

PAW PAW C.U.S.D. #271
511 N. CHAPMAN STREET
P O BOX 508
PAW PAW, IL 61353

PHONE: 815-627-2841

PAW PAW C.U.S.D. #271 is an equal opportunity employer. District #271 does not discriminate on the basis of race, color, religion, national origin, ancestry, age, sex, marital status, disability/handicap, unfavorable military discharge, or on any unlawful basis, in the recruitment, selection, employment, or transfer of its employees. District #271 does not discriminate in the providing of services, programs and/or accommodation in completing this application should contact the District Office at 815-627-2841.

NON-CERTIFIED APPLICATION

Name: _____ Social Security No.: _____
Last First Middle

Address: _____
Street City State Zip

Home Phone: _____ Work Phone: _____

Position Applying For: Custodial _____ Maintenance _____ Supervision _____ Other _____

PREVIOUS WORK EXPERIENCE:

EMPLOYER	ADDRESS	SUPERVISOR	PHONE NUMBER	SALARY
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____

EDUCATION

High School Years Attended: _____ Diploma (yes or no) _____
College: _____

REFERENCES : Name, relationship, address and telephone number

- 1. _____
- 2. _____
- 3. _____
- 4. _____

Would you be willing, if contacted, to guarantee your service for one full year? Yes ____ No ____

Do you have any relative on the Board of Education or employed by the Paw Paw School District? Yes ____ No ____

What is the earliest date you would be available for work: _____

Do you understand the job requirements of the position for which you are applying ? Yes ____ No ____

If no, please explain :

List any special skills or qualifications which would help you succeed with this job:

Have you served in the U.S. Military? Yes ____ No ____ If yes, dates of service: _____

Branch: _____ Rank at Discharge : _____

List any special training:

Were you dishonorably discharged: Yes ____ No ____ If yes, please explain the reasons or circumstances (Applicants who have been dishonorably discharged from the military service will not automatically be denied employment. Consideration will be given to the reasons for the discharge and the surrounding circumstance):

List any other pertinent information which you believe will help in considering the application:

List desired salary range: _____

STATEMENTS:

Have you ever been fired from a job? Yes ____ No ____

If yes, please attach a detailed explanation.

Have you ever been convicted of a crime? Yes ____ No ____

If yes, please attach an explanation of the nature of the crime, when and where you were convicted, and the current status of the case. (Applicants who have been convicted of a criminal offense will not automatically be denied employment. Consideration will be given to the date and the nature of the offense, the surrounding circumstances, and the relevance of the offense to the position of which the applicant is applying).

CERTIFICATION:

I hereby certify that I have not withheld any information which might adversely affect my changes for employment, and that the above statements are true and complete to the best of my knowledge, and that if employed, false statements herein shall be considered sufficient cause for dismissal. I also understand that before any employment becomes effective, and before compensation is possible, required licensures or certifications must be on file in the District Office. I further understand that if I accept a contract for employment in District #271, the above factual statements are to become part of my permanent record.

I understand I may be required to submit proof of previous employment, education, military service or other statements in this application. I authorize release of this and other information covering job related factors for purposes of verification and determination for employment. Failure to provide requested employment or employer history which is material to the applicant's qualifications for employment or the provision of statements which the applicant does not believe to be true may be a Class A misdemeanor.

I understand that I am subject to a criminal background investigation as per the laws of the State of Illinois and that District #271 requires fingerprinting as part of this investigation. I further understand that I may be subject to immediate dismissal if the investigation discloses conviction of certain specified criminal drug offenses under Section 10-21.0 of The Illinois School Code. I hereby authorize District #271 to initiate a criminal background investigation by the Illinois Department of State Police.

Date
Signature of Applicant

Mail this application to:
Superintendent
Paw Paw CUSD #271
P O Box 508
Paw Paw, IL 61353

THIS SPACE FOR OFFICE USE ONLY

Date Rec'd _____

Application reviewed by: _____

Salary Information:

Base Salary: _____

Date of Interview: _____

 Interviewed by:

Other: _____

Total Salary : _____