

Maine School Administrative District 11

REGULAR MEETING

Merle E. Peacock, Jr. Board Room

Thursday, March 7, 2013

7:00 p.m.

PRESENT: Rebecca Fles, Chair, Candace Avery, Marc Cone, Debra Couture, Andrew Grover, Deborah Holmes, Penny Poolman, Diane Potter, Tyler Trott, Tony Veit, Patricia Hopkins, Superintendent, Andrea Disch, Business Manager

ABSENT: Eric Jermyn, Nicole Sacre,

STUDENT MEMBERS: Nathan MacDonald, Anastasia Zajchowski

Mrs. Fles called the meeting to order at 7:00 p.m. and declared a quorum present.

GAHS Student Council President, Mariah Damon, updated the Board on its activities. The Council held a Teacher Appreciation Breakfast on March 5th for the teachers of Gardiner Area High School. Ms. Damon shared with the Board a few of the Spirit Week activities that both students and staff participated in. Preparations are currently being made for Spring Carnival, to be scheduled in April /May.

VOTED: Motion by Mr. Trott, seconded by Ms. Avery, to approve the agenda.

10 – 0

2 – 0 Student
Members

Motion carried.

VOTED: Motion by Mr. Trott, seconded by Mr. Veit, to approve the minutes of the February 7, 2013 Regular Board Meeting.

10 – 0

2 – 0 Student
Members

Motion carried.

CORRESPONDENCE

- Letter of Resignation from Shirley Cloutier, Bus Driver
- Capital Area Technical Center Spring Open House

COMMITTEE REPORTS

- A. Curriculum Committee – At its February 12th meeting, the Committee discussed the Four Year Old Program and the increasing number of requests for Superintendent's Agreements to attend the program. As a result, the Superintendent is seeking guidance from the Curriculum Committee and

School Board as how the requests should be handled.

Gardiner Regional Middle School Principal, Todd Sanders, discussed the changes that were implemented this year at the middle school and the preliminary results of each.

- B. Dropout Committee – *The minutes of the February 4th meeting were included with the Board Meeting Agenda.*
- C. Educational Plan Committee – At its March 6th meeting, the Committee focused on Student Centered Learning and Community Connections. The Committee began the process of drafting goals and action plans.
- D. Finance Committee – At its February 26th meeting, the Committee continued its review of alternative heating sources. The Committee is still awaiting completion of CORDJIA’s comprehensive propane analysis.

The Committee reviewed the financial analysis of the bus bid. The issues regarding the bus bid and the District’s general liability insurance have been resolved to counsel’s satisfaction. Based on the recommendation of administration, the Committee voted to recommend the Board accept the bus bid as submitted by Cyr Bus Lines.

VOTED:

8 – 1 – 1

2 – 0 Student
 Members

Motion by Mr. Cone, seconded by Mr. Trott, that the Board of Directors of Maine School Administrative District No. 11 (“the District”) hereby awards a contract for the lease of school buses to John T. Cyr and Sons, Inc., provided said contract is in a form acceptable to the Superintendent of Schools and the District’s legal counsel.

(Mrs. Holmes voted in opposition. Mrs. Couture abstained from voting citing a conflict of interest.)

Motion carried.

The Committee was informed the District received notification from Maine School Management Association that effective FY 2014, the District’s unemployment rate will be reduced from .006 to .004.

The Committee was informed one of the District’s two plow vehicles was in need of extensive repair. The vehicle, which is needed to plow the District’s facilities, currently does not operate in reverse. The quote, from Fleet Service to repair the 2003 vehicle is approximately \$6,500. The Kelley Blue Book Value of the vehicle is \$4,100. Both Superintendent Hopkins and Mr. Stonier expressed reservations with investing monies in a 2003 vehicle with 141,000 miles and with a value that is less than the cost to repair. Mr. Stonier provided the Committee with quotes for both new and used vehicles and stated that in his opinion, because of the District’s large municipal discount, it would be logical to purchase new. Based on the information, the Committee voted to recommend to the Board the District lease/purchase a new plow vehicle.

VOTED:

10 – 0

2 – 0 Student
 Members

Motion by Mr. Trott, seconded by Ms. Avery, to approve the District’s lease/purchase of a new plow vehicle.

Motion carried.

The FY 2014 Requested Budget, as well as a preliminary budget worksheet, was presented to members of the Finance Committee. The proposed FY 2014 Requested Budget is \$721,472 or 3.37%, more than the

current FY 2013 Budget. A significant part of the increase is due to the Governor's proposal to shift half of Maine's teacher retirement costs onto local districts. The proposed retirement shift has added \$329,483 to the FY 2014 Requested Budget. In addition, due to significant decreases in the amount of State Subsidy received and proposed changes to the local mil rate, the preliminary increase to the municipalities would be approximately \$1,057,396, or 13.11%. The Committee was reminded how the subsidy received by the State is driven by student enrollment and how MSAD 11's continued decline continues to affect the District's subsidy. The Committee briefly discussed the proposed requested budget and its impact to taxpayers.

E. Negotiations Committee – *To be discussed in Executive Session*

F. Policy Committee – At its January 3rd meeting, the Committee reviewed and recommended to the following policies to the School Board for 1st reading:

1st Reading

JHB	Truancy
JICK	Bullying
JICK-R	Bullying Administrative Procedures
JICK-E1	Bullying Report Form
JICK-E2	Bullying Investigation Form
JICK-E3	Documentation of Disciplinary and Remedial Actions Taken
JICK-E4	Bullying Reporting, Investigation and Intervention/Resolution Process
JKE	Expulsion of Students
JKE-R	Expulsion Guidelines

VOTED: Motion by Mrs. Couture, seconded by Mr. Veit, to approve the recommended policies for 1st reading.
 10 – 0
 2 – 0 Student Members

Motion carried.

The Committee also reviewed and recommended the following policies to the School Board for 2nd reading, as amended:

2nd Reading

BDA	Board Organizational Meetings
BDE	Board Standing Committees
BDE-R	Board Committees & Standing Committee Operating Procedures
JICIA	Weapons, Violence, and School Safety

VOTED: Motion by Mrs. Couture, seconded by Mr. Veit, to approve the recommended policies for 2nd reading, as amended.
 10 – 0
 2 – 0 Student Members

Motion carried.

- G. Relations by Objective Committee – Superintendent Hopkins stated the Committee meets to continue their discussion of teacher workload.

GENERAL INFORMATION

The following positions have been appointed/hired/approved:

A. GRMS Baseball	Ryan Avery
B. GRMS Softball	Rollie Pelkey
C. GRMS Track	Joseph Fitzsimmons
D. GRMS Wrestling Volunteer	Don Brochu
E. GAHS Varsity Baseball	Christopher McLaughlin
F. GAHS JV Baseball	Russell Beckwith
G. GAHS Baseball Volunteer	Steve Lavallee
H. GAHS Baseball Volunteer	Dana Lawrence
I. GAHS Girls Tennis	J. Mark Biggs
J. GAHS Varsity Softball	Ginger Shaw
K. GAHS JV Softball	Ben Philbrook
L. GAHS Softball Volunteer	Don Brochu
M. GAHS Boys Tennis	Robert Disch
N. GAHS Varsity Track	Keenon Blindow
O. GAHS Assistant Track	Hillary Wing
P. GAHS Varsity Girls Lacrosse	Andy Haskell
Q. GAHS JV Girls Lacrosse	Chad Kirk
R. GAHS Varsity Boys Lacrosse	Kenneth “KC” Johnson
S. GAHS JV Boys Lacrosse	Ray Jean

OLD BUSINESS

- A. TEACHERS INCENTIVE FUND (TIF) 4 GRANT UPDATE

Superintendent Hopkins informed the Board the TIF Committee has been meeting twice each month. The Committee has identified their data dictionary as well as established their evaluation goals and beliefs. The Committee is currently in the process of hiring a Project Coordinator. Once hired, the Project Coordinator will be responsible for creating a monthly webinar. Superintendent Hopkins stated the Committee intends to schedule a half hour meeting with the staff of each school to provide an overview of the TIF Grant. The Committee has also been provided with their budgets for Year 1 and Year 2, \$173,829 and \$982,860 respectively.

NEW BUSINESS

- A. APPROVAL OF THE 2013 – 2014 SCHOOL YEAR CALENDAR

A draft of the 2013 – 2014 School Year was provided to the Board. Superintendent Hopkins reminded the Board that the calendar has been coordinated with all of the sending schools to the Capital Area Technical Center and reflects no more than a five day difference between the various calendars. She also informed the Board that the calendar had already been approved by Augusta’s Board of Directors.

VOTED: Motion by Mr. Trott, seconded by Ms. Avery, to approve 2013 – 2014 School Year Calendar.

10 – 0

2 – 0 Student
Members

Motion carried.

REPORTS – EDUCATIONAL /ADMINISTRATIVE

BOARD CHAIR REPORT

The Board Chair updated the Board on the following:

- *Meeting with Town/City Officials*

On February 27th, members of the MSAD 11 Board and Administration met with Administrators from the City of Gardiner and the Town of West Gardiner to discuss budgeting challenges and possible efficiencies.

- *School Board Chair /Vice-Chair*

Board members were informed they would be electing Board leadership at its April meeting.

SUPERINTENDENT REPORT

The Superintendent updated the Board on the following:

- *Big Brothers /Big Sisters*

Superintendent Hopkins informed the Board that Big Brothers/Big Sisters Organization signed up 48 high school students who expressed interest serving as a Big Brother/Big Sister to younger students in our District. She also stated that administrators have organized two teams to participate in a Big Brothers/Big Sisters Bowling fundraiser.

- *GAHS Girls' Basketball Team*

The Girls' Basketball Team has been awarded Sportsmanship Banners by the Maine Principals' Association.

VOTED: Motion by Mr. Veit, seconded by Mr. Trott, to go into Executive Session at 8:20 p.m. to discuss negotiations with the Gardiner Teachers' Association, pursuant to 1 M.R.S.A. § 405(6)(D). The Board reconvened at 8:21 p.m.

10 – 0

Motion carried.

VOTED: Motion by Ms. Avery, seconded by Mr. Veit, to go into Executive Session at 8:21 p.m. to discuss a personnel matter, pursuant to 1 M.R.S.A. § 405(6)(A). The Board reconvened at 9:02 p.m.

10 – 0

Motion carried.

VOTED: Motion by Mr. Trott, seconded by Ms. Avery, to deny the request for the transfer of additional sick time from the sick bank for the employee under consideration.
8 – 2
(Mrs. Couture and Mr. Grover voted in opposition.)

Motion carried.

The Meeting adjourned at 9:07 p.m.

Attest a true record,

A handwritten signature in black ink, appearing to read "Patricia Hopkins". The signature is written in a cursive style with a large initial "P" and a long horizontal stroke at the end.

Patricia Hopkins, Secretary

MSAD #11 2013 – 2014 SCHOOL CALENDAR

2013

2014

JULY						
S	M	T	W	T	F	S
	1	2	3	H	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JANUARY						
S	M	T	W	T	F	S
		H	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	QE/ER	18
19	H	21	22	23	24	25
26	27	28	29	30	31	

AUGUST						
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25	NS	W	28	29	30	31

FEBRUARY						
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16	H	V	V	V	V	22
23	24	25	26	27	28	

SEPTEMBER						
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22	23	24	25	26	27	28
29	30					

MARCH						
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23	24	25	26	27	28	29
30	31					

OCTOBER						
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13	H	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL						
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13	14	15	16	17	W	19
20	H	V	V	V	V	26
27	28	29	30			

NOVEMBER						
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					QE	2
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17	18	19	20	21	TE	23
24	25	26	V	H	H	30

MAY						
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11	12	13	ER	15	16	17
18	19	20	21	22	23	24
25	H	27	28	29	30	31

DECEMBER						
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15	16	17	18	19	20	21
22	V	V	H	V	V	28
29	V	V				

JUNE						
S	M	T	W	T	F	S
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8	9	QE/LD	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

H - SCHOOL HOLIDAYS

- July 4 - Independence Day
- August 26 - New Staff Day-All Ed Techs, Secretaries, Bus Drivers & Cafeteria Workers Retu
- August 27 - All Staff Workshop
- August 28 - First day for K-9
- August 29 - First day for 10-12
- September 2 - Labor Day
- September 3 - First day for PK-4 Year Olds
- October 11 - All Staff Workshop
- October 14 - Columbus Day
- November 8 - Early Release
- November 11 - Veterans Day Observed
- November 27 - Vacation Day
- November 28/29- Thanksgiving Break
- December 23-Jan 1- Holiday Break
- December 25 - Christmas Day
- January 1 - New Year's Day
- January 17 - Early Release
- January 20 - Martin Luther King, Jr. Day
- February 14 - Early Release
- February 17 - Presidents' Day
- February 18-21- February Break
- March 20/21 - All Staff Workshops
- April 18 - All Staff Workshop/Comp Day
- April 21 - Patriots' Day
- April 22-25 - Spring Break
- May 14 - Early Release Day
- May 26 - Memorial Day
- June 7 - Graduation
- June 10 - Last Day with 0 Snow Days
- June 17 - Last Day with 5 Snow Days

H=Holiday V=Vacation Day ER=Early Release
 W=Workshop Day NS=New Staff Orientation
 QE=Quarter Ends SE=Semester Ends
 TE=Trimester Ends G=Graduation LD=Last Day

Rosh Hashana: September 4-6
 Yom Kippur: September 13-14
 Chanukah: November 28- December 5

175 Student Days 5 Workshop Days
 180 Teacher Days

Grades 6-12
 1st Quarter Ends November 1, 2013
 2nd Quarter Ends/Semester Ends January 17, 2014
 3rd Quarter Ends April 4, 2014
 4th Quarter Ends/Semester Ends June 10, 2014

PK-5 Schools
 1st Trimester Ends November 22, 2013
 2nd Trimester Ends March 7, 2014
 3rd Trimester Ends June 10, 2014