

**Maine School Administrative District 11**

**REGULAR MEETING**

**Merle E. Peacock, Jr. Board Room**

**Thursday, June 6, 2013**

**7:00 p.m.**

**AMENDED**

**PRESENT:** Rebecca Fles, Chair, Eric Jermyn, Vice – Chair, Candace Avery, Marc Cone, Debra Couture, Deborah Holmes, Penny Poolman, Diane Potter, Nicole Sacre, Tyler Trott, Tony Veit, Patricia Hopkins, Superintendent

**ABSENT:** Andrew Grover

**STUDENT MEMBERS:** Nathan MacDonald, Anastasia Zajchowski

Mrs. Fles called the meeting to order at 7:05 p.m. and declared a quorum present.

GAHS Student Council President, Mariah Damon, introduced incoming GAHS Student Council President, Katie Gallup.

**VOTED:** Motion by Mr. Trott, seconded by Mr. Veit, to approve the agenda, as amended.

11 – 0  
2 – 0 Student Members

***Motion carried.***

**VOTED:** Motion by Mr. Veit, seconded by Mrs. Couture, to approve the minutes of the May 2<sup>nd</sup>, Regular Board Meeting and the May 21<sup>st</sup> Special Board Meeting.

11 – 0  
2 – 0 Student Members

***Motion carried.***

RECOGNITION AND CELEBRATIONS

- The Retiring Staff and Student Recognition Ceremony is scheduled for 6:00 p.m. on Tuesday, June 11, 2013 at Gardiner Area High School.
- The Gardiner Area High School Graduation Ceremony is scheduled for 6:30 p.m. on Saturday, June 8, 2013 at the Augusta Civic Center.

CORRESPONDENCE

- Letter of retirement from Alma Ranslow, Grade 5 Teacher /Teresa C. Hamlin School
- Letter of resignation from Peggy Devins, Special Ed., Ed Tech I /Teresa C. Hamlin School

- Letter of retirement from Donna Walls, Title I, Ed Tech III /River View Community School
- Letter of retirement from Walter Beckwith, Bus Driver
- Letter of resignation from Ingrid Flemming, Special Ed., Ed Tech III /Teresa C. Hamlin School
- Letter of resignation from Kathy Fedder, Bus Driver
- Letter of resignation from Jessica Frazee, Kindergarten Teacher /Helen Thompson School
- Letter of resignation from Kerry Kendall, Special Ed, Ed Tech II /GRMS
- Letter of resignation from Jamie Thompson, Special Ed., Ed Tech II /Laura E. Richards School

#### COMMITTEE REPORTS

- A. Curriculum Committee – At its May 14<sup>th</sup> meeting, Mr. Tuttle discussed changes to the No Child Left Behind grant application for the 2013 – 2014 school year and how funding will decrease as a result of the federal sequestration. As a result, the District will no longer be able to fund the instructional coach position.

Ms. McGuire provided information to the Committee regarding the Maine Laptop Initiative (MLTI) choices currently being offered to the Districts throughout the State.

Mr. Tuttle also discussed a proposal to offer college credit for the MSAD 11 Advanced Math class.

- B. Dropout Committee – At its May 6<sup>th</sup> meeting, Diann Bailey and Phyllis Worthley reported out to the Committee on the conference they attended entitled, The Key to Drop Out Prevention. The presentation focused on a packaged freshman transition for all 9<sup>th</sup> grade students published by Academic Innovations. The Committee discussed the merits of the program as well as the District's transitions programs.
- C. Educational Plan Committee – At its May 17<sup>th</sup> meeting, the Educational Plan Committee finalized the draft and prepared the document to send to all Future Search participants. Once participants have had the opportunity to comment, the finalized copy will be sent to the Board for comment and approval.
- D. Finance Committee – At its May 21<sup>st</sup> meeting, the Committee discussed preparation for the May 28<sup>th</sup> District Budget Meeting. The Committee also discussed fuel bids for the 2013 – 2014 Fiscal Year, and as a result, instructed the Business Manager to move forward with bids for the upcoming year. The Committee also discussed the MaineCare Violation received from the State of Maine for its MaineCare billing practices. As a result, the Committee voted unanimously to cease the billing of MaineCare reimbursement from the State until such time the District is able to comply with the State reimbursement requirement. The Committee tabled the Affordable Care Act discussion until such time additional guidance from counsel has been received.
- E. Negotiations Committee – *None*
- F. Policy Committee – At its May 2<sup>nd</sup> meeting, the Committee added additional flexibility to its Dress Code Policy.

VOTED: Motion by Mrs. Couture, seconded by Mrs. Poolman, to approve the following recommended policies for 1<sup>st</sup> reading:

11 – 0

2 – 0 Student  
Members

JFD

Pre – Kindergarten Enrollment

JKAA Use of Physical Restraint and Seclusion  
 JKAA- R Procedures on Physical Restraint and Seclusion

*Motion carried.*

VOTED: Motion by Mrs. Couture, seconded by Mr. Jermyn, to rescind the following policies:

11 – 0  
 2 – 0 Student  
 Members

AEC Accomplishment Reporting to the Public  
 BBBA Board Member Qualifications  
 BBBE Unexpired Term Fulfillment /Vacancies  
 BDG School Attorney /Legal Services

*Motion carried.*

G. Relations by Objective Committee – None

GENERAL INFORMATION

Mrs. Couture commented on the success of the Adult Education Graduation.

NOMINATIONS

VOTED: Motion by Ms. Avery, seconded by Mr. Trott, to approve the following Teacher Contracts, as recommended by the Superintendent:

11 – 0  
 2 – 0 Student  
 Members

Continuing Contracts

Sherry Boochko, School Nurse

*Motion carried.*

VOTED: Motion by Mr. Trott, seconded by Mr. Jermyn, to approve the following Administrative Contracts, as recommended by the Superintendent:

11 – 0  
 2 – 0 Student  
 Members

Administrative Contracts

Diann Bailey, Director of Adult Education	2 Year Contract
Chad Kempton, Principal /GAHS	2 Year Contract
Juan LaValle – Rivera, Assistant Special Ed. Director	2 Year Contract
Teresa McGuire, Director of Technology	2 Year Contract
Jacqueline Pare, Assistant Principal /GAHS	2 Year Contract
Shelly Simpson, Principal /Pittston Consolidated School	2 Year Contract
Jeffrey Turnbull, Assistant Principal /Athletic Director/GAHS	1 Year Contract
Michael Flynn, Director of School Nutrition Services	2 Year Contract

Margaret Long, Special Education Director	2 Year Contract
Margaret Long, Acting Superintendent Stipend	1 Year Contract
Jon Stonier, Director of Operations	2 Year Contract
Andrea Vintinner – Disch, Business Manager	2 Year Contract

***Motion carried.***

VOTED: Motion by Mr. Jermyn, seconded by Mrs. Couture, to approve the following Stipend Contracts, as recommended by the Superintendent: *(Mr. Trott and Mrs. Avery voted in opposition)*

9 – 2

2 – 0 Student  
Members

Stipend Contract

Susan Shepherd, Administrative Stipend/T.C. Hamlin	1 Year	\$5,000
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***Motion carried.***

VOTED: Motion by Mr. Trott, seconded by Mr. Veit, to approve the following Teacher Contracts, as recommended by the Superintendent:

11 – 0

2 – 0 Student  
Members

1<sup>st</sup> Probationary Contract

Kim Backus, Math Teacher /GAHS	\$54,707.57
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***Motion carried.***

OLD BUSINESS

A. MAINE LAPTOP INITIATIVE UPDATE

Superintendent Hopkins informed the Board the District received additional guidance from the State regarding the MLTI Program. Per the additional guidance, the State will only pay the associated network cost for Districts choosing the Preferred Contract HP device. Districts choosing the MacBook Air or iPad would be required to pay an additional \$33 per device for hardware and networking costs. With that being said, Superintendent Hopkins stated it is the recommendation of the Technology Director and the Administrative Team to choose the MacBook Air as MSAD 11’s MLTI device.

Ms. McGuire provided the Board with information regarding the cost of choosing the MacBook Air device and recommended the additional cost, beyond the amount budgeted, be taken from the e-Rate fund.

VOTED: Motion by Mr. Jermyn, seconded by Mrs. Couture, to approve the MacBook Air as its MLTI device and for the additional network cost to be paid from the e-Rate Fund.

11 – 0

2 – 0 Student  
Members

*Motion carried.*

B. TIF GRANT UPDATE

Superintendent Hopkins stated approval was received from the Department of Education that would allow the High School and Pittston Consolidated School to access the TIF Grant monies provided Free & Reduced Lunch numbers at both schools reach at least 50%.

The Committee drafted a professional development schedule as TEPG (Teacher Evaluation and Professional Growth) Leaders need approximately 18 hours of training per year. The Committee plans to meet for the full-day on June 19<sup>th</sup>.

NEW BUSINESS

A. COMPUTATION AND DECLARATION OF BUDGET VOTES

VOTED: Motion by Mr. Trott, seconded by Mr. Veit, that the Computation and Declaration of Votes dated June 6, 2013, and attached hereto be and it is hereby approved.

11 – 0  
2 – 0 Student  
Members

FURTHER VOTED: That the Computation and Declaration of Votes be entered upon the records of Maine School Administrative District No. 11 (the “District”).

FURTHER VOTED: That a certified copy of the Computation and Declaration of Votes be sent to each of the Municipal Clerks within the District.

*Motion carried.*

B. APPROVAL OF A STUDENT REPRESENTATIVE

VOTED: Motion by Ms. Avery, seconded by Mr. Jermyn, to approve the Superintendent’s nomination of Mariah Long as Student Representative to the School Board.

11 – 0  
2 – 0 Student  
Members

*Motion carried.*

REPORTS – EDUCATIONAL /ADMINISTRATIVE

*BOARD CHAIR REPORT*

The Board Chair updated the Board on the following:

- Maine School Board Association Retreat
- MSAD 11 School Board Retreat – August 22<sup>nd</sup> / 4 – 8 pm – Location TBD
- School Board Committee Assignments – the updated list was distributed

*SUPERINTENDENT REPORT*

The Superintendent updated the Board on the following:

- Leadership Maine: Education Leaders Experience – Superintendent Hopkins has submitted an application to participate in the year-long opportunity. The emphasis of the program is building stronger community/business partnerships, which ties into the new Educational Plan. Jobs for Maine Graduates has graciously offered to pay the entire cost for her participation.
- Community Conversations Regarding Facilities and Possible Reconfiguration – Two meetings have been held to date, one at TC Hamlin and one at Helen Thompson School. The feedback provided will be typed up and shared with the Board at its summer retreat. Meetings in Gardiner will be held in the fall.
- Homeless Liaison 2012 – 2013 Report
- Successes – Superintendent Hopkins highlighted the various success witnessed in MSAD 11 over the course of the 2012-2013 school year thanks to the dedication of the staff and administrators.
- First Class – contract is ending on June 30, 2013. Effective July 1, 2013 the Districts' email will be gmail. Terry McGuire will email School Board members with the new email addresses and with directions on how to access the new account.

**VOTED:** Motion by Mr. Trott, seconded by Ms. Avery, to go into Executive Session at 8:55 p.m. to discuss negotiations with the Gardiner Administrators' Association, pursuant to 1 M.R.S.A. § 405(6)(D).  
11 – 0

The Board reconvened at 8:58 p.m.

*Motion carried.*

**VOTED:** Motion by Mrs. Fles, seconded by Mrs. Potter, approve the three year Administrative Contract, as proposed. (*Mrs. Sacre and Mr. Trott voted in opposition*)  
9 – 2

*Motion carried.*

**VOTED:** Motion by Mr. Trott, seconded by Mr. Veit, to go into Executive Session at 9:00 p.m. to discuss the Superintendent's Annual Evaluation, pursuant to 1 M.R.S.A. § 405(6)(A).  
11 – 0

The Board reconvened at 9:12 p.m.

*Motion carried.*

**VOTED:** Motion by Mr. Jermyn, seconded by Mr. Veit, to continue with the Superintendent's current two year contract and to approve a 2% increase to the 2013 – 2014 salary. *(Mr. Trott voted in opposition)*  
10 – 1

*Motion carried.*

**VOTED:** Motion by Mr. Jermyn, seconded by Mr. Veit, to allow the Superintendent to be reimbursed for 3.5 additional unused vacation days. *(Mr. Trott voted in opposition)*  
10 – 1

*Motion carried.*

**VOTED:** Motion by Mr. Trott, seconded by Mr. Veit, to go into Executive Session at 9:15 p.m. to discuss a complaint against a public official, pursuant to 1 M.R.S.A. § 405(6)(D).  
11 – 0

The Board reconvened at 9:55 p.m.

*Motion carried.*

The Meeting adjourned at 9:55 p.m.

Attest a true record,



Patricia Hopkins, Secretary