M. Howie Tuttle, Director of Curriculum & Instruction
- N. Travis Works, Principal /T.C. Hamlin School
- O. Student Representatives Report

GENERAL INFORMATION

The following positions have been appointed/hired:

- | | | |
|----|----------------|---|
| A. | Ginger Shaw | GRMS 8 th Grade Girls Basketball Coach |
| B. | Keenan Blindow | GAHS Varsity Track |
| C. | Keenan Blindow | GAHS Indoor Track Volunteer |
| D. | Peter Seymour | GRMS 7 th Grade Boys Basketball Coach |

OLD BUSINESS

A. FUTURE SEARCH UPDATE

The Executive Summary has been sent to all of the Future Search participants and is posted on the MSAD 11 website. The Summary was also included in *The Pride*, the District's email Newsletter. According to Mr. Tuttle, the web page containing the Executive Summary has already been viewed over 300 times. This document will be used to create the District's Educational Plan (goals) for the next 3-5 years.

Superintendent Hopkins is in the process of creating a committee to oversee this work. The first meeting of the Educational Plan Committee is scheduled for Wednesday, January 23, 2013. Deb Couture, Diane Potter, and Becky Fles have offered to serve on the committee.

NEW BUSINESS

A. MEETING WITH LOCAL LEGISLATORS

The Board agreed to schedule a breakfast with local state legislators to acquaint the new legislators with the District and to discuss pending legislation affecting Maine Schools.

B. MANDATORY 403(B) PLAN AMENDMENT

Amendments to bring MSAD 11's 403(b) plan in compliance with the requirements of Pension Protection Act of 2006 (PPA), Heroes Earnings Assistance and Relief Tax Act of 2008 (HEART), and Worker, Retiree and Employer Recovery Act of 2008 (WRERA) were provided to the Board.

VOTED:

10 – 0

1 – 0 *Student**Members*

Motion by Mrs. Holmes, seconded by Ms. Avery, to adopt amendments to the District's 403(b) Plan required by the Heroes Earnings Assistance and Relief Tax Act and the Worker, Retiree and Employer Recovery Act and to authorize the Superintendent to execute and deliver such documents to Security Benefit, the District's 403(b) plan administrator, as may be necessary in connection with such Amendments adopted pursuant to this vote are in a form acceptable to the Superintendent and to the District's legal counsel.

Motion carried.

REPORTS – EDUCATIONAL /ADMINISTRATIVE*BOARD CHAIR REPORT*

The Board Chair updated the Board on the following:

- *January Bi – Monthly Meeting*

A Bi – Monthly meeting has been scheduled for Thursday, January 17th to discuss the TIF 4 Grant.

SUPERINTENDENT REPORT

The Superintendent updated the Board on the following:

- *TIF4 Grant Update*

A 5 year federally funded grant. MSAD 11 schools with a 50% or greater free or reduced rate are eligible to access the grant (Gardiner Regional Middle School, Laura Richards School, River View Community School, and TC Hamlin). Participation by the remaining 3 schools in MSAD 11 needs to be paid locally.

The primary focus of the grant is for:

- Professional Development that requires teachers and administrators to reflect on current practices and implement best practices.
- Development of an evaluation tool for teachers and administrators that uses student data and compensates individuals whose students demonstrate growth.

The requirements of the grant are aligned with the required elements in Maine Chapter 508.

The first step is to create a Steering Committee that will be responsible for the development of the required evaluation tools and Performance Based Incentives linked to teacher/administrator effectiveness using locally developed score card. Becky Fles and Diane Potter will serve on the Steering Committee as School Board representatives.

- *Workload Committee (RBO)*

A committee comprised of teachers and administrators will be meeting in January to discuss teacher workload.

- *The Pride*

Superintendent Hopkins recommended eliminating many of the administrator reports over the next few months, since *The Pride* includes much of the same information. The Board agreed to give the recommendation consideration.

- *Gardiner Boys & Girls Club – 21st Century Community Learning Center Grant*

MSAD 11 has partnered with the Boys and Girls Club over the past 10 years to secure the grant. An application for a 3 year continuation, totaling \$192,972, was recently submitted.

VOTED:
10 – 0

Motion by Ms. Avery, seconded by Mr. Grover, to go into Executive Session at 8:15 p.m. to discuss negotiations with the Gardiner Teachers Association, pursuant to 1 M.R.S.A. § 405(6)(D). The Board reconvened at 8:23 p.m.

Motion carried.

VOTED: Motion by Ms. Avery, seconded by Mrs. Couture, to go into Executive Session at 8:23 p.m. to discuss a personnel matter, pursuant to 1 M.R.S.A. § 405(6)(A). The Board reconvened at 8:29 p.m.
10 – 0

Motion carried.

VOTED: Motion by Mr. Cone, seconded by Mrs. Couture, under the direction of the Superintendent and Business Manager, to allow for the transfer of additional sick time from the sick bank for the employee under consideration.
10 – 0

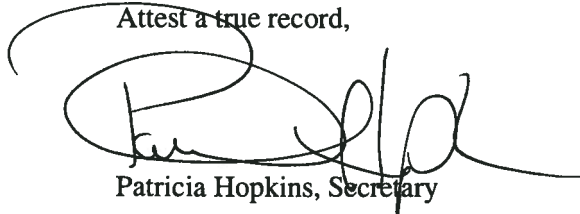
Motion carried.

VOTED: Motion by Ms. Avery, seconded by Mrs. Potter, to go into Executive Session at 8:29 p.m. to discuss a personnel matter, pursuant to 1 M.R.S.A. § 405(6)(A). The Board reconvened at 8:35 p.m.
10 – 0

Motion carried.

The Meeting adjourned at 8:35 p.m.

Attest a true record,

A handwritten signature in black ink, appearing to read 'Patricia Hopkins', written in a cursive style. The signature is positioned above the printed name 'Patricia Hopkins, Secretary'.

Patricia Hopkins, Secretary